



MEETING MINUTES

December 27, 2022

7:30 PM

Approved

In attendance (via video conference): L. Schack, Chairman, W. Quinn, Vice-Chairman, H. Harper, Member, B. Watts, Member, J. Samarco, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

L. Schack called the meeting to order at 7:31 PM and welcomed the new member, Joe Samarco, to the Authority Board.

Approval of Minutes

Draft minutes of the November 22, 2022, meeting were reviewed. B. Watts moved to approve the minutes as presented. W. Quinn seconded. It was so moved.

Approval of Payments

Following a brief discussion and questions, W. Quinn moved to approve the payments for December 2022. B. Watts seconded. It was so moved.

Treasurer's Report Following a brief discussion and questions B. Watts made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. W. Quinn seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown advised DEP responded to the draft Act 537 Plan submittal and a virtual meeting was held to review their questions and comments. He noted that ARRO was currently preparing revisions and responses for submission to DEP.

M. Brown noted that in accordance with the comments in the most recent audit report and at the direction of the Board, he had received a contract update for ARRO's services. He noted a copy of the contract was included in the packet and that he would be requesting action on the contract at the January reorganization meeting of the Authority.

M. Brown shared that there had been a regulatory change in the dollar amount necessary for public bidding of construction services. A copy of the L&I newsletter outlining the changes was included with the monthly Board packet.

Following several additional questions and a brief discussion on the reports, H. Harper made a motion to accept the Authority Administrators Reports as submitted. W. Quinn seconded. It was so moved.

Presentation of 2023 Draft Capital and Operating Budgets

M. Brown noted the 2023 draft Capital and Operating budgets included in the packet. He asked the members to carefully review the documents and if they had any questions or comments to reach out to him. He stated the intent was to seek approval of the budgets from the Board at the January 2023 meeting.

Open Session

No members of the public were present.

Next Meeting Date: January 24, 2023 - 7:30 PM

L. Schack noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

Adjournment

There being no further business to be brought before the Authority, W. Quinn made a motion to adjourn the meeting at 7:57 PM. H. Harper seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator