



## MEETING MINUTES

October 27, 2020

7:30 PM

**Approved**

In attendance via video teleconference: B. Watts Vice-Chairman, D. Carlson, Member, L. Schack, Member, W. Quinn, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr, P.E., ARRO Consulting, Inc.

### **Call to Order**

B. Watts, Vice-Chairman, called the meeting to order at 7:34 PM.

### **Approval of Minutes**

Draft minutes of the September 22, 2020 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. L. Schack seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion and questions, a motion was made by D. Carlson to approve the payments for October 2020. W. Quinn seconded. It was so moved. Following a brief discussion and questions D. Carlson moved to accept the balance sheet and the statement of revenue and expenses as submitted in good faith by the Township Treasurer. W. Quinn seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit.

M. Brown provided an update to the Board relative to the status of the Meadow Creek Sunoco pipeline and the provision of sanitary sewer to the residents.

M. Brown noted the Township was moving forward with the reconditioning of the structures on Upland Farms. This is to include connection to the sanitary sewer system. He shared the amount of capacity was determined to be 1.0 EDU. M. Brown also noted in the past (Township building), the Municipal Authority required a connection fee from the Township amounting to 50% of the then current connection fee and asked the Board what their guidance was for this connection. D. Carlson moved the Municipal Authority maintain its past practice and require the Township to pay a connection fee amounting to 50% of the current connection fee per EDU. L. Schack seconded. It was so moved.

M. Brown noted continued improvements regarding organic loading and the use of garbage disposals in the Lakeridge system following the public notification by the

Authority. He said the levels are currently where they should be but they will continue to be monitored closely.

Following several additional questions and a brief discussion on the reports, D. Carlson moved to accept the Reports as submitted. W. Quinn seconded. It was so moved.

### **Open Session**

No members of the public joined the virtual meeting.

### **Next Meeting Date: November 24, 2020 - 7:30 PM**

B. Watts noted the date and time of the next meeting of the Authority. It was also noted it would likely be a virtual venue. M. Brown asked if the proximity to the Thanksgiving holiday would create a problem for obtaining a quorum. The consensus was that it would not.

### **Adjournment**

There being no further business to be brought before the Authority, W. Quinn moved, seconded by D. Carlson to adjourn the meeting at 7:56 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator