



## MEETING MINUTES

June 24, 2025

7:30 PM

Approved

In attendance (virtually): B. Watts, Chairman, R. Maas, Vice-Chairman, K. White, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

B. Watts called the virtual meeting to order at 7:31 PM.

### **Approval of Minutes**

Draft minutes of the May 27, 2025 meeting were discussed. R. Maas moved to approve the minutes as submitted. K. White seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion, R. Mass moved to approve the payments for June 2025. K. White seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and several questions, R. Maas then made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. B. Watts seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal and shared that he was continuing to monitor the opportunity in West Vincent Township. No change over the past month.

M. Brown noted that a tour of some of the major facilities of the Authority had been conducted during the past month to familiarize the Board with the Authority infrastructure. R. Maas noted the general condition of the plants and pumping stations appeared "unkept" and was concerned they might pose a hazard to any one working in or near them. K. White echoed his concerns over the same issue. M. Brown said he would speak with both the operator and the Public Works Director to see that the new staff member who would be maintaining the facilities was aware of the concerns.

M. Brown shared that they received word from DEP that the Senn Property was provisionally suitable for land disposal. He noted DEP's hydrogeologist and soil scientist would be back on site this week with the Authority Consultant, ARM, Inc., to perform the additional testing. He noted he met with representatives from ARRO and ARM to discuss the need for moving very quickly on this and to get our planning documents submitted to DEP as soon as possible. M.

Brown reviewed again the next steps to be undertaken to complete the planning and permitting components prior to closing on the property. The Sales Agreement stated they had to be completed by December 30, 2025.

M. Brown noted he had reached out again to the management company for the HOA responsible for the Frame Property, Parcel C. He asked to set a meeting to begin negotiations for the Township to purchase. He was still awaiting a response for an acceptable meeting date.

A brief discussion amongst the Board members present occurred. M. Brown reminded the Board about the expected bond issue in 2025. He gave them two major projects with a total cost of \$5.4MM. He said he would ask for someone with the underwriter's office to come to the July meeting to discuss the financing options. He noted the Engineer's Report which he requested from ARRO at the May meeting would be sufficiently complete to review the next priority projects and they would be coming directly from the draft Act 537 Plan. He noted the Supervisors were to have passed a resolution for the bond in June and that the closing would likely be in September.

M. Brown noted the process controller (PC) at the Lakeridge WWTF was no longer able to operate in an automatic mode and that Brian Norris claimed he had submitted replacement as a capital item for 2025. M. Brown noted he had received no information on it from the engineer but that the PC was in fact no longer reasonably operable. He noted the lead time for such an item was nine months and if they ordered it now, it could be included in the 2026 Capital Budget. He noted that no money would need to be expended until 2026. After several questions, R. Mass moved to move forward with ordering the PC replacement; K. White seconded. It was so moved.

M. Brown noted the first invoice from the electrical contractor, Electra Tech Services, Inc., had not been included in the bill list. He noted the Engineer had recommended payment and requested approval of their invoice in the amount of \$57,937. K. White moved to approve the invoice, seconded by R. Maas. It was so moved.

M. Brown discussed the lengthy warm weather has created some odor issues near our lagoons and pumping stations. He noted they were taking mitigating measures but wanted the Board to be aware of the problems in case any resident contacted them.

Following several additional questions and a brief discussion on the reports, K. White made a motion to accept the Authority Administrators Reports as submitted. R. Maas seconded. It was so moved.

### **Open Session**

No member of the public was in attendance.

### **Next Meeting Date: July 22, 2025 - 7:30 PM**

B. Watts noted the date and time of the next meeting of the Authority. M. Brown noted that would be an in-person meeting.

### **Adjournment**

There being no further business to be brought before the Authority, R. Maas made a motion to adjourn the meeting at 8:14 PM. K. White seconded. It was so moved.

Respectfully submitted,

**G. Matthew Brown, P.E., DEE**  
Authority Administrator