



## MEETING MINUTES

October 24, 2023

7:30 PM

**Approved**

In attendance: H. Harper, Vice-Chairman, J. Samarco, Member, L. Schack, Member, B. Watts, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

H. Harper called the meeting to order at 7:30 PM.

### **Approval of Minutes**

Draft minutes of the September 26, 2023, meeting was reviewed. J. Samarco moved to approve the minutes as submitted. L. Schack seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and questions, L. Schack moved to approve the payments for October 2023. J. Samarco seconded. It was so moved.

### **Treasurer's Report**

Following a brief discussion and questions, L. Schack made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. J. Samarco seconded. It was so moved. H. Harper asked if the Township Treasurer had ever looked at using a credit union rather than a bank. M. Brown said he didn't know and would have a conversation with the Treasurer about it.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. He provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown noted he had spoken with the Authority Solicitor about the Senn Property and the need for an Option to Buy Agreement. M. Brown said he was advised by Mr. Styer representing the Senns that Fritz Senn was experiencing health issues. M. Brown said he advised Mr. Styer of the Authority's interest and would give a little time for Mr. Senn

to recover then pursue it again with them. He reiterated though until PA DEP reviewed the testing, site use could not be conclusive. M. Brown did offer though that enough information was available to form an opinion that the Authority should begin negotiations with the property owner to establish an option agreement.

M. Brown reviewed the situation with 14 Dorothy Lane. He noted the Authority's protocol had been followed with no success to get the homeowner to pay. His recommendation was that at this point it was appropriate to move to a Sheriff's sale. It was the consensus of the Authority to authorize the Township Solicitor to move toward a Sheriff's sale. Following several additional questions and a brief discussion on the reports, L. Schack made a motion to accept the Authority Administrations' Reports as submitted. J. Samarco seconded. It was so moved.

### **Open Session**

No members of the public were present. B. Watts suggested that with the anticipated retirement of the Authority Administrator, M. Brown should prepare a job description for the November meeting so the Authority could move forward with a search for a replacement. B. Watts moved to proceed; J. Samarco seconded. It was so moved.

### **Next Meeting Date: November 28, 2023 - 7:30 PM**

H. Harper noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

### **Adjournment**

There being no further business to be brought before the Authority, L. Schack made a motion to adjourn the meeting at 7:55 PM. J. Samarco seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator