



## MEETING MINUTES

July 23, 2024

7:30 PM

**Approved**

In attendance: B. Watts, Vice-Chairman, J. Shipe, Member, R. Maas, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

B. Watts called the virtual meeting to order at 7:30 PM.

### **Approval of Minutes**

Draft minutes of the June 25, 2024 meeting were discussed. J. Shipe moved to approve the minutes as submitted. R. Maas seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and several questions, R. Maas moved to approve the payments for July 2024. J. Shipe seconded. It was so moved.

### **Treasurer's Report**

Following a discussion and several questions, J. Shipe then made a motion to accept the balance sheet and the statement of revenues and expenses as submitted in good faith by the Township Treasurer. R. Maas seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project. M. Brown also noted that no movement on the offer put forth for the Senn Property had occurred. Again, he would continue to monitor the progress.

M. Brown noted that he and the Authority Solicitor received an updated summary of costs from McKee for the payment of the Authority's share of Phase III of the Route 100 WWTF. He said he expected to have an agreed upon figure for the next meeting. M. Brown noted there was a request by McKee on the method of payment of the tapping fee. After further discussion, the unanimous consent of the Authority was that payment

of the tapping fee should be made in accordance with the developer's agreement. M. Brown noted McKee may want to attend the next meeting to make their case for the methodology they were proposing.

M. Brown noted the pre-construction meeting was held for the Milford Farms project. He anticipated submission of the construction schedule shortly.

Following several additional questions and a brief discussion on the reports, R. Maas made a motion to accept the Authority Administrators' Reports as submitted. J. Shipe seconded. It was so moved.

### **Open Session**

No member of the public was present.

### **Next Meeting Date: August 27, 2024 - 7:30 PM**

B. Watts noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

### **Adjournment**

There being no further business to be brought before the Authority, J. Shipe made a motion to adjourn the meeting at 7:50 PM. R. Maas seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator