



## MEETING MINUTES

March 23, 2021

7:30 PM

Approved

In attendance via video teleconference: B. Watts, Chairman, D. Carlson, Member, W. Quinn, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, David Schlott, Jr, P.E. and William Bohner, P.E., ARRO Consulting, Inc.

### Call to Order

B. Watts, Chairman, called the meeting to order at 7:32 PM.

### Approval of Minutes

Draft minutes of the February 23, 2021 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. W. Quinn seconded. It was so moved.

### Approval of Payments

Following a brief discussion and questions, a motion was made by W. Quinn to approve the payments for March 2021. D. Carlson seconded. It was so moved. Following a brief discussion and questions, D. Carlson moved to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. W. Quinn seconded. It was so moved.

### Presentation of Draft Act 537 Plan

W. Bohner offered a presentation of the draft Act 537 Plan. M. Brown noted that an Executive Summary was included in the Board packet and the plan in its entirety would be provided the next day. D. Schlott stated that a link would be forwarded that would allow access for the Authority members to see the entire document. After a lengthy discussion and many questions from the Board members, W. Bohner provided a schedule for the plan submission to PADEP. He requested the Board provide any comments or questions over the next month for incorporation in the draft.

### Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit.

M. Brown reported that Highway Design, the lowest qualified bidder on the Byers Road Sanitary Sewer Extension Project, had returned the necessary contracts and bonds and requested the Authority approve award of the contract, authorize the Chairman to execute the contracts and direct ARRO to issue a Notice to Proceed to the contractor. D. Carlson

moved. Seconded by W. Quinn to proceed as noted. It was so moved. He noted contracts and bonds had been received but were still under review.

D. Carlson noted the contract for the Authority Administrator position and stated he still had not had time to review it thoroughly and asked it to be tabled till a review was complete. M. Brown noted it was in response to a comment made in the 2019 Audit Report.

M. Brown noted he and the Township Manager and Zoning Officer have spoken about a path toward “encouraging” a response from the developer of the Upattina’s project. He noted the Zoning Officer had spoken to the developer and received a response that the project would begin to move forward in the late Spring/early Summer. It was the consensus of the Board to “wait and see”.

Following several additional questions and a brief discussion on the reports, D. Carlson then moved to accept the Reports as submitted. W. Quinn seconded. It was so moved.

#### Open Session

No members of the public joined the virtual meeting.

#### **Next Meeting Date: April 27, 2021 - 7:30 PM**

B. Watts noted the date and time of the next meeting of the Authority.

#### Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by W. Quinn to adjourn the meeting at 8:26 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator