



MEETING MINUTES

October 25, 2022

7:30 PM

Approved

In attendance (via video conference): L. Schack, Chairman, H. Harper, Member, B. Watts, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, and Karl Schmidt, P.E. and David Schlott, Jr., P.E., ARRO Consulting, Inc.

Call to Order

L. Schack called the meeting to order at 7:30 PM.

Approval of Minutes

Draft minutes of the September 27, 2022, meeting were presented. H. Harper moved to approve the minutes as submitted. B. Watts seconded. It was so moved.

Approval of Payments

Following a brief discussion and questions, B. Watts moved to approve the payments for October 2022. H. Harper seconded. It was so moved.

Treasurer's Report

Following a brief discussion and questions, H. Harper made a motion to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. B. Watts seconded. It was so moved.

Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided a monthly update on land available for disposal. He noted the developer looking to partner with the Authority for land procurement in West Vincent Township (WVT) was still responding to WVT comments and concerns. M. Brown noted he would continue to monitor the progress of the project.

M. Brown advised the Board of Mr. Carlson's resignation from the Municipal Authority. A discussion was held on what the Township/Authority could do to honor his many years of dedicated service. M. Brown said he would reach out to Mr. Carlson to see if he could attend an event.

M. Brown noted the memo that was included in the packet with an analysis of reducing the Single-Family Home (SFH) EDU value from 225 gpd/EDU to 200 gpd/EDU. He stated the change could generate approximately 41,000 gpd of additional disposal space that could be used until the Authority develops additional disposal space. M. Brown noted the discussion from the previous month and stated no change would be made to the cost per home for existing residents since the Authority set that figure by resolution. After further discussion and questions, B. Watts moved to authorize the change of EDU value and to direct the engineer and Administrator to seek DEP approval for an EDU value of 175 gpd/EDU to 200 gpd/EDU. H. Harper seconded. It was so moved.

M. Brown noted the damage to the above ground connector at the regional pump station and the leak that occurred. It was the opinion of the operator and Administrator it had been hit by a vehicle. He noted there had been a temporary fix, but it needed to be repaired immediately. He had procured a price from MGK contractors for the repair work and since it was an immediate need and an extraordinary repair, it was his opinion it did not require bidding. B. Watts noted bollards were required. M. Brown agreed. Following additional questions and discussion, B. Watts moved to authorize MGK to conduct the repair. H. Harper seconded the motion. It was so moved.

M. Brown noted the tree grants available to the Authority and was applying for said grants to install indigenous trees in the buffer area of the Ferncroft Drive disposal field. He also noted that grant monies were now available for wastewater projects through the federal Infrastructure funding. These grants were for shovel-ready projects. M. Brown said he wanted the Authority to apply to include Milford Farms, Meadow Creek and the Eaglepointe WWTF conversion to a pre-treatment facility. There was a consensus of the Board for the Administrator and engineer to pursue these grant opportunities.

Following several additional questions and a brief discussion on the reports, H. Harper made a motion to accept the Authority Administrators Reports as submitted. B. Watts seconded. It was so moved.

Open Session

While a member of the public was present, no public comments were offered.

Next Meeting Date: November 22, 2022 - 7:30 PM

L. Schack noted the date and time of the next meeting of the Authority. M. Brown noted that the meeting would be virtual.

Adjournment

There being no further business to be brought before the Authority, H. Harper made a motion to adjourn the meeting at 8:04 PM. B. Watts seconded. It was so moved.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator