



## MEETING MINUTES

April 22, 2025

**7:30 PM**

**Approved**

In attendance: B. Watts, Chairman, R. Maas, Vice-Chairman, J. Shipe, Member, K. White, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

B. Watts called the virtual meeting to order at 7:30 PM.

### **Approval of Minutes**

Draft minutes of the March 25, 2025 meeting were discussed. R. Maas moved to approve the minutes as submitted. J. Shipe seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and several questions, J. Shipe moved to approve the payments for April 2025. R. Maas seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and several questions, J. Shipe made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. K. White seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted he received a call from Toll Brothers who were now looking at the property in West Vincent Township. He shared that he outlined the history with McKee and the property and expressed the Authority's interest in partnering. M. Brown noted he would continue to monitor the opportunity.

M. Brown shared that they had met (virtually) with DEP regarding the Senn Property and the time frame required for the Authority's consultant to perform due diligence. Further testing was required on the property and that was scheduled to occur within the next week. The consultant and DEP were both aware of the time constraints.

M. Brown gave a brief update on the 47-acre Frame Property, Parcel C after a preliminary review by the soil scientist. He reported that the soil scientist agreed that the parcel was a possible disposal area for effluent. M. Brown said they would continue the study of the parcel. He discussed the appraisal report included in the Board packet. He asked permission to begin discussions with the property HOA, the owner of the property. After a discussion on how to proceed with the discussions, R. Mass moved to authorize the Administrator to initiate negotiations for the purchase. J. Shipe seconded. It was so moved.

There was a discussion initiated by J. Shipe on how to keep residents better informed on the Meadow Creek project. M. Brown noted he would like to discuss this during the planned Executive Session on personnel matters.

Following several additional questions and a brief discussion on the reports, R. Maas made a motion to accept the Authority Administrators Reports as submitted. J. Shipe seconded. It was so moved.

### **Open Session**

No member of the public was in attendance.

### **Executive Session**

B. Watts called an Executive Session to discuss personnel matters at 8:15 PM. The Executive Session ended and the Board returned to the business meeting at 8:45 PM.

### **Next Meeting Date: May 27, 2025 - 7:30 PM**

B. Watts noted the date and time of the next meeting of the Authority. M. Brown noted that would be a virtual meeting.

### **Adjournment**

There being no further business to be brought before the Authority, K. White made a motion to adjourn the meeting at 8:48 PM. J. Shipe seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator