



## **MEETING MINUTES**

March 25, 2025

7:30 PM

Approved

In attendance: B. Watts, Chairman, R. Maas, Vice-Chairman, J. Shipe, Member, J. Samarco, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

B. Watts called the virtual meeting to order at 7:30 PM.

### **Approval of Minutes**

Draft minutes of the February 25, 2025 meeting were discussed. J. Samarco moved to approve the minutes as submitted. R. Maas seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and several questions, J. Shipe moved to approve the payments for March 2025. R. Maas seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and several questions, R. Maas then made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. J. Shipe seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown shared that it appeared the Senn Trust was accepting the Authority offer for purchase of their 33-acre property at 161 E. Township Line Road. M. Brown asked the Authority to accept the Sales Agreement submitted for their review and to authorize the Chairman to execute the agreement. He also said the check for the deposit was included in the bills this month. Concerns were raised over the Senn's commitment toward moving the transaction in a timely manner. The Authority said a time limit on

their fully executed response needed to be included in the response to the Senn Trust. J. Samarco then moved to accept and approve the Sales Agreement as submitted and to authorize the Chairman to sign the agreement. The motion included a stipulation that a fully executed copy had to be received from the Senn Trust within 10 days of the date the Sales Agreement was submitted to them. R. Maas seconded the motion. It was so moved.

M. Brown gave a brief update on the 47-acre Frame Property, Parcel C after a preliminary review by the soil scientist. He reported that the soil scientist agreed that the parcel was a possible disposal area for effluent. M. Brown said they would continue the study of the parcel.

Following several additional questions and a brief discussion on the reports, J. Shipe made a motion to accept the Authority Administrators' Reports as submitted. J. Samarco seconded. It was so moved.

### **Open Session**

No member of the public was in attendance.

### **Next Meeting Date: April 22, 2025 - 7:30 PM**

B. Watts noted the date and time of the next meeting of the Authority. M. Brown noted that would be an in-person meeting.

### **Adjournment**

There being no further business to be brought before the Authority, J. Samarco made a motion to adjourn the meeting at 7:58 PM. R. Maas seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator