



## MEETING MINUTES

February 28, 2023

7:30 PM

**Approved**

In attendance (via video conference): H. Harper, Vice-Chairman, J. Samarco, Member, L. Schack, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

H. Harper called the meeting to order at 7:40 PM.

### **Approval of Minutes**

Draft minutes of the January 23, 2023, meeting was reviewed. L. Schack moved to approve the minutes as presented. J. Samarco seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and questions, L. Schack moved to approve the payments for February 2023. J. Samarco seconded. It was so moved.

### **Treasurer's Report**

Following a brief discussion and questions, L. Schack made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. J. Samarco seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project. He also noted the Senn family parcel that was authorized for a Phase II Environmental Assessment was also going to require a new Phase I Review as the former work had expired. He also noted he was contracting with Gilmore Associates, the Township Engineer, to perform the work.

M. Brown noted they had received a response on the review of the grant applications submitted for the three Authority capital projects ready to bid. He noted a reviewer had

been named and it was likely they would not get a response on the grants before the end of July 2023.

M. Brown shared that he was working on the memo illustrating revenue and cost needs going forward to assist the Authority in determining whether or not a rate increase was warranted. He said the memo would be available in next month's packet.

Following several additional questions and a brief discussion on the reports, L. Schack made a motion to accept the Authority Administrators' Reports as submitted. J. Samarco seconded. It was so moved.

### **Open Session**

No members of the public were in attendance.

### **Next Meeting Date: March 28, 2023 - 7:30 PM**

H. Harper noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

### **Adjournment**

There being no further business to be brought before the Authority, L. Schack made a motion to adjourn the meeting at 8:00 PM. J. Samarco seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator