



ADOPT A TOWNSHIP ROAD PROGRAM

WELCOME!

The following attachments will provide you with the conditions for participating in the Upper Uwchlan Township's Adopt-A-Roadway Program. Please take the time to carefully read all of the provisions. Once you have read all of the stipulations and agree to abide by them, please indicate your acceptance by providing properly authorized signatures and the current date in the signature area at the bottom of this sheet.

After you have returned your signed and dated acceptance of the conditions for participating, the Township will contact you to indicate your permission to participate in the program. You will also receive a copy of the entire packet and should retain the materials in your files for future reference. We look forward to working with you and thank you for your interest in this program, and for volunteering to help keep our Township Beautiful!

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ACCEPTED: DULY AUTHORIZED REPRESENTATIVE OF APPLICANT

SIGNATURE _____

TITLE _____ **DATE** _____

ATTESTOR SIGNATURE _____

TITLE _____ **DATE** _____

APPROVED: UPPER UWCHLAN TOWNSHIP

SIGNATURE _____

TITLE _____ **DATE** _____

SIGNATURE _____

TITLE: TOWNSHIP ROADWAY BEAUTIFICATION MANAGER _____



**UPPER UWCHLAN TOWNSHIP
ADOPT-A-ROADWAY - TERMS AND CONDITIONS
FOR PROGRAM PARTICIPATION**

BACKGROUND:

- A. In order to rid the Township of litter and to improve the environment, the Township has established an anti-litter program known as "Adopt a Roadway" (the Program), in which volunteer groups adopt a Township road, or portion thereof within their community, in order to pick up litter.
- B. The Applicant desires to participate in the Township's Adopt-A-Roadway and the Township desires to provide certain materials and information to the Applicant.

TERMS AND CONDITIONS FOR PARTICIPATION IN THE PROGRAM:

1. Subject to the acceptance of the terms and conditions contained herein, the Township grants permission to the Applicant to adopt a Township roadway, or portion thereof, as identified on Attachment A.
2. The Applicant shall not conduct any litter pickups on busy holidays or holiday travel weekends or preceding days such as the Wednesday before Thanksgiving, Thanksgiving Day, the Monday following Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Day, Fourth of July or a Fourth of July weekend (Friday-Monday), Easter weekend (Friday-Monday), Memorial Day weekend (Friday-Monday) and Labor Day weekend (Friday-Monday). All activities must be conducted between one hour after sunrise and one hour before sunset.
3. The Township shall conduct safety orientation meetings to review, at a minimum, safety and other guideline materials supplied by the Township. Safety materials provided by the Township must be reviewed by every person who will participate in the litter pickup. No participant may be involved in the litter pickup unless he/she has attended at least one safety orientation meeting conducted by the Township and has executed a release, a copy of which is attached as Attachment B and made a part of this Document. An authorized representative of the Township must present the safety information to any potential participant and said also provide the Township with a list certifying the names of all individuals who received safety orientation. The Applicant shall submit the form to the Township and shall submit an amended form each time there will be new participants in the litter pickup. Further, the Township shall conduct an on-site safety briefing prior to each pickup.
4. The Applicant will comply with the Safety Conditions set forth in Attachment C which is attached to and made a part of these Terms and Conditions.

5. Prior to each scheduled pickup, the Applicant shall contact the Township with the date off scheduled pickup. The Township will supply the Applicant with adequate numbers of safety vests and plastic trash bags.
6. The Township will arrange to pick up filled trash bags. The Applicant must provide notification to the Township of bags to be picked-up.
7. (A) The Township, at its cost, will provide, install and maintain two permanent signs noting the Program and the Applicants' name at the beginning of the site, one sign in each direction. Further, the Township will, at its cost, provide the Applicant with a "Litter Crew Ahead" sign for the placement by the Applicant during litter pickups. Proper use and storage of the temporary "Litter Crew Ahead" signs will be the responsibility of the Applicant. The Township will replace the Adopt-A-Roadway signs as necessary due to normal wear and tear.
(B) There shall be no business logo or commercial advertising used or displayed by the Township.
8. (A) The Township shall have the right to terminate this undertaking at any time by providing written notice to the Applicant if the Applicant does not comply with any of these terms and conditions; if, the Applicant's work is unsatisfactory, unsafe, or if it causes a conflict with traffic, if the Program is suspended or discontinued; or if such termination is deemed to be in the best interest of the Township.
(B) After the initial two year period, the Applicant shall have the right to terminate this undertaking upon sixty (60) days' written notice to the Township.
9. Any notice to, or communication with, the Township by the Applicant shall be with the Township. Any notice to, or communication with, the Applicant shall be to the authorized signatory indicated on the Acceptance of Conditions and Terms signature page.
10. The Applicant certifies it does not represent an elected official or candidate for public office.
11. The Applicant has been provided with Township criteria for eligibility to participate in the Program and the Acceptance of Terms and Conditions and certifies that it meets all such criteria. These are contained in Attachment D and made a part of this document.
12. The Township encourages the Applicant to separate and recycle appropriate materials. However, where required by law ordinance, the Applicant shall separate and recycle appropriate materials.



"ADOPT - A - ROADWAY"

APPLICATION FORM

Date: _____

Please Print

Adopting Group/Individual: _____

Address: _____

Contact Person: _____

Telephone: _____ **Fax:** _____

E-Mail Address: _____

Requested Highway (Name or Route Number, Location, Specific Portion):

First Choice: _____

Second Choice: _____

Expected Number of Participants: Adults: _____ **Minors:** _____

(An Adult Must Accompany any Participant Under The Age of 18)

Name as it is to appear on sign:

Signature of Applicant



ADOPT-A-ROADWAY PROGRAM FACT SHEET

The Adopt-A-Township Roadway Program reinforces the Township's litter pick-up efforts by involving citizens across the Commonwealth in the anti-litter efforts in Pennsylvania's collective "front yard" - its 150,000 acres of roadside.

- ◆ Adopting groups must sign an agreement with Upper Uwchlan Township.
- ◆ Groups must agree to adopt at least one-mile portions of Township Roadways. Upper Uwchlan must agree the roadway is suitable for adoption.
- ◆ Groups must agree to pick-up litter at least two times a year. The agreement runs for two years. It will renew automatically unless either party chooses to terminate it.
- ◆ Safety is top priority. Group leaders must use safety materials provided by Upper Uwchlan Township and must conduct safety meetings with group members before each pick-up.
- ◆ All participants must wear orange safety vests and must post "Litter Crew Ahead" signs during scheduled pick-up periods. Vests and signs are provided by Upper Uwchlan Township.
- ◆ Upper Uwchlan Township will post two signs (one in each direction) naming the adopting group or individual on the adopted portion of said Township Roadway.
- ◆ Participant must be at least ten years old with all participants under 18 years of age accompanied by adults.
- ◆ Any civic-minded group or individual may participate, with the exception of those representing elected officials or candidates for public office.



ATTACHMENT - A

ROADWAY TO BE ADOPTED:

ROAD NAMES:

From Segment: _____

To Segment: _____



ATTACHMENT - B

RELEASE:

I understand that participation in the Adopt-A-Roadway Program and Litter Pick-up involves standing and walking near a roadway and there are certain risks involved with each participation. I hereby release Upper Uwchlan Township from any liability associated with the risks involved with participation in the Adopt-A-Roadway Program. I have also reviewed the Adopt-A-Roadway safety materials as a prerequisite in the Adopt-A-Roadway Program.

(Signature)

(Date)

(Please Print Name For Certificate Use.)

(Please Print Group Name Here)

*If signatory is less than 18 years of age, this must also be signed by Parents or Guardian.

(Signature of Parent/Guardian)

(Date)



ATTACHMENT - C

SAFETY RECOMMENDATIONS

Participants should:

- ◆ Know emergency procedure such as the location of the nearest emergency facility and how to quickly summon the police or an ambulance.
- ◆ Provide their own First-Aid Kit and include kit with other supplies during litter pickups.
- ◆ Avoid overexertion and heat problems by drinking water and taking breaks.
- ◆ Carpool to the litter pickup site.
- ◆ Wear the recommended attire: Long sleeves, blue jeans or long pants, leather shoes boots and gloves.
- ◆ Be careful of contact with poison plants, bees, wasps, hornets, fireants and snakes. The recommended attire will usually prevent irritations from most poison plants.
- ◆ Pay special attention to the handling of broken glass. Participants must be careful not to step or kneel on broken glass.
- ◆ Be aware of visibility problems.
- ◆ Be prepared for any unexpected behavior from motorists.
- ◆ Park vehicles a safe distance from the traveled roadway.
- ◆ Attempt to walk facing on-coming traffic
- ◆ Not stand or jump on guiderail, drainage pipes or on concrete walls.



ATTACHMENT – C (continued)

SAFETY REQUIREMENTS

Participants must:

- ◆ Pickup one side at a time when cleaning a roadway. Vehicles shall remain on the same side of the highway as the participants.
- ◆ Never cross over or pick up trash on the traveled roadway.
- ◆ Upon arriving at the work site, immediately display Upper Uwchlan's official "Litter Crew Ahead" safety sign in advance of pickup site.
- ◆ Not possess or drink alcoholic beverages.
- ◆ Use Upper Uwchlan's safety training materials.
- ◆ Conduct at least one safety orientation meeting during the year.
- ◆ Provide appropriate and adequate adult supervision when youth groups are involved in litter pickups; that is, one adult per eight participants between the ages of 8 and 17.
- ◆ Avoid peak traffic hours and extreme inclement weather conditions.
- ◆ Stay clear of all construction areas.
- ◆ Conduct pre-pickup safety talks.
- ◆ Wear the safety vest provided by Upper Uwchlan Township.
- ◆ Avoid hazardous materials such as old car batteries, any unidentified, questionable items and animal carcasses.
- ◆ Be aware of all known allergies of volunteers before participation.
- ◆ Avoid all horseplay or demonstrations of any nature on the right-of-way.