



MEETING MINUTES

November 22, 2022

7:30 PM

Approved

In attendance (via video conference): L. Schack, Chairman, H. Harper, Member, B. Watts, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and Karl Schmit, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

L. Schack called the meeting to order at 7:35 PM.

Approval of Minutes

Draft minutes of the October 25, 2022, meeting were presented. A recommendation for a minor wording adjustment was suggested. B. Watts moved to approve the minutes with the recommended modification. H. Harper seconded. It was so moved.

Approval of Payments

Following a brief discussion and questions, B. Watts moved to approve the payments for November 2022. H. Harper seconded. It was so moved.

Treasurer's Report

Following a brief discussion and questions, H. Harper made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. B. Watts seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted there was no update from the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT). M. Brown noted he would continue to monitor the progress of the project.

M. Brown advised the Board of a volunteer, Joe Samarco, to fill the vacancy on the Board created by Don Carlson's resignation. He noted that an interview was set up for him to discuss the Authority activities with Mr. Samarco. He noted he would keep the Board apprised of his impressions from the discussion.

M. Brown noted a report was forwarded to DEP generated from the memo that was included in the previous month's packet with a recommendation to reduce the Single-Family Home (SFH) EDU value from 225 gpd/EDU to 200 gpd/EDU. He stated he had a conversation with DEP prior to submitting the report and it was his opinion that DEP would not accept going as low as 175 gpd/EDU.

M. Brown noted the engineer was completing the application for grant monies (discussed the previous month) for wastewater projects through federal infrastructure funding. M. Brown stated the Authority projects for Milford Farms, Meadow Creek and the Eaglepointe WWTF conversion to a pre-treatment facility were included. He requested authorization for an Authority member to execute the grant applications for submission. B. Watts moved to so authorize execution of the applications by an Authority member. H. Harper seconded. It was so moved.

M. Brown noted the 2023 draft Capital and Operating budgets would be presented at the December meeting with the intent to seek approval from the Board at the January 2023 meeting.

Following several additional questions and a brief discussion on the reports, H. Harper made a motion to accept the Authority Administrators Reports as submitted. B. Watts seconded. It was so moved.

Open Session

No members of the public were present.

Next Meeting Date: December 27, 2022 - 7:30 PM

L. Schack noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

Adjournment

There being no further business to be brought before the Authority, B. Watts made a motion to adjourn the meeting at 7:59 PM. H. Harper seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator