



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS MEETING
AGENDA
DECEMBER 21, 2020
7:00 p.m.

LOCATION: This meeting will be held **virtually**. Any member of the public interested in participating in the meeting should email the Township at tscheivert@upperuwchlan-pa.gov for a link and a password to join in the meeting. To minimize public exposure to COVID-19, the meeting will be conducted via webinar. No attendance in-person will be allowed. If you require special accommodation, please call the Township office at 610-458-9400.

- I. CALL TO ORDER
 - A. Salute to the Flag
 - B. Moment of Silence
 - C. Inquire If Any Attendee Plans to Audio or Video Record the Meeting
- II. APPROVAL OF MINUTES: November 10, 2020 Board of Supervisors, Draft 2021 Budget Workshop
November 16, 2020 Board of Supervisors Meeting
- III. APPROVAL OF PAYMENTS
- IV. TREASURER'S REPORT
 - A. Approve Amendments to the 2020 Budget
- V. SUPERVISORS' REPORT
 - A. Calendar:
 - December 25, 2020 Office Closed ~ Christmas Day
 - January 1, 2021 Office Closed ~ New Year's Day
 - January 4, 2021 7:00 PM Board of Supervisors Annual Organization Meeting
 - January 19, 2021 (*Tuesday*) 7:00 PM Board of Supervisors Meeting
 - Yard Waste / Christmas Tree Collection Dates: December 23, January 6 and 20
Do not use plastic bags; place materials curbside the night before to guarantee collection.
- VI. ADMINISTRATION REPORTS
 - A. Township Engineer's Report
 - B. Building and Codes Department Report
 - C. Police Chief's Report
 - D. Public Works Department Report
- VII. LAND DEVELOPMENT – Consider Approval of the following:
 - A. Windsor Baptist Church – Final Land Development Plan
- VIII. ADMINISTRATION
 - A. Resolutions – Consider Adoption of the following:
 - 1. 2021 Budget and Tax Millage Rate
 - 2. 2021 Pension Plan Contribution Rates
 - 3. 2021 Fee Schedule
 - 4. 2021 Emergency Response Providers
 - 5. Support Uwchlan Township Act 537 Plan Special Study
- IX. OPEN SESSION
- X. ADJOURNMENT



Upper Uwchlan Township
Board of Supervisors,
Draft 2021 Budget Workshop
November 10, 2020
4:00 p.m.
Minutes
DRAFT

LOCATION: This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notice instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

Attendees:

Sandy D'Amico, Chair	Tony Scheivert, Township Manager
Jamie Goncharoff, Vice-Chair	Shanna Lodge, Assistant Township Manager
Jenn Baxter, Member	Gwen Jonik, Township Secretary
	John DeMarco, Police Chief
	Jill Bukata, Township Treasurer
Kristin Camp, Esq., Township Solicitor	Rhys Lloyd, Township Building Inspector
Mike Heckman, Director of Public Works	Anthony Campbell, Township Zoning Officer
Steve Poley, Road Foreman	

Sandy D'Amico called the Workshop to order at 4:03 p.m., led the Pledge of Allegiance and offered a moment of silence. No one planned to record the meeting. Nine citizens attended.

Outdoor Dining / Sales for Existing Businesses – Consider Extension #2

Gwen Jonik explained that the term is ending for existing businesses to offer outdoor dining and sales during the COVID-19 pandemic as allowed by Township Resolution 06-15-20-08. She noted that some businesses continue to conduct outdoor sales, making accommodations for the cooler weather, and asked the Board if they'd consider another extension. Tony Scheivert advised that there have been no issues with this activity to date, the Township wants to continue to be supportive of our businesses and recommends another extension.

Discussion included: the Board wants to continue supporting our businesses; how long of an extension is appropriate; the methods and safety of heating the outdoor spaces will be monitored by the building and/or codes personnel, who will look for fire hazards and other safety concerns. Jenn Baxter moved to extend the outdoor dining and sales allowance until 30 days after Governor Wolf lifts the restrictions on indoor dining. Discussion continued and the Board agreed they'd rather set a firm date for expiration, March 31, 2021. Jenn Baxter revised her Motion to extend the outdoor dining and sales allowance until March 31, 2021. Jamie Goncharoff seconded and the Motion carried unanimously.

Outdoor Storage Tank Ordinance Amendment – Discussion

Alyson Zarro, Esq. – Riley Riper Hollin & Colagreco, Neal Fisher, P.E. – Hankin Group, and Steve Hetland – Frontage Labs and several other Frontage Labs personnel were present to discuss Hankin's request for amendments to the outdoor storage tank ordinance, to allow for certain materials to be stored outside in the Planned Industrial/Office District (PI), Eagleview Corporate Center, where it's currently prohibited. Alyson Zarro had prepared a memo and draft ordinance amendment dated November 5, 2020, which is being discussed today.

Neal Fisher noted that a number of proposed amendments have circulated over the past year and the intention is to allow outdoor storage tanks for brine, water and inert gases (non-hazardous, non-flammable). Several companies in Eagleview use these products in their processes and outside storage would be more efficient and cost-effective, and safer as the materials wouldn't have to be handled as much as when they're stored inside. Inert gas is a safety blanket used by bio-tech companies in their testing processes. Inert gas displaces oxygen so if a large tank is punctured indoors, the potential is there for suffocation. If outdoors, the gas goes into the atmosphere with no harm.

Frontage employees commented that liquid nitrogen and argon are not harmful, are necessary to their processes, and storing these materials in smaller tanks indoors slows down their process. They weren't aware outdoor storage tanks were restricted in Eagleview within Upper Uwchlan Township and might not have chosen to expand their business here if they'd known.

Mr. Fisher commented there are other existing businesses in Eagleview within Upper Uwchlan that would like to store water or brine in outdoor tanks; amending the ordinance is of economic benefit to the township by attracting or retaining businesses in Eagleview, keeping it occupied and viable.

Discussion continued, including: whether to limit tank size; which materials are / aren't dangerous; recent proposed amendments include clarification of some existing language in Sections 200-49.K and 200-49.M.(1) and added safety regulations in the zoning districts where outdoor tanks are currently permitted; continue restrictions in the PI as the businesses can operate with tanks stored indoors; try to balance safety concerns with what businesses need to succeed; in the PI District, outdoor tanks would be an accessory use and there are more limitations with that; revise the current ordinance to make it more clear but not necessarily expand the scope; need to consider impact to residential properties abutting where tanks might be allowed; a currently proposed amendment suggests a 150' buffer from all residential properties.

The Board will continue to consider the proposed amendments.

Draft 2021 Budget

Jill Bukata noted the proposed 2021 Budget across all Funds totals \$10,819,340, a 13.4% decrease from 2020. All departments have taken a conservative approach. Projected revenues are 1% higher due to real estate tax, real estate transfers and increased population/earned income tax. Projected expenses are 5% higher with salary increases, however we'll have a reduction in medical insurance due to some personnel changes, discounts for using the same Insurance Trust for our other insurances, and we're in a 2-year program where we know what our medical insurance costs will be for the next 2 years.

The Capital Fund will be used to continue the improvements at the Upland Farms barn and farmhouse, improved parking lot lighting and lighting the basketball and tennis courts at Hickory Park, Fellowship Fields turf field replacement, public works pick-up truck and dump truck replacement, replace mowers and an enclosed trailer, public works building generator upgrade, replace a police vehicle and motorcycle, payments on General Obligation Bonds.

Jenn Baxter moved, seconded by Jamie Goncharoff, to authorize advertisement of the draft 2021 Budget, for adoption at the December 21, 2020 Board of Supervisors Meeting. The Motion carried unanimously.

Open Session

Tony Scheivert advised that the County and the DCNR continue efforts to extend the Struble Trail north to Marsh Creek State Park. Natural Lands Trust is purchasing some of the property along the Trail and has secured most of the funds (\$225,161) for the purchase, however they need

\$37,500 more and have asked the Township to consider contributing some funds. The Board will consider the request at their November 16, 2020 Meeting.

Sandy D'Amico commented that she has monitored the Starbucks' traffic flow on several occasions and while there are times when traffic is slowed getting into the shopping center, it was not backing up out on Route 100.

Tony Scheivert noted 2 Meadow Creek Lane residents thanked the Supervisors for listening to their comments regarding the Sunoco pipeline easement; he advised a pre-construction meeting will be held Friday at 11:00 a.m. and if Gilmore hasn't already done so, they'll document (video) the condition of the roadway and property alongside the construction site; Township staff will monitor construction dust mitigation.

Gwen Jonik asked if the Board wanted the Planning Commission to review the proposed outdoor storage tank ordinance amendment presented today; after much discussion, the Board would like to see a draft that includes only the amendments that clarify the existing language and the additional safety-related regulations as discussed today and proceed to the Board for approval consideration. They'd like to get those amendments in place and continue to discuss allowing outdoor tanks in the PI District.

Adjournment

There being no further business to be brought before the Board, Sandy D'Amico adjourned the Workshop at 6:16 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS MEETING

November 16, 2020

7:00 p.m.

DRAFT

LOCATION: This was a virtual meeting, held via Zoom video/audio conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting's Public Notices instructed those interested in participating in the meeting to email or call the Township Manager for the link and password to join in the meeting.

In Attendance:

Board of Supervisors

Sandra M. D'Amico, Chair
Jamie W. Goncharoff, Vice-Chair
Jennifer F. Baxter, Member

Tony Scheivert, Township Manager
Shanna Lodge, Assistant Township Manager
Gwen Jonik, Township Secretary
Jill Bukata, Township Treasurer
John DeMarco, Police Chief
Mike Heckman, Director of Public Works
Dave Leh, P.E., Gilmore & Associates
Rhys Lloyd, Building Code Official
Anthony Campbell, Zoning Officer

Kristin Camp, Esq., Township Solicitor

Sandy D'Amico called the meeting to order at 7:01 pm, led the Pledge of Allegiance, and offered a moment of silence. No one planned to record the meeting. Eight citizens were in attendance.

Approval of Minutes

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the October 13, 2020 Board of Supervisors Workshop. The Motion carried unanimously.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the Special Meeting held October 13, 2020. The Motion carried unanimously.

Mr. Goncharoff moved to approve the minutes of the October 19, 2020 Board of Supervisors Meeting with a revision to the first sentence of the last paragraph on Page 4, so it reads "All of the homes on Meadow Creek Lane and Quail Run Lane will be connected to public sewer; the Township hopes there won't be any charges to the homeowners for the connection, but *the Township cannot guarantee it*". Following a second by Mrs. Baxter, the Motion carried unanimously.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the Special Meeting held October 26, 2020. The Motion carried unanimously.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the Special Meeting held November 5, 2020. The Motion carried unanimously.

Approval of Payments

Mrs. Baxter moved, seconded by Mr. Goncharoff, to approve the payments to all vendors as listed November 13, 2020. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the financial position remains strong; year-to-date revenues are at 92.8% of the budget; year-to-date expenses are at 78.2% of budget; earned income tax revenue is \$66,000 higher than this time a year ago and she projects we'll exceed that budget by at least \$200,000 this year. There was brief discussion regarding which municipality receives earned income tax – where the person works or lives -- with more residents working from home. It's usually the municipality where the person lives.

Mrs. Bukata requested authorization to transfer funds from the General Fund to the Capital Fund, in reimbursement of funds expensed in 2019 and 2020 for the Park Road Trail and Township building expansion projects. Mrs. Baxter moved to authorize transferring \$1,000,000 from the General Fund to the Capital Fund. On a second by Mr. Goncharoff, the Motion carried unanimously.

Supervisor's Report

Mrs. D'Amico announced that Executive Sessions were held November 10, 2020 and November 16, 2020 regarding personnel.

Historical Commission appointment. Mrs. D'Amico noted Aaron Stoyack had met with the Board to discuss his interest in volunteering with the Historical Commission and all favored his being appointed to fill a current vacancy. Mr. Goncharoff moved, seconded by Mrs. Baxter, to appoint Mr. Stoyack to the Historical Commission with his term ending December 31, 2023. The Motion carried unanimously.

Planning Commission appointment. Mrs. D'Amico noted Stephen Fean had met with the Board to discuss his interest in volunteering with the Planning Commission and all favored his being appointed to fill a current vacancy. Mr. Goncharoff moved, seconded by Mrs. Baxter, to appoint Mr. Fean to the Planning Commission with his term ending December 31, 2022. The Motion carried unanimously.

Mrs. D'Amico read the following published calendar: November 26-27, 2020 Office Closed observing the Thanksgiving Holiday; November 28, 2020 4th Annual Tree Lighting and Light UP Upper Uwchlan; December 8, 2020 4:00 PM Board of Supervisors Workshop; December 21, 2020 7:00 PM Board of Supervisors Meeting; December 25, 2020 Office Closed ~ Christmas Day; January 1, 2021 Office Closed ~ New Year's Day; yard waste collection dates: November 18, 25, December 9 and 23, 2020.

Shanna Lodge noted the 4th Annual Tree Lighting will occur @ 4:00/5:00 at Upland Farm – a drive-by activity -- and a fireworks display will occur @ 6:00 in the Village of Eagle. Residents are encouraged to drive around the Township in between to check out the properties/neighborhoods participating in "Light UP Upper Uwchlan". Details are on the website and social media.

Administration Reports

Township Engineer's Report

Dave Leh reported that the Townes at Chester Springs paving is complete other than a section of the trail at the entrance; a preconstruction meeting was held for Byers Station Parcel 5C Lot 2A ("Enclave at Chester Springs) – 55 townhouses -- with construction to start late this week after the documents are recorded; and in answer to Mr. Goncharoff's query, the plan for Windsor Baptist Church's trail along Park Road is being modified per consultants' comments and may be before the Board for approval in December.

Building and Codes Department Report

Rhys Lloyd reported 73 building permits were issued last month, totaling \$222,281.54 in permit fees; they've been very busy with new construction inspections, as well as decks and other additions/alterations. Mrs. D'Amico commended the whole department for how they've continued to carry out their business following Al Gaspari's retirement and transition to Anthony Campbell.

Mr. Goncharoff asked about a demolition of a house on Byers Road. Mr. Campbell responded the house was demolished and a new home will be built on the existing foundation.

Police Chief's Report

Chief DeMarco reported the Department handled 1,245 calls last month, it was a very quiet, uneventful Halloween and mischief night, and he met with the fireworks company to review the details for November 28. Mr. Goncharoff questioned the event in regard to the noise ordinance. Chief DeMarco and Kristin Camp noted there are exceptions for public events and this event should be over by 7:00 PM. Regarding personal use, the State law and Township fireworks ordinances would be followed.

Public Works Department Report

Mike Heckman reported the Department received and completed 180 work orders; they're prepping snow/ice removal equipment; conducting street tree trimming so they don't damage the street sweeper or plow trucks, buses, delivery trucks, etc.; cleaning inlets from recent storms; and the road paving was completed last month.

Land Development

Enclave at Chester Springs Financial Security and Land Development Agreements. Kristin Camp has reviewed and approved the Agreements for Byers Station Parcel 5C Lot 2A, Toll's 55-unit townhouse project named "Enclave at Chester Springs", the parcel on the northeast corner of the Pottstown Pike and Station Boulevard intersection. These Agreements and associated Performance Bonds cover both site improvements and sanitary sewer improvements. The trail from the parcel will cross Station Boulevard and connect with the trail along the south side of Station Boulevard. These improvements will be complete in approximately 3 years so that is the timeframe written into the Agreements.

Mr. Goncharoff moved to approve and execute the following Agreements based on Ms. Camp's review and recommendation: Enclave at Chester Springs Lot 2A of Parcel 5C Land Development Agreement and Financial Security Agreement for Site Improvements, Land Development Agreement and Financial Security Agreement for Sanitary Sewer Improvements, and the First Amendment to Stormwater Best Management Practices (BMPS) and Conveyances Operations and Maintenance Agreement. On a second by Mrs. Baxter, the Motion carried unanimously.

ADMINISTRATION

Tax Collector Ordinance Amendment. Kristin Camp introduced an ordinance revising the salary and compensation for the elected tax collector, which would be effective January 1, 2022. The Tax Collector will be elected but the compensation has been reduced to \$1.00/annum as the Township will be using the County's services to collect real estate taxes. The Ordinance was advertised.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to adopt Township Ordinance #2020-06, establishing the Township Tax Collector compensation at \$1.00/annum beginning January 1, 2022. The Motion carried unanimously.

Disposition of Township Property – Public Works Dump Truck. Gwen Jonik explained the Public Works Department was replacing a 1993 Ford Dump Truck with snowplow and salt spreader and offered the equipment for sale on Municibid, an electronic auction. The auction was duly advertised, bids were received, and the Board was requested to accept the high bid of \$9,450.00 well above the anticipated amount of \$5,000-\$7,000.

Mrs. Baxter moved, seconded by Mr. Goncharoff, to accept the high bid of \$9,450 and approve the sale of the truck with plow and salt spreader. The Motion carried unanimously.

Contribution to Natural Lands Trust. Tony Scheivert had introduced this topic at last week's Workshop, for consideration today. Natural Lands Trust is purchasing the parcels containing the Shryock Miller's house and the water tower parcel, as part of assisting the County with the extension of the Struble Trail into Marsh Creek State Park. The Trust has raised or can acquire the majority of the funds for the purchase of the parcels, related transaction expenses, and demolition of the water tower and house/garage (\$262,660) however a \$37,500 shortfall remains and they've asked if the Township could help close the gap.

The Board supports this community project and there's a lot of interest in moving the Trail extension forward, however they're unsure what amount to consider. Mr. Scheivert suggested \$20,000, which could fit in this year's budget. The Board discussed a condition that the Trust or County install a placard or marker noting the residents of Upper Uwchlan Township contributed toward the project.

Mrs. Baxter moved to approve a \$20,000 contribution to Natural Lands Trust toward the purchase of the parcels to extend the Struble Trail contingent upon dedication of a permanent placard that the Upper Uwchlan Township Residents contributed to the project. Following a second by Mr. Goncharoff, the Motion carried unanimously.

Open Session

Tony Scheivert advised he received a letter today from a resident commending Rhys Lloyd and Anthony Campbell for their response and the care provided to his family during an alarm at his residence.

Resident Jeff Smith thanked township residents for the very generous "first round" of toys donated to the "Toys For Tots" campaign. They'll be helping the +/- 8,000 kids in the region.

Adjournment

There being no further business to be brought before the Board, Mrs. D'Amico adjourned the Meeting at 7:56 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 51591 to 51678
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
51591	11/17/20	JBPETTYC JILL BUKATA	277.56	11/30/20	2313
51592	11/23/20	UPPER010 UPPER UWCHLAN CAPITAL ACQUISIT	1,000,000.00	11/30/20	2316
51593	11/24/20	UPPER010 UPPER UWCHLAN CAPITAL ACQUISIT	46,396.00	11/30/20	2317
51594	12/02/20	SKYSH00T SKYSHOOTER DISPLAYS BY ZY PYRO	4,725.00		2318
51595	12/21/20	21ST 21st CENTURY MEDIA PHILLY	578.14		2323
51596	12/21/20	A1TRAFFI A-1 TRAFFIC CONTROL PRODUCTS	17,768.60		2323
51597	12/21/20	ADVANO10 ADVANCED HORTICULTURAL SOLN	15,305.00		2323
51598	12/21/20	ADVANO20 ADVANTAGE INDUSTRIAL SUPPLY	171.20		2323
51599	12/21/20	AQUAP010 AQUA PA	677.15		2323
51600	12/21/20	ARAMA010 ARAMARK	1,289.17		2323
51601	12/21/20	ARROC010 ARRO CONSULTING, INC.	610.50		2323
51602	12/21/20	ASSOC010 ASSOCIATED TRUCK PARTS	29.18		2323
51603	12/21/20	ATTMOBIL AT & T MOBILITY	1,684.99		2323
51604	12/21/20	BCGARAGE B & C GARAGE DOORS	234.00		2323
51605	12/21/20	BERKH030 H.A. BERKHEIMER, INC.	327.24		2323
51606	12/21/20	BIO-ONE BIO-ONE CHESTER COUNTY	2,250.00		2323
51607	12/21/20	BRANDYHD BRANDYWINE HARLEY-DAVIDSON	1,681.69		2323
51608	12/21/20	BUCKLO10 BUCKLEY, BRION, MCGUIRE, MORRI	2,660.00		2323
51609	12/21/20	BUKAT010 JILL BUKATA	197.93		2323
51610	12/21/20	CHARLHIG CHARLES A HIGGINS & SONS	560.51		2323
51611	12/21/20	CINTA010 CINTAS CORPORATION #287	634.62		2323
51612	12/21/20	COLLIFL COLLIFLOWER, INC	769.92		2323
51613	12/21/20	COLON010 COLONIAL ELECTRIC SUPPLY CO.,	820.50		2323
51614	12/21/20	COMCA010 COMCAST	988.55		2323
51615	12/21/20	CONCRSER CONCRETE SERVICE MATERIALS, INC	682.50		2323
51616	12/21/20	DAVIS010 ROBERT L DAVIS	403.05		2323
51617	12/21/20	DELA030 DELAWARE VALLEY HEALTH TRUST	50,394.18		2323
51618	12/21/20	DEMAR010 JOHN DEMARCO	2,885.81		2323
51619	12/21/20	DIGITAL DIGITAL-ALLY	28.00		2323
51620	12/21/20	DIICOMPU DII COMPUTERS, INC	3,248.00		2323
51621	12/21/20	DRUGS010 DRUGSCAN, INC.	235.00		2323
51622	12/21/20	DYNAT010 DYNA TECH INDUSTRIES LTD	306.00		2323
51623	12/21/20	EAGLE100 EAGLE SERVICE CENTER, INC.	75.00		2323
51624	12/21/20	EAGLHARD EAGLE HARDWARE	232.00		2323
51625	12/21/20	EASTE030 EASTERN IRRIGATION & PUMP COMP	1,035.31		2323
51626	12/21/20	ECRAI010 E.CRAIG KALEMJIAN, ESQ.	1,800.00		2323
51627	12/21/20	FREDBEAN FRED BEANS FORD LINCOLN OF WC	404.63		2323
51628	12/21/20	FUTUR010 FUTURELINE AUTO & MARINE UPHOL	365.00		2323
51629	12/21/20	GATHE010 BRIAN E. GATHERCOLE	1,860.00		2323
51630	12/21/20	GILMO020 GILMORE & ASSOCIATES, INC	5,351.91		2323
51631	12/21/20	GRAIN010 GRAINGER	776.62		2323
51632	12/21/20	HAWEI010 H.A. WEIGAND, INC.	25.00		2323
51633	12/21/20	HELPNOW HELP-NOW, LLC	6,136.68		2323
51634	12/21/20	HIGHW010 HIGHWAY MATERIALS, INC.	542.97		2323
51635	12/21/20	HOWETTS HOWETT'S SCREEN PRINTING	428.00		2323
51636	12/21/20	INTER010 INTERCON TRUCK EQUIPMENT	3,631.89		2323
51637	12/21/20	IRONM010 IRON MOUNTAIN	93.47		2323
51638	12/21/20	JONESTOM THOMAS S. JONES	455.79		2323
51639	12/21/20	KEENC010 KEEN COMPRESSED GAS COMPANY	512.15		2323
51640	12/21/20	KOCHEL KOCHEL EQUIPMENT	490.70		2323
51641	12/21/20	LAWSO010 LAWSON PRODUCTS, INC.	187.88		2323

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
51642	12/21/20	LEVEN010 LEVENGOOD SEPTIC SERVICE	465.00		2323
51643	12/21/20	LEXUS010 LEXUS OF CHESTER SPRINGS	600.00		2323
51644	12/21/20	LINESYST BLOCK LINE SYSTEMS	3,780.14		2323
51645	12/21/20	LLOYD020 RHYS LLOYD	150.00		2323
51646	12/21/20	LUDWI060 LUDWIG'S CORNER SUPPLY CO.	40.00		2323
51647	12/21/20	MARSH020 MARSH CREEK SIGNS	94.00		2323
51648	12/21/20	MCMAH010 MCMAHON ASSOCIATES, INC.	2,097.50		2323
51649	12/21/20	MIDAT010 MID ATLANTIC CONNECTIONS, INC.	935.00		2323
51650	12/21/20	NAPA0010 NAPA	1,087.87		2323
51651	12/21/20	NEWHO010 NEW HOLLAND AUTO GROUP	2,200.47		2323
51652	12/21/20	NOVUS NOVUS MAINTENANCE, LLC	2,800.00		2323
51653	12/21/20	OFFIC020 OFFICE SERVICE COMPANY	199.80		2323
51654	12/21/20	PECO0010 PECO ENERGY	760.50		2323
51655	12/21/20	PENNSTAT THE PENNSYLVANIA STATE UNIV	1,289.00		2323
51656	12/21/20	PITNEYGL PITNEY BOWES GLOBAL FINANCIAL	0.00		2323
51657	12/21/20	PLAST010 PLASTERER EQUIPMENT CO., INC.	412.84		2323
51658	12/21/20	PSATS030 PSATS-CDL PROGRAM	60.00		2323
51659	12/21/20	PURCHPOW PURCHASE POWER (PITNEY BOWES)	210.50		2323
51660	12/21/20	ROBLITTL ROBERT E. LITTLE, INC.	149.68		2323
51661	12/21/20	SCOTTSTE STEVE SCOTT	400.00		2323
51662	12/21/20	SERVIO10 SERVICE TIRE TRUCK CENTER	1,321.68		2323
51663	12/21/20	SNAPON01 SNAP-ON TOOLS	2,069.20		2323
51664	12/21/20	STAPLADV STAPLES ADVANTAGE	281.41		2323
51665	12/21/20	STAPLCRP STAPLES CREDIT PLAN	123.03		2323
51666	12/21/20	STRATIX STRATIX SYSTEMS	272.90		2323
51667	12/21/20	STRBUSIN STR BUSINESS SOLUTIONS	149.00		2323
51668	12/21/20	STYER010 STYER PROPANE	517.87		2323
51669	12/21/20	TIFCO TIFCO INDUSTRIES	197.70		2323
51670	12/21/20	TPTRA010 T. P. TRAILERS	431.76		2323
51671	12/21/20	TRAISR TRAISR BY MCMAHON	3,493.55		2323
51672	12/21/20	VERIZ010 VERIZON	152.50		2323
51673	12/21/20	VERIZFIO VERIZON	124.99		2323
51674	12/21/20	VERIZOSP VERIZON - SPECIAL PROJECTS	217.14		2323
51675	12/21/20	WILLIO10 WILLIAM HOPE HANDY	185.00		2323
51676	12/21/20	WITME010 WITMER PUBLIC SAFETY GROUP, INC	358.34		2323
51677	12/21/20	WOLFI010 WOLFINGTON BODY COMPANY, INC.	328.86		2323
51678	12/21/20	ZEPSA020 ACUITY SPECIALTY PRODUCTS, INC	100.99		2323

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	88	0	1,211,283.21	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	88	0	1,211,283.21	0.00

December 17, 2020
02:59 PM

Upper Uwchlan Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 51591 to 51678
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num	
PO #	Item	Description					Contract	Ref Seq Acct
51591	11/17/20	JBPETTYC JILL BUKATA					11/30/20	2313
20-01411	1	misc - office purchases	107.00	01-400-000-463	Expenditure			1 1
				Misc expenses				
20-01411	2	twp - office supplies	39.48	01-401-000-200	Expenditure			2 1
				Supplies				
20-01411	3	twp - travel	30.83	01-401-000-317	Expenditure			3 1
				Parking/Travel				
20-01411	4	twp - postage	17.20	01-401-000-215	Expenditure			4 1
				Postage				
20-01411	5	codes - training	49.05	01-413-000-316	Expenditure			5 1
				Training/Seminar				
20-01411	6	parks - supplies	34.00	01-454-000-200	Expenditure			6 1
				Parks - supplies				
			277.56					
51592	11/23/20	UPPER010 UPPER UWCHLAN CAPITAL ACQUISIT					11/30/20	2316
20-01442	1	from GF to capital	1,000,000.00	01-492-000-030	Expenditure			1 1
				Transfer to Capital Res				
51593	11/24/20	UPPER010 UPPER UWCHLAN CAPITAL ACQUISIT					11/30/20	2317
20-01443	1	from gf to capital - DII comp	46,396.00	01-492-000-030	Expenditure			1 1
				Transfer to Capital Res				
51594	12/02/20	SKYSHOOT SKYSHOOTER DISPLAYS BY ZY PYRO						2318
20-01444	1	final payment - fireworks	4,725.00	01-454-001-202	Expenditure			1 1
				Community Day				
51595	12/21/20	21ST 21st CENTURY MEDIA PHILLY						2323
20-01454	1	twp - public notice	99.57	01-400-000-341	Expenditure			1 1
				Advertising				
20-01454	2	twp - public notice	102.16	01-400-000-341	Expenditure			2 1
				Advertising				
20-01454	3	twp - bid notice	65.90	01-400-000-341	Expenditure			3 1
				Advertising				
20-01454	4	twp - special meeting	104.75	01-400-000-341	Expenditure			4 1
				Advertising				
20-01454	5	twp - notice	205.76	01-400-000-341	Expenditure			5 1
				Advertising				
			578.14					
51596	12/21/20	A1TRAFFI A-1 TRAFFIC CONTROL PRODUCTS						2323
20-01458	1	pw - linepainting	17,768.60	01-438-000-450	Expenditure			30 1
				Contracted Services				
51597	12/21/20	ADVANO10 ADVANCED HORTICULTURAL SOLN						2323
20-01457	1	larkins	660.00	01-454-004-450	Expenditure			19 1
				Contracted Services				
20-01457	2	ff	2,225.00	01-454-003-450	Expenditure			20 1
				Contracted Services				

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51597	ADVANCED HORTICULTURAL SOLN	Continued							
20-01457	3	ff	425.00	01-454-003-450 Contracted Services	Expenditure		21		1
20-01457	4	hp	2,400.00	01-454-002-450 Contracted Services	Expenditure		22		1
20-01457	5	ff	1,405.00	01-454-003-450 Contracted Services	Expenditure		23		1
20-01457	6	hp	1,725.00	01-454-002-450 Contracted Services	Expenditure		24		1
20-01457	7	ff	1,580.00	01-454-003-450 Contracted Services	Expenditure		25		1
20-01457	8	ff	945.00	01-454-003-450 Contracted Services	Expenditure		26		1
20-01457	9	hp	1,575.00	01-454-002-450 Contracted Services	Expenditure		27		1
20-01457	10	ff	900.00	01-454-003-450 Contracted Services	Expenditure		28		1
20-01457	11	ff	1,465.00	01-454-003-450 Contracted Services	Expenditure		29		1
			<u>15,305.00</u>						
51598	12/21/20	ADVANO20 ADVANTAGE INDUSTRIAL SUPPLY					2323		
20-01459	1	pw - towels, cleaner	171.20	01-438-000-200 Supplies	Expenditure		31		1
51599	12/21/20	AQUAP010 AQUA PA					2323		
20-01456	1	ff	27.00	01-454-003-360 Utilities	Expenditure		13		1
20-01456	2	upland	103.75	01-454-005-360 Utilities	Expenditure		14		1
20-01456	3	pw	80.00	01-409-001-360 Utilities	Expenditure		15		1
20-01456	4	twp	213.28	01-409-003-360 Utilities	Expenditure		16		1
20-01456	5	twp	97.00	01-409-003-360 Utilities	Expenditure		17		1
20-01456	6	hp	156.12	01-454-002-360 Utilities	Expenditure		18		1
			<u>677.15</u>						
51600	12/21/20	ARAMA010 ARAMARK					2323		
20-01461	1	pd - polos	223.88	01-410-000-238 Clothing/Uniforms	Expenditure		34		1
20-01461	2	pd - polos	559.70	01-410-000-238 Clothing/Uniforms	Expenditure		35		1
20-01461	3	pd - polos	30.98	01-410-000-238 Clothing/Uniforms	Expenditure		36		1
20-01461	4	pd - womens shirts	165.74	01-410-000-238 Clothing/Uniforms	Expenditure		37		1
20-01461	5	codes - polos	138.07	01-413-000-200 Supplies	Expenditure		38		1
20-01461	6	admin - polo, pullover	121.59	01-401-000-200 Supplies	Expenditure		39		1

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51600	ARAMARK	Continued							
20-01476	1	mens polo	49.21	01-401-000-200 Supplies	Expenditure		73	1	
			<u>1,289.17</u>						
51601	12/21/20	ARROC010 ARRO CONSULTING, INC.					2323		
20-01460	1	project 17000.01 twp mgr	19.00	01-408-000-313 Non Reimbursable	Expenditure		32	1	
20-01460	2	project 17000.00 consulting	310.00	01-408-000-313 Non Reimbursable	Expenditure		33	1	
20-01478	1	project 17000.00 consulting	281.50	01-408-000-313 Non Reimbursable	Expenditure		75	1	
			<u>610.50</u>						
51602	12/21/20	ASSOC010 ASSOCIATED TRUCK PARTS					2323		
20-01462	1	pw - hubcap, plugs	29.18	01-438-000-235 Vehicle Maintenance	Expenditure		40	1	
51603	12/21/20	ATTMOBIL AT & T MOBILITY					2323		
20-01455	1	admin	120.24	01-400-000-320 Telephone	Expenditure		6	1	
20-01455	2	admin - ipads	25.48	01-401-000-322 Ipad Expense	Expenditure		7	1	
20-01455	3	codes	120.24	01-413-000-320 Telephone	Expenditure		8	1	
20-01455	4	codes - ipads	96.60	01-413-000-322 Ipad Expense	Expenditure		9	1	
20-01455	5	pw	326.66	01-438-000-320 Telephone	Expenditure		10	1	
20-01455	6	pw - ipads	192.85	01-438-000-322 Ipad Expense	Expenditure		11	1	
20-01455	7	pd - cells/ipads	802.92	01-410-000-320 Telephone	Expenditure		12	1	
			<u>1,684.99</u>						
51604	12/21/20	BCGARAGE B & C GARAGE DOORS					2323		
20-01475	1	pw bldg - replaced cable	234.00	01-409-001-250 Maint & Repair	Expenditure		72	1	
51605	12/21/20	BERKH030 H.A. BERKHEIMER, INC.					2323		
20-01463	1	sys access/tech support	150.00	01-403-000-450 Contracted Services	Expenditure		41	1	
20-01463	2	reminder notices	71.74	01-403-000-200 Supplies	Expenditure		42	1	
20-01463	3	postage	105.50	01-403-000-215 Postage	Expenditure		43	1	
			<u>327.24</u>						
51606	12/21/20	BIO-ONE BIO-ONE CHESTER COUNTY					2323		
20-01467	1	twp - disinfection	975.00	01-409-003-450 Contracted Services	Expenditure		48	1	
20-01467	2	pw - disinfection	375.00	01-409-001-450 Contracted Services	Expenditure		49	1	

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51606	BIO-ONE	CHESTER COUNTY	Continued						
20-01467	3	pd - disinfection	900.00	01-410-000-250	Expenditure		50	1	
			<u>2,250.00</u>	Maintenance & Repairs					
51607	12/21/20	BRANDYHD BRANDYWINE HARLEY-DAVIDSON					2323		
20-01465	1	pd - mc maintenance	1,681.69	01-410-000-235	Expenditure		46	1	
				Vehicle Maintenance					
51608	12/21/20	BUCKLO10 BUCKLEY, BRION, MCGUIRE, MORRI					2323		
20-01464	1	november - general services	1,440.00	01-404-000-311	Expenditure		44	1	
				Non Reimbursable Legal					
20-01464	2	meadow creek lane - sunoco	1,220.00	01-404-000-310	Expenditure		45	1	
			<u>2,660.00</u>	Reimbursable Legal Fees					
51609	12/21/20	BUKAT010 JILL BUKATA					2323		
20-01466	1	gfoa gaap update	180.00	01-401-000-420	Expenditure		47	1	
				Dues/Subscriptions/Mem					
20-01477	1	twp - binders	17.93	01-401-000-200	Expenditure		74	1	
			<u>197.93</u>	Supplies					
51610	12/21/20	CHARLHIG CHARLES A HIGGINS & SONS					2323		
20-01470	1	traffic light maintenance	560.51	01-434-000-450	Expenditure		57	1	
				Contracted Services					
51611	12/21/20	CINTA010 CINTAS CORPORATION #287					2323		
20-01474	1	pw- mats	90.66	01-409-001-450	Expenditure		65	1	
				Contracted Services					
20-01474	2	pw- mats	90.66	01-409-001-450	Expenditure		66	1	
				Contracted Services					
20-01474	3	pw- mats	90.66	01-409-001-450	Expenditure		67	1	
				Contracted Services					
20-01474	4	pw- mats	90.66	01-409-001-450	Expenditure		68	1	
				Contracted Services					
20-01474	5	pw- mats	90.66	01-409-001-450	Expenditure		69	1	
				Contracted Services					
20-01474	6	pw- mats	90.66	01-409-001-450	Expenditure		70	1	
				Contracted Services					
20-01474	7	pw- mats	90.66	01-409-001-450	Expenditure		71	1	
			<u>634.62</u>	Contracted Services					
51612	12/21/20	COLLIPL COLLIFLOWER, INC					2323		
20-01473	1	pw - union tee, tubing	19.16	01-438-000-200	Expenditure		60	1	
				Supplies					
20-01473	2	pw - anchor coup, connect, elb	25.98	01-438-000-200	Expenditure		61	1	
				Supplies					
20-01473	3	pw - union, nipple, plug	74.09	01-438-000-200	Expenditure		62	1	
				Supplies					
20-01473	4	pw - hose, coupler, nipple	451.31	01-438-000-245	Expenditure		63	1	
				Highway Supplies					

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51612		COLLIFLOWER, INC							
20-01473	5	pw - hose, coupler	199.38	01-438-000-245	Expenditure		64	1	
			<u>769.92</u>	Highway Supplies					
51613	12/21/20	COLON010 COLONIAL ELECTRIC SUPPLY CO.,					2323		
20-01469	1	pw bldg - led flood	731.12	01-409-001-250	Expenditure		54	1	
				Maint & Repair					
20-01469	2	ff - lights	50.73	01-454-003-200	Expenditure		55	1	
				Supplies					
20-01469	3	twp - flag pole	38.65	01-409-003-250	Expenditure		56	1	
			<u>820.50</u>	Maintenance & Repairs					
51614	12/21/20	COMCA010 COMCAST					2323		
20-01468	1	pw - internet	308.35	01-409-001-450	Expenditure		51	1	
				Contracted Services					
20-01468	2	twp - cable/internet	456.61	01-409-003-450	Expenditure		52	1	
				Contracted Services					
20-01468	3	upland - internet	223.59	01-454-005-450	Expenditure		53	1	
			<u>988.55</u>	Contracted Services					
51615	12/21/20	CONCRSR CONCRETE SERVICE MATERIALS, INC					2323		
20-01472	1	pw - perma patch	682.50	01-438-000-245	Expenditure		59	1	
				Highway Supplies					
51616	12/21/20	DAVIS010 ROBERT L DAVIS					2323		
20-01479	1	june - november services	403.05	01-410-000-158	Expenditure		76	1	
				Medical Expense Reimbursements					
51617	12/21/20	DELA030 DELAWARE VALLEY HEALTH TRUST					2323		
20-01481	1	admin	26,288.80	01-401-000-156	Expenditure		80	1	
				Employee Benefit Expens					
20-01481	2	pd	10,580.11	01-410-000-156	Expenditure		81	1	
				Employee Benefit Expense					
20-01481	3	codes	5,720.25	01-413-000-156	Expenditure		82	1	
				Employee Benefit Expens					
20-01481	4	pw	4,401.94	01-438-000-156	Expenditure		83	1	
				Employee Benefit Expense					
20-01481	5	pw - facilities	3,403.08	01-438-001-156	Expenditure		84	1	
			<u>50,394.18</u>	Employee Benefit Expense					
51618	12/21/20	DEMAR010 JOHN DEMARCO					2323		
20-01480	1	2020 fall term	2,325.00	01-410-000-174	Expenditure		77	1	
				Tuition Reimbursment					
20-01480	2	august - october services	273.00	01-410-000-158	Expenditure		78	1	
				Medical Expense Reimbursements					
20-01480	3	november - december srevices	287.81	01-410-000-158	Expenditure		79	1	
			<u>2,885.81</u>	Medical Expense Reimbursements					

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51619	12/21/20	DIGITALL DIGITAL-ALLY						2323	
20-01485	1	pd - button mount	28.00	01-410-000-235	Expenditure		88	1	
				Vehicle Maintenance					
51620	12/21/20	DIICOMPU DII COMPUTERS, INC						2323	
20-01482	1	2 probooks, 2 optiplex	3,248.00	01-407-000-222	Expenditure		85	1	
				Hardware					
51621	12/21/20	DRUGS010 DRUGSCAN. INC.						2323	
20-01483	1	pd - testing	235.00	01-410-000-450	Expenditure		86	1	
				Contracted Services					
51622	12/21/20	DYNAT010 DYNA TECH INDUSTRIES LTD						2323	
20-01484	1	pw bldg - annual service	306.00	01-409-001-450	Expenditure		87	1	
				Contracted Services					
51623	12/21/20	EAGLE100 EAGLE SERVICE CENTER, INC.						2323	
20-01486	1	pd - flatbed	75.00	01-410-000-235	Expenditure		89	1	
				Vehicle Maintenance					
51624	12/21/20	EAGLHARD EAGLE HARDWARE						2323	
20-01487	1	parks - bows	10.98	01-454-001-200	Expenditure		90	1	
				Supplies					
20-01487	2	twp bldg - tree stand	24.99	01-409-003-200	Expenditure		91	1	
				Supplies					
20-01487	3	pw - garbage bags	16.77	01-409-001-200	Expenditure		92	1	
				Township properties - supplies					
20-01487	4	pd - battery	25.98	01-410-000-260	Expenditure		93	1	
				Small Tools & Equipment					
20-01487	5	pw - bushings	13.56	01-438-000-200	Expenditure		94	1	
				Supplies					
20-01487	6	upland - light control	9.99	01-454-005-200	Expenditure		95	1	
				Supplies					
20-01487	7	parks - hardware	1.64	01-454-001-200	Expenditure		96	1	
				Supplies					
20-01487	8	parks - screws	11.99	01-454-001-200	Expenditure		97	1	
				Supplies					
20-01487	9	upland - bulb	19.99	01-454-005-200	Expenditure		98	1	
				Supplies					
20-01487	10	parks - battery	10.99	01-454-001-200	Expenditure		99	1	
				Supplies					
20-01487	11	parks - nut setter set	20.99	01-454-001-260	Expenditure		100	1	
				Small Tools & Equip					
20-01487	12	hp - bulbs for snack shack	32.99	01-454-002-200	Expenditure		101	1	
				Supplies-Hickory					
20-01487	13	pw - dawn soap	3.79	01-438-000-200	Expenditure		102	1	
				Supplies					
20-01487	14	parks - suction cups, hooks	11.36	01-454-001-200	Expenditure		103	1	
				Supplies					
20-01487	15	pd - bulb	15.99	01-410-000-200	Expenditure		104	1	
				Supplies					
			232.00						

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51625	12/21/20	EASTE030 EASTERN IRRIGATION & PUMP COMP					2323		
20-01488	1	twp - replace valve	235.31	01-409-003-250	Expenditure		105	1	
				Maintenance & Repairs					
20-01488	2	ff - winterization	450.00	01-454-003-450	Expenditure		106	1	
				Contracted Services					
20-01488	3	hp - winterization	350.00	01-454-002-450	Expenditure		107	1	
				Contracted Services					
			<u>1,035.31</u>						
51626	12/21/20	ECRAI010 E.CRAIG KALEMJIAN, ESQ.					2323		
20-01489	1	zhb - potts	1,800.00	01-414-001-315	Expenditure		108	1	
				Legal Fees					
51627	12/21/20	FREDBEAN FRED BEANS FORD LINCOLN OF WC					2323		
20-01490	1	pd - ford taurus	55.93	01-410-000-235	Expenditure		109	1	
				Vehicle Maintenance					
20-01490	2	pd - ford explorer	348.70	01-410-000-235	Expenditure		110	1	
				Vehicle Maintenance					
			<u>404.63</u>						
51628	12/21/20	FUTUR010 FUTURELINE AUTO & MARINE UPHOL					2323		
20-01491	1	pd - ford f150 seat repair	365.00	01-410-000-235	Expenditure		111	1	
				Vehicle Maintenance					
51629	12/21/20	GATHE010 BRIAN E. GATHERCOLE					2323		
20-01493	1	fall term 2020	1,860.00	01-410-000-174	Expenditure		117	1	
				Tuition Reimbursement					
51630	12/21/20	GILMO020 GILMORE & ASSOCIATES, INC					2323		
20-01492	1	qbd ventures commercial ld	168.75	01-408-000-313	Expenditure		112	1	
				Non Reimbursable					
20-01492	2	davenport drive drainage	825.00	01-408-000-313	Expenditure		113	1	
				Non Reimbursable					
20-01492	3	pa pipeline project	2,704.41	01-408-000-310	Expenditure		114	1	
				Reimbursable Engineer					
20-01492	4	november general services	1,470.00	01-408-000-313	Expenditure		115	1	
				Non Reimbursable					
20-01492	5	405 hemlock lane gp	183.75	01-408-000-313	Expenditure		116	1	
				Non Reimbursable					
			<u>5,351.91</u>						
51631	12/21/20	GRAIN010 GRAINGER					2323		
20-01494	1	bins, dividers	776.62	01-409-005-200	Expenditure		118	1	
				Police Relocated - Supplies					
51632	12/21/20	HAWEI010 H.A. WEIGAND, INC.					2323		
20-01495	1	no private lesson sign	25.00	01-433-000-200	Expenditure		119	1	
				Supplies					
51633	12/21/20	HELPNOW HELP-NOW,LLC					2323		
20-01498	1	service tickets	1,473.75	01-407-000-450	Expenditure		123	1	
				Contracted Services					

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51633		HELP-NOW, LLC							
		Continued							
20-01498	2	service tickets	182.50	01-407-000-450	Expenditure		124	1	
				Contracted Services					
20-01498	3	service tickets	325.00	01-407-000-450	Expenditure		125	1	
				Contracted Services					
20-01498	4	guardian monthly fees	2,855.63	01-407-000-450	Expenditure		126	1	
				Contracted Services					
20-01498	5	guardian workstation basic	1,299.80	01-407-000-450	Expenditure		127	1	
				Contracted Services					
			<u>6,136.68</u>						
51634	12/21/20	HIGHW010 HIGHWAY MATERIALS, INC.							2323
20-01497	1	pw hwy - lute complete	186.40	01-438-000-245	Expenditure		121	1	
				Highway Supplies					
20-01497	2	pw - 7.99 tons	356.57	01-438-000-200	Expenditure		122	1	
				Supplies					
			<u>542.97</u>						
51635	12/21/20	HOWETTS HOWETT'S SCREEN PRINTING							2323
20-01496	1	empc - polo shirts	428.00	01-415-000-200	Expenditure		120	1	
				Supplies					
51636	12/21/20	INTER010 INTERCON TRUCK EQUIPMENT							2323
20-01501	1	pw - auger bearing	43.38	01-438-000-245	Expenditure		130	1	
				Highway Supplies					
20-01501	2	pw - circuit breaker, relay kit	1,251.79	01-438-000-245	Expenditure		131	1	
				Highway Supplies					
20-01501	3	pw - pressure lube, pump	2,336.72	01-438-000-245	Expenditure		132	1	
				Highway Supplies					
			<u>3,631.89</u>						
51637	12/21/20	IRONM010 IRON MOUNTAIN							2323
20-01499	1	twp - monthly storage	93.47	01-401-000-450	Expenditure		128	1	
				Contracted Services					
51638	12/21/20	JONESTOM THOMAS S. JONES							2323
20-01500	1	april - december services	455.79	01-410-000-158	Expenditure		129	1	
				Medical Expense Reimbursements					
51639	12/21/20	KEENC010 KEEN COMPRESSED GAS COMPANY							2323
20-01503	1	pw - hose, clamps, nozzle	490.85	01-438-000-200	Expenditure		134	1	
				Supplies					
20-01503	2	pw - cylinder rentals	21.30	01-438-000-200	Expenditure		135	1	
				Supplies					
			<u>512.15</u>						
51640	12/21/20	KOCHEL KOCHEL EQUIPMENT							2323
20-01502	1	pw - serviced machine	490.70	01-438-000-200	Expenditure		133	1	
				Supplies					
51641	12/21/20	LAWSO010 LAWSON PRODUCTS, INC.							2323
20-01507	1	pw - 12 flap discs	187.88	01-438-000-200	Expenditure		140	1	
				Supplies					

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Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
51642	12/21/20	LEVEN010 LEVENGOOD SEPTIC SERVICE		2323
20-01506	1	hp - pumped holding tank	215.00	01-454-002-450
				Contracted Services
20-01506	2	hp - pumped holding tank	250.00	01-454-002-450
				Contracted Services
			465.00	
51643	12/21/20	LEXUS010 LEXUS OF CHESTER SPRINGS		2323
20-01504	1	pd - 2020 car wash usage	600.00	01-410-000-235
				Vehicle Maintenance
51644	12/21/20	LINESYST BLOCK LINE SYSTEMS		2323
20-01532	1	pw	753.09	01-409-001-320
				Telephone
20-01532	2	twp	2,138.18	01-409-003-320
				Telephone
20-01532	3	pd	888.87	01-409-004-320
				Telephone
			3,780.14	
51645	12/21/20	LLOYD020 RHYS LLOYD		2323
20-01508	1	boot reimbursement	150.00	01-413-000-200
				Supplies
51646	12/21/20	LUDWIO60 LUDWIG'S CORNER SUPPLY CO.		2323
20-01505	1	pw - propane	40.00	01-438-000-200
				Supplies
51647	12/21/20	MARSH020 MARSH CREEK SIGNS		2323
20-01509	1	install "police" on overhang	94.00	01-409-005-200
				Police Relocated - Supplies
51648	12/21/20	MCTMAH010 MCMAHON ASSOCIATES, INC.		2323
20-01511	1	september services	800.00	01-408-000-311
				Traffic Engineering
20-01511	2	october services	1,297.50	01-408-000-311
				Traffic Engineering
			2,097.50	
51649	12/21/20	MIDAT010 MID ATLANTIC CONNECTIONS, INC.		2323
20-01510	1	pd - electrical work	935.00	01-409-005-200
				Police Relocated - Supplies
51650	12/21/20	NAPA0010 NAPA		2323
20-01513	1	pd - credit	28.02	01-410-000-235
				Vehicle Maintenance
20-01513	2	pw - circuit breaker	43.29	01-438-000-200
				Supplies
20-01513	3	pw - def55g, 15w-40 55 gal	794.94	01-438-000-200
				Supplies
20-01513	4	pw - tune up	64.56	01-438-000-245
				Highway Supplies

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
51650	NAPA	Continued							
20-01513	5	twp - filters, wipers	44.68	01-401-000-235 Vehicle Maintenance	Expenditure		160	1	
20-01513	6	pw - battery	154.99	01-438-000-235 Vehicle Maintenance	Expenditure		161	1	
20-01513	7	pw - resistor	13.43	01-438-000-200 Supplies	Expenditure		162	1	
			<u>1,087.87</u>						
51651	12/21/20	NEWHO010 NEW HOLLAND AUTO GROUP							2323
20-01512	1	pd - throttle body	66.45	01-410-000-235 Vehicle Maintenance	Expenditure		146	1	
20-01512	2	pd - lamp	501.18	01-410-000-235 Vehicle Maintenance	Expenditure		147	1	
20-01512	3	pw - filters, valve	201.64	01-438-000-235 Vehicle Maintenance	Expenditure		148	1	
20-01512	4	pd - spark plug, coils	242.28	01-410-000-235 Vehicle Maintenance	Expenditure		149	1	
20-01512	5	pd - gasket, muffler	659.04	01-410-000-235 Vehicle Maintenance	Expenditure		150	1	
20-01512	6	pd - tube, gasket, nut	269.29	01-410-000-235 Vehicle Maintenance	Expenditure		151	1	
20-01512	7	pd - insulator	10.12	01-410-000-235 Vehicle Maintenance	Expenditure		152	1	
20-01512	8	pw - ac core	200.26	01-438-000-235 Vehicle Maintenance	Expenditure		153	1	
20-01512	9	pw - sensor, plug oil	30.00	01-438-000-235 Vehicle Maintenance	Expenditure		154	1	
20-01512	10	pw - plug oil	20.21	01-438-000-235 Vehicle Maintenance	Expenditure		155	1	
			<u>2,200.47</u>						
51652	12/21/20	NOVUS NOVUS MAINTENANCE, LLC							2323
20-01514	1	twp - october cleaning service	1,600.00	01-409-003-450 Contracted Services	Expenditure		163	1	
20-01514	2	twp-november cleaning service	1,200.00	01-409-003-450 Contracted Services	Expenditure		164	1	
			<u>2,800.00</u>						
51653	12/21/20	OFFIC020 OFFICE SERVICE COMPANY							2323
20-01515	1	empc - masks, wipes	199.80	01-415-000-200 Supplies	Expenditure		165	1	
51654	12/21/20	PECO0010 PECO ENERGY							2323
20-01516	1	twp	91.88	01-409-003-360 Utilities	Expenditure		166	1	
20-01516	2	pw	189.78	01-409-001-360 Utilities	Expenditure		167	1	
20-01516	3	twp	441.62	01-409-003-360 Utilities	Expenditure		168	1	
20-01516	4	milford	8.63	01-409-004-360 Utilities	Expenditure		169	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
51654	PECO ENERGY	Continued						
20-01516	5	hp	28.59	01-454-002-360 Utilities	Expenditure		170	1
			<u>760.50</u>					
51655	12/21/20	PENNSTAT THE PENNSYLVANIA STATE UNIV					2323	
20-01517	1	pd - carr - virtual polex	1,289.00	01-410-000-316 Training/Seminar	Expenditure		171	1
51656	12/21/20	PITNEYGL PITNEY BOWES GLOBAL FINANCIAL					2323	
20-01519	1	postage meter lease	0.00	01-401-000-215 Postage	Expenditure		173	1
51657	12/21/20	PLAST010 PLASTERER EQUIPMENT CO., INC.					2323	
20-01520	1	pw - backhoe light	412.84	01-438-000-200 Supplies	Expenditure		174	1
51658	12/21/20	PSATS030 PSATS-CDL PROGRAM					2323	
20-01471	1	pw - quinn	60.00	01-438-000-450 Contracted Services	Expenditure		58	1
51659	12/21/20	PURCHPOW PURCHASE POWER (PITNEY BOWES)					2323	
20-01518	1	postage refill	210.50	01-401-000-215 Postage	Expenditure		172	1
51660	12/21/20	ROBLITTL ROBERT E. LITTLE, INC.					2323	
20-01521	1	pw - mirror kit	56.71	01-438-000-245 Highway Supplies	Expenditure		175	1
20-01521	2	pw - mirror kit, chain loop	92.97	01-438-000-245 Highway Supplies	Expenditure		176	1
			<u>149.68</u>					
51661	12/21/20	SCOTTSTE STEVE SCOTT					2323	
20-01522	1	pd - suv model cars	400.00	01-410-000-340 Public Relations	Expenditure		177	1
51662	12/21/20	SERVI010 SERVICE TIRE TRUCK CENTER					2323	
20-01524	1	parks - 6 tires	1,321.68	01-454-001-200 Supplies	Expenditure		180	1
51663	12/21/20	SNAPON01 SNAP-ON TOOLS					2323	
20-01526	1	pw - ratchet, prybar, pliers	2,069.20	01-438-000-260 Small Tools & Equipment	Expenditure		182	1
51664	12/21/20	STAPLADV STAPLES ADVANTAGE					2323	
20-01529	1	pw - office supplies	91.24	01-438-000-200 Supplies	Expenditure		185	1
20-01529	2	twp - office supplies	190.17	01-401-000-200 Supplies	Expenditure		186	1
			<u>281.41</u>					

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
51665	12/21/20	STAPLCRP STAPLES CREDIT PLAN					2323		
20-01527	1	pd office supplies	123.03	01-410-000-200 Supplies	Expenditure		183		1
51666	12/21/20	STRATIX STRATIX SYSTEMS					2323		
20-01525	1	balance of contract	272.90	01-401-000-450 Contracted Services	Expenditure		181		1
51667	12/21/20	STRBUSIN STR BUSINESS SOLUTIONS					2323		
20-01528	1	ink for postage meter	149.00	01-401-000-200 Supplies	Expenditure		184		1
51668	12/21/20	STYER010 STYER PROPANE					2323		
20-01523	1	milford	131.82	01-409-004-231 Propane	Expenditure		178		1
20-01523	2	pw	386.05	01-409-001-231 Propane & heating - PW bldg	Expenditure		179		1
			<u>517.87</u>						
51669	12/21/20	TIFCO TIFCO INDUSTRIES					2323		
20-01533	1	pw - disposable gloves	197.70	01-438-000-200 Supplies	Expenditure		192		1
51670	12/21/20	TPTRA010 T. P. TRAILERS					2323		
20-01530	1	pw - chute spinner gear	431.76	01-438-000-245 Highway Supplies	Expenditure		187		1
51671	12/21/20	TRAISR TRAISR BY MCMAHON					2323		
20-01531	1	october services	3,493.55	01-407-000-220 Software	Expenditure		188		1
51672	12/21/20	VERIZ010 VERIZON					2323		
20-01535	1	pw	152.50	01-409-001-320 Telephone	Expenditure		194		1
51673	12/21/20	VERIZFIO VERIZON					2323		
20-01534	1	ff	124.99	01-454-003-320 Telephone	Expenditure		193		1
51674	12/21/20	VERIZOSP VERIZON - SPECIAL PROJECTS					2323		
20-01536	1	december conduit occupancy	217.14	01-434-000-450 Contracted Services	Expenditure		195		1
51675	12/21/20	WILLI010 WILLIAM HOPE HANDY					2323		
20-01537	1	zhb - potts	185.00	01-414-001-301 Court Reporter	Expenditure		196		1
51676	12/21/20	WITME010 WITMER PUBLIC SAFETY GROUP, INC					2323		
20-01539	1	pd - streamlight protac	358.34	01-410-000-238 Clothing/Uniforms	Expenditure		199		1

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
51677	12/21/20	WOLFIO10 WOLFINGTON BODY COMPANY, INC.						2323
20-01538	1	pw - tube, fluid	239.70	01-438-000-235	Expenditure		197	1
				Vehicle Maintenance				
20-01538	2	pw - tube	89.16	01-438-000-235	Expenditure		198	1
				Vehicle Maintenance				
			328.86					
51678	12/21/20	ZEPSA020 ACUITY SPECIALTY PRODUCTS, INC						2323
20-01540	1	pw - ice melt	100.99	01-438-000-200	Expenditure		200	1
				Supplies				
<hr/>								
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
	Checks:	88	0	1,211,283.21	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	88	0	1,211,283.21	0.00			

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Range of Checking Accts: DEV ESCROW to DEV ESCROW Range of Check Ids: 531 to 535
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
531	12/21/20	ARROC010 ARRO CONSULTING, INC.	8,934.63		2324
532	12/21/20	BRANDWIN BRANDYWINE CONSERVANCY	100.00		2324
533	12/21/20	BUCKL010 BUCKLEY, BRION, MCGUIRE, MORRI	560.00		2324
534	12/21/20	GILMO020 GILMORE & ASSOCIATES, INC	29,529.54		2324
535	12/21/20	STUBB010 STUBBE CONSULTING LLC	120.00		2324

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	39,244.17	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	<u>5</u>	<u>0</u>	<u>39,244.17</u>	<u>0.00</u>

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Check Payment Batch Verification Listing

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Batch Id: LHAINES Batch Type: C Batch Date: 12/21/20 Checking Account: DEV ESCROW G/L Credit: Expenditure G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
12/21/20 ARROC010 ARRO CONSULTING, INC.									
20-01453	12/21/20	1 5C Commercial	2,302.00	108 WEST AIRPORT ROAD	248-028	Project	Aprv	13	1
				COMMERCIAL 5-C					
20-01453	12/21/20	2 Crossings	1,071.25	248-033	Project	Aprv		14	1
				Chester Springs Crossing					
20-01453	12/21/20	3 Preserve sewer	5,082.88	248-035	Project	Aprv		15	1
				THE PRESERVE @ MARSH CREEK SEW					
20-01453	12/21/20	4 Villages	478.50	248-019	Project	Aprv		16	1
				The Village at Byers Station					
			8,934.63						
12/21/20 BRANDWIN BRANDYWINE CONSERVANCY									
20-01450	12/21/20	1 5-C	100.00	248-019	Project	Aprv		9	1
				The Village at Byers Station					
			100.00						
12/21/20 BUCKL010 BUCKLEY, BRION, MCGUIRE, MORRI									
20-01452	12/21/20	1 Enclave	520.00	118 W. MARKET STREET	248-1-038	Project	Aprv	11	1
				ENCLAVE at CHESTER SPRINGS sit					
20-01452	12/21/20	2 Windsor Baptist	40.00	248-031	Project	Aprv		12	1
				WINDSOR BAPTIST CHURCH					
			560.00						
12/21/20 GILMO020 GILMORE & ASSOCIATES, INC									
20-01449	12/21/20	1 Villages	2,547.25	65 E. BULTER AVENUE, SUITE 100	248-019	Project	Aprv	1	1
				The Village at Byers Station					
20-01449	12/21/20	2 Windsor Baptist	135.00	248-031	Project	Aprv		2	1
				WINDSOR BAPTIST CHURCH					
20-01449	12/21/20	3 Profound Tech	101.25	248-030	Project	Aprv		3	1
				PROFOUND TECHNOLOGIES					
20-01449	12/21/20	4 5-C Commercial	3,616.64	248-028	Project	Aprv		4	1
				COMMERCIAL 5-C					
20-01449	12/21/20	5 Marsh Lea	74.12	248-012	Project	Aprv		5	1
				Marsh Lea					
20-01449	12/21/20	6 Crossings	1,513.84	248-033	Project	Aprv		6	1
				Chester Springs Crossing					
20-01449	12/21/20	7 Frame	2,691.79	248-001	Project	Aprv		7	1
				RAC/Frame Tract					
20-01449	12/21/20	8 Preserve	18,849.65	248-1-035	Project	Aprv		8	1
				THE PRESERVE @ MARSH CREEK CON					
			29,529.54						
12/21/20 STUBB010 STUBBE CONSULTING LLC									
20-01451	12/21/20	1 Preserve	120.00	1438 SHANER DRIVE	248-1-035	Project	Aprv	10	1
				THE PRESERVE @ MARSH CREEK CON					
			120.00						

Count Line Items Amount

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Upper Uwchlan Township
Check Payment Batch Verification Listing

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Check No.	Check Date	Vendor #	Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item	Description		Description					
checks:				5	16	39,244.17				

There are NO errors or warnings in this listing.

Project Description	Project No.	Project Total
RAC/Frame Tract	248-001	2,691.79
Marsh Lea	248-012	74.12
The Village at Byers Station	248-019	3,125.75
COMMERCIAL 5-C	248-028	5,918.64
PROFOUND TECHNOLOGIES	248-030	101.25
WINDSOR BAPTIST CHURCH	248-031	175.00
Chester Springs Crossing	248-033	2,585.09
THE PRESERVE @ MARSH CREEK SEW	248-035	5,082.88
THE PRESERVE @ MARSH CREEK CON	248-1-035	18,969.65
ENCLAVE at CHESTER SPRINGS sit	248-1-038	520.00
Total of All Projects:		<u>39,244.17</u>

G/L Posting Summary

Account	Description	Debits	Credits
40-100-000-100	Cash - Fulton Bank	0.00	38,724.17
40-248-000-001	Due to Developers - Toll Bros.	2,691.79	0.00
40-248-000-012	Due to Developers - Marsh Lea	74.12	0.00
40-248-000-019	Due to Developer - Village at Byers	3,125.75	0.00
40-248-000-028	Commercial 5C	5,918.64	0.00
40-248-000-030	PROFOUND TECHNOLOGIES	101.25	0.00
40-248-000-031	WINDSOR BAPTIST CHURCH	175.00	0.00
40-248-000-033	CHESTER SPRINGS CROSSING	2,585.09	0.00
40-248-000-035	THE PRESERVE @ MARSH CREEK SD	5,082.88	0.00
40-248-001-035	THE PRESERVE @ MARSH CREEK SEWER	18,969.65	0.00
40-248-001-038	ENCLAVE at CHESTER SPRINGS site	<u>520.00</u>	<u>520.00</u>
Grand Total:		39,244.17	39,244.17

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Range of Checking Accts: SOLID WASTE to SOLID WASTE Range of Check Ids: 10447 to 10451
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
10447	12/21/20	ADVANDIS ADVANCED DISPOSAL	35,709.60		2325
10448	12/21/20	AJBLO010 A.J. BLOENSKI	15,732.00		2325
10449	12/21/20	CCSWA010 CCSWA	26,288.19		2325
10450	12/21/20	TOTALREC TOTAL RECYCLE	2,474.19		2325
10451	12/21/20	TOTERLLC TOTER, LLC c/o WASTEQUIP, LLC	1,729.00		2325

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	81,932.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	81,932.98	0.00

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Upper Uwchlan Township
Check Payment Batch Verification Listing

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Batch Id: LHAINES Batch Type: C Batch Date: 12/21/20 Checking Account: SOLID WASTE G/L Credit: Expenditure G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
20-01545	12/21/20	ADVANDIS ADVANCED DISPOSAL		PO BOX 74008047					
	12/21/20	1 nov solid waste collection	35,709.60	05-427-000-450	Expenditure	Aprv		9	1
				Contracted Services					
			35,709.60						
20-01544	12/21/20	AJBLO010 A.J. BLOSENSKI		P.O. BOX 392					
	12/21/20	1 december recycling collection	15,732.00	05-427-000-460	Expenditure	Aprv		8	1
				Contracted Services - Recycling					
			15,732.00						
20-01542	12/21/20	CCSWA010 CCSWA		P. O. BOX 476					
	12/21/20	1 11/9-11/13	6,114.91	05-427-000-700	Expenditure	Aprv		3	1
				Tipping Fees					
20-01542	12/21/20	2 11/16-11/20	6,299.52	05-427-000-700	Expenditure	Aprv		4	1
				Tipping Fees					
20-01542	12/21/20	3 12/1-12/7	6,583.52	05-427-000-700	Expenditure	Aprv		5	1
				Tipping Fees					
20-01542	12/21/20	4 12/8-12/15	7,290.24	05-427-000-700	Expenditure	Aprv		6	1
				Tipping Fees					
			26,288.19						
20-01543	12/21/20	TOTALREC TOTAL RECYCLE		PO BOX 7250					
	12/21/20	1 november tipping fees	2,474.19	05-427-000-725	Expenditure	Aprv		7	1
				Tipping Fees - Recycling					
			2,474.19						
20-01541	12/21/20	TOTERLLC TOTER, LLC c/o WASTEQUIP, LLC		PO BOX 603008					
	12/21/20	1 200 black lids	1,661.00	05-427-000-230	Expenditure	Aprv		1	1
				Toters					
20-01541	12/21/20	2 claw hinges and screws	68.00	05-427-000-230	Expenditure	Aprv		2	1
				Toters					
			1,729.00						

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	5	9	81,932.98

There are NO errors or warnings in this listing.

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Upper Uwchlan Township
Check Register By Check Id

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Range of Checking Accts: STORM WATER MGT to STORM WATER MGT Range of Check Ids: 1297 to 1301
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
1297	12/21/20	BRANRED BRANDYWINE RED CLAY ALLIANCE	205.00		2326
1298	12/21/20	GILMO020 GILMORE & ASSOCIATES, INC	2,026.70		2326
1299	12/21/20	GLASG010 GLASGOW, INC.	453.52		2326
1300	12/21/20	NAPA0010 NAPA	71.72		2326
1301	12/21/20	SWEETWAT SWEETWATER NATURAL PRODUCTS LL	88.00		2326

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	2,844.94	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	2,844.94	0.00

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Upper Uwchlan Township
Check Payment Batch Verification Listing

Page No: 1

Batch Id: LHAINES Batch Type: C Batch Date: 12/21/20 Checking Account: STORM WATER MGT G/L Credit: Expenditure G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description		Description					
20-01547	12/21/20	1 2020 ms4 support	205.00	1760 UNIONVILLE-WAWASET ROAD	08-446-000-450	Expenditure	Aprv	2	1
			205.00	Contracted services					
20-01550	12/21/20	1 november - ms4 permit services	2,026.70	65 E. BULTER AVENUE, SUITE 100	08-420-000-035	Expenditure	Aprv	5	1
			2,026.70	Permits					
20-01549	12/21/20	1 9 tons	453.52	PO BOX 1089	08-446-000-200	Expenditure	Aprv	4	1
			453.52	Supplies					
20-01546	12/21/20	1 2 - pwr/ser	71.72	PO BOX 461	08-446-000-200	Expenditure	Aprv	1	1
			71.72	Supplies					
20-01548	12/21/20	1 screened topsoil	88.00	976 POTTSTOWN PIKE	08-446-000-200	Expenditure	Aprv	3	1
			88.00	Supplies					

checks:	<u>Count</u>	<u>Line Items</u>	<u>Amount</u>
	5	5	2,844.94

There are NO errors or warnings in this listing.

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Upper Uwchlan Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1881 to 1884
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
1881	12/02/20	ACMELING ACME/LINGO FLAGPOLES	4,486.00		2319
1882	12/02/20	BAVERGOR GORDON H. BAVER, INC.	99,215.39		2320
1883	12/21/20	BOYLECO BOYLE CONSTRUCTION	3,730.00		2327
1884	12/21/20	MCMAH010 MCMAHON ASSOCIATES, INC.	200.00		2327
<hr/>					
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	107,631.39	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	107,631.39	0.00

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Upper Uwchlan Township
Check Register By Check Id

Page No: 1

Range of Checking Accts: CAPITAL to CAPITAL Range of Check Ids: 1881 to 1884
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor				Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq Acct
1881	12/02/20	ACMELING ACME/LINGO FLAGPOLES					2319
20-01445	1	flagpole installation	4,486.00	30-409-002-610 Township Building Expansion	Expenditure 2018-2020		1 1
1882	12/02/20	BAVERGOR GORDON H. BAVER, INC.					2320
20-01446	1	pay app #16	99,215.39	30-409-002-610 Township Building Expansion	Expenditure 2018-2020		1 1
1883	12/21/20	BOYLECO BOYLE CONSTRUCTION					2327
20-01552	1	barn renovation	3,730.00	30-454-004-600 Capital Construction - Upland	Expenditure		2 1
1884	12/21/20	MCMAH010 MCMAHON ASSOCIATES, INC.					2327
20-01551	1	dwy & curb hop	200.00	30-506-000-600 Construction - Village of Eagle	Expenditure		1 1

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	107,631.39	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	107,631.39	0.00

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Upper Uwchlan Township
Check Register By Check Id

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Range of Checking Accts: PAYROLL EFTS to PAYROLL EFTS Range of Check Ids: 772 to 772
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
772	12/15/20	AFLAC010 AFLAC	1,079.76		2328
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	1,079.76	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,079.76	0.00

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Upper Uwchlan Township
Check Register By Check Id

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Range of Checking Accts: GENERAL EFTS to GENERAL EFTS Range of Check Ids: 951 to 955
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
951	12/23/20	AQUAP010 AQUA PA	6,283.98		2329
952	12/17/20	BANKAMER BANK OF AMERICA	8,831.27		2330
953	12/16/20	LOWES020 LOWES BUSINESS ACCOUNT	1,304.38		2331
954	12/14/20	STANDINS STANDARD INSURANCE COMPANY	2,895.31		2332
955	12/05/20	WEXBANK WEX BANK	5,162.28		2333

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	24,477.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>24,477.22</u>	<u>0.00</u>

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Upper Uwchlan Township
Check Register By Check Id

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Range of Checking Accts: GENERAL EFTS to GENERAL EFTS Range of Check Ids: 951 to 955
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
951	12/23/20	AQUAP010 AQUA PA					2329
20-01554	1	217 hydrants	5,611.62	01-411-000-451	Expenditure		1 1
				Hydrant expenses-Aqua			
20-01554	2	26 hydrants	672.36	01-411-000-451	Expenditure		2 1
				Hydrant expenses-Aqua			
			6,283.98				
952	12/17/20	BANKAMER BANK OF AMERICA					2330
20-01555	1	pd - amazon	27.54	01-410-000-200	Expenditure		1 1
				Supplies			
20-01555	2	pd - amazon	20.13	01-410-000-260	Expenditure		2 1
				Small Tools & Equipment			
20-01555	3	pd - amazon	55.12	01-410-000-238	Expenditure		3 1
				Clothing/Uniforms			
20-01555	4	pd - 800 flowers	190.52	01-410-000-340	Expenditure		4 1
				Public Relations			
20-01555	5	pd - amazon	275.50	01-410-000-316	Expenditure		5 1
				Training/Seminar			
20-01555	6	pd - amazon	339.10	01-410-000-340	Expenditure		6 1
				Public Relations			
20-01555	7	pd - amazon	40.90	01-410-000-340	Expenditure		7 1
				Public Relations			
20-01555	8	pd - amazon	22.17	01-410-000-340	Expenditure		8 1
				Public Relations			
20-01555	9	pd - amazon	76.92	01-410-000-260	Expenditure		9 1
				Small Tools & Equipment			
20-01555	10	pd - amazon	471.70	01-410-000-260	Expenditure		10 1
				Small Tools & Equipment			
20-01555	11	pd - amazon prime	13.77	01-410-000-420	Expenditure		11 1
				Dues/Subscription/Memb			
20-01555	12	pd - amazon	120.78	01-410-000-260	Expenditure		12 1
				Small Tools & Equipment			
20-01555	13	pd - mcdonalds uniforms	57.77	01-410-000-238	Expenditure		13 1
				Clothing/Uniforms			
20-01555	14	pd - amazon	27.55	01-410-000-260	Expenditure		14 1
				Small Tools & Equipment			
20-01555	15	pd - psi services	160.00	01-410-000-316	Expenditure		15 1
				Training/Seminar			
20-01555	16	pd - amazon	95.16	01-410-000-200	Expenditure		16 1
				Supplies			
20-01555	17	pd - amazon	127.14	01-410-000-316	Expenditure		17 1
				Training/Seminar			
20-01555	18	pd - amazon	471.70	01-410-000-260	Expenditure		18 1
				Small Tools & Equipment			
20-01555	19	pd - ctech manufacturing	1,270.00	01-410-000-235	Expenditure		19 1
				Vehicle Maintenance			
20-01555	20	pd - amazon	79.48	01-410-000-260	Expenditure		20 1
				Small Tools & Equipment			
20-01555	21	pd - amazon	11.65	01-410-000-260	Expenditure		21 1
				Small Tools & Equipment			

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Upper Uwchlan Township
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
952		BANK OF AMERICA						
		Continued						
20-01555	22	pd - amazon	237.42	01-409-005-200	Expenditure		22	1
				Police Relocated - Supplies				
20-01555	23	pd - photo card specialists	92.95	01-410-000-340	Expenditure		23	1
				Public Relations				
20-01555	24	pd - amazon	34.97	01-409-005-200	Expenditure		24	1
				Police Relocated - Supplies				
20-01555	25	codes - icc	145.00	01-413-000-420	Expenditure		25	1
				Dues/Subscriptions/Memb				
20-01555	26	twp - microsoft	528.00	01-407-000-450	Expenditure		26	1
				Contracted Services				
20-01555	27	twp - microsoft	232.00	01-407-000-450	Expenditure		27	1
				Contracted Services				
20-01555	28	pw - amazon	196.05	01-438-000-200	Expenditure		28	1
				Supplies				
20-01555	29	pw - amazon	114.26	01-438-000-200	Expenditure		29	1
				Supplies				
20-01555	30	twp - usps	8.70	01-401-000-200	Expenditure		30	1
				Supplies				
20-01555	31	twp - pamunleag	75.00	01-401-000-316	Expenditure		31	1
				Training & Seminars				
20-01555	32	codes - icc	100.00	01-413-000-316	Expenditure		32	1
				Training/Seminar				
20-01555	33	pw - amazon	179.94	01-438-000-200	Expenditure		33	1
				Supplies				
20-01555	34	pw - pa plants permit	35.00	01-438-000-200	Expenditure		34	1
				Supplies				
20-01555	35	twp - amazon	29.48	01-401-000-200	Expenditure		35	1
				Supplies				
20-01555	36	twp - psats	35.00	01-401-000-316	Expenditure		36	1
				Training & Seminars				
20-01555	37	pw - amazon	135.80	01-438-000-200	Expenditure		37	1
				Supplies				
20-01555	38	twp - fedex	30.94	01-401-000-215	Expenditure		38	1
				Postage				
20-01555	39	empc - amazon	280.00	01-415-000-200	Expenditure		39	1
				Supplies				
20-01555	40	empc - amazon	189.98	01-415-000-200	Expenditure		40	1
				Supplies				
20-01555	41	twp - nli sharefile	179.85	01-407-000-220	Expenditure		41	1
				Software				
20-01555	42	empc - amazon	439.00	01-415-000-200	Expenditure		42	1
				Supplies				
20-01555	43	empc - amazon	292.49	01-415-000-200	Expenditure		43	1
				Supplies				
20-01555	44	pw - visco	107.41	01-438-000-316	Expenditure		44	1
				Training/Seminar				
20-01555	45	pd - auto detailing	174.80	01-410-000-235	Expenditure		45	1
				Vehicle Maintenance				
20-01555	46	pw - thero real truck	148.39	01-438-000-235	Expenditure		46	1
				Vehicle Maintenance				
20-01555	47	pw - wiggins	18.00	01-438-000-200	Expenditure		47	1
				Supplies				

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Upper Uwchlan Township
Check Register By Check Id

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
952		BANK OF AMERICA							
		Continued							
20-01555	48	pw - amazon	19.07	01-438-000-200 Supplies	Expenditure		48	1	
20-01555	49	parks - target	11.41	01-454-001-202 Community Day	Expenditure		49	1	
20-01555	50	codes - dzm	104.76	01-413-000-235 Vehicle Maintenance	Expenditure		50	1	
20-01555	51	codes - icc	251.00	01-413-000-316 Training/Seminar	Expenditure		51	1	
20-01555	52	codes - pamunleague	100.00	01-413-000-316 Training/Seminar	Expenditure		52	1	
20-01555	53	twp - ambler surgical	350.00	01-401-000-200 Supplies	Expenditure		53	1	
			<u>8,831.27</u>						
953	12/16/20	LOWES020 LOWES BUSINESS ACCOUNT							2331
20-01556	1	pw - supplies	23.59	01-438-000-200 Supplies	Expenditure		1	1	
20-01556	2	parks - supplies	151.05	01-454-001-200 Supplies	Expenditure		2	1	
20-01556	3	hp - pressbox	23.05	01-454-002-200 Supplies-Hickory	Expenditure		3	1	
20-01556	4	pw - supplies	414.17	01-438-000-200 Supplies	Expenditure		4	1	
20-01556	5	pw - small tools	391.65	01-438-000-260 Small Tools & Equipment	Expenditure		5	1	
20-01556	6	pw - small tools	192.65	01-438-000-260 Small Tools & Equipment	Expenditure		6	1	
20-01556	7	pw - highway supplies	108.22	01-438-000-245 Highway Supplies	Expenditure		7	1	
			<u>1,304.38</u>						
954	12/14/20	STANDINS STANDARD INSURANCE COMPANY							2332
20-01557	1	admin	514.17	01-401-000-156 Employee Benefit Expens	Expenditure		1	1	
20-01557	2	pd	1,445.75	01-410-000-156 Employee Benefit Expense	Expenditure		2	1	
20-01557	3	codes	269.37	01-413-000-156 Employee Benefit Expens	Expenditure		3	1	
20-01557	4	pw	459.25	01-438-000-156 Employee Benefit Expense	Expenditure		4	1	
20-01557	5	pw - facilities	206.77	01-438-001-156 Employee Benefit Expense	Expenditure		5	1	
			<u>2,895.31</u>						
955	12/05/20	WEXBANK WEX BANK							2333
20-01558	1	admin	66.35	01-401-000-230 Gasoline & Oil	Expenditure		1	1	
20-01558	2	pd	2,639.94	01-410-000-230 Gasoline & Oil	Expenditure		2	1	
20-01558	3	codes	211.26	01-413-000-230 Gasoline & Oil	Expenditure		3	1	

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Upper Uwchlan Township
Check Register By Check Id

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Check #	Check Date	Vendor		Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description							
955 WEX BANK			Continued						
20-01558	4	pw		925.46	01-438-000-230	Expenditure		4	1
					Gasoline & Oil				
20-01558	5	pw - facilities		1,319.27	01-438-001-230	Expenditure		5	1
					Gasoline & Oil - Facilities				
				5,162.28					

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	24,477.22	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	24,477.22	0.00



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

TO: BOARD OF SUPERVISORS
FROM: Jill Bukata, Township Treasurer
RE: Status Update
DATE: December 21, 2020

Finance has worked on the following items during the month

- Received and processed 47 trash and 1,880 sewer payments (11/13/20 – 12/17/20)
- Finalized the 2021 Budget

Projects and goals

- Review and consider alternate methods of preparing the annual budget
- Review and revise documentation of Finance Dept. processes

Highlights of the November, 2020 financial statements

- The balance sheet remains strong with cash of nearly **\$11.3 million** - of that amount **over \$4.8 million** is not available for the routine operations of the Township as they are reserved for specific purposes, ie. Liquid Fuels and Act 209 for highways, Turf Field for replacement of the Turf Field, Capital Projects for capital improvements etc.
- Combined revenue and expense status (General Fund & Solid Waste Fund):
 - Percentage through the year 91.7%
 - YTD revenues \$9,314,067 115.4%
 - YTD expenses \$5,964,518 84.5%
 - YTD transfers out \$1,564,396
 - YTD net income \$1,785,153
 - Budgeted 2020 net income \$ 16,164
 - **NOTE:** the \$1 million received from Sunoco for Meadow Creek Lane is included in the revenue amount shown above. It was deposited into a separate bank account on December 1 and is deemed "restricted funds."
- Earned income taxes at the end of November was **\$125,757** higher than at the same time a year ago. As of December 17, 2020 the Township has received earned income taxes of **\$365,000** in excess of the 2020 Budget.

Upper Uwchlan Township

Treasurer's Report

Cash Balances As of November 30, 2020

General Fund

Meridian Bank	\$ 6,043,076
Meridian Bank - Payroll	116,543
Meridian Bank MMA - restricted	38,912
Meridian Bank-restricted-Meadow Creek	-
Fulton Bank	132,821
Fulton Bank - Turf Field	437,595
Petty cash	300
Total General Fund	6,769,247

Certificate of Deposit - 1/2/21 275,983

Total General Fund \$ 7,045,229

Solid Waste Fund

Meridian Bank - Solid Waste	271,371
Fulton Bank - Solid Waste	592,079
Total Solid Waste Funds	863,450

Total Solid Waste Fund 863,450

Liquid Fuels Fund

Fulton Bank	752,530
	752,530

Total Liquid Fuels Fund 752,530

Capital Projects Fund

Fulton Bank	1,166,901
PSDLAF	5,110
Fulton Bank - 2019 Bond Proceeds	-
Fulton Bank - 2019 Bond Proceeds, ICS Sweep	282,415
	1,454,425

Total Capital Projects Fund 1,454,425

Act 209 Impact Fund

Fulton Bank	1,026,056
	1,026,056

Total Act 209 Impact Fund 1,026,056

Water Resource Protection Fund

Fulton Bank	32,764
-------------	--------

Total Water Resource Protection Fund 32,764

Sewer Fund

PSDLAF	84
Fulton Bank	106,848
	106,932

Total Sewer Fund 106,932

Total - Upper Uwchlan Township	\$ 11,281,387
Municipal Authority	\$ 6,215,823
Developer's Escrow Fund	\$ 105,929

Upper Uwchlan Township
Schedule of Investments

As of November 30, 2020

	Institution	Amount Invested	Type of Investment	Maturity Date	Interest Rate	Market Value
<u>General Fund</u>						
General Fund	First Resource Bank	250,000.00	Certificate of Deposit	1/2/2021	2.000%	250,000.00
		21,021.34	Interest accrued			21,021.34
	Accrued interest - YTD	4,961.32				4,961.32
		<u>275,982.66</u>				<u>275,982.66</u>
<u>Sewer Fund - General Obligation Bonds (2014 Bonds)</u>						
Sewer Fund	PSDLAF	2,812,792.62	Collateralized CD Pool		0.100%	2,812,792.62
	Redemptions	(2,812,792.62)				(2,812,792.62)
	PSDLAF	83.59	MAX account (MMF)			83.59
	PSDLAF	-	MAX account (MMF)	-	0.02%	-
		<u>83.59</u>				<u>83.59</u>
<u>Capital Fund</u>						
Capital Fund	PSDLAF	1,500,000.00	Collateralized CD Pool		0.100%	1,500,000.00
	Redemptions	(1,535,000.00)				(1,535,000.00)
	MAX account (MMF)	40,109.71	MAX account (MMF)	-	0.02%	40,109.71
		<u>5,109.71</u>				<u>5,109.71</u>
	Fulton Bank - 2019					
	Bond Proceeds	5,598,691.66				5,598,691.66
	Used for projects	(5,316,277.06)				(5,316,277.06)
		<u>282,414.60</u>				<u>282,414.60</u>
Total Capital Fund		<u>287,524.31</u>				<u>287,524.31</u>

Upper Uwchlan Township
Accounts Receivable
As of November 30, 2020

Engineering and Legal Receivables - 01-145-000-200 and 300

Reimbursable CU Fees - 01-145-000-021

	Total Amount Due 11/30/2020	Total Amount Due 10/31/2020	Less than 30 days	31 - 60 days	61 - 90 days	Over 90 days	Over 180 days	Total
Aurora Custom Builders	1,076.91	1,076.91				1,076.91	-	1,076.91
DSM Biomedical	617.50	617.50		617.50				617.50
Gunner	3,765.61	3,908.52		3,765.61				3,765.61
Hankin	1,522.25	1,522.25		1,522.25			-	1,522.25
Pa Turnpike Commission	148.50	148.50		148.50				148.50
Montesano	5,248.90	5,248.00				5,248.90	-	5,248.90
Orleans Lennar	-	-					-	-
Struble	-	879.46	-			-	-	-
Toll Brothers	-	876.50				-	-	-
McKee	3,926.90	20,256.36		3,926.90				3,926.90
Balance at November 30, 2020	\$ 16,306.57	\$ 34,534.00	\$ -	\$ 9,980.76	\$ -	\$ 6,325.81	\$ -	\$ 16,306.57

Upper Uwchlan Township
Accounts Receivable
As of November 30, 2020

Turf and Field Fees Receivable - Account 01-145-000-080 and 085

	Total Amount 11/30/2020	Total Amount 10/31/2020	Less than 30 days	31 - 60	61 - 90	Over 90 days	Over 180 days	Total
Marsh Creek Eagles	2,040.00	2,040.00	-	2,040.00				2,040.00
Marriott Hotels	25.00	25.00	-	-	-	25.00		25.00
Difference - being investigated	(375.00)	(375.00)	-	(375.00)				(375.00)
Balance at November 30, 2020	<u>\$ 1,690.00</u>	<u>\$ 1,690.00</u>	<u>\$ -</u>	<u>\$ 1,665.00</u>	<u>\$ -</u>	<u>\$ 25.00</u>	<u>\$ -</u>	<u>\$ 1,690.00</u>

Upper Uwchlan Township
Accounts Receivable
As of November 30, 2020

Misc Accounts Receivable - Account 01-145-000-095

	Amount 11/30/2020	Amount 10/31/2020	Aging					Total
			Less than 30 days	30 days	60 days	90 days	180 days & over	
Pension plan audits - Barbacane	1,000.00	1,000.00	1,000.00	-	-			1,000.00
Pension plan audits - TD Ameritrade	-	-	-					-
Chester County cell tower rent	-	-	-	-	-	-	-	-
PURTA	-	-	-					-
Franchise fees - 3Q	-	54,000.00	-					-
	-	-						-
Balance at November 30, 2020	\$ 1,000.00	\$ 55,000.00	1,000.00	-	-	-	-	1,000.00

Upper Uwchlan Township
General Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash

01-100-000-100	General Checking - Fulton Bank	\$	132,821.05
01-100-000-200	Meridian Bank		6,043,075.77
01-100-000-210	Meridian Bank - Payroll		116,542.75
01-100-000-220	Meridian Bank MMA - restricted		38,912.40
01-100-000-250	Fulton Bank - Turf Field		437,594.69
01-100-000-260	Meridian Bank - Meadow Creek Lane		-
01-100-000-300	Petty Cash		300.00
	Total Cash		<u>6,769,246.66</u>

Investments

01-120-000-100	Certificate of Deposit - 1/2/21		275,982.66
			<u>275,982.66</u>

Accounts Receivable

01-145-000-020	Engineering Fees Receivable		10,941.85
01-145-000-021	Engineering Fees Receivable-CU		661.52
01-145-000-030	Legal Fees Receivable		4,703.20
01-145-000-040	R/E Taxes Receivable		23,737.99
01-145-000-050	Hydrant Tax Receivable		-
01-145-000-080	Field Fees Receivables		1,690.00
01-145-000-085	Turf Field Receivables		-
01-145-000-086	EIT Receivable		28,392.62
01-145-000-090	RE Transfer Tax Receivable		93,129.73
01-145-000-095	Misc accounts receivable		1,000.00
01-145-000-096	Traffic Signals Receivable		-
01-145-000-097	Advertising Fees Reimbursable		-
	Total Accounts Receivable		<u>164,256.91</u>

Other Current Assets

01-130-000-001	Due From Municipal Authority		60,286.44
01-130-000-003	Due From Liquid Fuels		-
01-130-000-004	Due from ACT 209 Fund		-
01-130-000-005	Due From Capital Fund		6,183.72
01-130-000-006	Due from Solid Waste Fund		-
01-130-000-007	Due from Water Resource Protection Fund		-
01-130-000-008	Due from the Sewer Fund		-
01-130-000-009	Due from Developer's Escrow Fund		24,247.00
01-131-000-000	Suspense Account		-
	Total Other Current Assets		<u>90,717.16</u>

Prepaid Expense

01-155-000-000	Prepaid expenses		8,622.00
	Total Prepaid Expense		<u>8,622.00</u>

Total Assets	7,308,825.39
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Upper Uwchlan Township
General Fund
Balance Sheet
As of November 30, 2020

LIABILITIES AND FUND BALANCE

Accounts Payable

01-200-000-000	Accounts Payable	-
01-252-000-001	Deferred Revenues	26,543.50
	Total Accounts Payable	26,543.50

Other Current Liabilities

01-199-000-000	Suspense Account	-
01-210-000-000	Payroll Liabilities	-
01-210-000-001	Federal Tax Withheld	-
01-211-000-000	FICA Tax Withheld	299.22
01-212-000-000	Earned Income Tax W/H	4,520.98
01-214-000-000	Non-Uniform Pension	-
01-214-000-100	NU Pension Plan #2	-
01-215-000-000	Police Pension Withheld	-
01-216-000-000	Domestic Relation W/H	-
01-217-000-000	State Tax Withheld	-
01-218-000-000	Police Association Dues	1,760.00
01-219-000-000	LST Tax Withheld	20.00
01-220-000-000	State Unemployment W/H	779.70
01-221-000-000	Benefit Deduction-Aflac	827.64
01-222-000-000	457 Contribution Deduction	-
01-223-000-000	Direct Deposit	-
01-224-000-000	Payroll Deduction Adjustments	-
01-239-000-001	Due to Municipal Authority	6,348.00
01-239-000-003	Due To Liquid Fuels	-
01-239-000-004	Due to Act 209 Fund	18,672.00
01-239-000-005	Due to Capital Fund	46,396.00
01-239-000-006	Due to Solid Waste Fund	-
01-239-000-007	Due to Water Resource Protection Fund	-
01-239-000-008	Due to Developer's Escrow Fund	11,027.72
01-258-000-000	Accrued Expenses	-
	Total Other Current Liabilities	90,651.26

Total Liabilities	117,194.76
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EQUITY

01-272-000-000	Opening Balance Equity	812,921.60
01-272-000-001	Retained Earnings	4,832,971.69
	Current Period Net Income (Loss)	1,545,737.34
	Total Equity	7,191,630.63

Total Fund Balance	7,191,630.63
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Total Liabilities & Fund Balance	7,308,825.39
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Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
01-301-000-010	Current Real Estate Taxes	1,069,933.81	994,100.00	75,833.81	107.6%
01-301-000-013	Real Estate Tax Refunds	(4,770.19)	(28,000.00)	23,229.81	17.0%
01-301-000-030	Delinquent Real Estate Taxes	21,585.24	30,000.00	(8,414.76)	72.0%
01-301-000-071	Hydrant Tax	65,922.37	65,000.00	922.37	101.4%
01-310-000-010	Real Estate Transfer Taxes	564,110.23	541,250.00	22,860.23	104.2%
01-310-000-020	Earned Income Taxes	3,958,409.44	3,857,000.00	101,409.44	102.6%
01-310-000-021	EIT commissions paid	(48,706.15)	(52,455.00)	3,748.85	92.9%
01-320-000-010	Building Permits	665,457.72	378,000.00	287,457.72	176.0%
01-320-000-020	Use & Occupancy Permit	19,780.00	12,000.00	7,780.00	164.8%
01-320-000-030	Sign Permits	-	100.00	(100.00)	0.0%
01-320-000-040	Contractors Permit	2,500.00	2,000.00	500.00	125.0%
01-320-000-050	Refinance Certification Fees	6,745.00	3,000.00	3,745.00	224.8%
01-321-000-080	Cable TV Franchise Fees	161,751.63	225,000.00	(63,248.37)	71.9%
01-331-000-010	Vehicle Codes Violation	40,967.36	45,000.00	(4,032.64)	91.0%
01-331-000-011	Reports/Fingerprints	2,437.67	2,000.00	437.67	121.9%
01-331-000-012	Solicitation Permits	-	500.00	(500.00)	0.0%
01-331-000-050	Reimbursable Police Wages	3,849.48	3,000.00	849.48	128.3%
01-341-000-001	Interest Earnings	50,898.25	50,000.00	898.25	101.8%
01-342-000-001	Rental Property Income	22,000.00	24,000.00	(2,000.00)	91.7%
01-354-000-010	County Grants	-	15,000.00	(15,000.00)	0.0%
01-354-000-020	State Grants	-	1,808.00	(1,808.00)	0.0%
01-354-000-030	Police Grants	465.00	-	465.00	#DIV/0!
01-355-000-001	PURTA	5,674.93	5,000.00	674.93	113.5%
01-355-000-004	Alcoholic Beverage Tax	600.00	600.00	-	100.0%
01-355-000-005	State Aid, Police Pension	118,172.00	122,000.00	(3,828.00)	96.9%
01-355-000-006	State Aid, Non-Uniform Pension	88,628.99	80,000.00	8,628.99	110.8%
01-355-000-007	Foreign Fire Insurance Tax	95,209.25	95,000.00	209.25	100.2%
01-360-000-010	Vehicle Storage Fees	-	1,000.00	(1,000.00)	0.0%
01-361-000-030	Zoning/SubDivision Land Development	2,500.00	6,000.00	(3,500.00)	41.7%
01-361-000-032	Fees from Engineering	(9,998.94)	100,000.00	(109,998.94)	-10.0%
01-361-000-033	Admin Fees from Engineering	(529.62)	4,000.00	(4,529.62)	-13.2%
01-361-000-035	Admin Fees from Legal	16.67	1,000.00	(983.33)	1.7%
01-361-000-036	Legal Services Fees	2,297.50	6,000.00	(3,702.50)	38.3%
01-361-000-038	Sale of Maps & Books	5.00	250.00	(245.00)	2.0%
01-361-000-039	Fire Inspection Fees	-	-	-	#DIV/0!
01-361-000-040	Fees from Engineering - CU	(167.50)	20,000.00	(20,167.50)	-0.8%
01-361-000-042	Copies	1.50	100.00	(98.50)	1.5%
01-361-000-043	Fees from Traffic Signals Reimbursables	-	-	-	#DIV/0!
01-361-000-044	Fees from Advertising Reimbursables	-	500.00	(500.00)	0.0%
01-367-000-010	Recreation Donations	-	-	-	#DIV/0!
01-367-000-014	Pavillion Rental	-	500.00	(500.00)	0.0%
01-367-000-021	Field Programs	5,412.50	30,000.00	(24,587.50)	18.0%
01-367-000-025	Turf Field Fees	25,270.00	45,000.00	(19,730.00)	56.2%
01-367-000-030	Community Events Donations	2,385.00	10,000.00	(7,615.00)	23.9%
01-367-000-040	History Book Revenue	-	200.00	(200.00)	0.0%
01-367-000-045	Upland Farms Barn Rental Fees	-	-	-	#DIV/0!
01-367-000-089	Donations for Park Equipment	-	-	-	#DIV/0!
01-380-000-001	Miscellaneous Revenue	1,081,820.38	5,000.00	1,076,820.38	21636.4%
01-380-000-010	Insurance Reimbursement	3,850.00	3,000.00	850.00	128.3%
01-392-000-008	Municipal Authority Reimbursement	236,011.06	273,821.00	(37,809.94)	86.2%
01-392-000-020	Transfer from Capital Fund	-	-	-	#DIV/0!
01-392-000-030	Transfer from Solid Waste Fund	-	-	-	#DIV/0!
01-395-000-000	Refund of Prior Year Expenses	-	-	-	#DIV/0!
Total Revenue		8,260,495.58	6,977,274.00	1,283,221.58	118.4%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
GENERAL GOVERNMENT					
01-400-000-113	Supervisors Wages	6,500.00	5,000.00	1,500.00	130.0%
01-400-000-150	Payroll Tax Expense	497.27	383.00	114.27	129.8%
01-400-000-320	Telephone	1,460.68	2,000.00	(539.32)	73.0%
01-400-000-340	Public Relations	500.00	2,500.00	(2,000.00)	20.0%
01-400-000-341	Advertising	4,577.02	7,500.00	(2,922.98)	61.0%
01-400-000-342	Printing	6,662.86	5,000.00	1,662.86	133.3%
01-400-000-344	Community Notice	-	2,000.00	(2,000.00)	0.0%
01-400-000-350	Insurance-Bonding	3,601.00	4,200.00	(599.00)	85.7%
01-400-000-352	Insurance-Liability	18,151.20	18,151.00	0.20	100.0%
01-400-000-420	Dues/Subscriptions/Memberships	3,648.00	4,261.00	(613.00)	85.6%
01-400-000-460	Meeting & Conferences	1,330.00	6,000.00	(4,670.00)	22.2%
01-400-000-461	Bank Fees	13,885.84	9,000.00	4,885.84	154.3%
01-400-000-463	Misc expenses	10,589.81	2,000.00	8,589.81	529.5%
01-400-000-464	Wallace Twp. Tax Agreement	4,322.97	4,750.00	(427.03)	91.0%
		75,726.65	72,745.00	2,981.65	104.1%
EXECUTIVE					
01-401-000-100	Administration Wages	442,024.46	507,994.00	(65,969.54)	87.0%
01-401-000-150	Payroll Tax Expense	34,317.38	38,862.00	(4,544.62)	88.3%
01-401-000-151	PSATS Unemployment Compensation	480.00	480.00	-	100.0%
01-401-000-156	Employee Benefit Expense	67,505.77	122,353.00	(54,847.23)	55.2%
01-401-000-157	ACA Fees	208.28	240.00	(31.72)	86.8%
01-401-000-160	Non-Uniform Pension	41,428.48	41,436.00	(7.52)	100.0%
01-401-000-165	Employer 457 Match	-	6,000.00	(6,000.00)	0.0%
01-401-000-174	Tuition Reimbursements	1,638.41	6,300.00	(4,661.59)	26.0%
01-401-000-181	Longevity Pay	4,800.00	5,100.00	(300.00)	94.1%
01-401-000-183	Overtime Wages	4,305.18	5,000.00	(694.82)	86.1%
01-401-000-200	Supplies	11,664.23	15,000.00	(3,335.77)	77.8%
01-401-000-205	Meals & Meal Allowances	-	200.00	(200.00)	0.0%
01-401-000-215	Postage	4,034.34	4,500.00	(465.66)	89.7%
01-401-000-230	Gasoline & Oil	683.36	2,200.00	(1,516.64)	31.1%
01-401-000-235	Vehicle Maintenance	334.85	1,000.00	(665.15)	33.5%
01-401-000-252	Repair & Maintenance	-	2,000.00	(2,000.00)	0.0%
01-401-000-316	Training & Seminars	2,095.68	10,000.00	(7,904.32)	21.0%
01-401-000-317	Parking/Travel	310.83	1,200.00	(889.17)	25.9%
01-401-000-322	Ipad Expenses	211.55	600.00	(388.45)	35.3%
01-401-000-352	Insurance - Liability	376.52	377.00	(0.48)	99.9%
01-401-000-353	Insurance-Vehicle	297.28	297.00	0.28	100.1%
01-401-000-354	Insurance-Workers Compensation	2,002.76	1,716.00	286.76	116.7%
01-401-000-420	Dues/Subscriptions/Memberships	4,811.07	6,100.00	(1,288.93)	78.9%
01-401-000-450	Contracted Services	14,045.48	16,310.00	(2,264.52)	86.1%
		637,575.91	795,265.00	(157,689.09)	80.2%
AUDIT					
01-402-000-450	Contracted Services	30,900.00	28,500.00	2,400.00	108.4%
		30,900.00	28,500.00	2,400.00	108.4%
TAX COLLECTION					
01-403-000-100	Tax Collector Wages	5,100.88	7,371.00	(2,270.12)	69.2%
01-403-000-150	Payroll Tax Expense	390.24	564.00	(173.76)	69.2%
01-403-000-200	Supplies	209.48	500.00	(290.52)	41.9%
01-403-000-215	Postage	1,734.04	2,000.00	(265.96)	86.7%
01-403-000-350	Insurance-Bonding	-	600.00	(600.00)	0.0%
01-403-000-450	Contracted Services	3,145.08	3,000.00	145.08	104.8%
		10,579.72	14,035.00	(3,455.28)	75.4%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
LEGAL					
01-404-000-305	Reimbursable Legal Fees - CU	-	500.00	(500.00)	0.0%
01-404-000-310	Reimbursable Legal Fees	13,301.38	9,500.00	3,801.38	140.0%
01-404-000-311	Non Reimbursable Legal	40,900.70	30,000.00	10,900.70	136.3%
01-404-000-450	Contracted Services	-	5,000.00	(5,000.00)	0.0%
		54,202.08	45,000.00	9,202.08	120.4%
COMPUTER					
01-407-000-200	Supplies	678.40	2,000.00	(1,321.60)	33.9%
01-407-000-220	Software	43,775.07	60,500.00	(16,724.93)	72.4%
01-407-000-222	Hardware	7,532.36	6,000.00	1,532.36	125.5%
01-407-000-240	Web Page	5,770.37	5,700.00	70.37	101.2%
01-407-000-450	Contracted Services	55,625.87	40,000.00	15,625.87	139.1%
		113,382.07	114,200.00	(817.93)	99.3%
ENGINEERING					
01-408-000-305	Reimbursable Conditional Use	2,153.00	25,000.00	(22,847.00)	8.6%
01-408-000-310	Reimbursable Engineering	9,261.24	75,000.00	(65,738.76)	12.3%
01-408-000-311	Traffic Engineering	6,202.50	25,000.00	(18,797.50)	24.8%
01-408-000-313	Non Reimbursable Engineering	39,396.62	30,000.00	9,396.62	131.3%
01-408-000-366	Ordinance Update	-	4,500.00	(4,500.00)	0.0%
01-408-000-367	General Planning	-	10,000.00	(10,000.00)	0.0%
01-408-000-368	MS4 Expenses	-	-	-	#DIV/0!
01-408-000-369	Reimbursable Traffic Signals	-	-	-	#DIV/0!
01-408-000-370	Reimbursable Advertising	649.80	-	649.80	#DIV/0!
		57,663.16	169,500.00	(111,836.84)	34.0%
TOWNSHIP PROPERTIES					
<u>Public Works Building</u>					
01-409-001-200	Supplies	59.85	1,000.00	(940.15)	6.0%
01-409-001-231	Propane & heating - PW bldg	3,553.32	15,000.00	(11,446.68)	23.7%
01-409-001-250	Maint & Repair	7,713.60	14,000.00	(6,286.40)	55.1%
01-409-001-320	Telephone	4,035.06	4,000.00	35.06	100.9%
01-409-001-351	Insurance - property	12,401.28	12,401.00	0.28	100.0%
01-409-001-360	Utilities	8,678.36	12,000.00	(3,321.64)	72.3%
01-409-001-450	Contracted Services	7,536.06	5,000.00	2,536.06	150.7%
<u>Township Building</u>					
01-409-003-101	Employee Cost Allocated	-	-	-	#DIV/0!
01-409-003-200	Supplies	3,382.75	2,000.00	1,382.75	169.1%
01-409-003-231	Propane & Heating Oil	-	5,000.00	(5,000.00)	0.0%
01-409-003-250	Maintenance & Repairs	709.27	2,500.00	(1,790.73)	28.4%
01-409-003-320	Telephone	3,666.77	7,000.00	(3,333.23)	52.4%
01-409-003-351	Insurance Property	14,469.24	14,468.00	1.24	100.0%
01-409-003-360	Utilities	18,220.50	15,000.00	3,220.50	121.5%
01-409-003-380	Rent	41,640.00	18,333.00	23,307.00	227.1%
01-409-003-385	Relocation Costs	4,650.00	-	4,650.00	#DIV/0!
01-409-003-450	Contracted Services	25,560.49	25,000.00	560.49	102.2%
<u>Milford Road</u>					
01-409-004-200	Supplies	-	500.00	(500.00)	0.0%
01-409-004-231	Propane	68.04	2,000.00	(1,931.96)	3.4%
01-409-004-250	Maintenance & Repairs	647.91	3,000.00	(2,352.09)	21.6%
01-409-004-320	Telephone	6,265.21	3,000.00	3,265.21	208.8%
01-409-004-351	Insurance - property	2,066.88	2,067.00	(0.12)	100.0%
01-409-004-360	Utilities	2,853.52	2,000.00	853.52	142.7%
01-409-004-450	Contracted Services	228.00	9,100.00	(8,872.00)	2.5%
01-409-005-200	Police relocated - supplies	29,568.04	-	29,568.04	#DIV/0!
		197,974.15	174,369.00	23,605.15	113.5%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
POLICE EXPENSES					
01-410-000-100	Police Wages	1,146,710.71	1,309,163.00	(162,452.29)	87.6%
01-410-000-150	Payroll Tax Expense	92,146.91	100,151.00	(8,004.09)	92.0%
01-410-000-151	PSATS Unemployment Compensation	1,091.84	1,040.00	51.84	105.0%
01-410-000-156	Employee Benefit Expense	298,096.21	333,668.00	(35,571.79)	89.3%
01-410-000-158	Medical Expense Reimbursements	6,310.66	10,000.00	(3,689.34)	63.1%
01-410-000-160	Pension Expense	251,754.66	251,733.00	21.66	100.0%
01-410-000-165	Employer 457 Match	-	12,000.00	(12,000.00)	0.0%
01-410-000-174	Tuition Reimbursment	12,544.20	12,000.00	544.20	104.5%
01-410-000-181	Longevity Pay	22,000.00	27,600.00	(5,600.00)	79.7%
01-410-000-182	Education incentive	3,800.00	3,750.00	50.00	101.3%
01-410-000-183	Overtime Wages	34,219.21	49,000.00	(14,780.79)	69.8%
01-410-000-187	Courttime Wages	4,077.03	12,000.00	(7,922.97)	34.0%
01-410-000-191	Uniform/Boot Allowances	11,600.00	11,600.00	-	100.0%
01-410-000-200	Supplies	10,681.10	14,000.00	(3,318.90)	76.3%
01-410-000-215	Postage	294.10	750.00	(455.90)	39.2%
01-410-000-230	Gasoline & Oil	25,493.83	30,000.00	(4,506.17)	85.0%
01-410-000-235	Vehicle Maintenance	19,120.38	23,000.00	(3,879.62)	83.1%
01-410-000-238	Clothing/Uniforms	6,920.73	9,000.00	(2,079.27)	76.9%
01-410-000-250	Maintenance & Repairs	2,306.52	2,500.00	(193.48)	92.3%
01-410-000-260	Small Tools & Equipment	5,443.30	9,000.00	(3,556.70)	60.5%
01-410-000-311	Non-Reimbursable-Legal	-	-	-	#DIV/0!
01-410-000-316	Training/Seminar	10,936.56	13,000.00	(2,063.44)	84.1%
01-410-000-317	Parking & travel	154.40	1,000.00	(845.60)	15.4%
01-410-000-320	Telephone	3,019.99	8,000.00	(4,980.01)	37.7%
01-410-000-322	Ipad Expense	337.68	600.00	(262.32)	56.3%
01-410-000-327	Radio Equipment M & R	-	1,000.00	(1,000.00)	0.0%
01-410-000-340	Public Relations	1,992.09	12,000.00	(10,007.91)	16.6%
01-410-000-342	Police Accreditation	1,785.00	6,000.00	(4,215.00)	29.8%
01-410-000-352	Insurance - Liability	13,826.00	13,826.00	-	100.0%
01-410-000-353	Insurance - Vehicles	2,378.00	2,378.00	-	100.0%
01-410-000-354	Insurance - Workers Compensation	43,393.36	37,187.00	6,206.36	116.7%
01-410-000-420	Dues/Subscriptions/Memberships	378.93	1,000.00	(621.07)	37.9%
01-410-000-450	Contracted Services	13,119.00	25,350.00	(12,231.00)	51.8%
01-410-000-740	Computer/Furniture	370.99	3,000.00	(2,629.01)	12.4%
		2,046,303.39	2,346,296.00	(299,992.61)	87.2%
FIRE/AMBULANCE					
01-411-000-354	Insurance - Workers Compensation	8,664.85	23,000.00	(14,335.15)	37.7%
01-411-000-420	Dues/Subscriptions/Memberships	-	-	-	#DIV/0!
01-411-000-450	Contracted Services	-	-	-	#DIV/0!
01-411-000-451	Hydrant expenses-Aqua	67,750.83	60,000.00	7,750.83	112.9%
01-411-001-001	Ludwigs	74,160.00	74,160.00	-	100.0%
01-411-001-002	Lionville	74,282.00	74,282.00	-	100.0%
01-411-001-003	Lionville Capital	150,000.00	-	150,000.00	100.0%
01-411-001-004	Glenmoore	8,549.00	8,549.00	-	100.0%
01-411-001-005	E. Brandywine	13,608.00	13,608.00	-	100.0%
01-411-001-006	Reimbursement - Uwchlan Township	2,488.21	2,300.00	188.21	108.2%
01-411-001-007	Reimbursement - East Brandywine Twp.	-	200.00	(200.00)	0.0%
01-411-002-530	Contributions-Fire Relief	94,809.25	95,000.00	(190.75)	99.8%
		494,312.14	351,099.00	143,213.14	140.8%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
AMBULANCE					
01-412-000-540	Uwchlan Ambulance	27,038.00	27,038.00	-	100.0%
01-412-000-544	Minquas Ambulance	-	-	-	#DIV/0!
		27,038.00	27,038.00	-	100.0%
CODES ADMINISTRATION					
01-413-000-100	Code Administrator Wages	203,858.93	250,390.00	(46,531.07)	81.4%
01-413-000-150	Payroll Tax Expenses	16,090.55	19,155.00	(3,064.45)	84.0%
01-413-000-151	PSATS Unemployment Compensation	247.44	240.00	7.44	103.1%
01-413-000-156	Employee Benefit Expense	59,609.34	72,761.00	(13,151.66)	81.9%
01-413-000-160	Pension	21,984.97	21,985.00	(0.03)	100.0%
01-413-000-165	Employer 457 Match	-	3,000.00	(3,000.00)	0.0%
01-413-000-181	Longevity Pay	7,500.00	7,500.00	-	100.0%
01-413-000-200	Supplies	354.53	2,000.00	(1,645.47)	17.7%
01-413-000-230	Gasoline & Oil	1,541.35	3,800.00	(2,258.65)	40.6%
01-413-000-235	Vehicle Maintenance	1,160.24	1,500.00	(339.76)	77.3%
01-413-000-316	Training/Seminar	505.92	3,000.00	(2,494.08)	16.9%
01-413-000-317	Parking/Travel	-	1,000.00	(1,000.00)	0.0%
01-413-000-320	Telephone	1,154.25	2,000.00	(845.75)	57.7%
01-413-000-322	Ipad Expense	565.17	600.00	(34.83)	94.2%
01-413-000-352	Insurance - Liability	376.52	377.00	(0.48)	99.9%
01-413-000-353	Insurance - Vehicle	297.28	297.00	0.28	100.1%
01-413-000-354	Insurance - Workers Compensation	2,002.76	1,716.00	286.76	116.7%
01-413-000-420	Dues/Subscriptions/Memberships	85.00	5,000.00	(4,915.00)	1.7%
01-413-000-450	Contracted Services	13,672.89	30,000.00	(16,327.11)	45.6%
01-413-000-460	Meetings & Conferences	-	-	-	#DIV/0!
		331,007.14	426,321.00	(95,313.86)	77.6%
PLANNING & ZONING					
01-414-001-116	Compensation	-	-	-	#DIV/0!
01-414-001-200	Supplies	-	500.00	(500.00)	0.0%
01-414-001-301	Court Reporter	385.00	1,500.00	(1,115.00)	25.7%
01-414-001-315	Legal Fees	480.00	3,000.00	(2,520.00)	16.0%
01-414-001-365	Comp Plan Update	-	-	-	#DIV/0!
01-414-001-366	Ordinance Update	250.00	20,000.00	(19,750.00)	1.3%
01-414-001-367	General Planning	250.00	3,000.00	(2,750.00)	8.3%
01-414-001-368	Advertising	319.72	500.00	(180.28)	63.9%
01-414-001-451	ACT 209	-	-	-	#DIV/0!
		1,684.72	28,500.00	(26,815.28)	5.9%
VILLAGE CONCEPT					
01-414-002-367	General Planning	-	1,000.00	(1,000.00)	0.0%
		-	1,000.00	(1,000.00)	0.0%
ZONING					
01-414-003-100	Compensation	-	800.00	(800.00)	0.0%
01-414-003-301	Court Reporter	-	2,000.00	(2,000.00)	0.0%
01-414-003-315	Legal Fees	-	6,000.00	(6,000.00)	0.0%
01-414-003-450	Contracted Services	-	1,000.00	(1,000.00)	0.0%
		-	9,800.00	(9,800.00)	0.0%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
EMERGENCY OPERATIONS					
01-415-000-200	Supplies	338.14	2,000.00	(1,661.86)	16.9%
01-415-000-260	Small Tools & Equipment	-	1,000.00	(1,000.00)	0.0%
01-415-000-316	Training/Seminar	160.00	1,200.00	(1,040.00)	13.3%
01-415-000-317	Parking/Travel	91.64	400.00	(308.36)	22.9%
01-415-000-320	Telephone	-	1,200.00	(1,200.00)	0.0%
01-415-000-330	Other Services/Charges	-	500.00	(500.00)	0.0%
01-415-000-420	Dues/subscriptions/memberships	120.00	50.00	70.00	240.0%
01-415-000-450	Contracted Services	-	500.00	(500.00)	0.0%
01-415-000-740	Computer/Office Equipment	-	1,000.00	(1,000.00)	0.0%
		709.78	7,850.00	(7,140.22)	9.0%
ANIMAL CONTROL/OTHER					
01-422-000-530	Contributions - SPCA	4,092.58	4,371.00	(278.42)	93.6%
01-422-000-601	Contributions - DARC	23,037.00	23,037.00	-	100.0%
01-422-000-603	Downingtown Senior Center	2,000.00	2,000.00	-	100.0%
		29,129.58	29,408.00	(278.42)	99.1%
SIGNS					
01-433-000-200	Supplies	4,661.35	5,000.00	(338.65)	93.2%
01-433-000-450	Contracted Services	-	1,000.00	(1,000.00)	0.0%
		4,661.35	6,000.00	(1,338.65)	77.7%
SIGNALS					
01-434-000-450	Contracted Services	23,772.76	35,000.00	(11,227.24)	67.9%
		23,772.76	35,000.00	(11,227.24)	67.9%
PUBLIC WORKS					
01-438-000-100	Public Works Wages	357,861.39	405,395.00	(47,533.61)	88.3%
01-438-000-150	Payroll Tax Expense	27,862.59	31,013.00	(3,150.41)	89.8%
01-438-000-151	PSATS Unemployment Compensation	563.34	560.00	3.34	100.6%
01-438-000-156	Employee Benefit Expense	126,613.74	143,928.00	(17,314.26)	88.0%
01-438-000-160	Pension	32,192.86	32,196.00	(3.14)	100.0%
01-438-000-165	Employer 457 Match	-	6,000.00	(6,000.00)	0.0%
01-438-000-181	Longevity	4,500.00	6,750.00	(2,250.00)	66.7%
01-438-000-183	Overtime Wages	3,613.25	24,000.00	(20,386.75)	15.1%
01-438-000-200	Supplies	34,517.35	51,300.00	(16,782.65)	67.3%
01-438-000-205	Meals & Meal Allowances	-	500.00	(500.00)	0.0%
01-438-000-230	Gasoline & Oil	13,211.00	34,200.00	(20,989.00)	38.6%
01-438-000-235	Vehicle Maintenance	6,158.84	17,050.00	(10,891.16)	36.1%
01-438-000-238	Uniforms	2,678.52	3,050.00	(371.48)	87.8%
01-438-000-245	Highway Supplies	3,634.22	10,100.00	(6,465.78)	36.0%
01-438-000-260	Small Tools & Equipment	6,230.61	12,800.00	(6,569.39)	48.7%
01-438-000-316	Training/Seminar	735.56	5,000.00	(4,264.44)	14.7%
01-438-000-317	Parking & travel	-	800.00	(800.00)	0.0%
01-438-000-320	Telephone	2,185.33	3,000.00	(814.67)	72.8%
01-438-000-322	Ipad Expense	830.89	1,200.00	(369.11)	69.2%
01-438-000-341	Advertising	60.17	-	60.17	#DIV/0!
01-438-000-342	Accreditation	-	5,000.00	(5,000.00)	0.0%
01-438-000-352	Insurance - Liability	1,664.80	1,665.00	(0.20)	100.0%
01-438-000-353	Vehicle Insurance	1,189.12	1,189.00	0.12	100.0%
01-438-000-354	Insurance - Workers Compensation	11,880.18	8,916.00	2,964.18	133.2%
01-438-000-360	Heating Oil	-	-	-	#DIV/0!
01-438-000-420	Dues and Subscriptions	819.99	400.00	419.99	205.0%
01-438-000-450	Contracted Services	7,602.08	52,230.00	(44,627.92)	14.6%

**Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020**

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
01-438-000-463	Miscellaneous	-	-	-	#DIV/0!
01-438-000-720	Road Resurfacing	-	-	-	#DIV/0!
		646,605.83	858,242.00	(211,636.17)	75.3%
	<u>Public Works - Facilities Division</u>				
01-438-001-100	Wages	173,092.72	218,918.00	(45,825.28)	79.1%
01-438-001-101	Employee Costs Allocated	(145,381.32)	(207,336.00)	61,954.68	70.1%
01-438-001-150	Payroll Tax Expense	13,406.78	16,747.00	(3,340.22)	80.1%
01-438-001-151	PSATS Unemployment Compensation	479.01	560.00	(80.99)	85.5%
01-438-001-156	Employee Benefit Expense	38,987.48	67,702.00	(28,714.52)	57.6%
01-438-001-160	Pension Expense	11,516.88	11,517.00	(0.12)	100.0%
01-438-001-165	Employer 457 Match	-	3,000.00	(3,000.00)	0.0%
01-438-001-174	Tuition Reimbursement	-	-	-	#DIV/0!
01-438-001-181	Longevity	1,950.00	1,950.00	-	100.0%
01-438-001-183	Overtime Wages	897.29	8,000.00	(7,102.71)	11.2%
01-438-001-200	Supplies	-	-	-	#DIV/0!
01-438-001-230	Gasoline & Oil	11,843.77	12,000.00	(156.23)	98.7%
01-438-001-235	Vehicle Maintenance	777.14	6,500.00	(5,722.86)	12.0%
01-438-001-238	Uniforms	125.00	1,200.00	(1,075.00)	10.4%
01-438-001-316	Training & Seminars	-	1,600.00	(1,600.00)	0.0%
01-438-001-352	Insurance - Liability	1,664.80	1,665.00	(0.20)	100.0%
01-438-001-353	Insurance - Vehicles	1,189.08	1,189.00	0.08	100.0%
01-438-001-354	Insurance - Workers Compensation	4,141.98	4,815.00	(673.02)	86.0%
01-438-001-450	Contracted Services	-	-	-	#DIV/0!
		114,690.61	150,027.00	(35,336.39)	76.4%
	PARK & RECREATION				
	<u>Parks - General</u>				
01-454-000-150	Scholarships for Youth Groups	-	6,000.00	(6,000.00)	0.0%
01-454-001-101	Park wages allocation	145,381.32	207,336.00	(61,954.68)	70.1%
01-454-001-200	Supplies	18,258.30	15,000.00	3,258.30	121.7%
01-454-001-201	Park & Rec Special Events	3,662.36	6,000.00	(2,337.64)	61.0%
01-454-001-202	Community Day	2,361.50	28,000.00	(25,638.50)	8.4%
01-454-001-230	Gasoline & Oil	-	-	-	#DIV/0!
01-454-001-235	Vehicle Maintenance	3,963.46	6,000.00	(2,036.54)	66.1%
01-454-001-250	Maintenance & Repairs	-	500.00	(500.00)	0.0%
01-454-001-260	Small Tools & Equipment	1,404.35	2,700.00	(1,295.65)	52.0%
01-454-001-316	Training/Seminars	-	1,000.00	(1,000.00)	0.0%
01-454-001-340	Public Relations	-	-	-	#DIV/0!
01-454-001-354	Insurance - Workers Compensation	3,337.96	2,861.00	476.96	116.7%
01-454-001-420	Dues/Subscriptions/Memberships	-	300.00	(300.00)	0.0%
01-454-001-427	Waste Disposal	-	-	-	#DIV/0!
01-454-001-450	Contracted Services	-	500.00	(500.00)	0.0%
		178,369.25	276,197.00	(97,827.75)	64.6%
	HICKORY PARK				
01-454-002-200	Supplies-Hickory	5,324.25	3,000.00	2,324.25	177.5%
01-454-002-231	Propane	-	2,000.00	(2,000.00)	0.0%
01-454-002-250	Maintenance & Repairs	-	8,000.00	(8,000.00)	0.0%
01-454-002-351	Insurance-Property	4,133.76	4,134.00	(0.24)	100.0%
01-454-002-360	Utilities	2,443.86	5,000.00	(2,556.14)	48.9%
01-454-002-450	Contracted Services	14,443.00	20,000.00	(5,557.00)	72.2%
		26,344.87	42,134.00	(15,789.13)	62.5%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
FELLOWSHIP FIELDS					
01-454-003-200	Supplies	964.24	3,000.00	(2,035.76)	32.1%
01-454-003-250	Maintenance & Repairs	500.38	10,000.00	(9,499.62)	5.0%
01-454-003-312	Engineering Fees	-	-	-	#DIV/0!
01-454-003-320	Telephone	1,374.89	2,500.00	(1,125.11)	55.0%
01-454-003-351	Insurance Property	4,133.76	4,134.00	(0.24)	100.0%
01-454-003-360	Utilities	9,264.01	12,000.00	(2,735.99)	77.2%
01-454-003-450	Contracted Services	11,829.88	16,000.00	(4,170.12)	73.9%
		28,067.16	47,634.00	(19,566.84)	58.9%
LARKINS FIELD					
01-454-004-200	Supplies-Larkins	113.50	1,000.00	(886.50)	11.4%
01-454-004-250	Maintenance & Repair	-	1,000.00	(1,000.00)	0.0%
01-454-004-312	Engineering Fee-Larkins	-	-	-	#DIV/0!
01-454-004-450	Contracted Services	-	3,000.00	(3,000.00)	0.0%
		113.50	5,000.00	(4,886.50)	2.3%
UPLAND FARMS					
01-454-005-200	Supplies	434.64	5,000.00	(4,565.36)	8.7%
01-454-005-231	Propane & Heating Oil	1,118.70	4,500.00	(3,381.30)	24.9%
01-454-005-250	Repairs & Maintenance	285.00	50,000.00	(49,715.00)	0.6%
01-454-005-351	Insurance - Building	4,133.76	4,134.00	(0.24)	100.0%
01-454-005-360	Utilities	4,073.68	4,000.00	73.68	101.8%
01-454-005-450	Contracted Services	3,325.64	5,000.00	(1,674.36)	66.5%
01-454-005-513	Engineering Fees	-	-	-	#DIV/0!
		13,371.42	72,634.00	(59,262.58)	18.4%
	Total Parks and Recreation	246,266.20	443,599.00	(197,332.80)	55.5%
LIBRARY					
01-456-000-530	Contributions	5,000.00	5,000.00	-	100.0%
		5,000.00	5,000.00	-	100.0%
HISTORICAL COMMISSIONS					
01-459-000-200	Supplies	-	1,000.00	(1,000.00)	0.0%
01-459-000-320	Telephone	-	1,000.00	(1,000.00)	0.0%
01-459-000-450	Contracted Services	1,177.00	2,316.00	(1,139.00)	50.8%
		1,177.00	4,316.00	(3,139.00)	27.3%
	Total Expenditures Before Operating Transfers	5,150,362.24	6,143,110.00	(992,747.76)	83.8%
	Excess of Revenues over Expenses Before Operating Transfers	3,110,133.34	834,164.00	2,275,969.34	372.8%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
OPERATING TRANSFERS					
01-492-000-030	Transfer to Capital Projects Fund	1,564,396.00	518,000.00	1,046,396.00	302.0%
01-492-000-031	Transfer to Solid Waste Fund	-	-	-	#DIV/0!
01-492-000-033	Transfer to Developer's Escrow Fund	-	-	-	#DIV/0!
01-492-000-034	Transfer to Act 209 Fund	-	-	-	#DIV/0!
01-492-000-035	Transfer to Municipal Authority	-	-	-	#DIV/0!
01-492-000-036	Transfer to Water Resource Protection Fund	-	300,000.00	(300,000.00)	0.0%
		1,564,396.00	818,000.00	746,396.00	191.2%
	Total Expenditures after Operating Transfers	6,714,758.24	6,961,110.00	(246,351.76)	96.5%
EXCESS OF REVENUES OVER EXPENSES		1,545,737.34	16,164.00	1,529,573.34	9562.8%

Upper Uwchlan Township
Liquid Fuels Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash

04-100-000-000	Cash - Fulton Bank	\$ 752,530.39
	Total Cash	<u>752,530.39</u>

Other Current Assets

04-130-000-001	Due from General Fund	-
04-130-000-002	Due from Capital Fund	-
	Other Assets	-
	Total Other Current Assets	<u>-</u>

Total Assets	\$	752,530.39
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LIABILITIES AND FUND BALANCE

Accounts Payable

04-200-000-000	Accounts Payable	-
04-258-000-000	Accrued Expenses	-
	Total Accounts Payable	<u>-</u>

Other Current Liabilities

	Other Liabilities	
04-230-000-010	Due To General Fund	-
	Due To Capital Fund	-
	Total Other Current Liabilities	<u>-</u>

Total Liabilities		-
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Equity

04-272-000-001	Opening Balance Equity	192,790.66
04-272-000-002	Retained Earnings	493,170.07
04-272-000-003	Transfer from Other Funds	-
	Unrestricted Net Assets	-
	Current Period Net Income (Loss)	66,569.66
	Total Equity	<u>752,530.39</u>

Total Fund Balance	\$	752,530.39
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Total Liabilities & Fund Balance	\$	752,530.39
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Upper Uwchlan Township
Liquid Fuels Fund
Statement of Revenues and Expenditures
For the Period Ending November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
04-341-000-000	Interest Earnings	\$ 2,377.59	\$ 14,000.00	(11,622.41)	17%
04-355-000-002	Motor Fuel Vehicle Taxes	399,957.40	393,958.00	5,999.40	102%
04-389-000-001	Winter Snow Agreement	649.24	600.00	49.24	108%
04-389-000-002	Turnback Maintenance	14,520.00	14,760.00	(240.00)	98%
	Total Revenues	\$ 417,504.23	\$ 423,318.00	\$ (5,813.77)	325%
EXPENDITURES					
Equipment					
04-400-000-074	Equipment Purchases	-	-	-	#DIV/0!
	Total Equipment	-	-	-	#DIV/0!
Snow					
04-432-000-239	Snow & Ice Supplies	10,183.62	75,000.00	(64,816.38)	14%
04-432-000-250	Vehicle Maintenance & Repair	-	4,000.00	(4,000.00)	0%
04-432-000-450	Snow & Ice Contracted Services	-	-	-	#DIV/0!
	Total Snow	10,183.62	79,000.00	(68,816.38)	#DIV/0!
Road Projects					
04-438-000-239	Road Project Supplies	2,859.10	28,810.00	(25,950.90)	10%
04-438-000-450	Road Project Contracted Services	-	-	-	#DIV/0!
	Total Road Projects	2,859.10	28,810.00	(25,950.90)	#DIV/0!
Highway Construction					
04-439-001-250	Resurfacing	337,891.85	513,444.00	(175,552.15)	66%
04-439-002-250	Base Repairs - Pa. Drive	-	-	-	#DIV/0!
	Total Highway Construction	337,891.85	513,444.00	(175,552.15)	#DIV/0!
	Total Expenditures	\$ 350,934.57	\$ 621,254.00	\$ (270,319.43)	56%
	Excess of Revenues over Expenditures	\$ 66,569.66	\$ (197,936.00)	\$ 264,505.66	-34%

Upper Uwchlan Township
Solid Waste Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash

05-100-000-010	Meridian Bank	\$	271,371.20
05-100-000-030	Cash - Fulton Bank		592,078.79
	Total Cash		<u>863,449.99</u>

Accounts Receivable

05-130-000-045	WIPP Receivable from MA	19,151.99
05-145-000-010	Solid Waste Receivable	134,259.26
05-145-000-095	Misc. Receivable	-
		<u>153,411.25</u>

Other Current Assets

05-130-000-010	Due from General Fund	-
05-130-000-020	Due from Capital Fund	-
05-130-000-050	Due from Municipal Authority	(507.89)
05-155-000-010	Prepaid Attorney Fees	-
	Other Assets	-
	Total Other Current Assets	<u>(507.89)</u>

Total Assets	\$	1,016,353.35
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LIABILITIES AND FUND BALANCE

Accounts Payable

05-200-000-020	Accounts Payable	-
05-258-000-000	Accrued Expenses	33,925.26
	Total Accounts Payable	<u>33,925.26</u>

Other Current Liabilities

05-239-000-010	Due To General Fund	-
05-239-000-020	Due To Capital Fund	-
05-239-000-030	Due to Liquid Fuels Fund	-
05-239-000-040	Due to Act 209 Fund	-
05-239-000-050	Due to Municipal Authority	8,613.72
05-252-000-010	Deferred Revenues	140,664.88
	Total Other Current Liabilities	<u>149,278.60</u>

Total Liabilities	183,203.86
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Equity

05-272-000-001	Opening Balance Equity	984,603.98
05-272-000-004	Unrestricted Net Assets	(390,870.17)
	Current Period Net Income (Loss)	239,415.68
	Total Equity	<u>833,149.49</u>

Total Fund Balance	\$	833,149.49
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Total Liabilities & Fund Balance	\$	1,016,353.35
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Upper Uwchlan Township
Solid Waste Fund
Statement of Revenues and Expenditures
For the Period Ending November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
05-341-000-000	Interest Earnings	\$ 4,788.58	\$ 10,000.00	(5,211.42)	48%
05-364-000-010	Solid Waste Income	1,049,522.60	1,058,444.00	(8,921.40)	99%
05-364-000-015	Resident Refunds	(982.80)	-	(982.80)	#DIV/0!
05-364-000-020	Recycling Income	-	-	-	#DIV/0!
05-364-000-025	Hazardous Waste Event	-	2,000.00	(2,000.00)	0%
05-364-000-030	Leaf Bags Sold	-	500.00	(500.00)	0%
05-364-000-035	Scrap Metal Sold	243.20	500.00	(256.80)	49%
	Equipment Purchase Grant (Pa.)	-	-	-	#DIV/0!
05-364-000-040	Performance Grant	-	25,000.00	(25,000.00)	0%
05-380-000-000	Misc Income	-	-	-	#DIV/0!
	Total Revenues	\$ 1,053,571.58	\$ 1,096,444.00	\$ (42,872.42)	#DIV/0!
EXPENDITURES					
Operations					
05-427-000-150	Bank Fees	-	200.00	(200.00)	0%
05-427-000-200	Supplies	-	2,000.00	(2,000.00)	0%
05-427-000-210	Print and Mail Services	2,701.08	2,000.00	701.08	135%
05-427-000-220	Postage	2,122.65	2,500.00	(377.35)	85%
05-427-000-230	Toters	(100.00)	42,628.00	(42,728.00)	0%
05-427-000-314	Legal Fees	1,468.55	9,000.00	(7,531.45)	16%
05-427-000-316	Training & Seminars	-	500.00	(500.00)	0%
05-427-000-420	Dues/Subscriptions/Memberships	-	125.00	(125.00)	0%
05-427-000-450	Contracted Services - Solid Waste	382,064.80	416,953.00	(34,888.20)	92%
05-427-000-460	Contracted Services - Recycling	166,804.80	178,890.00	(12,085.20)	93%
05-427-000-700	Tipping Fees	224,033.58	202,000.00	22,033.58	111%
05-427-000-725	Tipping Fees - Recycling	32,998.41	49,000.00	(16,001.59)	67%
05-427-000-800	Recycling Disposal	2,062.03	9,000.00	(6,937.97)	23%
	Total Operations	814,155.90	914,796.00	(100,640.10)	622%
Operating Transfers					
05-492-000-030	Transfer to Capital Fund	-	150,000.00	(150,000.00)	0%
	Transfer to General Fund	-	-	-	#DIV/0!
	Total Operating Transfers	-	150,000.00	(150,000.00)	#DIV/0!
	Total Expenditures	\$ 814,155.90	\$ 1,064,796.00	\$ (250,640.10)	76%
	Excess of Revenues over Expenditures	\$ 239,415.68	\$ 31,648.00	\$ 207,767.68	756%

Upper Uwchlan Township
Water Resource Protection Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash

08-100-000-100	Cash - Fulton Bank	32,764.09
	Total Cash	<u>32,764.09</u>

Other Current Assets

08-130-000-010	Due from General Fund	33.24
08-130-000-020	Due from Municipal Authority	-
08-145-000-095	Misc. Receivable	-
	Total Other Current Assets	<u>33.24</u>

Total Assets	\$	32,797.33
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LIABILITIES AND FUND BALANCE

Accounts Payable

08-200-000-000	Accounts Payable	-
08-258-000-000	Accrued Expenses	-
	Total Accounts Payable	<u>-</u>

Other Current Liabilities

08-230-000-010	Due To General Fund	-
08-230-000-020	Due to Municipal Authority	-
08-230-000-030	Due to Capital Fund	-
	Deferred Revenues	-
	Total Other Current Liabilities	<u>-</u>

Total Liabilities	-	
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Equity

08-272-000-100	Unrestricted Net Assets	69,453.30
08-272-000-200	Restricted Net Assets	-
	Current Period Net Income (Loss)	(36,655.97)
	Total Equity	<u>32,797.33</u>

Total Fund Balance	\$	32,797.33
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Total Liabilities & Fund Balance	\$	32,797.33
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Upper Uwchlan Township
Water Resource Protection Fund
Statement of Revenues and Expenditures
For the Period Ending November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
08-341-000-010	Interest Earnings	\$ 203.40	\$ 600.00	(396.60)	34%
08-351-000-010	Federal Grants	-	-	-	#DIV/0!
08-354-000-010	County Grants	-	-	-	#DIV/0!
08-354-000-020	State Grants	-	282,432.00	(282,432.00)	0%
08-361-000-100	Water Resource Protection Fees	-	-	-	#DIV/0!
08-392-000-010	Transfer from the General Fund	-	300,000.00	(300,000.00)	0%
08-392-000-020	Transfer from Municipal Authority	-	-	-	#DIV/0!
	Miscellaneous Revenue	-	-	-	#DIV/0!
	Total Revenues	\$ 203.40	\$ 583,032.00	\$ (582,828.60)	#DIV/0!
EXPENDITURES					
Operations					
08-404-000-311	Legal Fees	-	10,000.00	(10,000.00)	0%
08-406-000-010	Grant Application Fees	-	5,000.00	(5,000.00)	0%
08-406-000-340	Public Relations	-	22,000.00	-	
08-408-000-010	Engineering	-	5,000.00	(5,000.00)	0%
08-408-000-020	Feasibility Studies	-	140,022.00	(140,022.00)	0%
08-420-000-035	Permits	14,234.36	-	14,234.36	#DIV/0!
08-420-000-260	Small Tools & Equipment	3,195.33	1,000.00	2,195.33	320%
08-446-000-101	Allocated Wages	-	-	-	#DIV/0!
08-446-000-200	Supplies	15,676.86	25,307.00	(9,630.14)	62%
08-446-000-230	Gasoline & Oil	-	1,600.00	(1,600.00)	0%
08-446-000-235	Vehicle maintenance	832.17	3,990.00	(3,157.83)	21%
08-446-000-250	Maintenance & Repair	-	2,000.00	(2,000.00)	0%
08-446-000-316	Training & Seminars	-	2,000.00	(2,000.00)	0%
08-446-000-450	Contracted Services	2,920.65	60,000.00	(57,079.35)	5%
08-446-000-600	Construction	-	282,432.00	(282,432.00)	0%
08-446-004-600	Construction - Upland Farms	-	-	-	#DIV/0!
08-446-005-600	Construction - Basin Neutralization	-	-	-	#DIV/0!
08-446-001-250	Maintenance & Repair - MA	-	-	-	#DIV/0!
08-446-001-600	Construction - MA	-	-	-	#DIV/0!
	Total Operations	36,859.37	560,351.00	(501,491.63)	#DIV/0!
Operating Transfers					
	Transfer to General Fund	-	-	-	#DIV/0!
	Total Operating Transfers	-	-	-	#DIV/0!
	Total Expenditures	\$ 36,859.37	\$ 560,351.00	\$ (501,491.63)	7%
	Excess of Revenues over Expenditures	\$ (36,655.97)	\$ 22,681.00	\$ (81,336.97)	-162%

Upper Uwchlan Township
Act 209 Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash

09-100-000-010	Cash - Fulton Bank	\$ 1,026,056.14
	Total Cash	<u>1,026,056.14</u>

Other Current Assets

09-130-000-000	Due from General Fund	18,672.00
09-130-000-001	Due from Capital Fund	-
09-191-000-000	Other Assets	-
	Reserve - Accounts Receivable	-
	Total Other Current Assets	<u>18,672.00</u>

Total Assets	\$	1,044,728.14
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LIABILITIES AND FUND BALANCE

Accounts Payable

09-200-000-000	Accounts Payable	-
09-258-000-000	Accrued Expenses	-
	Total Accounts Payable	<u>-</u>

Other Current Liabilities

09-297-000-000	Other Liabilities	-
09-297-000-001	Due To General Fund	-
09-297-000-002	Due To Capital Fund	-
	Total Other Current Liabilities	<u>-</u>

Total Liabilities	\$	-
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Equity

09-272-000-001	Opening Balance Equity	299,600.19
09-272-000-002	Permanently Restricted Net Assets	-
09-272-000-003	Retained Earnings	137,276.95
09-272-000-004	Temporarily Restricted Net Assets	-
09-272-000-005	Unrestricted Net Assets	250,730.12
	Current Period Net Income (Loss)	357,120.88
	Total Equity	<u>1,044,728.14</u>

Total Fund Balance	\$	1,044,728.14
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Total Liabilities & Fund Balance	\$	1,044,728.14
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Upper Uwchlan Township
Act 209 Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
09-341-000-000	Interest Income	\$ 2,352.88	\$ 12,000.00	\$ (9,647.12)	19.6%
09-354-000-030	Grant Revenue - Federal	-	-	-	#DIV/0!
09-354-000-140	Grant Revenue - State (ARLE)	-	-	-	#DIV/0!
09-379-000-010	Transportation Impact Fees	354,768.00	478,470.00	(123,702.00)	74%
09-379-000-020	Transportation Impact Fees - Reserve	-	-	-	#DIV/0!
09-380-000-000	Misc Revenue	-	-	-	#DIV/0!
09-395-000-100	Transfer from General Fund	-	-	-	#DIV/0!
09-395-000-200	Transfer from Capital Fund	-	-	-	#DIV/0!
	Total Revenue	357,120.88	490,470.00	(133,349.12)	#DIV/0!
09-489-000-000	Arle Grant - Act 209	-	-	-	
09-489-000-010	Engineering Fees	-	-	-	#DIV/0!
09-489-000-020	Construction	-	-	-	#DIV/0!
09-489-000-045	Contracted Services	-	-	-	#DIV/0!
09-489-000-600	Capital Construction	-	-	-	#DIV/0!
	Total Expenditures	-	-	-	#DIV/0!
	Excess of Revenues over Expenditures	\$ 357,120.88	\$ 490,470.00	\$ (133,349.12)	#DIV/0!

Upper Uwchlan Township
Sewer Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash		
15-100-000-100	Cash - Fulton Bank	\$ 106,848.17
15-100-000-200	Cash - Construction Fund (PSDLAF)	83.59
	Total Cash	<u>106,931.76</u>
Other Current Assets		
15-130-000-001	Due from General Fund	-
15-130-000-002	Due from Municipal Authority	-
15-136-000-100	Interest Receivable	-
	Other Assets	-
	Total Other Current Assets	<u>-</u>
Long-Term Assets		
15-130-000-005	Due from Municipal Authority - 2019 Bonds	5,205,556.07
15-161-000-100	Sewer Easements	-
15-163-000-100	Capital Assets - Plant	26,102,105.41
15-163-000-500	Accumulated Depreciation	(3,963,993.75)
15-157-000-100	Discount on Bonds - Series of 2019	16,587.35
15-157-000-110	OID Amortization - Series of 2019	(968.05)
		<u>27,359,287.03</u>
Total Assets		\$ 27,466,218.79

LIABILITIES AND FUND BALANCE

Current Liabilities		
15-200-000-000	Accounts Payable	-
15-230-000-001	Due To General Fund	-
15-230-000-002	Due to Municipal Authority	-
15-258-000-000	Accrued Expenses	-
15-258-000-100	Interest Payable on Bonds - 2014	-
15-258-000-105	Interest Payable on Bonds - 2019	-
15-258-000-110	Interest Payable on Bonds - Series A of 2019	-
	Total Accounts Payable	<u>-</u>
Long Term Liabilities		
15-261-000-100	General Obligation Bonds- Series of 2014	-
15-261-000-105	General Obligation Bonds- Series of 2019	5,245,000.00
15-261-000-110	General Obligation Bonds- Series A of 2019	4,875,000.00
15-261-000-200	Premium on Bonds - Series of 2014	97,160.00
15-261-000-210	Premium on Bonds - Series A of 2019	132,902.90
15-261-000-250	Accrued Amortization on Bond Premium - 2014	-
15-261-000-260	Accrued Amortiz on Bond Premium - Series of 2019	(8,306.43)
		<u>10,341,756.47</u>
Total Liabilities		10,341,756.47
Equity		
15-272-000-100	Unrestricted Net Assets	16,858,463.90
	Current Period Net Income (Loss)	265,998.42
	Total Equity	<u>17,124,462.32</u>
Total Fund Balance		\$ 17,124,462.32
Total Liabilities & Fund Balance		\$ 27,466,218.79

Upper Uwchlan Township
Sewer Fund
Statement of Revenues and Expenditures
For the Period Ending November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
15-341-000-000	Interest Earnings	\$ 441.05	\$ 3,000.00	(2,558.95)	15%
15-342-000-100	Operations Mgmt Agreement Fees - 2014 bonds	-	-	-	#DIV/0!
15-342-000-200	Operations Mgmt Agreement Fees - 2019 bonds	237,407.79	237,494.00	(86.21)	100%
15-342-000-300	Operations Mgmt Agreement Fees - Series A of 2019 (MA)	335,279.75	335,300.00	(20.25)	100%
Total Revenues		\$ 573,128.59	\$ 575,794.00	\$ (2,665.41)	#DIV/0!
EXPENDITURES					
General					
15-400-000-461	Bank Fees	500.00	200.00	300.00	250%
15-400-000-463	Misc Expenses	-	1,000.00	(1,000.00)	0%
15-404-000-100	Legal Fees	-	-	-	#DIV/0!
		500.00	1,200.00	(700.00)	2.50
Bond expenses					
15-472-000-100	Bond Interest Expense - Series of 2014	-	-	-	#DIV/0!
15-472-000-105	Bond Interest Expense - Series of 2019	190,116.64	207,494.00	(17,377.36)	92%
15-472-000-110	Bond Interest Expense - Series A of 2019	119,421.42	130,300.00	(10,878.58)	92%
15-472-000-200	Bond Issuance Costs	-	-	-	#DIV/0!
15-472-000-300	Bond Amortization Expense - 2014 Bonds	-	(5,114.00)	5,114.00	0%
15-472-000-305	Bond Amortization Expense - 2019 Bonds	414.68	829.00	(414.32)	50%
15-472-000-310	Bond Amortization Expense - 2019A Bonds	(3,322.57)	(6,645.00)	3,322.43	50%
	Total Debt Expenses	306,630.17	326,864.00	(23,141.94)	#DIV/0!
Other					
15-493-000-083	Depreciation	-	-	-	#DIV/0!
		-	-	-	#DIV/0!
Total Expenditures before Transfers		\$ 307,130.17	\$ 328,064.00	\$ (23,841.94)	94%
Transfers					
15-492-000-010	Transfer to Municipal Authority	-	-	-	#DIV/0!
	Total Transfers	-	-	-	#DIV/0!
Total Expenditures and Transfers		307,130.17	328,064.00	(23,841.94)	#DIV/0!
Excess of Revenues over Expenditures		\$ 265,998.42	\$ 247,730.00	\$ 21,176.53	107%

Upper Uwchlan Township
Capital Projects Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash		
30-100-000-010	Cash - Fulton Bank	\$ 1,166,901.09
30-100-000-020	PSDLAF	5,109.71
30-110-000-100	Fulton Bank - 2019 Bond Proceeds	-
30-110-000-200	Fulton Bank - 2019 Bond Proceeds - ICS	282,414.60
	Total Cash	<u>1,454,425.40</u>

Accounts Receivable

30-130-000-001	Due from General Fund	-
30-130-000-002	Due From Municipal Authority	-
30-130-000-003	Due from Escrow Fund	-
30-130-000-004	Due from Solid Waste Fund	-
30-130-000-005	Due From Liquid Fuels Fund	-
30-130-000-006	Due from Act 209 Fund	-
30-130-000-007	Due from Water Resource Protection Fund	-
	Total Accounts Receivable	<u>-</u>

Other Current Asset

30-155-000-000	Prepaid Expenses	27,863.33
30-191-000-000	Other Assets	-
	Total Other Current Asset	<u>27,863.33</u>

Total Assets	\$	1,482,288.73
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LIABILITIES AND FUND BALANCE

Accounts Payable

30-200-000-000	Accounts Payable	-
30-258-000-000	Accrued Expenses	-
30-258-000-100	Interest Payable - 2019 Bonds	-
30-261-000-100	General Obligation Bonds - Series of 2019	5,180,000.00
30-261-000-150	Premium on GO Bonds - Series of 2019	247,103.30
30-261-000-160	Accrued Amortization - Series of 2019	(12,355.16)
	Total Accounts Payable	<u>5,414,748.14</u>

Long Term Liabilities

30-297-000-000	Other Liabilities	-
	Total Long Term Liabilities	<u>-</u>

Other Current Liabilities

30-230-000-000	Due to General Fund	6,183.72
30-230-000-001	Due To Liquid Fuels	-
30-230-000-002	Due to Act 209	-
30-230-000-003	Due to Solid Waste Fund	-
30-230-000-004	Due to Municipal Authority	-
30-230-000-005	Due To Escrow Fund	-
	Total Other Current Liabilities	<u>6,183.72</u>

Total Liabilities	\$	5,420,931.86
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Equity

30-272-000-001	Opening Balance Equity	948,398.39
30-272-000-004	Unrestricted Net Assets	(4,001,024.58)
	Current Period Net Income (Loss)	(886,016.94)
	Total Equity	<u>(3,938,643.13)</u>

Total Fund Balance	\$	(3,938,643.13)
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Total Liabilities & Fund Balance	\$	1,482,288.73
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Upper Uwchlan Township
Capital Projects Fund
Statement of Revenues and Expenditures
For the Period Ending November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
30-341-000-000	Interest Earnings	\$ 12,015.87	\$ 20,000.00	(7,984.13)	60%
30-354-000-010	Grant Revenue - County	8,558.13	-	8,558.13	#DIV/0!
30-354-000-020	Grant Revenue - State	13,014.39	-	13,014.39	#DIV/0!
30-354-000-030	Grant Revenue - Federal	-	-	-	#DIV/0!
30-354-000-040	Grant Revenue - Other	-	5,800.00	(5,800.00)	0%
30-391-000-100	Sale of Fixed Assets	7,286.00	5,000.00	2,286.00	146%
30-392-000-001	Transfer from General Fund	1,518,000.00	518,000.00	1,000,000.00	293%
30-392-000-005	Transfer from Solid Waste Fund	-	150,000.00	(150,000.00)	0%
30-392-000-020	Transfer from Act 209 Fund	-	-	-	#DIV/0!
30-392-000-030	Transfer from the Municipal Authority	-	-	-	#DIV/0!
30-393-000-020	Proceeds from Long Term Debt	-	-	-	#DIV/0!
30-393-000-400	Other financing sources	-	-	-	#DIV/0!
		1,558,874.39	698,800.00	860,074.39	223%
Total Revenues					
		\$ 1,558,874.39	\$ 698,800.00	\$ 860,074.39	223%
CAPITAL EXPENSES					
Township Properties					
30-409-000-700	Capital Purchases-General	1,517.00	-	1,517.00	#DIV/0!
30-409-001-700	Capital Purchases-Executive	-	-	-	#DIV/0!
30-409-002-600	Capital Construction - Township Bldg	-	155,651.00	(155,651.00)	0%
30-409-002-610	Township Bldg Expansion 2018-2020	1,808,544.56	2,162,441.00	(353,896.44)	84%
30-409-002-700	Capital Purchases - Twp Bldg	-	-	-	#DIV/0!
30-409-003-600	Capital Construction - PW Bldg	45,616.29	34,500.00	11,116.29	0%
30-409-003-700	Capital Purchases - PW Bldg	-	-	-	#DIV/0!
30-409-004-600	Capital Construction - Milford Rd.	-	-	-	#DIV/0!
30-409-004-700	Capital Purchases - Milford Rd.	-	-	-	#DIV/0!
	Total Township	1,855,677.85	2,352,592.00	(496,914.15)	79%
Police					
30-410-000-700	Capital Purchases- Police	49,983.33	51,100.00	(1,116.67)	98%
	Future Purchase	-	-	-	#DIV/0!
		49,983.33	51,100.00	(1,116.67)	98%
Codes					
30-413-000-700	Capital Purchases	-	-	-	#DIV/0!
		-	-	-	#DIV/0!
Emergency Management					
30-415-000-700	Capital Purchases	-	-	-	#DIV/0!
		-	-	-	#DIV/0!
Public Works					
30-438-000-700	Capital Purchases-Vehicles	-	-	-	#DIV/0!
30-438-000-701	Capital Purchases - Equipment	209,926.65	271,952.00	(62,025.35)	77%
	Total Public Works	209,926.65	271,952.00	(62,025.35)	#DIV/0!
Roads					
30-502-434-700	Traffic Signals	-	58,514.00	(58,514.00)	0%
	Little Conestoga Road Crosswalk	-	-	-	#DIV/0!
	Lyndell Road Bridge	-	8,585.00	(8,585.00)	0%
		-	67,099.00	(67,099.00)	0%

Upper Uwchlan Township
Capital Projects Fund
Statement of Revenues and Expenditures
For the Period Ending November 30, 2020

Parks					
All Parks					
30-454-000-700	Capital Purchases - All Parks	42,411.44	-	42,411.44	#DIV/0!
Hickory Park					
30-454-001-600	Capital Construction - Hickory	32,250.00	158,358.00	(126,108.00)	20%
30-454-001-700	Capital Purchases - Hickory	-	-	-	#DIV/0!
Fellowship Fields					
30-454-002-600	Capital Construction - Fellowship	-	10,000.00	(10,000.00)	0%
30-454-002-700	Capital Purchases - Fellowship	-	-	-	#DIV/0!
Larkins Field					
30-454-003-600	Capital Construction - Larkins	-	-	-	#DIV/0!
30-454-003-700	Capital Purchases - Larkins	-	-	-	#DIV/0!
Upland Farms					
30-454-004-600	Capital Construction - Upland	2,000.00	753,000.00	(751,000.00)	0%
30-454-004-610	Fund Raising - Upland	-	-	-	#DIV/0!
30-454-004-700	Capital Purchases - Upland	-	-	-	#DIV/0!
Village of Eagle Pocket Park					
30-506-000-100	Design	-	-	-	#DIV/0!
30-506-000-600	Capital Construction	-	-	-	#DIV/0!
30-506-000-700	Capital Purchases	-	-	-	#DIV/0!
	Total Parks Capital	76,661.44	921,358.00	(844,696.56)	8%
Trails					
30-455-000-650	Grant-Trails/Bridge	-	-	-	#DIV/0!
30-455-000-651	Phase IV-Pk Rd Trail	19,083.03	3,850.00	15,233.03	496%
30-455-000-652	Side Path Project	-	-	-	#DIV/0!
	Total Trails	19,083.03	3,850.00	15,233.03	496%
Debt Service					
30-472-000-100	Interest Expense - Series of 2019	181,843.75	204,675.00	(22,831.25)	89%
30-472-000-200	Cost of Issuance - Series of 2019	-	-	-	#DIV/0!
30-472-000-300	Bond Amortization Expense - Series of 2019	(6,177.58)	(12,355.00)	6,177.42	50%
30-500-471-003	Capital Lease - Principal	51,064.00	52,489.00	(1,425.00)	97%
30-500-472-003	Capital Lease - Interest	4,394.36	5,780.00	(1,385.64)	76%
	Total Debt Service	231,124.53	250,589.00	(19,464.47)	92%
Village Concept					
30-506-000-100	Design - Village of Eagle	-	-	-	#DIV/0!
30-506-000-600	Construction - Village of Eagle	2,434.50	-	2,434.50	#DIV/0!
		2,434.50	-	2,434.50	#DIV/0!
Total Expenditures before Operating Transfers					
		\$ 2,444,891.33	\$ 3,918,540.00	\$ (1,473,648.67)	62%
Operating Transfers					
30-505-000-010	Transfers to the General Fund	-	-	-	#DIV/0!
30-505-000-020	Transfers to the Solid Waste Fund	-	-	-	#DIV/0!
30-505-000-030	Transfers to the Act 209 Fund	-	-	-	#DIV/0!
	Total Operating Transfers	-	-	-	#DIV/0!
Excess of Revenues over Expenditures and Operating Transfers					
		\$ (886,016.94)	\$ (3,219,740.00)	\$ 2,333,723.06	27.52%

Upper Uwchlan Township
Developers Escrow Fund
Balance Sheet
As of November 30, 2020

ASSETS

Cash		
40-100-000-100	Cash - Fulton Bank	\$ 105,928.64
	Total Cash	105,928.64
Other Current Assets		
40-130-000-010	Due from General Fund	11,027.72
40-130-000-020	Due from Solid Waste Fund	-
40-130-000-030	Due from Municipal Authority	-
	Total Other Current Assets	11,027.72
	Total Assets	\$ 116,956.36

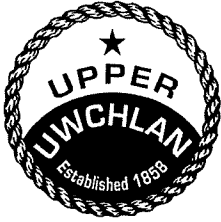
LIABILITIES AND FUND BALANCE

Accounts Payable		
40-200-000-000	Accounts Payable	-
	Total Accounts Payable	-
Other Current Liabilities		
40-230-000-010	Due To General Fund	24,247.00
40-230-000-020	Due to Solid Waste Fund	-
40-230-000-030	Due to Municipal Authority	-
	<u>Due to Developers:</u>	
40-248-000-001	Toll Brothers	4,267.68
40-248-000-004	Columbia Gas Transmission LLC	8,131.25
40-248-000-005	Chester County - Radio Tower	344.66
40-248-000-006	Executive Land Holdings	(2,931.79)
40-248-000-007	Park Road Townhomes	3,776.70
40-248-000-009	Open Community Corp.	(21,691.16)
40-248-000-010	Sunoco Reed Road	4,146.90
40-248-000-011	McHugh	10.18
40-248-000-012	Marsh Lea	865.55
40-248-000-013	Eagle Pointe	-
40-248-000-014	Grashof	777.06
40-248-000-015	McKee Fetters	-
40-248-000-017	Vantage Point Retirement	2,597.91
40-248-000-018	CarSense	-
40-248-000-019	Village at Byers	(1,473.38)
40-248-000-020	Milford Rd. Associates	0.90
40-248-000-021	Townes at Chester Springs	5,129.80
40-248-000-022	Eagle Village Parking	-
40-248-000-023	Fish Eye	16,730.23
40-248-000-024	Jankowski	-
40-248-000-025	Eagleview Lot 1C	11,493.71
40-248-000-026	Lot 1B Maintenance Area	5,309.84
40-248-000-027	122 Oscar Way	(940.03)
40-248-000-028	Commercial 5C	(9,365.74)
40-248-000-030	Profound Technologies	(31.38)
40-248-000-031	Windsor Baptist Church	2,975.86
40-248-000-032	Eagle Village Parking Expansion	-
40-248-000-033	Chester Springs Crossing	(311.55)
40-248-000-034	Starbucks @ Eaglepoint Village	4,872.71
40-248-000-035	The Preserve at Marsh Creek SD	(42,232.10)
40-248-001-032	Gunner Parking Exp Construction	(83.52)
40-248-001-035	The Preserve at Marsh Creek Sewer	31,510.49
40-248-000-036	McKee Toll Traffic Impact Fee	63.74
40-248-000-500	Gunner Properties Performance	-
40-248-000-038	Enclave at Chester Springs	6,755.65
40-248-001-038	Enclave at Chester Springs site	62,072.19
	Total Other Current Liabilities	117,019.36
40-258-000-000	Accrued Expenses	-
	Total Liabilities	\$ 117,019.36

Equity		
40-279-000-000	Opening Balance Equity	(63.00)
	Current Period Net Income (Loss)	-
	Total Equity	(63.00)
	Total Fund Balance	\$ (63.00)
	Total Liabilities & Fund Balance	\$ 116,956.36

Upper Uwchlan Township
Developers Escrow Fund
Statement of Revenues and Expenditures
For the Period Ended November 30, 2020

GL Account #	Account Description	2020 YTD Actual	2020 Budget	Over (Under) Budget	Actual as % of Budget
40-341-000-000	Interest Income	\$ 728.86	\$ -	\$ 728.86	-
40-341-000-010	Interest Income - allocated to Developers	(728.86)	-	(728.86)	-
40-392-000-100	Transfer from General Fund	-	-	-	-
	Total Revenue	-	-	-	-
40-400-000-461	Bank Fees	-	-	-	-
		-	-	-	-
		-	-	-	-
	Total Expenditures	-	-	-	-
	Excess of Revenues over Expenditures	\$ -	\$ -	\$ -	-



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Board of Supervisors

FROM: Jill Bukata
Township Treasurer

RE: Transfer from Solid Waste Fund to Capital Fund

DATE: December 21, 2020

The 2020 Budget includes a transfer from the Solid Waste Fund to the Capital Fund in the amount of \$150,000. As of November 30, 2020 the Solid Waste Fund has a cash balance of \$863,450; there is sufficient cash available for the operations of the Solid Waste Fund to fund the transfer.

I am respectfully requesting the Board to authorize transferring \$150,000 from the Solid Waste Fund to the Capital Fund in accordance with the Budget.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

TO: BOARD OF SUPERVISORS
FROM: Jill Bukata, Township Treasurer
RE: Amendments to 2020 Budget
DATE: December 21, 2020

The Second Class Township Code provides for the adoption of annual budgets and also for any amendments to the budget by resolution. (Section 3203(e)). The resolution can be made at year end for amendments that were approved by the Board of Supervisors during the year. During 2020, the following amendments were made to the 2020 Budget:

General Fund

- | | | |
|---------------------------------|-------------|----------------------------|
| 1. Lionville Fire Company | \$150,000 | Purchase of fire equipment |
| 2. Transfer to the Capital Fund | \$1,000,000 | Funding capital projects |

I am respectfully requesting that the Board approve this Resolution for the above amendments to the 2020 Budget, which are described more fully in the attached document.

Upper Uwchlan Township
2020 Budget Amendments - Expenses

				2020 Budget			
Fund	Date Approved	Account #	Category	Adopted	Revisions	Amended Budget	Amended Total
FUND 01							
01	1/21/2020	01-411-001-003	Lionville Capital	-	150,000.00	150,000.00	150,000.00
01	11/16/2020	01-492-000-030	Transfer to Capital	518,000.00	1,000,000.00	1,518,000.00	1,518,000.00
				518,000.00	1,150,000.00	1,668,000.00	1,668,000.00



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

ENGINEER'S REPORT – UPPER UWCHLAN TOWNSHIP

Date: December 17, 2020

To: Tony Scheivert - Township Manager
Board of Supervisors

From: David Leh, P.E.

The following is an overview of engineering activities for the previous month:

Meadow Creek Lane [Sunoco] – This week Sunoco has commenced operations within the cartway of Meadow Creek Lane. As of the writing of this report, there have been no issues.

Byers Station (Parcel 5C)- [Lot 2A & 2B] – Plans have been recorded for Lot 2A and earthmoving and preliminary construction has now commenced.

Windsor Baptist Church – The Church will be before the Board at their December 21st meeting for consideration of Final Land Development Approval.

Construction continues at the following developments with no significant issues:

- Byers Station (Parcel 5C) Lot 1
- Chester Springs Crossing
- Preserve at Marsh Creek
- Marsh Lea

General:

Meetings / Correspondence with staff regarding various matters.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

DEVELOPMENT UPDATE – UPPER UWCHLAN TOWNSHIP

Date: December 17, 2020

To: Board of Supervisors

From: David Leh, P.E.

125 Little Conestoga Road (Profound Technologies) – Construction is almost complete for the two-story building addition and additional parking areas on this property.

270-290 Park Road (Townes at Chester Springs) - This is a 40-unit multiple-family townhouse community along Park Road just north of Windsor Baptist Church. Toll Brothers is developing the property. The project is substantially complete and the roadway has now been paved.

Byers Station (Parcel 5C)- [Villages at Chester Springs] - Home construction continues. we have received building permit applications for all units.

Byers Station (Parcel 5C)- [Enclave at Chester Springs] – This is the 55 Unit Townhouse development being constructed by Toll on Lot 2A of Byers Station. Plans have been recorded and earthmoving and preliminary construction has now commenced.

Byers Station (Lot 6C)- Vantage Point – The Applicant has received Final PRD Approval at the Board of Supervisors April 20th, 2020 meeting for a 36,171 SF, 3 story retirement facility. There has been no new activity on this project.

Chester Springs Crossing (aka- Jankowski Tract) - The Board granted Preliminary / Final Land Development Approval for this 55-home development at their October 15th, 2018 meeting. We have received 49 grading permits for proposed homes. The road network has been fully paved.

Eagleview (UTI/Frontage) – We have received a Preliminary / Final Land Development Application for the UTI building. The application proposes a new loading dock, enclosure for outdoor equipment and parking lot improvements. The Board granted Preliminary / Final Approval at their October 19, 2020 meeting.

Reference: Development Update

File No. 20-01080T
December 17, 2020

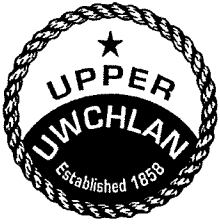
Marsh Lea – The Board granted Preliminary / Final Plan Approval to this 27-lot, single-family home community at their May 15th, 2017 meeting. Home construction continues. Grading plans for 26 of the proposed homes have been received.

Preserve at Marsh Creek (Fetters Property) - The Board granted Final Land Development Approval at their October 16th, 2017 meeting. Site construction continues, we have received 32 building permits applications to date.

Reserve at Chester Springs (Frame Property) – The project is substantially complete. A temporary cul-de-sac has now been constructed at the end of Radek Court which will remain in place until the connection is made from The Preserve at Marsh Creek. In addition, the 2 pedestrian bridges are under construction.

Struble Trail Extension – Chester County has submitted an application to reopen the Conditional Use Hearing as well as land development plans to allow for the continuance of the trail from where it currently terminates to a point on the west side of Dorlan Mill Road. The Planning Commission reviewed the application at their June 13th, 2019 and July 11, 2019 meetings and recommended Conditional Use Approval as well as Preliminary Land Development approval. A conditional use hearing will be scheduled in the future. The Township has received an extension until February 28, 2021 for the scheduling of the hearing.

Windsor Baptist Church - The Church has submitted a Preliminary Land Development Plan and Conditional Use Application for an approximately 8,664 SF school building addition on their current property. The Board granted the Conditional Use at their September 16, 2019 meeting. The Board granted Preliminary Land Development Approval at their November 18th, 2019 meeting. The Church has submitted plans for consideration of Final Land Development Approval. The Planning Commission recommended approval at their September 10th meeting. The Board reviewed the plan at their September 21, 2020 meeting but took no action. The Application will be before the Board at their December 21st meeting for consideration once again.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: The Board of Supervisors

FROM: Kathi McGrath *Kathi*

RE: Codes Department Activity Report

DATE: December 7, 2020

=====

Attached, please find the Codes Department Activity Report for the month of November, 2020.

Attachments:
Activity Report

/km

UPPER UWCHLAN TOWNSHIP
Permit Analysis
2017-2020

	2017				2018				2019				2020			
	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees
Jan	36	\$ 27,889.54	36	\$ 27,889.54	46	\$ 37,719.22	46	\$ 37,719.22	30	\$17,025.46	30	\$17,025.46	51	\$98,596.00	51	\$98,596.00
Feb	30	\$ 6,209.00	66	\$ 34,098.54	43	\$ 40,684.68	89	\$ 78,406.90	67	\$19,320.64	97	\$36,346.10	44	\$43,487.50	95	\$142,083.50
Mar	62	\$ 61,429.00	128	\$ 95,527.54	43	\$ 36,969.50	132	\$ 115,376.40	57	\$ 36,767.22	154	\$ 73,113.32	53	\$ 54,586.50	148	\$ 196,670.00
Apr	61	\$ 30,429.00	189	\$ 125,956.54	56	\$ 45,204.94	188	\$ 160,581.34	66	\$ 52,342.10	220	\$ 125,455.42	28	\$ 4,846.10	176	\$ 201,516.10
May	61	\$ 13,118.56	250	\$ 139,075.10	70	\$ 39,985.36	258	\$ 200,566.70	50	\$ 40,216.60	270	\$ 165,672.02	49	\$ 59,079.84	225	\$ 260,595.94
Jun	117	\$ 107,225.16	367	\$ 246,300.26	59	\$ 39,179.50	317	\$ 239,746.20	70	\$ 43,304.22	340	\$ 208,976.24	86	\$ 55,369.16	311	\$ 315,965.10
Jul	78	\$ 60,308.00	445	\$ 306,608.26	67	\$ 16,422.42	384	\$ 256,168.62	58	\$ 37,320.76	398	\$ 246,297.00	69	\$ 39,866.44	380	\$ 355,831.54
Aug	90	\$ 9,532.32	535	\$ 316,140.58	55	\$ 34,126.38	439	\$ 290,295.00	67	\$ 90,670.34	465	\$ 336,967.34	76	\$ 78,302.64	456	\$ 434,134.18
Sept	86	\$ 29,485.94	621	\$ 345,626.52	55	\$ 47,345.62	494	\$ 337,640.62	61	\$ 13,393.00	522	\$ 350,360.34	130	\$ 87,003.98	586	\$ 521,138.16
Oct	101	\$ 69,748.73	722	\$ 415,375.25	60	\$ 46,722.50	554	\$ 384,363.12	48	\$ 42,928.52	570	\$ 393,288.86	73	\$ 222,281.54	663	\$ 743,419.70
Nov	58	\$ 29,023.10	780	\$ 415,404.48	45	\$ 34,720.92	599	\$ 419,084.04	36	\$ 10,623.00	606	\$ 403,911.86	71	\$ 21,378.92	734	\$ 764,798.62
Dec	28	\$ 17,392.92	808	\$ 432,797.40	31	\$18,505.86	630	\$437,589.90	31	\$ 14,788.00	637	\$ 418,699.86				



NOVEMBER 2020 REPORT UPPER UWCHLAN TOWNSHIP PUBLIC WORKS DEPARTMENT

The following projects were underway since we last met:

Ongoing:

- **Aside from regular routine maintenance, the following work orders were submitted last month.**

Tracking of work orders through Traisr: 149

- **Municipal Authority & PA 1-calls**
 - **73 Work orders completed**
 - **Public Works**
 - **18 Work orders completed**
 - **Parks**
 - **3 Work orders completed**
 - **Solid Waste**
 - **24 Work orders completed**
 - **Vehicles and Equipment (All Dept.)**
 - **31 Work orders completed**
-
- **Installed brine sprayers on the remainder of the trucks.**
 - **Trimmed multiple trees from roadway in Eagle Hunt Development**
 - **Completed Moore Road inlet project**
 - **Responded to 3 tree-down events – Pheasant, Blackhorse, and Dorlan Mills Roads**

- Responded to a traffic signal failure at Rt 100 and Ticonderoga caused by a hit and run by a tractor and trailer.
- Responded for road closures during rain event Fellowship Road was closed for a short time.
- Painted and epoxied STOP bars in The Reserve at Eagle
- Sign replacements at various locations
- Refilled hand sanitizer stations and cleaned all Parks
- Roadside mowing
- Repaired broken Toters for reuse
- Cleared inlets on multiple roadways throughout the Township
- Used Vac truck to clear inlets
- Cleared all inlets on the West side.
- Repaired door on the press box at Hickory Park twice after it was broken into.
- Painted crosswalks at night during low traffic flow
- Decorated Upland Farms
- Decorated the Twp Building
- Worked on vehicles for minor issues and monthly services
- Toter swaps and deliveries were done as requested.
- Preventive maintenance, repairs, and Pa State Inspections
- PA 1-Calls were responded to as they came in.

Bids:

- None

Road Dedications:

- None

Workforce

- **The Public Works crew completed various safety classes and policy review testing through the Power DMS system, LTAP, and DVIT.**

Respectfully submitted,

**Michael G. Heckman
Director of Public Works
Upper Uwchlan Township**



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: Board of Supervisors

FROM: Tony Scheivert
Township Manager

RE: Windsor Baptist Church- Proposed School
Building Final Land Development

DATE: December 17, 2020

The Board is requested to review the land development plan for the above referenced project and if possible, **grant final land development approval.**

As the Board is aware, the Church is proposing to construct an approximately 8,664 square foot (footprint) building addition connected to the existing church and two associated playgrounds. The two existing modular buildings are also proposed to be removed.

As you may recall, the Board granted a waiver from the requirement to provide sidewalk along Little Conestoga Road, however the Church was required to provide sidewalk along Park Road.

While engineering the Park Road sidewalk, the Church discovered it is cost prohibitive to construct the sidewalk at this stage of their development, largely in part because of the need to install a retaining wall. At a subsequent stage of development, the Church intends to demolish a garage and parsonage building and regrade the area in that portion of the site which would obviate the need for the retaining wall. As a result, the Church has requested the Board to reconsider its request to waive the requirement for them to install a sidewalk as part of the development of the building addition. Please refer to the Church's letter dated September 4, 2020 (attached hereto) for more explanation of the waiver request. Late September a Zoom conference was held between the Church and Township staff and consultants. During the call a possible alternative was discussed where the Church would defer the installation of the sidewalk until a future phase of their site improvements that included the demolition of the garage and parsonage building. The Church would escrow or post a letter of credit with the Township in an amount to secure the installation of the sidewalk along Park Road within a period of 3-5 years (number of years to be determined by the Board) from the date the plans are recorded. This temporary waiver would allow the Church to raise funds to install the sidewalk which would comply with the SALDO provision and help to continue installation of a continuous pedestrian network in the Village.

UPPER UWCHLAN TOWNSHIP MOTION

The Board of Supervisors of Upper Uwchlan Township at their December 21, 2020 meeting hereby grants **Final Land Development Approval** of a plan titled Windsor Baptist Church, prepared by Ludgate Engineering Corporation, dated January 22, 2019, last revised April 14, 2020 (the "Final Plan").

The following conditions accompany the approval:

1. Except as set forth in Condition 4 hereinbelow, the Final Plan shall be revised to comply with Gilmore & Associates, Inc. review letter dated September 8, 2020.
2. Except as set forth in Condition 4 hereinbelow, all conditions set forth in the September 16, 2019 Conditional Use Decision & Order shall be adhered to and the Final Plan shall be revised, as necessary.
3. Except as set forth in Condition 4 hereinbelow, all conditions set forth in the November 22, 2019 Preliminary Land Development Approval shall be adhered to and the Final Plan shall be revised, as necessary.
4. The Applicant shall revise the Final Plan as follows:
 - a. Provide a 6-foot-wide asphalt path from the property's Park Road access to the intersection of Park Road and Little Conestoga Road (the "Park Road Trail").
 - b. Depict additional regrading to the north of the current limits of regrading necessary to remove the retaining wall on the northwest corner of the intersection of Little Conestoga Road and Park Road. The embankment regrading shall be a maximum slope of 2:1.
 - c. Remove the approximate one-foot offset from the existing trail/curb ramp on the north side of Park Road in the vicinity of Ticonderoga Boulevard. The trail alignment in this area shall be curved to reduce the length of the landscape buffer which is less than four feet in width.
 - d. Depict the relocation of the school speed limit flashing signal and add a note requiring PennDOT approval for the relocation.

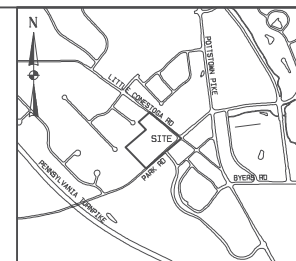
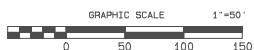
e. Extend the 10-foot wide sidewalk easement to continue along the jog in the asphalt path in the vicinity of the existing curb ramps on the northwest corner of the intersection of Little Conestoga Road and Park Road. The easement shall permit public use of the easement and sidewalk and shall be reviewed and approved by the Township Solicitor.

f. The Applicant shall evaluate whether protective fencing or railing is required along the northwest corner of the existing driveway to protect pedestrians from the drop off in the vicinity of the existing stormwater facility. If the Township Engineer determines fencing or railing is required, the Final Plan shall be revised to depict the fencing/railing.

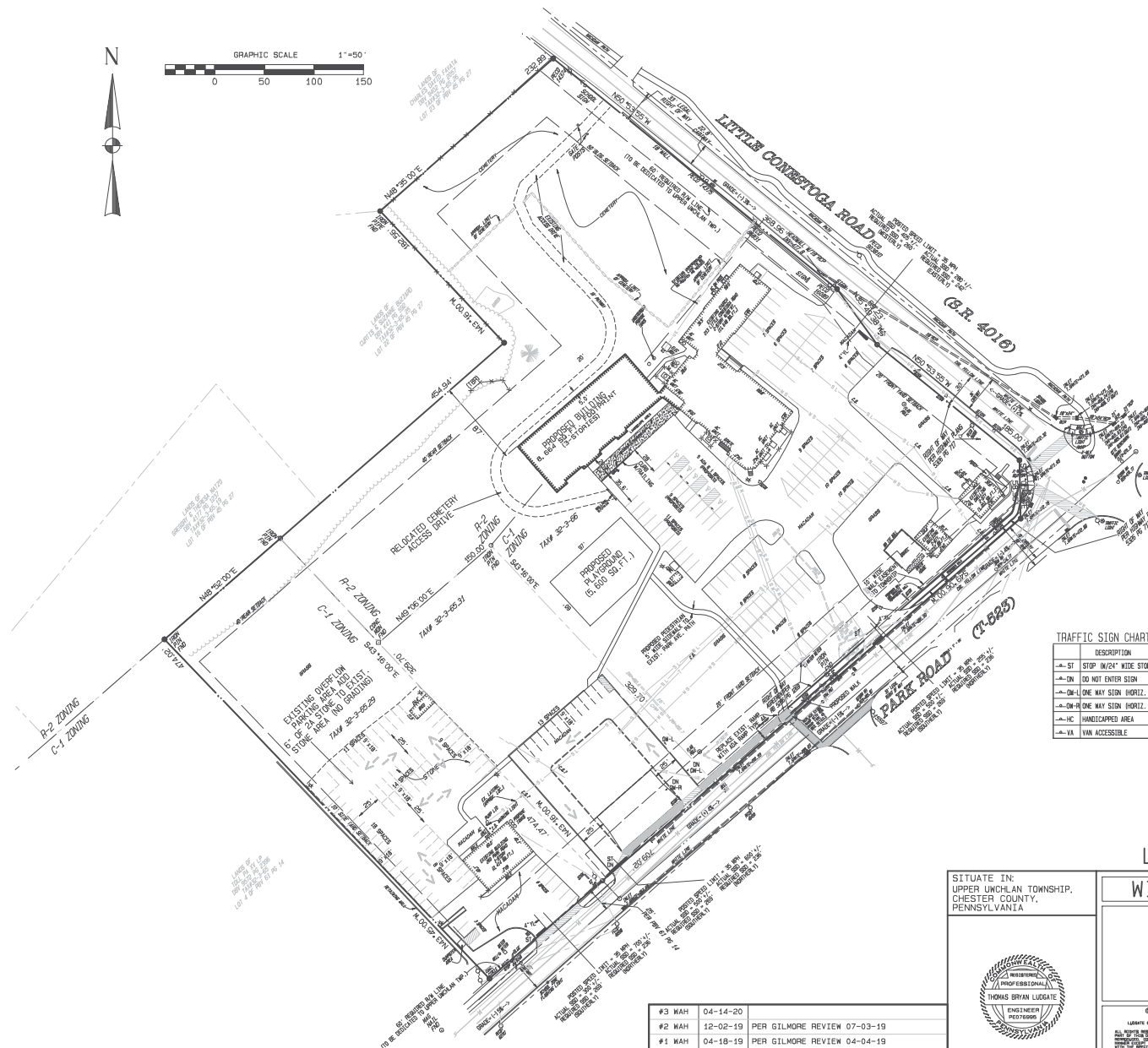
g. The installation of the Park Road Trail shall be completed by the Applicant within five years from the date of recording of the Final Plan. Funds for the completion of the trail shall be included as part of the public improvement construction escrow. The amount to be escrowed shall be approved by the Township Engineer. If the Applicant does not complete the installation of the Park Road Trail within five years from the date of recording, the Township may utilize the funds to complete the Park Road Trail.

- MAIL BOX
- CATCH BASIN (C.B.)
- SANITARY OR STORM MANHOLES (AS NOTED)
- WATER VALVE CAP
- LIGHT POLE
- CLEAN OUT/VENT (C.O.)
- UTILITY POLE W/GUY WIRE
- ELECTRIC BOX
- FLAG POLE
- STREET SIGN (AS NOTED)
- EXIST. FENCE LINE
- EXISTING BUILDINGS
-
- EXIST. CONTOURS
- INDEX CONTOURS
- EXIST. WATER METER PIT
- EXIST. WATER LINE
- EXIST. SANITARY SEWER LINE
- EXIST. STORM SEWER LINE
- EXIST. STORM SEWER INLET
- EXIST. PARKING LOT STRIPING

- = PROPOSED BUILDINGS
- = PROPOSED CONTOURS
- = PROPOSED WATER METER
- = PROPOSED WATER SERVICE
- = PROPOSED SANITARY SEWER LATERAL
- = PROPOSED STORM SEWER LINE
- = PROPOSED STORM SEWER INLET
- = PROPOSED PARKING LOT STRIPING



LOCATION MAP
SCALE: 1"=1000'



	DESCRIPTION	QTY.	SIZE	RM	MONROE REVISED
ST	STOP 10/24" WIDE STOP BARS	4	18"x18"	R1-1	11-19-19
DN	DO NOT ENTER SIGN	1	30"x30"	R5-1	11-19-19
OW-L	ONE WAY SIGN (HORIZ. LEFT)	2	12"x36"	R6-SL	11-19-19
OW-R	ONE WAY SIGN (HORIZ. RIGHT)	1	12"x36"	R6-SR	11-19-19
HC	HANDICAPPED AREA	2	12"x18"	R7-B	11-19-19
VA	VAN ACCESSIBLE	1	12"x18"	R7-BP	11-19-19

WINDSOR BAPTIST CHURCH

Ludgate Engineering Corporation

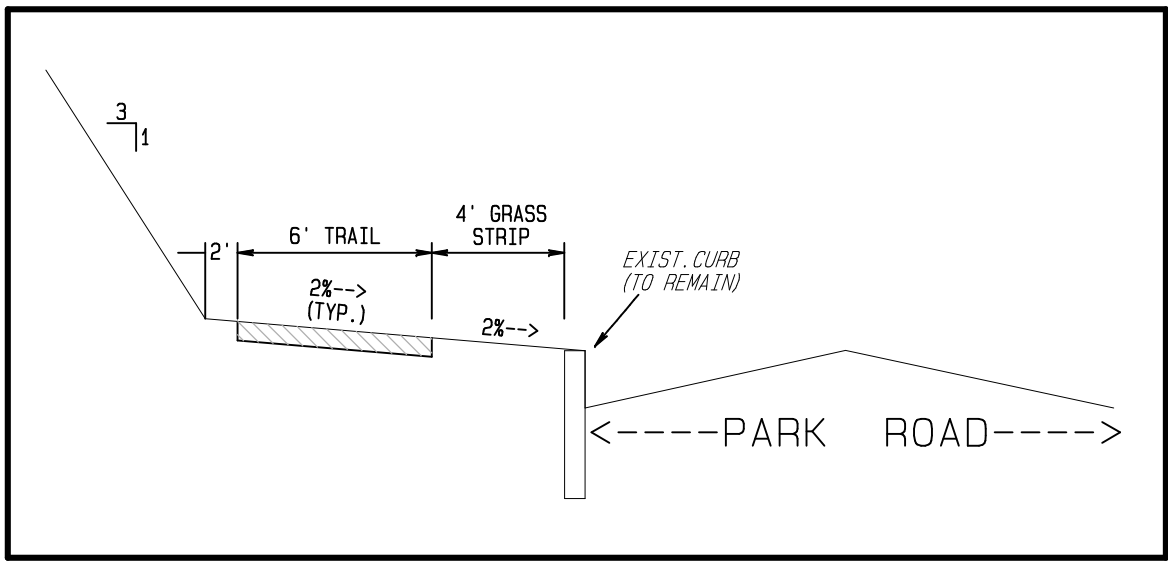
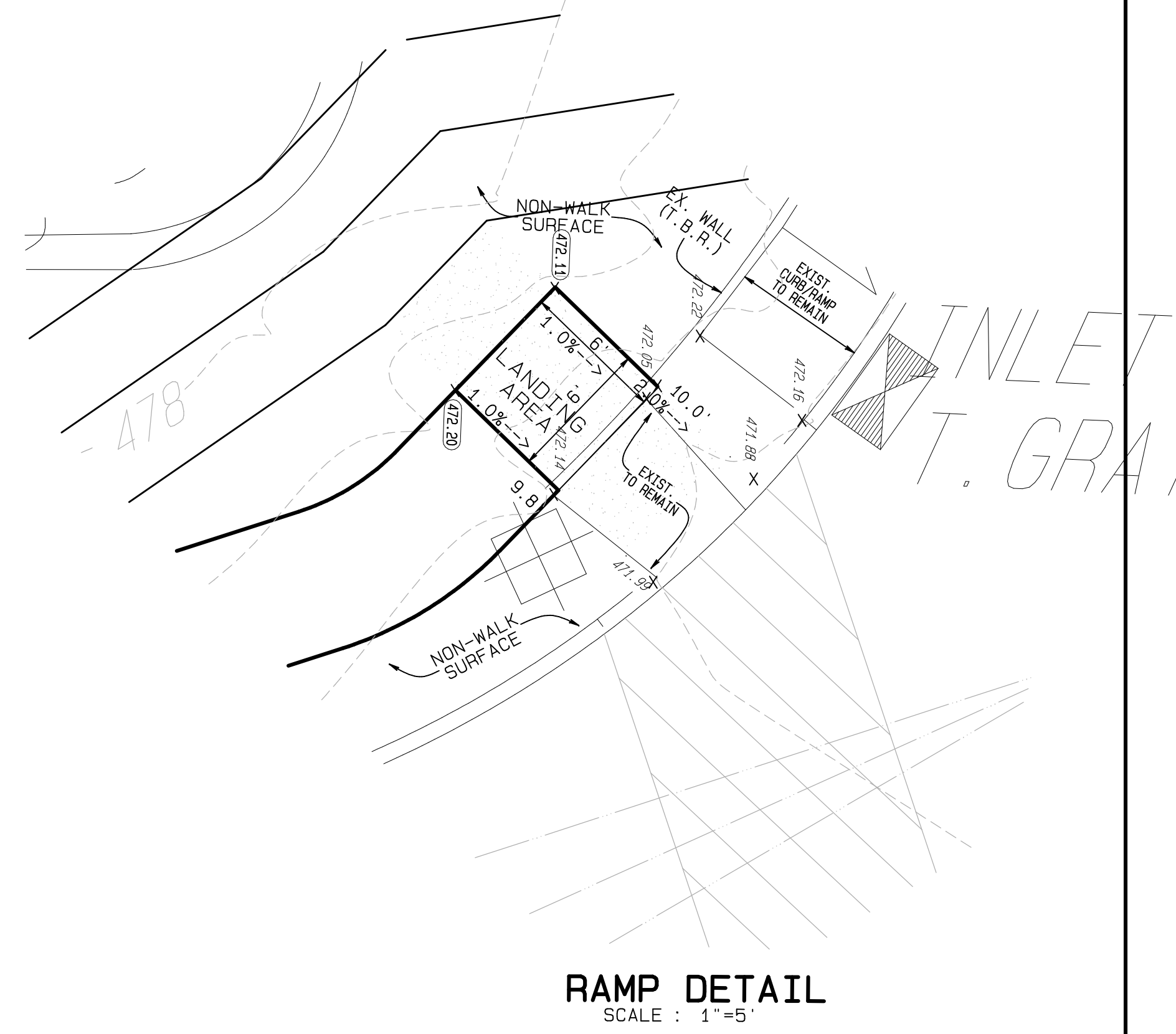
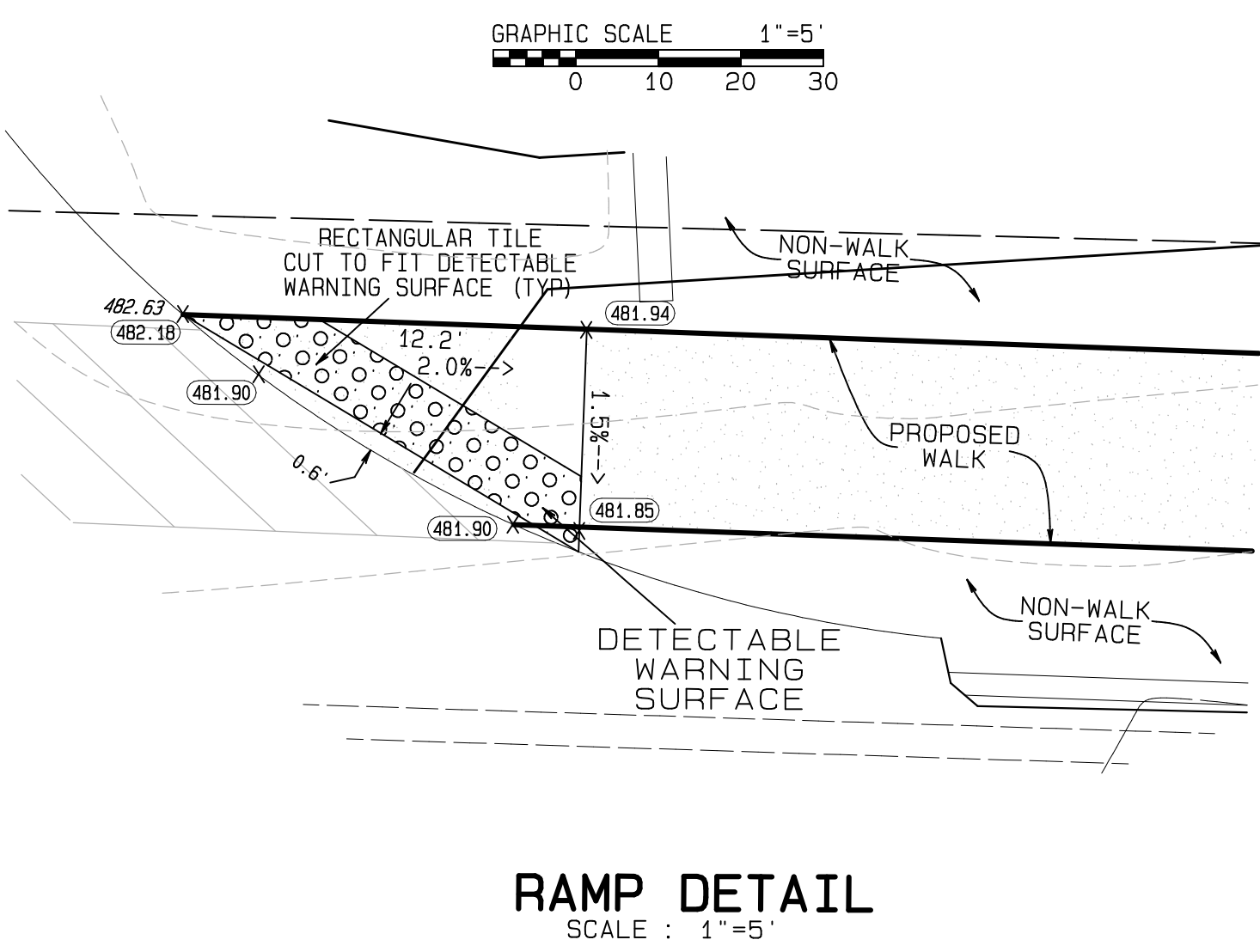
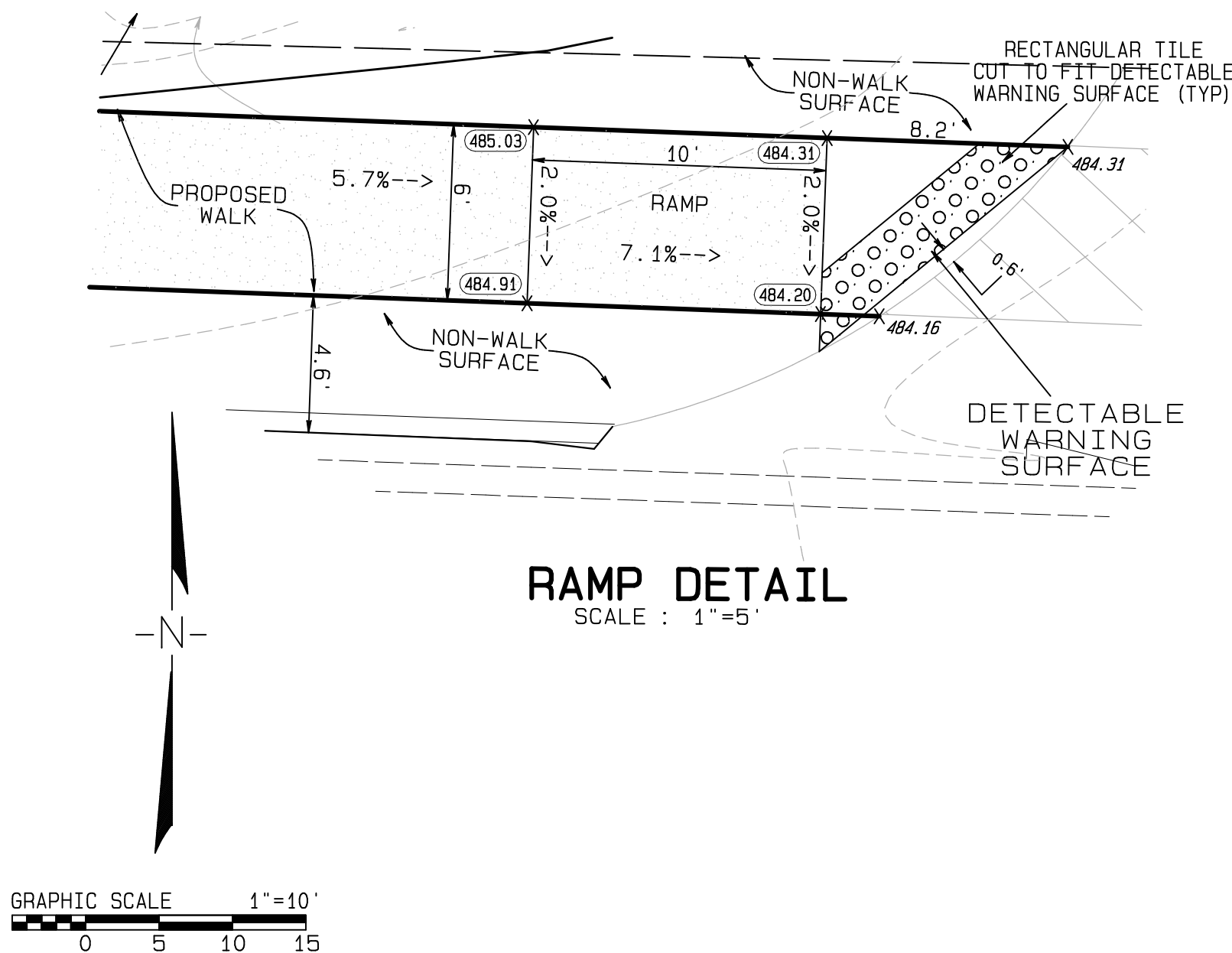
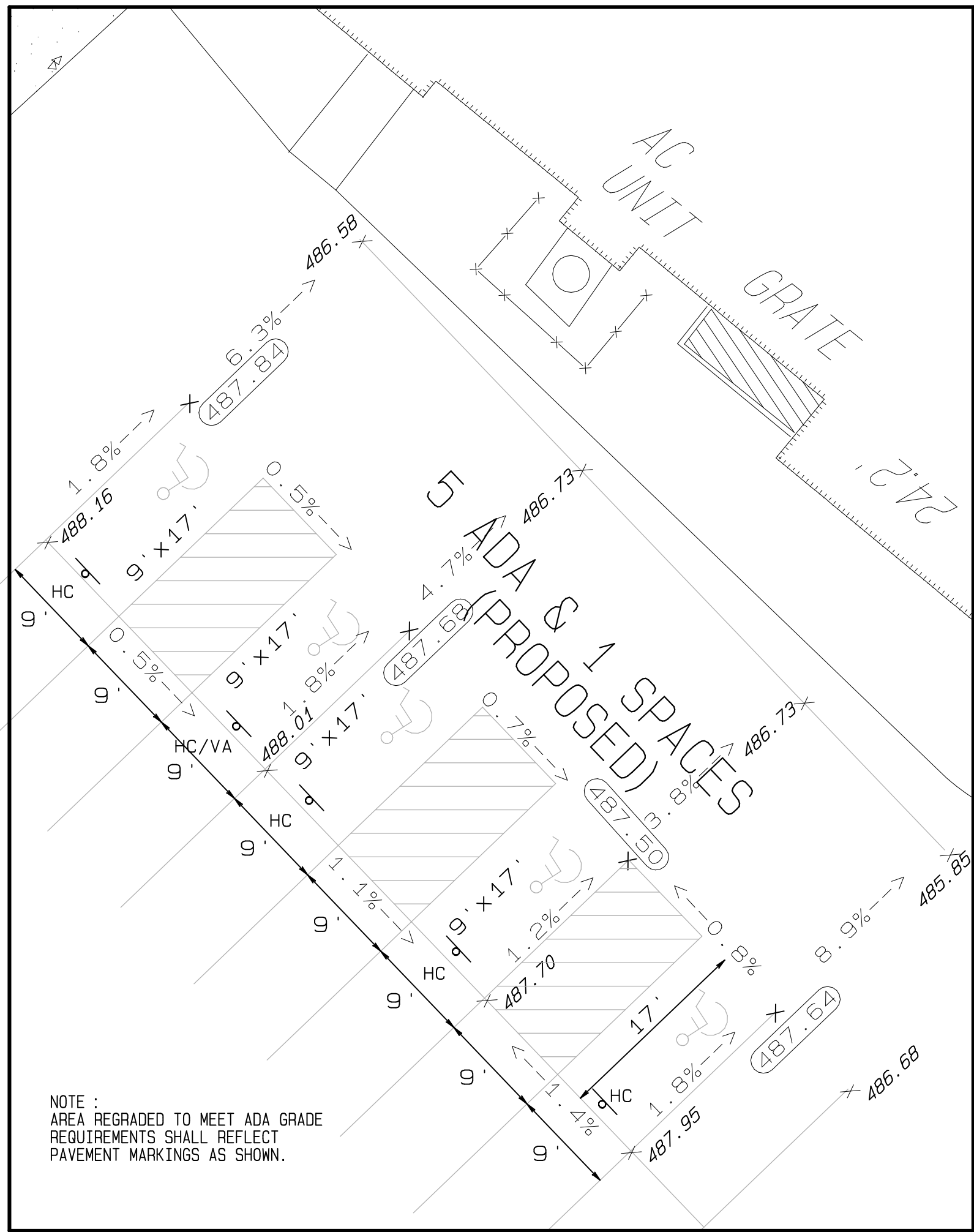
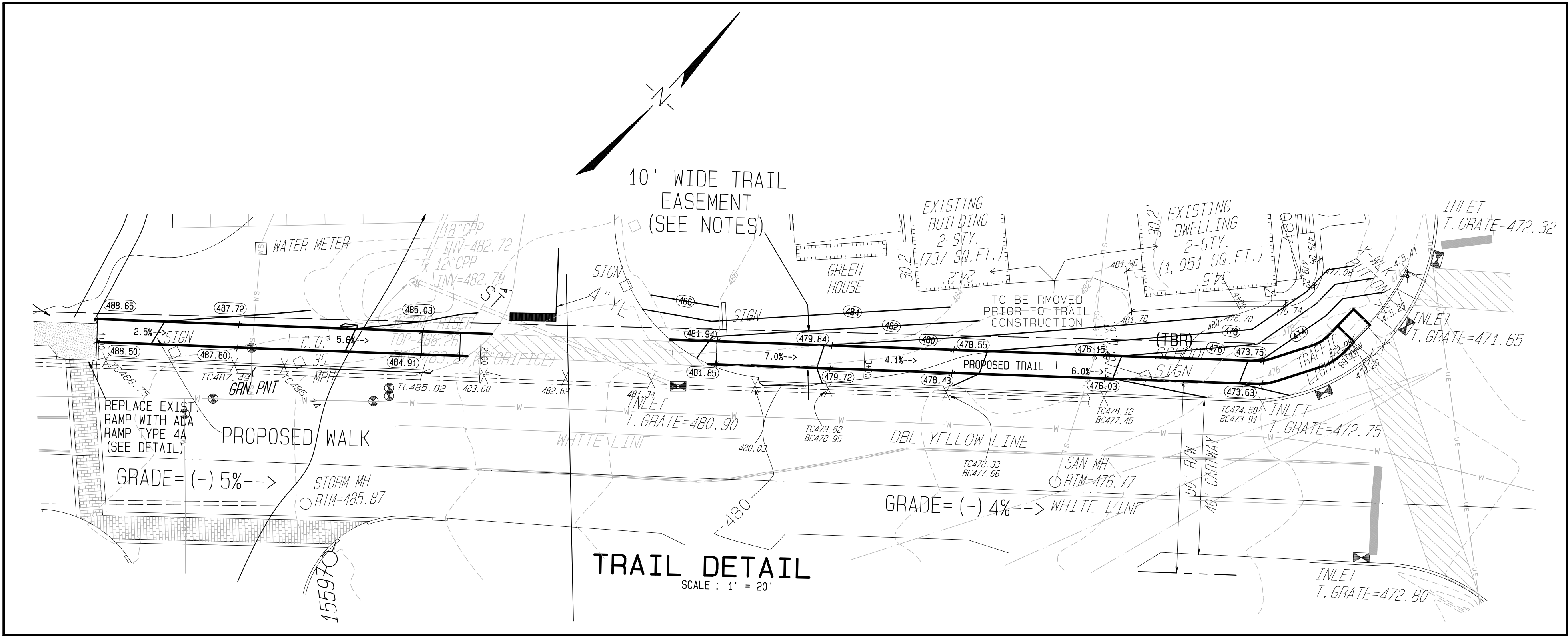
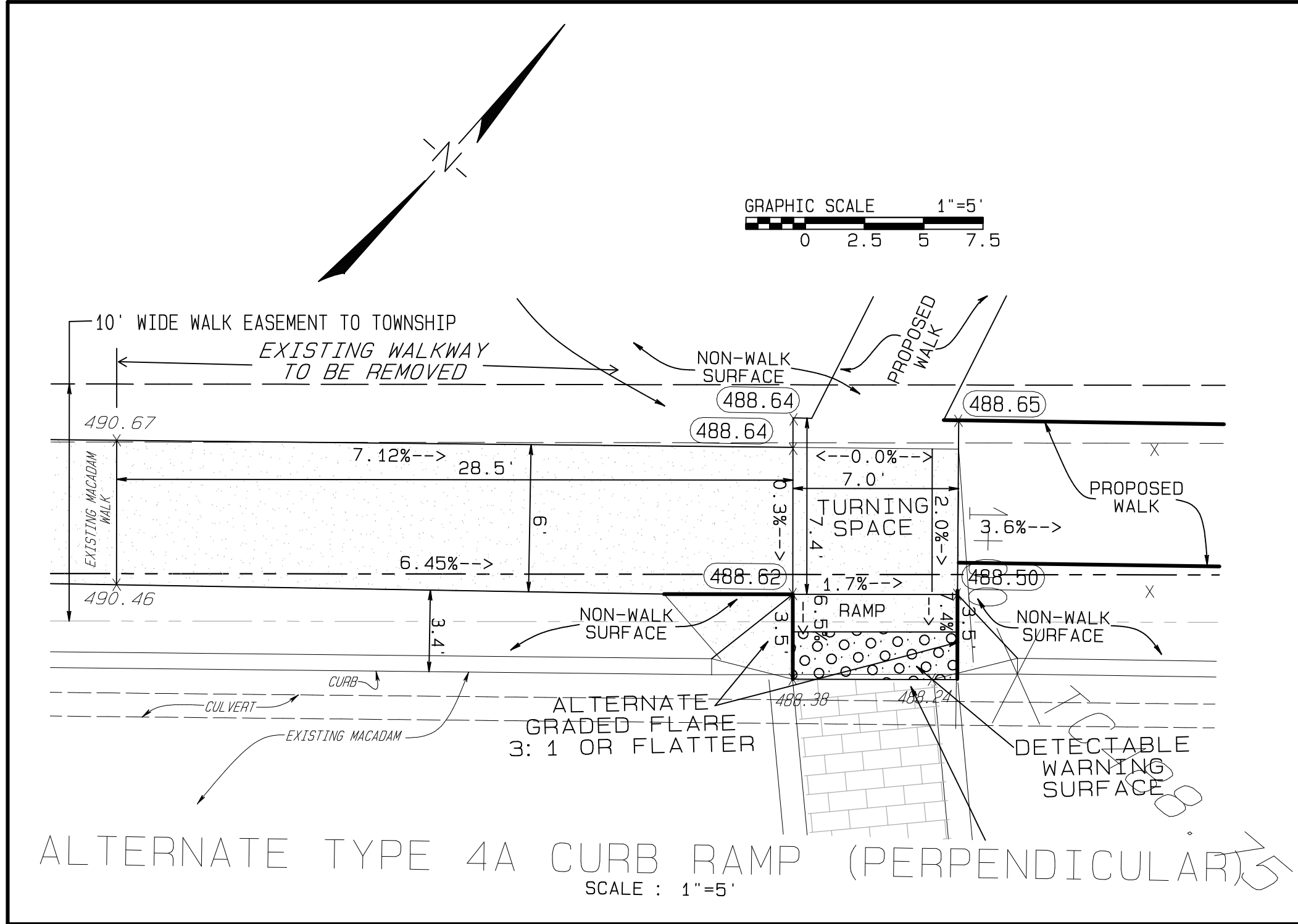
LINCOLN CORPORATE CENTER
10 VANGUARD DRIVE, SUITE 90
READING, PA 19606
PHONE: 610/404-7330 A FAX: 610/404-7371
www.ludgate-erp.com

DRAWN	COMP (BODY)	COMP (LOT)	PA ONE CALL DATE	COMPUTER FILE
MAH	RAB		#20180624	C: Waters\land\Des
01-22-19	04-09-19		12-21-18	
SCALE	TAX MAP	PARCEL	DRAWING NUMBER	
1"=50'			D-7700413 SHEET 2 OF	

SITUATE IN:
UPPER UNCHLAN TOWNSHIP,
CHESTER COUNTY,
PENNSYLVANIA



#3 WAH	04-14-20	
#2 WAH	12-02-19	PER GILMORE REVIEW 07-03-19
#1 WAH	04-18-19	PER GILMORE REVIEW 04-04-19
REVISION	DATE	DESCRIPTION

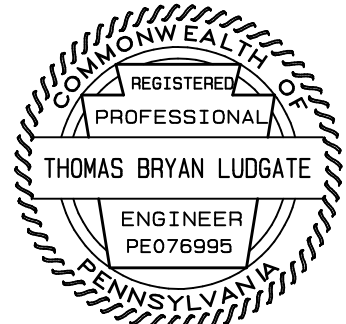


ADA PARKING GRADING DETAIL
SCALE : 1"=10'

TRAIL CROSS-SECTION
N.T.S.

#5 WAH	09-10-20	
#4 WAH	07-28-20	REVISED NOTE FOR EXISTING MODULAR UNITS
#3 WAH	04-14-20	
#2 WAH	12-02-19	PER GILMORE REVIEW 07-03-19
#1 WAH	04-18-19	PER GILMORE REVIEW 04-04-19
REVISION	DATE	DESCRIPTION

SITUATE IN:
UPPER UNCHLAN TOWNSHIP,
CHESTER COUNTY,
PENNSYLVANIA



WINDSOR BAPTIST CHURCH

Ludgate Engineering Corporation
ENGINEERS SURVEYORS PLANNERS
ENVIRONMENTAL SCIENTISTS
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LINCOLN CORPORATE CENTER
10 VANGUARD DRIVE, SUITE 90
READING, PA 19606
PHONE: 610/404-7330 A FAX: 610/404-7371
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LUDGATE ENGINEERING CORPORATION.

DRAWN
01-22-19
SCALE
AS SHOWN

COMP (BND)
TAX MAP PARCEL

COMP (LOT)
DRAWING NUMBER

PA ONE
CALL DATE
D-7700413

COMPUTER FILE
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SHEET 8 OF 20



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

September 8, 2020

File No. 18-11016T

Tony Scheivert
Upper Uwchlan Township
140 Pottstown Pike
Chester Springs, PA 19425

Attention: Tony Scheivert, Township Manager

Reference: Windsor Baptist Church - Proposed School Building
Final Land Development Review
Upper Uwchlan Township, Chester County, PA

Dear Tony:

Gilmore & Associates, Inc. (G&A) is in receipt of the following information submitted on behalf of Windsor Baptist Church, the Applicant/Developer:

- Land Development Plan Set titled "Windsor Baptist Church" consisting of twenty (20) sheets, prepared by Ludgate Engineering Corporation, dated January 22, 2019, last revised April 14, 2020.

G&A has completed our first review of the above referenced Final Land Development for compliance with the applicable sections of the Township's Zoning Ordinance, Subdivision and Land Development Ordinance, and Stormwater Management Ordinance, and wish to submit the following comments for your consideration.

Please note that comments with an **(RW)**, or **(W)** may require relief from the Township Ordinances. An **(RW)** denotes a requested waiver, and a **(W)** denotes a waiver that has not been requested. Comments in *italics* are from our previous preliminary land development review letter, and comments in **bold text** require resolution by the Applicant. Previous comments which have been satisfactorily addressed are not repeated herein.

I OVERVIEW

The subject site is comprised of three (3) parcels (TMP 32-3-65.31, 32-3-65.29, and 32-3-66) located at the intersection of Little Conestoga Road and Park Road. The property is located in the C-1 Village Commercial District with a section of TMP 32-3-66 located in the R-2 Residential District with F1 Flexible Development Overlay.

184 West Main Street | Suite 300 | Trappe, PA 19426 | Phone: 610-489-4949 | Fax: 610-489-8447

Gilmore & Associates, Inc.
Building on a Foundation of Excellence
www.gilmore-assoc.com

The Applicant is proposing to construct an approximately 8,664 square foot (footprint) Building Addition connected to the existing church and a playground measuring approximately 5,600 square feet. The Applicant is also proposing to remove two existing modular buildings on site and replace with topsoil, and relocate the cemetery access drive. There are no existing wetlands on the site, and the site is not located within a FEMA designated Flood Hazard Area.

Stormwater runoff is proposed to be managed by an underground infiltration bed (BMP #1A) located northwest of the proposed building addition.

The Board of Supervisors granted conditional use approval for the project on September 16, 2019 and preliminary land development approval on November 18, 2019.

II. ZONING ORDINANCE REVIEW

No comments

III. SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REVIEW

1. *§162-9.B.(1)(c) - Please revise the sheet names and sheet index to be sheets 1 of 21, 2 of 21, etc. Also, please ensure that sheet names match what is provided in the Sheet Index for each sheet (i.e. Existing Conditions vs Existing Features Plan, BMP Plan vs Storm Water BMP #1A Plan & Details, Details vs PCSM Narrative Detail Sheet). There is reference in the Sheet Index provided on Sheet 100, Title Sheet, to a Sheet 901, yet no Sheet 901 is present in the plan set. In addition, there should be a grading or construction plan provided, or the PCSM Plan should be renamed to "Grading/PCSM Plan."*

It appears Grading Detail Plan, Sheet 11, as listed in the Sheet Index is not provided. If this sheet has been removed, please update the Sheet Index and renumber all pages accordingly.

2. *§162-9.B.(2)(b)[7] - It is unclear from the plan set if the intent is to consolidate the three existing parcels, as some plan sheets show the individual property boundary lines, and others do not. Please clarify. We feel this is the appropriate opportunity to consolidate all lots.*

The Applicant has indicated they do not have an interest in consolidating the lots at this time. If the Applicant chooses not to consolidate, then all property boundary lines shall be shown and labeled with bearings and distances for the three existing parcels on the Land Development Plan and the Existing Features Plan.

Please provide all lot lines, lot line bearings and distances for all three individual lots on the Land Development Plan Sheet 2, and the Existing Features Plan Sheet 12. Currently, the labels and lot lines provided are inconsistent between the two sheets, and should be made consistent between each sheet.

3. *§162-9.C.(2)(a)f11* - *Provide a closure calculation for the entire tract with error of closure not to exceed one part per 10,000.*

Please provide a closure calculation which validates General Note #11 on the Title Sheet.

4. *§162-9.C.(2)(a)[111]* - **Revise the Waivers Granted list on the Title Sheet to the correct ordinance sections of §152-306.1.(2) and §162-57.C.(6).**
5. *§162-9.C.(2)(a)[12]*-**Provide a signature block for the Township Engineer review on the Title Sheet. Also, the signature block for the Township Planning "Agency" Certification should be changed to "Township Planning Commission Certification."**
6. *§162-39.E.* - **Provide a detail for the proposed curbing in the plan set.**
7. *§162-41.* - **Please revise the sidewalk slopes on the Grading Detail Plan Sheet 8, as some slopes are shown incorrectly, and are steeper than ADA requirements. Also, the graphic scale for the Sidewalk Detail on Sheet 8 is listed incorrectly.**

IV. STORMWATER MANAGEMENT ORDINANCE REVIEW

1. **A revised Stormwater Management Report shall be submitted to verify the below previous comments have been satisfactorily addressed.**
2. *§152-402.F.* - *The Applicant shall provide an O&M plan, an O&M agreement, and any easement agreements that are needed to ensure access, inspection, maintenance, operation*
- (1) An O&M plan;*
 - (2) An O&M agreement*
 - (3) Any easement agreements that are needed to ensure access, inspection, maintenance, operation, repair and permanent protection of any permanent BMP(s) and conveyances associated with the regulated activity.*
 - (4) Any written deed, deed amendment or equivalent document (if needed) to be*

The Applicant indicates they will provide a full O&M Plan and Agreement.

3. *On pages 26 and 27 of the Stormwater Management Report, please revise the basin elevations, outlet pipe size, length, and slope, and orifice size and elevation to match what is shown on the plans, and recalculate.*

On page 30 of the Stormwater Management Report, the culvert rise and span should be revised to 18 inches, the length to 33 feet, and the barrel slope to 1.8% to match what is shown on the plans.

4. The size of the middle cleanouts within the infiltration bed to connect three 18" pipes shall be clarified on the plans. It is unclear if these cleanouts are 4"-6" at the surface or down into the bed, which would be very difficult to connect three 18" pipes together at these locations.
5. Please clarify what the duplicate or erroneous drainage area lines shown on the Pre-Construction Drainage Area Plan Sheet 17 are for. These lines do not match the 0.90 acres Limit of Disturbance lines shown on the Post-Construction Drainage Area Plan Sheet 18.

V. GENERAL COMMENTS

1. *The lot area values provided in the Zoning Data Table Chart on the Title Sheet do not appear to match. Please revise.*

The Applicant shall reverify the values for each property. In General Note #2, the total area of the three properties listed as 1.13 acres, 6.17 acres, and 1.66 acres is 8.96 acres. However, the total area listed is 8.99 acres. Please clarify.

This has been corrected as requested. **However, General Note #10 shall be revised to reflect a sum of 8.96 acres. It currently has 6.39 and 2.60, for a total of 8.99 acres.**

2. **The Traffic Sign Chart (On Site) on the Land Development Plan does not appear to reflect the correct number of proposed handicap ADA signs. It appears there are 5 handicap ADA signs shown in plan.**
3. **Sidewalk is now proposed along Park Road from the Park Road Access to Little Conestoga Road. However, no proposed grading has been shown for the sidewalk or the associated retaining wall. Please provide this information. A larger scale detail might be appropriate.**

In addition, a note should be placed on the Record plan indicating the Church shall be responsible for maintenance of the retaining wall.

4. There is no proposed grading provided for the proposed path connecting the existing macadam walkway along Park Road with the internal walking path. Please provide this detail.
5. Provide a revision block on Stormwater BMP #1 A Plan & Details Sheet 16.
6. Revise the callouts for "Perforated Pipe Inside of Stone" pointing to stone in the Underground Stone Bed Detail on Sheet 16.

VI. TOWNSHIP TRAFFIC CONSULTANT COMMENTS
McMAHON ASSOCIATES, INC.

Conditional Use Order

1. Condition 4 - The applicant is required to advise the Township annually in writing regarding the student enrollment, and if the enrollment of the academy exceeds 500 students, or if there are on-site traffic circulation issues which create safety or operational issues at the site accesses or along the public roads, then the applicant is required to complete a traffic study based on a scope agreed upon by the Township. The study should evaluate the need for improvements to mitigate any traffic operational or safety issues, and the applicant is required to implement the recommended improvements.
2. Condition 6 - It is reminded prior to final land development approval, the applicant is required to demonstrate to the Zoning Officer that adequate parking supply is provided for all of the uses on the site based on the ordinance requirements. With regard to this condition, please be aware of the following comments.
 - a) ZO Section 200-73.H(3) - The proposed parking supply for the site includes 138 paved parking spaces, and 60 gravel parking spaces, for a total of 198 parking spaces. This parking supply exceeds the parking supply requirements separately for the Church use (160 spaces required), and the day care/school use (138 spaces required). However, this parking supply does not satisfy the parking needs of both uses (Church and day care/school) at the same time, but that is likely not a concern as the two uses operate on a complementary schedule.
 - b) ZO Section 200-73.C(1) and Section 200.73.H(2) - Subsection C(1) states all parking should consist of a paved surface; however, Subsection H(2) states "for assembly uses, adequate parking (preferably unpaved) subject to the Township

shall be provided to accommodate overflow parking for special event parking demand." Of the 160 spaces required for the Church, 22 spaces are within a gravel lot, and therefore the Township should determine whether these spaces should be paved or acceptable as gravel spaces, since these are not technically overflow spaces as they are part of the core ordinance requirement. Our office is comfortable with the gravel parking area, as it may only be used one day a week or during special events if needed. Furthermore, we note that previous plans showed a 24-space gravel overflow parking area on the 250 Park Road property, but those spaces are no longer part of the plan. We question whether those gravel spaces may be needed for special event overflow parking.

Land Development Plans

3. SALDO Section 162-28.A and 162-28.E- Based on the plans, it appears the 260 Park Road property does not provide an adequate half width right-of-way for a minor collector. As such, the applicant should provide a minimum 25-foot half width right-of-way along Park Road along the 260 Park Road property. This proposed right-of-way should be labeled "Required Right-of-Way (To Be Dedicated to Upper Uwchlan Township)." In addition, the proposed right-of-way along Little Conestoga Road should relabeled from ultimate right-of-way to "Required Right-of-Way (To Be Dedicated to Upper Uwchlan Township)."
4. The proposed walk along Park Road should be revised to provide a six-foot wide asphalt path with a minimum four-foot wide buffer. The pavement section for the asphalt path should be as follows:
 - a) Superpave asphalt mixture design, WMA wearing course, PG 64S-22, < 0.3 million ESALS, 9.5 mm mix, 1.5-inch depth, SRL-L
 - b) Superpave asphalt mixture design, WMA base course, PG 64S-22, < 0.3 million ESALS, 25.0 mm mix, 3.0-inch depth
 - c) Subbase 4.0-inch depth (No. 2A)
3. The sidewalk detail on sheet 8 appears to show a continental crosswalk across the easternmost Park Road driveway. Alternatively, we would also support conventional crosswalk of two six-inch white lines as a lower cost and lower maintenance option at this driveway and the other driveways when appropriate. The plans should show PennDOT's typical striping detail for either option, and the proposed stop bar should be located four feet in advance of the crosswalk. In addition, all proposed pavement striping should be clearly noted on the plan view on sheet 2

4. ADA compliant curb ramps should be provided for pedestrians crossing the easternmost Park Road driveway. Please provide detailed designs of these curb ramps on sheet 8.
5. The following comments pertain to the sidewalk detail provided on sheet 8.
 - a) Additional grading detail should be provided where the asphalt path connects to the existing curb ramps on the northwest corner of the Little Conestoga Road/Park Road intersection to determine whether a five-foot by five-foot turning area is provided. Please note that if an ADA compliant landing area is not provided in this area, the proposed 8.2% grade of the path just west of the Little Conestoga Road/Park Road northwest corner ramps must be revised to be a maximum of 5.0%.
 - b) Please investigate whether the existing concrete retaining wall behind the existing curb ramps on the northwest corner of the Little Conestoga Road/Park Road intersection should be reconstructed to accommodate the new pedestrian path, and provide additional information resulting from the investigation.
6. The plans note a gravity cornerstone wall on the eastern section of the proposed asphalt path between the eastern Park Road driveway and Little Conestoga Road. Please provide a detail of the wall, as well as additional information regarding how this wall will tie in with the existing concrete wall in the vicinity of the curb ramps on the northwest corner of the intersection of Little Conestoga Road and Park Road. We recommend the Township should require a maintenance agreement with the applicant for maintenance of the proposed gravity cornerstone wall, and a note should be added to the plans indicating the maintenance of the wall will be the applicant's responsibility.
7. Please evaluate whether protective fence/railing is required on the northwest corner of the existing driveway to protect pedestrians from the drop-off in the vicinity of the existing stormwater facility.
8. Please extend the 10-foot wide walk easement across the 260 Park Road site frontage. In addition, this walk easement should extend along the jog in the asphalt path in the vicinity of the existing curb ramps on the northwest corner of the Little Conestoga Road/Park Road intersection. Please coordinate with the Township Solicitor with regard to this easement description to ensure it establishes public use of the facility.
9. Sheet 11 is missing from the plan set.
10. Chapter 79-8.C - The proposed redevelopment is located in the Township's Act 209 Transportation Service Area, and is therefore subject to the Transportation Impact Fee

of \$2,334 per weekday afternoon peak hour new trip. However, the applicant has indicated that the purpose of the expansion is to house the existing preschool and academy, and it is not proposed to expand enrollment for either of these uses, and therefore no new traffic is expected. As such, a traffic impact fee would not be required for this development. Alternatively, if there is the possibility of an enrollment increase and new added weekday afternoon peak hour traffic, then there would be two options: (1) if enrollment increases beyond the 2015-2016 school year enrollment based on the new building, then the added traffic could be determined based on a trip generation calculation according to the Institute of Transportation Engineers, or (2) a before and after site trip generation study could be conducted to confirm the increase in peak hour traffic.

11. Upon resubmission, the applicant's engineer should compose a response letter that describes how each comment has been addressed and where any plan and/or report revisions are located.
12. Additional comments regarding the traffic improvements and/or land development plans may follow upon receipt of future submissions.

VII. TOWNSHIP PLANNING CONSULTANT COMMENTS **BRANDYWINE CONSERVANCY**

Sidewalks

The Final Land Development Plans illustrate a new sidewalk along Park Road, connecting the existing macadam trail to the intersection of Little Conestoga and Park Roads. The plans illustrate a new sidewalk connecting the proposed playground with the existing trail along Park Road, and a new sidewalk along the frontage of the proposed building. We commend the Applicant on making these changes and recommend that one additional sidewalk segment be provided at the time the new playground is installed, to connect the sidewalk in front of the proposed building with playground and the new sidewalk connecting the playground to the existing macadam trail. The addition of this sidewalk segment would result in a continuous and dedicated path for pedestrians between the building entrance and the trail network along Park Road.

Parcel Buffer Screening

The Township's Zoning Ordinance (ZO) specifies screening is required "where a proposed commercial, industrial, or institutional use abuts an existing residential use or district" and that "that the planting strip shall be thirty feet wide, at a minimum." We recommend the Township request the Applicant to update the plans to include a buffer in accordance with these provisions, in particular along the southwestern property line adjacent to the residential property, the Townes at Chester Springs.

ZO 200-77.B(1)(a) states the planting strip shall include a variety of evergreen species, not exceeding three and SALDO, section 162-57.C(5)(a) states evergreen plantings in screenings shall be "at least seven to eight feet in height." One type of evergreen is listed on the landscape planting schedule, at five feet in height at time of planting. We recommend the Township request the Applicant to update the landscaping plan to include more than one type of evergreen and at least seven to eight feet in height.

Landscaping

SALDO 162-57.8(1) states "all landscaping and screening shall be installed and maintained in accordance with a landscape plan be prepared by a qualified landscape architect." A landscape architect's stamp is not shown on the submitted landscape plan. We request the Applicant update the submission to include the stamp of a landscape architect.

SALDO 162-57.0(1) specifies per 1,000 square feet of gross building area, two deciduous trees, one evergreen tree, and eight shrubs shall be provided. For a building with an 8,664 square foot footprint, 69 shrubs should be provided. The landscape planting schedule lists a total of 19 shrubs. We recommend the Township request the Applicant update the plans to increase the number of shrubs provided to 69.

Parking Lot Buffer Screening

SALDO 162-57.C(?) (b) states that "parking for five or more vehicles on a lot which abuts a residential district or a lot for residential purposes ... shall be screened from the adjacent property" by a vegetated screen along the entire length of the parking lot. The Applicant was granted a waiver regarding plantings within parking areas. We recommend that the Township request the Applicant to update the submission to provide screening adjacent to the parking lot on the southwestern side of the property, to screen it sufficiently from the adjacent residential property, the Townes at Chester Springs.

VIII. TOWNSHIP SEWER CONSULTANT COMMENTS **ARRO CONSULTING, INC.**

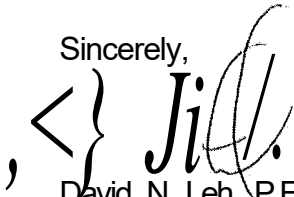
No comments.

Tony Scheivert, Upper Uwchlan Township Manager
Reference: Windsor Baptist Church - Proposed School Building
Final Land Development Review
Upper Uwchlan Township, Chester County, PA
File No. 18-11016T
September 8, 2020

Page - 10 -

This concludes our first review of the above referenced Final Land Development Application. We would recommend the plans be revised to address the above referenced comments. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "David N. Leh", is written over a large, stylized bracket symbol.

David N. Leh, P.E.
Municipal Services Manager
Gilmore & Associates, Inc.

cc: Upper Uwchlan Township Planning Commission Members
Upper Uwchlan Township Board of Supervisors
Upper Uwchlan Township Historic Commission (via email only)
Sheila A. Fleming, ASLA - Brandywine Conservancy (via email only)
Christopher J. Williams, P.E. - McMahon Associates, Inc. (via email only)
David M. Schlott, Jr., P.E. - ARRO Consulting, Inc. (via email only)
Kristin Camp, Esq. - Buckley, Brion, McGuire, & Morris LLP (via email only)
Richard Ruth - Lionville Fire Company (via email only)
Thomas Ludgate, PE - Ludgate Engineering (via email only)

Dear Supervisors:

As you know, Windsor Baptist Church has received Conditional Use and Preliminary Land Development approvals to construct an educational wing onto the existing church building. We are grateful for the collaborative approach taken by the Planning and Historical Commissions as well as the Board of Supervisors through this process. This collaboration has resulted in a better building design than the one we originally presented. In that same spirit of collaboration, we respectfully request relief from the Park Road sidewalk improvement decision that was part of the November 18, 2019 Preliminary Land Development approval.

Our reasons for requesting relief are practical and financial.

1. During the Preliminary Land Development approval process, the Planning Commission recommended this waiver be granted.
2. Granting this waiver does not present a significant hardship to the community. There is already a trail available on the other side of Park Road to Ticonderoga Boulevard, and then there is a marked crossover to the existing trail along Park Road.
3. We are upgrading the existing crossover ramp on Windsor's property to meet ADA requirements. In addition, we are adding a new pedestrian walkway from this crossover on to Windsor property for community use.
4. There is no site work, construction or disturbance planned for the corner of Park and Little Conestoga Roads as part of this project.
5. The estimated cost to complete the sidewalk is \$76,224, which includes site work, retaining wall installation, traffic sign relocation, and sidewalk construction. This presents a significant financial hardship to the building project, which is currently not fully funded due to rising construction costs.
6. The sidewalk is located very near the church parsonage, which has an old foundation. The process of installing the retaining wall for the sidewalk will cut into the earth close to the parsonage foundation. We are concerned that retaining wall work might damage the foundation, adding further structural repair costs.

Thank you for your consideration of this request. We are at your disposal to answer questions and discuss this request in greater detail.

Respectfully,

Phil Marks

Windsor Baptist Church, Building Committee Chair

BUCKLEY, BRION, McGUIRE,
& MORRIS LLP
By: KRISTIN S. CAMP, Esquire
Attorney I.D. # 74593
118 West Market Street, Suite 300
West Chester, Pennsylvania 19382
(610) 436-4400

IN RE: CONDITIONAL USE : BEFORE THE UPPER UWCHLAN
APPLICATION OF : TOWNSHIP BOARD OF SUPERVISORS
WINDSOR BAPTIST CHURCH : CHESTER COUNTY, PENNSYLVANIA

DECISION AND ORDER

On May 9, 2019, Windsor Baptist Church ("Applicant") filed an application (the "Application") with the Board of Supervisors of Upper Uwchlan Township (the "Board") seeking conditional use approval pursuant to Section 200-33.B(1) of the Upper Uwchlan Township Zoning Ordinance (the "Ordinance") to construct an approximately 9,190 square foot (footprint) addition to its existing church/school building located at the intersection of Little Conestoga Road and Park Road.¹

Applicant owns three parcels of property identified as Chester County Tax Parcel Nos. 32-3-65.31-E, 32-3-65.29-E and 32-3-66-E with addresses of 250 Park Road, 260 Park Road and 213 Little Conestoga Road, respectively (collectively referred to as the "Property"). The Property is primarily located in the C-1 Village Commercial District with a small portion of the Property located in the R-2 Residential District. Applicant also proposes to install a new playground area, remove two existing modular buildings, install a future stone parking area on Parcel 32-3-65.31-E and relocate the access driveway to the cemetery on Parcel 32-3-66-E. Applicant also requested a conditional use under

¹ A portion of the building addition is proposed to be located in the R-2 Zoning District. Thus, Applicant also needs conditional use approval to build the church/school building pursuant to Section 200-17.B(1) which allows religious and educational uses in the R-2 District by conditional use.

Section 200–34.H of the Ordinance to allow the building addition to be greater than 6,000 square feet in floor area.

The Board conducted a public hearing on the Application on August 13, 2019 at 6:00 p.m. Applicant appeared at the hearing represented by Phil Marks, an Elder and Chairperson of the Church Building Committee, Dale R. Yoder, AIA, the architect who designed the architectural plans for the new building and Thomas Ludgate, P.E., the civil engineer who designed the site plans. The Board was represented by Township Solicitor, Kristin S. Camp, Esquire. No individuals requested party status.

The Board voted at the September 16, 2019 public meeting to approve the Application with the conditions listed herein.

From the testimony and exhibits presented at the hearings, the Board makes the following:

FINDINGS OF FACT

Procedural Requirements and Description of Property

1. All facts set forth in the introductory paragraphs above are incorporated herein by reference and are deemed to be factual findings of the Board.
2. The hearing held on August 13, 2019 was advertised in the *Daily Local News* on July 23, 2019 and July 30, 2019. See Exhibit B-3.
3. The Property was posted with a copy of the public notice of the August 13, 2019 hearing on August 2, 2019. See Exhibit B-4.
4. Applicant is the owner of the Property pursuant to three separate deeds recorded in the Office of the Chester County Recorder of Deeds and identified on the title sheet of the land development plans that were admitted as Exhibit A-1.

5. The Property contains a total of approximately 8.99 acres

6. Parcel 32-3-66-E at 213 Little Conestoga Rd. contains a two-story building used as the church which has a building footprint of 11,648 square feet, an existing two-story dwelling with a footprint of 1,051 square feet, an existing two-story dwelling with a footprint of 737 square feet, playground area, greenhouse, parking lots and a cemetery. Parcel 32-3-65.31-E, which abuts Parcel 32-2-66-E to the south, contains two modular classroom buildings and a parking lot. Parcel 32-3-65.29-E, which abuts Parcel 32-3-65.31-E to the south contains a one-story building which has a footprint of 2,414 square feet and a gravel overflow parking area.

7. The existing church building located on Parcel 32-3-66-E at 213 Little Conestoga Rd. was built between 1869-72 and is noted as a Class II Historic Resource in the 2001 Pennsylvania Historical Research Survey. The Windsor Church Parsonage located on the same parcel was built in approximately 1875 and is also identified as a Class II Historic Resource.

8. The uses on the Property include a church, preschool and a school for children ages K through 8th grade referred to as the "Academy."

9. Applicant requested conditional use approval to build a new school building which will house the Academy and be attached to the existing church building (the "New School Building").

10. Applicant does not propose any changes to the access driveways from Little Conestoga Road and Park Road to the Property but does propose a new internal access driveway leading to the cemetery on Parcel 32-3-66-E.

11. Applicant intends to relocate the playground and construct a new 5,600 square foot playground on Parcel 32-3-66-E to the south and east of the New School Building.

12. Applicant filed preliminary land development plans prepared by Ludgate Engineering Corporation dated January 22, 2019, last revised April 18, 2019, which plans were admitted at the hearing as Exhibit A-1 (the "LD Plans").

13. The LD Plans depict the existing buildings and parking areas on the Property as well as the proposed New School Building which will be located to the south and west of the existing church approximately 180 feet from Little Conestoga Road and 320 feet from Park Road.

14. Applicant requested a waiver from the requirement to provide a recreation impact statement, a historic impact statement and fiscal impact statement. The Township consultants had no objection to this request given Applicant's representation that it did not propose any significant increase in enrollment at the preschool or Academy.

15. Applicant intends to install additional sidewalks internal to the site to allow safe pedestrian access between the various buildings on the Property and from the parking lot to the existing mid-block crossing on Park Road to allow pedestrians to safely cross Park Road.

16. Applicant also intends to install additional landscaping to buffer the New School Building from residential properties located to the north and west.

17. Applicant testified that it currently has sufficient parking for all of the uses on the Property.

18. Applicant sent correspondence to the Township engineer which explains the current and projected enrollment for the preschool and the Academy. This correspondence was admitted as Exhibit B-9.

19. Applicant indicated that the current preschool enrollment is 165 students with one full-time director and 22 part-time teachers. The current enrollment for the Academy is 187 students with four full-time staff, 13 full-time teachers and seven part-time teachers. The church currently employs three full-time staff, one part-time staff, one on call custodian and two evening custodians.

20. Applicant indicated that the purpose for constructing the New School Building was to consolidate the classrooms for the Academy into one modern classroom wing and not to increase the number of classrooms of students on the campus.

21. Applicant has no intention to increase the enrollment for either the preschool or Academy but does admit that with improved facilities, enrollment may increase to the following: preschool 190 students and Academy 230 students.

22. Applicant requested a waiver from the requirement to provide a traffic study. The Township traffic engineer had no objection to the Board waiving this requirement given that there is no significant anticipated increase in enrollment. The Township traffic engineer suggested that the Board impose a condition that if future on-site traffic operations create a safety or traffic issue which impacts traffic conditions on Little Conestoga Road or Park Road, Applicant should be required to conduct a traffic study at that time and implement traffic improvements necessary to improve traffic operations.

23. Applicant intends to extend public water and public sewer to the New School Building.

24. Applicant introduced various architectural renderings of the New School Building at the hearing which were admitted as Exhibits A-2 through A-5.

25. Applicant prefers to design the New School Building consistent with the design depicted in the rendering that was admitted as Exhibit A-4 which proposed a pitched roof and height that exceeds 35 feet.

26. Applicant intends to use the materials and colors for the exterior façade of the New School Building depicted in the architectural rendering which was admitted as Exhibit A-2 labeled "Phase 1 -Option 1."

27. As funding permits Applicant intends to modify the colors of the exterior façade of the New School Building as depicted in the architectural rendering which was admitted as Exhibit A-3 labeled "Phase 1- Option 2."

28. The Board may modify the maximum height limit of 35-foot height pursuant to Section 200-34.F of the Ordinance which provides that as a condition of conditional use approval, the Board may permit roof structures above the cornice line which exceed the applicable height limit, where the Board agrees that such structures enhance the appearance of the overall design.

29. The Planning Commission reviewed the Application at its meeting on August 8, 2019 and suggested that Applicant be required to annually advise the Township of the enrollment for the preschool and Academy and once the total enrollment for both schools exceeds 500 students, Applicant should be required to conduct a traffic impact study.

30. Applicant stated that they were willing to work with the Historic Commission to develop a design for the architecture of the New School Building so that it is in keeping with the architecture of the other buildings located in the C-1 District and the Village of Eagle.

31. The Board entered the following exhibits, without objection by Applicant:

B-1: Conditional Use Application dated May 9, 2019

B-2: Memorandum from Thom Ludgate, PE, PLS, LEED AP to Upper Uwchlan Township requesting waiver from required studies

B-3: Proof of Publication in the Daily Local News on July 23, 2019 and July 30, 2019

B-4: Affidavit of Posting of Al Gaspari, Township Codes Administrator, dated August 2, 2019

B-5: Letter dated June 10, 2019 from Applicant granting extension to hold hearing

B-6: Summary of Planning Commission recommendation

B-7: Township Engineer review letter dated July 3, 2019

B-8: Prior Conditional Use Decision and Order dated August 3, 2016

B-9: Letter from Phil Marks, Elder and Building Committee Chairperson of Windsor Baptist Church to David N. Leh, P.E., Township Engineer

32. Applicant entered the following exhibits without objection by the Township:

A-1: Preliminary Plan for Windsor Baptist Church, last revision date April 18, 2019

- A-2: Architectural Renderings – Phase 1/Option 1
- A-3: Architectural Renderings – Phase 1/Option 2
- A-4: Architectural Rendering – Higher roof line
- A-5: Architectural Rendering – Lower roof line

CONCLUSIONS OF LAW

1. Applicant has standing to file the Application.
2. The conditional use hearing was duly advertised in accordance with the provisions of the Pennsylvania Municipalities Planning Code (“MPC”) and the Ordinance and the Property was posted in accordance with the requirements of the MPC.
3. The Property is primarily located in the C-1 Village Commercial District with a small portion in the R-2.
4. Section 200–17.B(1) of the Ordinance permits an educational use in the R-2 Residential District by conditional use.
5. Section 200–33.B(1) of the Ordinance permits an educational use in the C-1 Village District by conditional use.
6. Section 200-34.F of the Ordinance allows the Board of Supervisors to approve a building height greater than 35 feet in the C-1 District as part of a conditional use application where the Board agrees that the additional height of the structure enhances the appearance of the overall architectural design.
7. Section 200-34.H of the Ordinance provides that no individual building shall contain more than 6,000 square feet of total floor area, except where increased square footage above 6,000 is entirely within an additional story or stories above the first floor or

where increased square footage above 6,000, and not limited to a 50% increase, is approved subject to conditional use approval and in accordance with all applicable design standards in Section 200-34.

DISCUSSION

A conditional use is a use permitted in a particular zoning district pursuant to the provisions in Article VI of the MPC, 53 P.S. §10603. A conditional use concerns only a proposed use of land, not particular design details of the proposed development. *Joseph v. North Whitehall Township Board of Supervisors*, 16 A. 3d 1209 (Pa. Cmwlth. 2011). A conditional use is a special exception which falls within the jurisdiction of the municipal legislative body rather than the zoning hearing board. 53 P.S. §10603(c). *Id.* The municipal legislative body may grant a conditional use pursuant to the express standards and criteria set forth in the zoning ordinance. *Appeal of Richboro CD Partners, L. P.* 89 A3d. 742 (Pa. Cmwlth. 2014). The fact that a use is permitted as a conditional use, rather than prohibited, reflects a legislative decision that the use is not *per se* adverse to the public interest. *Id.* In order to demonstrate that the applicant is entitled to the conditional use, the applicant initially bears the burden of establishing that the application complies with the objective standards and criteria in the zoning ordinance. *Id.* Once the applicant has satisfied this initial burden, the burden shifts to the objectors to rebut this presumption by establishing that the use will have a detrimental impact on the surrounding community. *Id.*

In granting a conditional use, the Board has the authority to impose reasonable conditions and safeguards if such conditions are necessary to implement the purposes of the Ordinance and to protect the health, safety and welfare of the surrounding property

owners. 53 P.S. §10603(c)(2). Conditions imposed by the Board are designed to protect the public interest of surrounding property owners. *Ford v. Zoning Hearing Bd. Of Caernarvon Twp.*, 616 A.2d 1089, 1092 (Pa. Cmwlth. Ct. 1992).

On August 3, 2016, Applicant obtained conditional use approval pursuant to Section 200-33.B(1) of the Ordinance to construct four classrooms within the existing church building to house an estimate of 60 students plus teachers. In this conditional use Decision and Order, which was admitted as Exhibit B-8, the Board imposed a condition that all modular classrooms shall be removed from the Property upon the completion of the construction and occupancy of the school expansion. As of the date of filing the Application, Applicant still had not removed the modular classrooms. Thus, the Board will impose as a condition of approval the requirement that Applicant remove the modular classrooms within 90 days of obtaining a use and occupancy permit for the New School Building.

The Board is pleased that Applicant is building the New School Building to house the Academy in lieu of the temporary modular classrooms. The Board appreciates Applicant's willingness to design the New School Building in accordance with the design standards for buildings in the C-1 District. The Board is willing to allow the height of the New School Building to exceed 35 feet in order to provide a pitched roof as depicted on the architectural renderings admitted as Exhibit A-4 as such increased height enhances the appearance of the overall design. The Board will require Applicant to continue to work with the Historical Commission and Planning Commission on the architectural design of the New School Building to comply with the standards in Section 200-36.B during the land development approval process.

The Board is willing to waive the requirement that Applicant provide a recreation impact statement, historic impact statement and fiscal impact given the testimony that the School's population will not considerably increase. The Board will defer the requirement to perform a traffic impact study until enrollment of students at the preschool and Academy exceeds 500 students.

ORDER

AND NOW, this 16th day of September, 2019, the Board hereby approves a conditional use pursuant to Sections 200-17.B(1) and 200-33.B(1) to permit the development of the New School Building as an educational use in the R-2 and C-1 Village District subject to the conditions listed below. The Board also approves a conditional use pursuant to Section 200-34.H to allow the New School Building to exceed 6,000 square feet. Pursuant to the authority in Section 200-34.F of the Ordinance, the Board also approves the height of the New School Building to exceed 35 feet to allow a pitched roof design as depicted in the architectural renderings which were admitted as Exhibit A-4. The conditional use approvals are subject to Applicant's compliance with the conditions listed below.

CONDITIONS OF APPROVAL

1. Applicant shall construct the New School Building in accordance with the testimony and evidence presented at the hearing for the Application, except to the extent that any testimony or exhibits are revised to comply with Code requirements and to obtain final land development approval.

2. The specific design for the architecture for the New School Building shall be discussed with the Planning Commission and Historical Commission as part of their review of the land development plans and ultimately approved by the Board as part of final land development approval.

3. Applicant shall comply with outstanding comments set forth in the Township engineer's review letter dated July 3, 2019 to the satisfaction of the specific Township consultant during the land development approval process.

4. Applicant shall annually advise the Township in writing of the enrollment for the preschool and the Academy. If the enrollment for the preschool and Academy exceed a total of 500 students, Applicant shall be required to conduct a traffic impact study and implement traffic improvements recommended in the traffic study and approved by the Township traffic consultant to improve traffic operations in the vicinity of the Property and surrounding intersections. Also, at any time upon written notice, the Township may require Applicant to conduct a traffic study if there are on-site traffic circulation issues that create safety or traffic operations issue at the site accesses or along the adjacent roads, and in such case Applicant shall be required to implement the improvements recommended in the study to improve traffic conditions and as approved by the Township traffic consultant.


5. If the enrollment for the preschool and Academy exceed a total of 500 students, Applicant shall be required to submit evidence of the sanitary sewage flows from the Property and if the flows exceed the capacity purchased to date, purchase additional sewage capacity in an amount determined by the Township sewer consultant.

6. Applicant shall demonstrate to the Zoning Officer prior to the Board issuing final land development approval that it provides sufficient parking for all of the uses on the Property based on the Ordinance requirements.

7. Applicant shall remove the modular classrooms on the Property within 90 days of obtaining a use and occupancy permit for the New School Building.

8. Applicant and its successors and assigns in interest to the Property shall be strictly bound by this Decision.

**UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS**



Guy A. Donatelli, Chair

Sandra M. D'Amico, Vice-Chair

Jamie W. Goncharoff, Member



Upper Uwchlan Township

November 22, 2019

VIA EMAIL: wbc01@comcast.net

Windsor Baptist Church
Attn: Philip E. Marks
213 Little Conestoga Road
Downingtown, PA 19335

Re: Preliminary Land Development Approval for Windsor Baptist Church
Upper Uwchlan Township

Dear Mr. Marks:

I am writing this letter to confirm that at their meeting on November 18, 2019, the Board of Supervisors of Upper Uwchlan Township granted preliminary land development approval for the above-referenced land development plans prepared by Ludgate Engineering Corporation dated January 22, 2019, last revised April 18, 2019 (the "Plans"). The Board also approved waivers from the following sections of the Township's Subdivision and Land Development Ordinance ("SALDO"):

1. A partial waiver from §162-41.B. to not require a sidewalk along Little Conestoga Road due to the presence of burial plots near the right of way. Applicant shall be required to install sidewalk along Park Road.
2. A partial waiver from §162-57.C.(6) to not require street trees along Little Conestoga Road.
3. A waiver from §162-57.C.(6)(c) to allow street trees below a height of 14-16 feet at planting.
4. A waiver from §162-57.C.(7) & §162-57.C.(7)(b) to not require landscaping in the existing parking areas.
5. A waiver from §162-57.D.(4)(a) to allow shade trees with a caliper of approximately 2.5".
6. A waiver from §162-9.H to not require a traffic study at this time. Applicant shall be required to provide a traffic study in accordance with the terms of condition 4 in the Conditional Use Decision and Order dated September 16, 2019.
7. A waiver from §162-27.1 and 162-27.1.F to allow the existing driveways to remain.

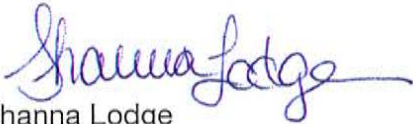
8. A waiver from §152-306.1(2) to not require stormwater infiltration in certain areas where the soils do not allow infiltration based on Applicant's infiltration testing.

The Board's approval was conditioned on Applicant's compliance with the following conditions:

1. The Plans shall be revised to comply with all outstanding comments in Gilmore & Associates, Inc. review letter dated July 3, 2019.
2. Applicant shall comply with all conditions in the Board's September 16, 2019 Conditional Use Decision and Order.
3. Applicant shall continue to work with the Township Planning Commission and Township Historic Commission to approve the architecture for the proposed building addition.

Please advise if you have any questions on the Board's decision.

Sincerely,



Shanna Lodge
Acting Township Manager

cc: via email

Thomas Ludgate, PE PLS LEED AP, Applicant's Engineer
Kristin S. Camp, Esquire, Township Solicitor
Al Gaspari, Township Zoning Officer
David N. Leh, P.E., Gilmore & Associates, Inc.
Shelia A. Fleming, ASLA, Brandywine Conservancy
Christopher J. Williams, P.E., McMahon Associates, Inc.
G. Matthew Brown, P.E., ARRO Consulting, Inc.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

July 3, 2019

File No. 18-11016T

Cary B. Vargo
Upper Uwchlan Township
140 Pottstown Pike
Chester Springs, PA 19425

Attention: Cary B. Vargo, Township Manager

Reference: Windsor Baptist Church – Proposed School Building
Preliminary Land Development / Conditional Use Review
Upper Uwchlan Township, Chester County, PA

Dear Cary:

Gilmore & Associates, Inc. (G&A) is in receipt of the following information submitted on behalf of Windsor Baptist Church, the Applicant/Developer:

- Response letter from Thom Ludgate, P.E., P.L.S. dated May 14, 2019.
- Response memo from Julie Parish, dated May 17, 2019.
- Enrollment and Staffing letter from Windsor Baptist Church dated May 28, 2019.
- Waiver Request Letter dated May 22, 2019.
- Conditional Use Application dated May 9, 2019.
- Land Development Plan Set titled "Windsor Baptist Church" consisting of twenty-two (22) sheets, prepared by Ludgate Engineering Corporation, dated January 22, 2019, last revised April 18, 2019.
- Stormwater Management Report consisting of forty-seven (47) pages, prepared by Ludgate Engineering Corporation, dated February 28, 2019, last revised May 17, 2019.

G&A has completed our second review of the above referenced Preliminary Land Development for compliance with the applicable sections of the Township's Zoning Ordinance, Subdivision and Land Development Ordinance, and Stormwater Management Ordinance, and wish to submit the following comments for your consideration.

184 West Main Street | Suite 300 | Trappe, PA 19426 | Phone: 610-489-4949 | Fax: 610-489-8447

Gilmore & Associates, Inc.
Building on a Foundation of Excellence
www.gilmore-assoc.com

Please note that comments with a **(SE)** or **(CU)**, **(RW)**, or **(W)** may require relief from the Township Ordinances. A **(SE)** denotes a special exception is required, and a **(CU)** denotes that a conditional use is required, a **(RW)** denotes a requested waiver, and a **(W)** denotes a waiver that has not been requested. Comments in *italics* are from our previous review letter, and comments in **bold text** require resolution by the applicant. Previous comments which have been satisfactorily addressed are not repeated herein.

I. OVERVIEW

The subject site is comprised of three (3) parcels (TMP 32-3-65.31, 32-3-65.29, and 32-3-66) located at the intersection of Little Conestoga Road and Park Road. The property is located in the C-1 Village Commercial District with a section of TMP 32-3-66 located in the R-2 Residential District with F1 Flexible Development Overlay.

The Applicant is proposing to construct an approximately 9,190 square foot (footprint) Building Addition connected to the existing church and two playgrounds measuring approximately 3,872 square feet and 3,844 square feet respectively. The Applicant is also proposing to remove two existing modular buildings on site and replace with a future, stone, overflow parking area, and relocate the cemetery access drive. There are no existing wetlands on the site, and the site is not located within a FEMA designated Flood Hazard Area.

Stormwater runoff is proposed to be managed by an underground infiltration bed (BMP #1A) located northwest of the proposed building addition.

II. CONDITIONAL USE APPLICATION REVIEW

1. §200-117 – The Applicant has indicated in a memo that they are requesting a waiver from the required impact studies associated with the Conditional Use Application.

III. ZONING ORDINANCE REVIEW

1. **(CU)** §200-33.B.(1) – *In the C-1 Village District, a building may be erected, altered or used, and a lot may be used or occupied, for Educational or religious principal purposes when authorized as a conditional use by the Board of Supervisors. Therefore, a Conditional Use Application must be submitted.*

The Applicant has submitted a Conditional Use Application. The hearing has been scheduled for Tuesday, August 13th.

2. **(CU)** §200-34.H. – *In the C-1 Village District, no individual building shall contain more than 6,000 square feet of total floor area, except where increased square footage above 6,000 is entirely within an additional story or stories above the first floor or*

where increased square footage above 6,000, and not limited to a 50% increase, is approved subject to conditional use approval and in accordance with all applicable design standards herein. The existing building is approximately 11,645 square feet, and the proposed building addition constitutes an approximately 9,190 square foot "footprint" increase (The increase will actually be greater due to multiple floors), of which, approximately 2,850 square feet of the footprint is within the C-1 Village Commercial District. The Applicant should discuss this with the Township Zoning Officer, but we believe a Conditional Use may be needed.

The Applicant has submitted a Conditional Use Application. The hearing has been scheduled for Tuesday, August 13th.

3. §200-36.C.(4) – *Parking areas within the C-1 Village District shall be designed and landscaped so as to appear broken in mass, in proportion to the scale of structural development. If the proposed overflow parking is constructed, it shall be in conformance with this section. This section also states that to the extent practicable, should be avoided in the front yard. The Planning Commission and Board of Supervisors should determine if front yard parking shall be permitted.*

The future overflow parking area is still shown located within the 20-foot front yard setback. Whether overflow parking or not, any proposed parking must conform to the design and landscape requirements of this section.

4. (SE) §200-103.A.(1) – *The existing church building is an existing nonconforming structure due to the floor area exceeding 6,000 square feet. Nonconforming structures may be altered, renovated, or enlarged provided that such alteration, renovation or enlargement does not increase the floor area of the nonconforming structure by more than 25% of the floor area of the structure as it existed on the date when the structure became nonconforming. Such alteration, renovation or enlargement shall be authorized as a special exception by the Zoning Hearing Board and shall not increase any existing nonconforming and shall comply with all area and bulk regulations. In the case of a nonconforming structure which is occupied by a nonconforming use, such alteration, renovation or enlargement shall also meet the requirements of §200-102A of this article. In the case of a nonconforming structure which is located on a nonconforming lot, such alteration, renovation or enlargement shall also meet the requirements of §200-102C of this article. It is noted that the proposed enlargement is greater than 25% of the floor area of the existing structure. The Applicant shall list the total area of all the floors existing and proposed on the plans.*

The Applicant has indicated they feel they are compliant. We assume the applicants position is based on the consideration of the building footprint

area. However, the ordinance states this requirement is based on total floor area. The existing church within the C-1 district is 11,648 square feet with two stories, and an existing total floor area of 22,000 square feet (as listed on the Title Sheet). The proposed building addition within the C-1 district is approximately 4,460 square feet and three stories, with an assumed total floor area of 13,380 square feet. This proposed floor area is well over the 25% allowable threshold. The Applicant should discuss this matter with the Township Zoning Officer.

IV. SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REVIEW

1. *§162-9.B.(1)(b) – Provide a closure calculation for the entire tract with error of closure not to exceed one part per 10,000.*

Please provide a closure calculation which validates General Note #11 on the Title Sheet.

2. *§162-9.B.(1)(c) – Please revise the sheet names and sheet index to be sheets 1 of 21, 2 of 21, etc. Also, please ensure that sheet names match what is provided in the Sheet Index for each sheet (i.e. Existing Conditions vs Existing Features Plan, BMP Plan vs Storm Water BMP #1A Plan & Details, Details vs PCSM Narrative Detail Sheet). There is reference in the Sheet Index provided on Sheet 100, Title Sheet, to a Sheet 901, yet no Sheet 901 is present in the plan set. In addition, there should be a grading or construction plan provided, or the PCSM Plan should be renamed to “Grading/PCSM Plan.”*

Revise sheet index to be sheets 1 of 22, 2 of 22, etc. as previously requested. Also, current sheets 900 through 902, which should be revalued to sheets 19 through 22 of 22, should be listed in the Sheet Index as the sheets specific name, not “Details”.

3. *§162-9.B.(2)(b)[7] – It is unclear from the plan set if the intent is to consolidate the three existing parcels, as some plan sheets show the individual property boundary lines, and others do not. Please clarify. We feel this is the appropriate opportunity to consolidate all lots.*

The Applicant has indicated they do not have an interest in consolidating the lots at this time. If the Applicant chooses not to consolidate, then all property boundary lines shall be shown and labeled with bearings and distances for the three existing parcels on the Land Development Plan and the Existing Features Plan.

4. (RW) §162-41.B. – The Applicant is requesting a waiver from the requirement to provide sidewalks along Park Road or Little Conestoga Road. **A Waiver Request Letter shall be provided indicating why relief is requested from this section.**
5. (RW) §162-57.C.(6) – The Applicant is requesting a waiver from the requirement to provide street trees along Park Avenue. **A Waiver Request Letter shall be provided indicating why relief is requested from this section..**
6. (RW) §162-57.C.(6)(c) – The Applicant is requesting a waiver from the requirement to provide street trees at a height of 14-16 feet at planting. **A Waiver Request Letter shall be provided indicating why relief is requested from this section..**
7. (RW) §162-57.C.(7) & §162-57.C.(7)(b) – The Applicant is requesting a waiver from the requirement to provide landscaping at existing parking areas. **A Waiver Request Letter shall be provided indicating why relief is requested from this section..**
8. (RW) §162-57.D.(4)(a) – The Applicant is requesting a waiver from the requirement to provide 3-3.5" caliper shade trees. **A Waiver Request Letter shall be provided indicating why relief is requested from this section.**

V. **STORMWATER MANAGEMENT ORDINANCE REVIEW**

1. *§152-306.I.(2) – Provide field tests such as double-ring infiltrometer or other hydraulic conductivity tests (at the elevation of the proposed infiltration surface) to determine the appropriate hydraulic conductivity rate. Standard septic/sewage percolation tests are not acceptable for design purposes. The Applicant shall provide infiltration testing at the location of the proposed BMP #1A. It is unclear where the ½ in/hr rate used in the Stormwater Management Report is taken from.*

The Applicant has provided Double Ring Infiltration Testing in Section VII of the Stormwater Management Report, and the results yielded an infiltration rate of zero. **The Applicant shall request a waiver from the infiltration requirement. We would be in support of a waiver; however, it must be formally requested.**

2. *§152-402.F. – The Applicant shall provide an O&M plan, an O&M agreement, and any easement agreements that are needed to ensure access, inspection, maintenance, operation*

- (1) *An O&M plan;*
- (2) *An O&M agreement*

- (3) Any easement agreements that are needed to ensure access, inspection, maintenance, operation, repair and permanent protection of any permanent BMP(s) and conveyances associated with the regulated activity.*
(4) Any written deed, deed amendment or equivalent document (if needed) to be

The Applicant indicates they will provide a full O&M Plan and Agreement.

3. *There is a proposed storm sewer pipe between CB#103 and JB#1 that runs underneath the proposed building. This should be reviewed for acceptability.*

The Applicant has indicated they have reviewed the pipe configuration; **however, the proposed storm sewer pipe between CB#103 and JB#1 is still proposed to run underneath proposed building.** It appears there is an alternative route that would allow the piping around the building which should be considered.

4. *On pages 26 and 27 of the Stormwater Management Report, please revise the basin elevations, outlet pipe size, length, and slope, and orifice size and elevation to match what is shown on the plans, and recalculate.*

On page 30 of the Stormwater Management Report, the culvert rise and span should be revised to 18 inches, the length to 33 feet, and the barrel slope to 1.8% to match what is shown on the plans.

5. Please clarify how stormwater runoff which enters the underground stone bed will get to OS #1A. As shown, there is no connection between the stone bed and the outlet structure inlet box walls. We would the perforated pipe within the basin bed be shown to connect to the outlet structure box.

VI. GENERAL COMMENTS

1. *The lot area values provided in the Zoning Data Table Chart on the Title Sheet do not appear to match. Please revise.*

The Applicant shall reverify the values for each property. In General Note #2, the total area of the three properties listed as 1.13 acres, 6.17 acres, and 1.66 acres is 8.96 acres. However, the total area listed is 8.99 acres. Please clarify.

2. The Traffic Sign Chart (On Site) on the Land Development Plan does not appear to reflect the correct number of proposed stop signs and ADA signs. Also, please indicate the significance of the date of "11-19-13" in the date column.

VII. TOWNSHIP TRAFFIC CONSULTANT COMMENTS
McMAHON ASSOCIATES, INC.

1. SALDO Section 162-9.H – The applicant requests a waiver to not provide a traffic study for the site. Based on information provided by the applicant with the latest submission, the purpose of the proposed building is to provide improved facilities for the existing school operations, and it is not intended for a planned increase in enrollment, and therefore no new added traffic is anticipated. Furthermore, the current enrollment for the preschool is 165 students, and the current enrollment for the academy is 187 students. The applicant also indicated as recently as the 2015-2016 school year, the preschool enrollment was 185 students, and the enrollment for the academy was 232 students. The applicant states they do not anticipate student enrollment for either the preschool or the academy will exceed the enrollment of the 2015-2016 school year. In addition, the applicant indicates the existing pick-up and drop-off procedures will not be modified as part of the proposed building construction.

Since it is not proposed to increase enrollment beyond recent historical enrollment for the preschool or academy, we could support a waiver to not require a traffic study at this time; however, the Township may wish to impose a condition that if future on-site traffic operations create a safety or traffic issue which impacts traffic conditions along Little Conestoga Road or Park Road, then the applicant would be required to conduct a study if requested by the Township, and the applicant would be required to implement any needed solutions to improve traffic operations subject to review by the Township.

2. SALDO Section 162-27.1.F – The ordinance allows only one driveway per property in the C1 District; however, we understand this may not be feasible since this is an existing site. However, at minimum, if there is ever any land development or site modifications to 250 or 260 Park Road in the future beyond providing a gravel, overflow parking lot, then we recommend access consolidation at that time.
3. SALDO Section 162-27.1 – Consistent with the spirit and intent of the Township's access management ordinance, the applicant should explore the feasibility of limiting/consolidating access, such as along Park Road, and providing a cross-access connection between 213 Little Conestoga Road, 250 Park Road, and 260 Park Road. At minimum, this should be addressed in the future if there is ever any land development or site modifications to 250 or 260 Park Road beyond providing a gravel, overflow parking lot, as described above.
4. SALDO Section 162-28.A and 162-28.E – Based on the plans, it appears the 260 Park Road property does not provide an adequate half width right-of-way for a minor

collector. As such, the applicant should provide a minimum 25-foot half width right-of-way along Park Road along the 260 Park Road property. This proposed right-of-way should be labeled "Required Right-of-Way (To Be Dedicated to Upper Uwchlan Township)." In addition, the proposed right-of-way along Little Conestoga Road should relabeled from ultimate right-of-way to "Required Right-of-Way (To Be Dedicated to Upper Uwchlan Township)."

5. SALDO Section 162-41 –Detailed designs of the reconstructed curb ramp on the north side of Park Road opposite the pedestrian crossing of Park Road should be provided, including separate grading details, and all dimensions for construction, including widths, lengths, and all slopes to assist during construction.
6. ZO Section 200-73.D(5) – The plans should be revised to indicate the new handicap parking space pavement markings are proposed (not existing).
7. ZO Section 200-73.H(3) – The proposed parking supply for the site includes 140 paved parking spaces, and 84 gravel parking spaces, for a total of 224 parking spaces. This parking supply exceeds the parking supply requirements separately for the Church use (160 spaces required), and the combined day care/school use (171 spaces required). However, the paved parking supply (140 parking spaces) does not meet either of these requirements. As such, the Township should determine whether the spaces shown as gravel, overflow spaces at 250 and 260 Park Road should be improved to paved parking spaces.
8. Chapter 79-8.C – The proposed redevelopment is located in the Township's Act 209 Transportation Service Area, and is therefore subject to the Transportation Impact Fee of \$2,334 per weekday afternoon peak hour new trip. However, the applicant has indicated that the purpose of the expansion is to house the existing preschool and academy, and it is not proposed to expand enrollment for either of these uses, and therefore no new traffic is expected. As such, a traffic impact fee would not be required for this development. Alternatively, if there is the possibility of an enrollment increase and new added weekday afternoon peak hour traffic, then there would be two options: (1) if enrollment increases beyond the 2015-2016 school year enrollment based on the new building, then the added traffic could be determined based on a trip generation calculation according to the Institute of Transportation Engineers, or (2) a before and after site trip generation study could be conducted to confirm the increase in peak hour traffic.
9. Upon resubmission, the applicant's engineer should compose a response letter that describes how each comment has been addressed and where any plan and/or report revisions are located.

10. Additional comments regarding the traffic improvements and/or land development plans may follow upon receipt of future submissions.

VIII. TOWNSHIP PLANNING CONSULTANT COMMENTS
BRANDYWINE CONSERVANCY

Conditional Use Requirements

Half of the proposed addition falls in the R-2 Zoning District. The application form is missing a reference to Zoning Ordinance, Section 200-17.B(1), which states, regarding conditional uses, that "A building may be erected, altered or used, and a lot may be used or occupied for any of the following purposes and no other:

- A. Any use permitted by right in the R-1 District.
- B. The following uses when authorized as a conditional use by the Board of Supervisors subject to 200-116 of this chapter:
 - (1) "Educational or religious use."

Zoning Ordinance (ZO), Section 200-33.B(1) states, regarding conditional uses, "In the C-1 Village District, a building may be erected, altered or used, and a lot may be used or occupied, for any of the following principal purposes when authorized as a conditional use by the Board of Supervisors, subject to 200-116 of this chapter. Conditional use approval in the C-1 Village District shall require full compliance with all applicable design standards set forth in 200-36, except where as a specific condition of approval, the Board provides for modification to such standards upon satisfactory demonstration by the applicant that full compliance is not practicable, based upon a preponderance of evidence.

- (1) "Educational or religious use."

Zoning Ordinance (ZO), Section 200-34.H states, regarding building size restrictions, "No individual building shall contain more than 6,000 square feet of total floor area, except where increased square footage above 6,000 is entirely within an additional story or stories above the first floor or where increased square footage above 6,000, and not limited to a 50% increase, is approved subject to conditional use approval and in accordance with all applicable design standards herein. For purposes of this section, an individual building shall be considered as a space or contiguous spaces fully separated from any other building. For purposes of this section, abutting buildings shall be considered as an individual building whether or not separated by permanent walls."

Site Context

The three parcels are located in the Village of Eagle. Two Class II Historic Resources are located on the 213 Little Conestoga Road parcel. The Windsor Church Parsonage at the intersection of Little Conestoga and Park Roads is noted in the 2001 PA Historical Resource Survey Form as a vernacular I-type house built in 1875 that is a Class II resource, and is described as “Although relatively intact, this house is not architecturally significant.” Windsor Baptist Church, built between 1869-72, is noted as a Class II resource in the 2001 PA Historical Resource Survey Form, which states that “The resource is relatively intact, and historically significant, yet has several additions.” It has two historic function categories, religion and funerary. The Seabolt House/Windsor Church Parsonage, a neighboring parcel home to the original parsonage for Windsor Baptist Church, is located at 240 Little Conestoga Road. The PA Historical Resource Survey Form indicates that the house and garage/shed building was built in 1830 and is a Class II resource.

Description of Plot Plans

Applicant should verify the data provided in the Zoning Table on Sheet 100, due to several inconsistencies that we noticed. For example, if the Applicant is submitting a Conditional Use application for all three parcels at 250 Park Road, 260 Park Road, and 213 Little Conestoga Road, the Zoning Data Table should indicate the total acreage for all three parcels that is zoned C-1 Village District as 9.09 acres.

Three buildings exist on the 213 Little Conestoga Road parcel, identified as an existing church, existing two-story building, and existing two-story dwelling, on the plans. The church has a total floor area of 22,000 square feet, the two-story building has total floor area of 1,474 square feet, and the two-story dwelling has a total floor area of 2,102 square feet. The site includes a playground, cemetery, and green house. 222 parking spaces are currently on the site. A sidewalk extends partially along the parcel, along Park Road, to a mid-block crosswalk south and west of Ticonderoga Blvd. A second sidewalk segment is located on the parcel, at the intersection of Little Conestoga and Park Roads. The two parcels to the south and east that are also owned by the Applicant, 250 and 260 Park Road, include trailers, sidewalk, and a two-story building with a total floor area of 4,824 square feet.

The submitted plans and elevation schematics propose removing the trailers from the 250 Park Road parcel and expanding the existing church with a three-story school addition with a total floor area of 27,570 square feet. When combined with the existing church, the new school addition and church building will equal 49,570 square feet in total floor area. The proposed school addition is long and rectangular, with variations in façade massing, rooflines, cladding color, and materiality, in particular along the façade facing Little Conestoga Road. The color scheme is primarily tan, green, and red, with a gray roof. Four street trees are proposed along Little Conestoga Road. 19 shrubs and 27 trees are proposed along portions of the site

File No. 18-11016T
July 3, 2019

boundaries north and west of the addition, including 15 deciduous trees and 12 evergreen trees. A sidewalk is proposed from the existing sidewalk along Park Road to an existing pathway due south of the proposed playground.

Recommended Conditions of Approval

Of primary concern to the Conservancy is the architectural design of the addition, specifically the overall building height and the design of the northwest facing façade, and its relationship to and site lines from Little Conestoga Road. We recommend the Land Development Plan be revised to reflect the following conditions of Conditional Use.

1. The Applicant shall demonstrate, to the satisfaction of the Township, the height of the proposed addition, by providing dimensioned elevation drawings for all four facades.
2. Due to the close proximity of the northwest facing façade in the R-2 Zoning District to the C-1 Village District, we suggest the Applicant demonstrate that the design of the addition and its relationship to surrounding buildings and landscaped areas mitigates any negative impacts of a long continuous building facade on the character of the C-1 Village District, as specified in Zoning Ordinance (ZO), Section 200-36.B.(1)(a) by: providing a perspective view rendering of the proposed building and site landscaping from Little Conestoga Road, specifically to show the visibility of the northwest facing façade from Little Conestoga Road.
3. Due to the close proximity of the northwest facing façade in the R-2 Zoning District to the C-1 Village District, we suggest the Applicant demonstrate that the design of the addition and its relationship to surrounding buildings and landscaped areas mitigates any negative impacts of a long continuous building facade on the character of the C-1 Village District by: incorporating elements and/or mitigating factors into the design of the northwest facing façade, visible from Little Conestoga Road, as outlined in ZO Section 200-36.B.(1)(a-d). In our opinion, the southeast façade facing Park Road, is a strong representation of the specifications in the Zoning Ordinance and is clearly depicted in the land development plans and renderings submitted by the Applicant.
4. The Applicant shall demonstrate, to the satisfaction of the Township, the roof materiality and wall outlined in ZO 200-36.B(1)(b) and ZO 200-36.B(1)(c). In our opinion, the Applicant has clearly provided a comprehensive representation of the architectural design of the proposed addition through the submitted renderings. We request the Applicant further clarify the materiality that is proposed for the roof and exterior walls.

Applicant has requested waivers from ZO Section 200-117.I for recreation, traffic, fiscal, and historic impact statements. We defer to the Township's traffic engineer, regarding the traffic impact statement waiver request. We support these Applicant's request for a waiver from

File No. 18-11016T
July 3, 2019

submitting a recreation impact statement, as they are providing a new, 5,600 square foot playground on the site to replace an existing playground, the request for an historic impact statement, and the request to waive the fiscal impact statement. While we support these waivers for the purposes of the Conditional Use Application, the waivers requested on Sheet 100 of the Revised Land Development Plan Set will require further review.

IX. TOWNSHIP SEWER CONSULTANT COMMENTS
ARRO CONSULTING, INC.

1. The existing sewer flow capacity for the site is 1,058 gallons per day, utilizing 225 gallons per Day/Equivalent Dwelling Unit (GPD/EDU) the sanitary sewer capacity required 4.7 EDUs. Based on the letter from the Windsor Baptist Church which provides information on the existing and future enrollments of the preschool and academy, this sewer capacity appears acceptable. We recommend that the Township reserve the right to evaluate water usage after the building is opened and require the purchase of additional capacity, if warranted.
2. If kitchen facilities are proposed within the new building, a concrete grease trap / interceptor should be installed on the sewer lateral. A detail of the proposed grease interceptor should be provided on the plans.
3. The sanitary sewer for 260 Park Road is connected to the sanitary lateral which transverses the 250 Park Road property and 213 Little Conestoga Road that generally parallels Park Road. All properties are owned by Windsor Baptist Church.
 - The above information should be duly noted on the Title Sheet, under the general notes.
 - The approximate location of this existing lateral for 260 Park Road should be shown on the Utility Plan.
 - It should be noted on the plans that the care shall be taken during the removal of the existing modular building on 250 Park Road as to not damage the existing service lateral.

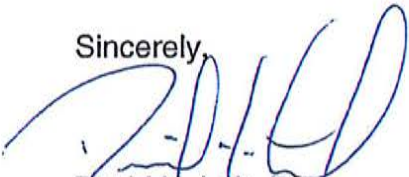
This concludes our second review of the above referenced Preliminary Land Development Application as well as our review of the Conditional Use Application. We would recommend the plans be revised to address the above referenced comments. If you have any questions, please do not hesitate to contact me.

Cary B. Vargo, Upper Uwchlan Township Manager
Reference: Windsor Baptist Church – Proposed School Building
Preliminary Land Development Review
Upper Uwchlan Township, Chester County, PA

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File No. 18-11016T
July 3, 2019

Sincerely,



David N. Leh, P.E.
Municipal Services Manager
Gilmore & Associates, Inc.

cc: Upper Uwchlan Township Planning Commission Members
Upper Uwchlan Township Board of Supervisors
Upper Uwchlan Township Historic Commission (via email only)
Sheila A. Fleming, ASLA, Brandywine Conservancy (via email only)
Christopher J. Williams, P.E., McMahon Associates, Inc. (via email only)
David M. Schlott, Jr., P.E., ARRO Consulting, Inc. (via email only)
Kristin Camp, Esq. – Buckley, Brion, McGuire, & Morris LLP (via email only)
Richard Ruth, Lionville Fire Company (via email only)
Thomas Ludgate, PE – Ludgate Engineering (via email only)



UPPER UWCHLAN TOWNSHIP

RESOLUTION # _____

WHEREAS, the Board of Supervisors of Upper Uwchlan Township has developed an Operating Budget for calendar year 2021, and

WHEREAS, the Township Board of Supervisors wishes to formally accept and present the Township's Operating Budget to commence January 1, 2021 and end December 31, 2021 and establish the Millage Rate for 2021,

NOW, THEREFORE, be it resolved, Upper Uwchlan Township's 2021 Budget is adopted as follows:

General Fund	\$ 6,500,327
Capital Reserve Fund	2,357,462
Solid Waste Fund	1,045,522
Water Resource Protection Program	243,400
Liquid Fuels Fund	397,800
Act 209 Traffic Impact Fund	--
Sewer Fund	328,928
TOTAL	\$ 10,873,439

NOW, THEREFORE, be it resolved, the Township's 2021 Millage Rate is established at **1.034** mills, consisting of **.784** mills for General Purposes and **.25** mills for Emergency Services; and the Township's 2021 Hydrant Tax is established at **.087** mills.

HEREBY RESOLVED and ADOPTED, this 21st day of December, 2020.

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Sandra M. D'Amico, Chair

Jamie W. Goncharoff, Vice Chair

ATTEST:

Jennifer F. Baxter, Member

Gwen A. Jonik, Township Secretary

UPPER UWCHLAN TOWNSHIP
CHESTER COUNTY
COMMONWEALTH OF PENNSYLVANIA

2021 Budget



Budget Workshops – October 13 &
November 10, 2020

Advertised – November 18, 2020

Approved – Monday, December 21, 2020

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Upper Uwchlan Township
Pennsylvania**

For the Fiscal Year Beginning

January 1, 2020

Christopher P. Morill

Executive Director

UPPER UWCHLAN TOWNSHIP

MEMORANDUM

TO: Board of Supervisors

FROM: Tony Scheivert, Township Manager
Jill Bukata, Township Treasurer

RE: 2021 Budget Message

DATE: December 21, 2020

2021 Budget Message

Introduction

We are pleased to present the Township's 2021 budget. As is our practice, the budget has been prepared based on conservative revenue projections and more aggressive expense estimates while balancing the need to deliver core services to the community such as police, public works, building/codes, solid waste and recycling services, fire/emergency medical services, storm water management, traffic management, parks and recreation and planning and zoning.

Our Finance Department strives to employ GFOA "best practices" in our accounting policies and budgeting. We are proud to have received the GFOA Distinguished Budget Presentation Award for the past six consecutive years and the GFOA Certificate of Achievement for Excellence in Financial Reporting for the past three consecutive years for our CAFR. These achievements are not the only evidence of the Township's dedication to strong financial and budgetary practices and transparency – Moody's cited it as a reason for upgrading our bond rating to Aa1 for the bonds that we issued in January, 2019. This is the highest rating that a Township of our size can obtain, and a higher rating benefitted the Township in lower interest costs. We also have an on-line "dashboard" that can be viewed at any time and shows balances in our accounting records on a real-time basis.

There are numerous factors that were considered in the preparation of the Budget – both short-term and long-term considerations were addressed. COVID-19 added a level of uncertainty throughout the year. Township staff kept a close eye on earned income tax and property tax revenues to see if they were affected by the pandemic, but I am happy to report that both have remained stable and will most likely end up coming in over budget. Staff will continue to monitor any impacts that COVID-19 may have on future budgets.

Land approvals granted during 2020 slowed from 2019 but we still expect to see more new homes built and occupied during 2021. The increase in homes was considered in estimating real estate and earned income tax revenues, transfer taxes, building permit fee and solid waste revenues. Accordingly, expenses for solid waste were increased to accommodate the increase in homes that will be served.

All of the short-term considerations were also included in long term projections. As a relatively small municipality, the Township plans about 3 – 5 years into the future. The majority of the Township's long-term goals rely on the availability, and success in being awarded, state or federal grant money to offset

the costs of major capital projects. There is very little land left to be developed once current projects are completed. Other than needed improvements to our parks or other facilities, our projects tend to be those mandated by federal or state regulations. The Township began work on a far-ranging plan for Storm Water Management about 5 years ago. A separate Water Resource Protection Fund was funded in 2014 and consultants were hired to assist us in developing a plan to address this issue which is an unfunded mandate from the federal government to Pa. DEP. Our Public Works department has been spending increasing amounts of time working on inlet repair, and other related projects. In 2021 as other capital projects are completed, the Township will focus more attention on planning for storm water management into the future. This was delayed in 2020 due to COVID-19. This is the most significant issue affecting the Township now and in the future.

The Year 2020 in Review

At the end of fiscal 2020, it is expected that the Township's General Fund will have an excess of revenues over expenditures of an estimated \$1,000,000 before transfers to other funds and strong fund balances in all operating funds. Township staff continues to balance core service needs of the community with all costs of that delivery. As mentioned earlier, COVID 19 brought with it unique challenges and slowed progress on a few initiatives planned for 2020.

A large focus at the beginning of 2020 was completing the renovation and expansion of the Township's Administration Building at 140 Pottstown Pike. The multi-year project began in 2017 with a study to determine our needs in terms of space; in 2018 architects were engaged and plans were produced, reviewed and approved by staff and the Board of Supervisors. The building was vacated in mid-April, 2020 and the administrative staff relocated to temporary office space in Eagleview, Uwchlan Township. Unfortunately, we were unable to find office space within the Township that was suitable for our needs. The Township staff began working out of the newly renovated space on May 26th.

A contract was signed with Boyle Construction Management to provide construction management oversight for the Upland Farms Barn renovations. The project was planned for 2020 but is now slated to go to bid in late 2020/early 2021 with construction starting in Spring of 2021.

The 2021 Budget Revenue

The major sources of revenue to the Township are the earned income tax (54.5%) and real estate property taxes. Earned income tax revenues in 2020 exceeded the 2020 budget and were increased only 2% in the 2021 budget. We believe that we will meet or surpass this increase; a small increase is in keeping with our practice of budgeting revenues conservatively.

Property tax revenues have been increased slightly due to the increase in assessed valuation based upon increasing home values and the addition of new residential and commercial properties. The real estate property tax makes up approximately 15.2% of the Township's annual revenue. Other regular revenue sources include the real estate transfer tax of 8.3%, cable franchise fees 3.2%, and permit fees of 6.3%. Revenue from the real estate transfer tax continues to trend upward on the strength of both re-sales and new residential/commercial development within the Township. Strong re-sale figures and new development in the Township is a testament to the easily recognizable quality of life in the community – our advantageous geography compared to close employment centers and the excellent Downingtown Area School District.

Operating Budget

The Township's 2020 General Fund operating budget totals **\$6,500,327** before operating transfers used to fund capital projects in the community. This budget includes all operational costs for Township Administration, the Police Department, Public Works Department, Building/Codes Department, Park and Recreation, Fire and Emergency Services, General Planning and Zoning, and the operation of our various Boards and Commissions. The increase of 5% from 2020 is related to how we will pay for road resurfacing projects in 2021. In 2020, the General Fund did not contribute towards road repaving; all the funding for road paving was provided by the Liquid Fuels Fund. The Liquid Fuels Fund can ONLY be used for projects that affect and improve Township roads. The Township will be increasing its full-time work force by one as Kristin Roth, Public Works Administrative Assistant, will be full time this year instead of part-time.

Liquid Fuels Budget

The 2021 budget totals **\$397,800**. This budget is used for snow/ice control and roadway repair and paving. The Public Works Department has set a goal to repair and re-pave Township roads every 18 years or approximately 2.7 miles of roadway annually. Revenue in the Liquid Fuels Fund is received from the Commonwealth of Pennsylvania based upon the Township's population and roadway miles. Revenues are expected to increase annually based on increases in population, added roadway miles through dedication and increased revenue from the 2014 transportation funding bill. 2021 revenues are down slightly due to less vehicular travel throughout the Commonwealth due to restrictions in place early in 2020 due to COVID 19. The Township will spend \$549,333 on road resurfacing in 2021, approximately \$36,000 more than the \$513,444 on road resurfacing in 2020. Funding will be split evenly between the Liquid Fuels Fund and the General Fund.

Capital Fund Budget

The 2020 Capital Fund budget is **\$2,357,462**. The most significant portion is the cost to renovate the Barn at Upland Farms. This project is funded partially through the offering of the General Obligation Bonds, Series of 2019. The interest and principal payments for the portion of that bond offering retained by the Township (the other portion is being used for the Municipal Authority projects) are included as expenses of the Capital Fund. Funds are included for two park projects: replacement of the turf field at Fellowship Fields and lighting for the tennis and basketball courts at Hickory Park. The funds for the turf field replacement will be reimbursed by funds in the Field Replacement Account. We also plan to purchase a new police car and additional equipment for the Public Works Department, including two pickup trucks and an F-550 dump truck.

Closing

Under the continued direction of our elected officials, and with the dedication of our volunteers, staff and our consultants, the Township continues to actively plan for the future, all the while delivering quality services to our community. The Township is, and will continue to be, financially healthy and sustainable in the long term. It is the goal of all of the dedicated members of Upper Uwchlan Township to continue to provide first rate municipal services while maintaining the long-term financial health of the Township. Continued vigilance and prudent decision making will ensure that this trend continues into the future.

2021 Budget – All Funds

Fund	2021 Budget	2020 Budget	+/- (%)
General Fund	\$6,500,327	\$6,155,093	5.6%
Capital Reserve Fund	\$2,357,462	\$3,918,539	(39.8%)
Solid Waste Fund	\$1,045,522	\$914,796	14.3%
Water Resource Protection Fund	\$243,400	\$560,351	(56.6%)
Liquid Fuels Fund	\$397,800	\$621,254	(36.0%)
ACT 209 Traffic Impact Fee Fund	-	-	-
Sewer Fund	\$328,928	\$328,064	(0.3%)
Total All Budgets	\$10,873,439	\$12,498,097	(13.0%)

TOP TEN QUESTIONS RESIDENTS ASK

- 1. How much will my real estate taxes be in 2021?**
 - The real estate taxes you pay to Upper Uwchlan Township will remain unchanged from 2020. Chester County's adopted budget for 2021 has increased the tax millage from 4.369 mills to 4.551 mills.
- 2. Who is collecting real estate taxes for the Township in 2021?**
 - The Township has authorized the Chester County Treasurer's Office to collect Township taxes beginning January 1, 2021. Please check the Township's website for further information as we complete the transition to the County.
- 3. What has the Township done to help residents struggling economically because of COVID-19?**
 - The Township has waived penalties on late payments of real estate taxes and solid waste bills until December 31, 2020.
- 4. What negative effect has COVID-19 had on the Township's finances during 2020?**
 - None to minimal. Township residents are well educated and we can only assume from the continued strength of Earned Income Taxes that the majority of our residents are employed in positions that enabled them to continue working from home during the quarantine.
- 5. The Township building has been closed since March 16, 2020. When will you re-open?**
 - The safety of residents and Township employees is paramount. Township staff is working full-time from the Township offices and are available by phone or appointment.
- 6. The Block Party was cancelled due to COVID-19. Will the fireworks be re-scheduled?**
 - Yes! Fireworks are scheduled for the Saturday after Thanksgiving in the village of Eagle. Please look for information on our website and in the Parks section of the Budget.
- 7. When will the Uplands Farm barn be available for use again?**
 - Renovations on the barn are slated for 2021. Please see the Capital section of the Budget for more information.
- 8. The Drive Up Movie Night was a lot of fun. Will the Township hold more of them?**
 - The Park and Recreation Board was responsible for that delightful evening! If there is sufficient interest, they will plan on holding more of them.
- 9. What does it mean that the Police Department is accredited?**
 - In order for a Police Department to be "accredited", it must meet a rigorous set of standards and be reviewed on-site by several members of the accreditation committee of the Police Chief's Association. It means that our Police Department has met these standards in terms of hiring, training, process management, safety, etc. Of the nearly 1,200 law enforcement agencies in the Commonwealth of Pennsylvania only about 110 are accredited.
- 10. Can I get another trash toter?**
 - Yes, but since our focus is on reducing waste in the landfills, we strongly encourage recycling as many items as possible. Please read more in the Solid Waste Fund section – page 123. If you still need an additional toter, there will be an additional \$315.00 annual fee.

ABOUT UPPER UWCHLAN TOWNSHIP.....



**Location of Chester County
shown in red on map of Pennsylvania**

Upper Uwchlan Township is one of 73 municipalities that comprise Chester County, Pennsylvania, located in the northern part of the county. Chester County was one of the three original Pennsylvania counties created by William Penn in 1682. (*Philadelphia and Bucks Counties are the other two*). Chester County is the highest-income county in Pennsylvania and ranks as the 24th highest in the United States as measured by median household income in the 2010 census.

Historically, the location of Chester County, lying between Philadelphia and the Susquehanna River, attributed to its growth. The first road towards the “west” (meaning Lancaster County) passed through the central part of Chester County. This road became known as Lincoln Highway and later, US Route 30. It is still known today as Lancaster Avenue in most of the Chester County towns it runs through. The first railroad (which became the Pennsylvania Railroad) followed a similar route and the Reading railroad followed the Schuylkill River to Reading. Industry was concentrated along the rail lines. The availability of transportation allowed workers to commute to urban jobs and suburbs sprang up in rural areas.

Chester County has fertile soil; rich loam as deep as twenty-four inches thick together with a temperate climate have made it a major agricultural area. Although development in Chester County has increased, agriculture is still a major part of the county’s economy. The number of horse farms is increasing and mushroom farming is a specialty in the southern portion of the county. Chester County is home to the famous Devon Horse Show and Radnor Hunt.

Upper Uwchlan Township was incorporated as a municipality in 1858. The Township contains 12.12 square miles. The main population center of the Township has grown surrounding the historic Eagle Tavern at the intersection of Route 100 and Little Conestoga Road. This area is known as the “Village of Eagle” and remains unincorporated. It is sometimes referred to as “Uwchland, which is the address of the closest Post Office. The name “Uwchland” was the result of a spelling error made by the Postal Service in the 1970’s when it established the 19480 zip code. Much of the area uses a Chester Springs address which has a zip code of 19425.

Route 100 is the only main state route going through Upper Uwchlan Township; it traverses north to south. Route 401 skims the northeastern edge of the township and meets Route 100 in West Vincent Township. There is easy access to Philadelphia and King of Prussia with the Pennsylvania Turnpike/Interstate 76 which cuts through the township, crossing over Route 100 in the far southern section of the township. The Turnpike interchange is located in Uwchlan Township and is only a few minutes from the Village of Eagle. There is no public transportation within the Township.

ABOUT UPPER UWCHLAN TOWNSHIP.....continued

The 2010 census shows that there are 11,227 residents of the Township vs. 6,850 in the census of 2000. The Township experienced significant development during the first decade of this century. There are 3,618 residential dwellings in the Township with a median value of \$420,100. This compares to a median value in Chester County of \$329,700 and \$164,900 in the Commonwealth of Pennsylvania.

The median family income in Upper Uwchlan Township in 2012 was \$163,415 compared to \$104,431 and \$65,980 for Chester County and the Commonwealth of Pennsylvania, respectively. Township residents are well educated. The majority (62.4%) of Township residents are employed in professional occupations, and 22.3% are employed in sales and other office positions.

The ten largest employers in Upper Uwchlan provide approximately 1,300 jobs. Most businesses within the Township are small retail or professional offices.

Marsh Creek State Park is located in Upper Uwchlan and Wallace Townships. It is the location of the 535 acre man-made Marsh Creek Lake which was created when Marsh Creek was dammed in the early 1970's. It has an average depth of 40 feet (73 feet at its deepest); it is stocked with fish and is a stop for migrating waterfowl. Fishing and non-powered or electric powered boats are permitted. A portion of the Park is open to hunting. There are about 12 miles of trails available for equestrian use, hiking and mountain biking around the lake.

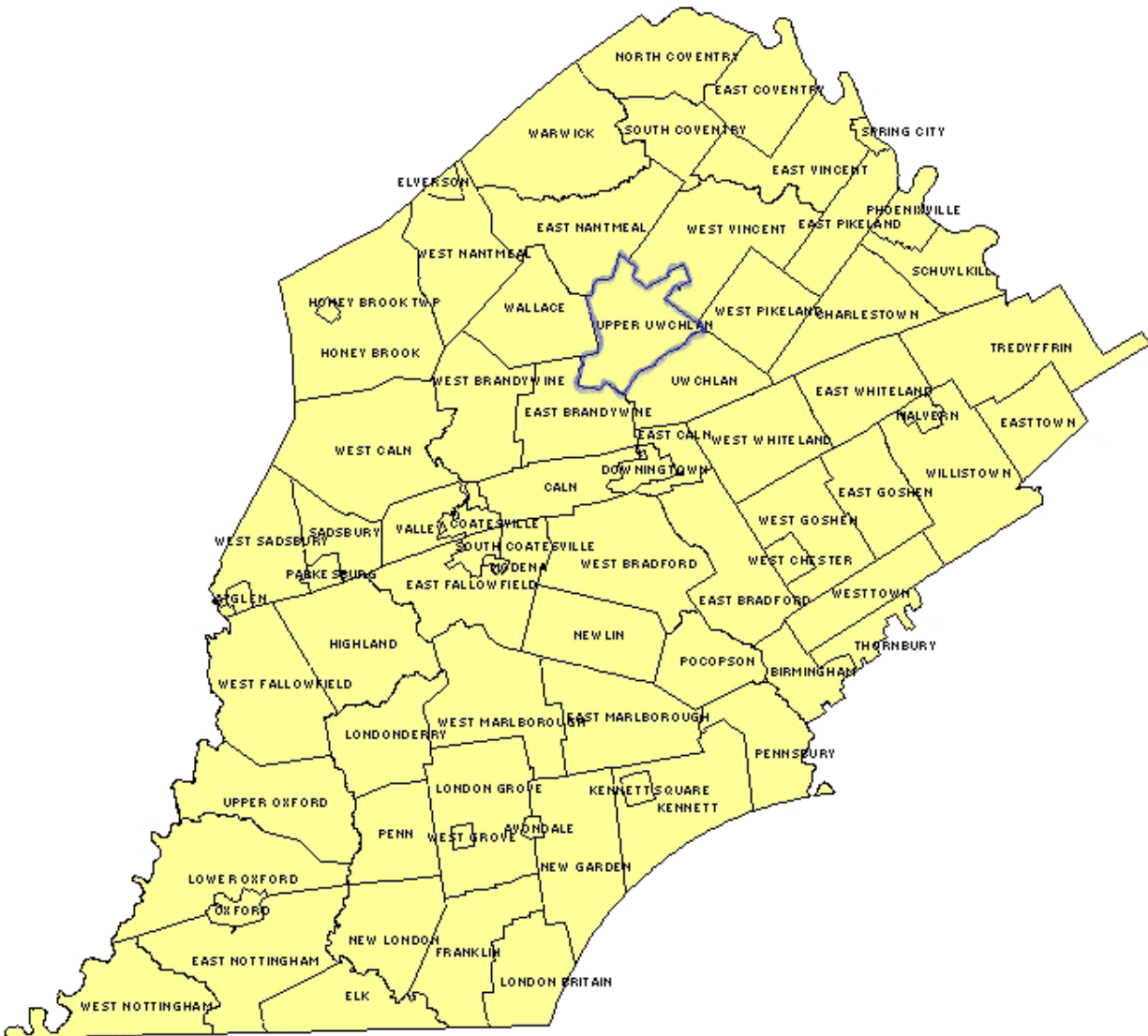
The Township owns over 90 acres of passive and active recreational land in four parks – Upland Farms (56 acres), Hickory Park (32 acres), Fellowship Fields (17 acres) and Larkins Field (7.2 acres). *Refer to the section on "Township Parks" for more information.*

Upper Uwchlan Township has its own police force and is served by four fire companies from surrounding Townships and three EMT organizations.

Each year, on the Saturday before Father's Day, the Township holds a "Block Party" during which a portion of Route 100 is closed to hold the event. Local vendors participate in this street fair and there are many activities for families with young children. Fireworks cap off the evening. *(Unfortunately, due to the COVID-19 pandemic, the 2020 Block Party was cancelled in 2020).*

Please refer to the map of Chester County on the next page for the location of Upper Uwchlan Township in the northern central part of the county.

MAP OF CHESTER COUNTY MUNICIPALITIES



BOARD OF SUPERVISOR'S STRATEGIC GOALS

Health and Safety

- Provide customer based, proactive, responsive law enforcement by an accredited law enforcement agency
- Maintain and support a high-quality emergency response system
- Continued investment in social and recreational opportunities for our residents
- Maintain the quality of life and the health, safety, and welfare through the administration of all applicable codes, regulations and standards to include, but not limited to: Township codes, building codes, the property management code, and the International Fire Code

Thriving Local Economy

- Invest in, maintain, and manage vehicular and pedestrian networks
- Encourage economic vitality through appropriate zoning, land development, and infrastructure improvement

Protect Natural Resources and Systems – Marsh Creek and Pickering Creek Watersheds

- Continue the public sanitary sewer expansion, as outlined in the Township's approved ACT 537 plan.
- Protect the local watershed by appropriately managing storm water infrastructure via the development and management of a Water Resource Protection program
- Continued collaboration on projects such as the Brandywine Creek Greenway

Inclusive Government

- Significantly increase citizen understanding, access to and participation in Upper Uwchlan Township local government
- Participation and dissemination of information via various social media outlets

Effective and Efficient Township Services

- Define levels of service for township services: benchmark services against comparable municipalities and scrutinize the current processes to maximize efficiency
- Become a vision and goal-driven organization that is accountable to the residents of the Township
- Protect and preserve investment in public facilities
- Continue to identify and employ technological advances to promote access, maximize efficiencies and increase productivity of employees

The Strategic Goals noted above were determined through the collaboration of the Board of Supervisors, Township staff and the various Boards and Commissions that represent the residents. Also taken into consideration are the public comments from the monthly Board of Supervisors and Planning Commission meetings.

**Upper Uwchlan Township
Budget - 2021**

Budget Summary for 2021 - All Funds

	General Fund	Solid Waste Fund	Capital Fund	Act 209 Fund	Liquid Fuels Fund	Water Resource Protection Fund	Sewer Fund	Total
Budgeted Revenues:								
Property taxes	\$ 1,658,100							\$ 1,658,100
Earned income taxes	3,880,636							3,880,636
Licenses and permits	442,100							442,100
Interest, dividends and rents	59,000	\$ 10,000	\$ 10,000	\$ 1,000	\$ 7,000	\$ 600	\$ 1,000	88,600
Intergovernmental revenues	567,336	25,000	5,800	-	377,377	-	-	975,513
Charges for services/fees	174,550	1,106,331	-	-	-	-	572,944	1,853,825
Miscellaneous revenue/other	278,500	-	5,000	-	-	-	-	283,500
Total Revenues	7,060,222	1,141,331	20,800	1,000	384,377	600	573,944	9,182,274
Budgeted Expenditures:								
Current:								
General government	1,407,425	-	64,710	-	-	-	-	1,472,135
Public Safety	3,158,897	-	62,000	-	-	-	-	3,220,897
Health and welfare	56,978	-	-	-	-	-	-	56,978
Public works - highways and streets	1,411,775	-	255,135	-	397,800	243,400	-	2,308,110
Public works - sanitation	-	1,045,522	-	-	-	-	-	1,045,522
Culture and recreation	460,252	-	1,731,961	-	-	-	-	2,192,213
Other	5,000	-	(12,355)	-	-	-	(4,016)	(11,371)
Debt service:								-
Principal	-	-	53,956	-	-	-	-	53,956
Interest	-	-	202,055	-	-	-	332,944	534,999
Total Expenditures	6,500,327	1,045,522	2,357,462	-	397,800	243,400	328,928	10,873,439
Excess (Deficiency) of Revenues over (under) Expenditures	559,895	95,809	(2,336,662)	1,000	(13,423)	(242,800)	245,016	(1,691,165)
Other Financing Sources (Uses)								
Transfers in	-	-	1,000,000	-	-	245,000	-	1,245,000
Transfers out	1,145,000	100,000	-	-	-	-	-	1,245,000
Total Other Financing Sources (Uses)	(1,145,000)	(100,000)	1,000,000	-	-	245,000	-	-
Net Change in Fund Balances	(585,105)	(4,191)	(1,336,662)	1,000	(13,423)	2,200	245,016	(1,691,165)
Fund Balances, Beginning of year (1/1/2021)	5,594,714	676,578	2,201,148	1,044,752	688,624	40,336	16,765,421	27,011,573
Fund Balances, End of Year (12/31/2021)	\$ 5,009,609	\$ 672,387	\$ 864,485	\$ 1,045,752	\$ 675,201	\$ 42,536	\$ 17,010,437	\$ 25,320,407

Upper Uwchlan Township
Budget - 2021

Projected Changes in Fund Balances

	General Fund	Solid Waste Fund	Capital Fund	Act 209 Fund	Liquid Fuels Fund	Water Resource Protection Fund	Sewer Fund	Total
Fund Balance, December 31, 2019	\$ 5,645,894	\$ 593,733	\$ 2,539,830	\$ 687,607	\$ 685,961	\$ 69,453	\$ 16,846,501	\$ 27,068,979
Net income through Sept. 30, 2020 (excludes transfers in/out)	1,632,296	301,835	(1,966,682)	356,950	22,363	(27,207)	(81,730)	237,825
<u>Planned transfers through Dec. 31, 2020</u>								
To Capital Fund	(1,518,000)	(150,000)	1,668,000	-	-	-	-	-
To Capital Fund - debt reduction	-	-	-	-	-	-	-	-
To Water Resource Protection Fund	-	-	-	-	-	-	-	-
To Municipal Authority	-	-	-	-	-	-	-	-
Projected net income (loss) - 4Q 2020	(165,476)	(68,990)	(40,000)	195	(19,700)	(1,910)	650	(295,231)
Projected Fund Balance, December 31, 2020	\$ 5,594,714	\$ 676,578	\$ 2,201,148	\$ 1,044,752	\$ 688,624	\$ 40,336	\$ 16,765,421	\$ 27,011,573

Fund Balance, December 31, 2020	5,594,714	676,578	2,201,148	1,044,752	688,624	40,336	16,765,421	27,011,573
Budgeted net income	559,895	95,809	(2,236,662)	1,000	(13,423)	(242,800)	245,016	(1,591,165)
<u>Transfers budgeted:</u>								
To Capital Fund	(500,000)	(100,000)	600,000	-	-	-	-	-
To Capital Fund - from Turf Field cash	(400,000)	-	400,000	-	-	-	-	-
To Water Resource Protection Fund	(245,000)	-	-	-	-	245,000	-	-
To Municipal Authority - construction	-	-	-	-	-	-	-	-
Municipal Authority - transfer of new construction	-	-	-	-	-	-	-	-
To Act 209 Fund	-	-	-	-	-	-	-	-
Projected Fund Balance, December 31, 2021	\$ 5,009,609	\$ 672,387	\$ 964,485	\$ 1,045,752	\$ 675,201	\$ 42,536	\$ 17,010,437	\$ 25,420,407
Projected Change in Fund Balance	\$ (585,105)	\$ (4,191)	\$ (1,236,662)	\$ 1,000	\$ (13,423)	\$ 2,200	\$ 245,016	\$ (1,591,165)
Percentage change in Fund Balance	-10.46%	-0.62%	-56.18%	0.10%	-1.95%	5.46%	1.46%	-5.89%

Fund Balance Retention:

General operating expenditures (budgeted) in 2021 (not including transfers)	6,500,327
Fund balance retention - per policy at 35%	\$ 2,275,115

**UPPER UWCHLAN TOWNSHIP
2021 BUDGET
CASH FLOW PROJECTION**

	Actual 2019	Actual 9/30/2020*	Projected 12/31/2020 (3 months)	2021	2022	2023	2024	2025
General Fund								
Beginning General Fund	\$ 4,127,346	\$ 5,326,770	\$ 6,390,840	\$ 6,225,364	\$ 5,640,259	\$ 5,722,630	\$ 5,809,193	\$ 5,889,282
Accrual adjustment	(91)	(50,226)	-	-	-	-	-	-
Revenue	7,348,626	6,013,211	594,357	7,060,222	7,135,892	7,168,807	7,091,556	6,994,919
Expense	(5,999,111)	(4,380,915)	(759,833)	(6,500,327)	(6,553,521)	(6,682,245)	(6,811,467)	(6,944,727)
Transfer to Water Resource Protection	-	-	-	(245,000)	-	-	-	-
Transfer to Capital - Turf Field cash	-	-	-	(400,000)	-	-	-	-
Transfer to Capital	(150,000)	(518,000)	-	(500,000)	(500,000)	(400,000)	(200,000)	-
Ending General Fund Cash	5,326,770	6,390,840	6,225,364	5,640,259	5,722,630	5,809,193	5,889,282	5,939,474
Solid Waste Fund								
Beginning Solid Waste Cash:	394,880	653,193	886,984	692,994	688,803	777,741	855,515	917,029
Accrual adjustment	79,001	(68,044)	-	-	-	-	-	-
Revenue	1,132,126	960,415	25,000	1,141,331	1,194,281	1,220,469	1,232,481	1,232,681
Expense	(952,814)	(658,580)	(218,990)	(1,045,522)	(1,025,343)	(1,062,695)	(1,090,968)	(1,089,532)
Reduction of long term debt (4Q)	-	-	-	-	-	-	-	-
Transfer to Capital	-	-	-	(100,000)	(80,000)	(80,000)	(80,000)	(80,000)
Ending Solid Waste Fund Cash	653,193	886,984	692,994	688,803	777,741	855,515	917,029	980,178
Liquid Fuels								
Beginning Liquid Fuels Cash:	439,480	694,691	1,090,272	1,070,572	1,057,149	1,117,766	1,188,383	1,269,000
Accrual adjustment	9,326	373,218	-	-	-	-	-	-
Revenue	442,293	417,353	300	384,377	401,617	411,617	421,617	431,617
Expense	(196,408)	(394,990)	(20,000)	(397,800)	(341,000)	(341,000)	(341,000)	(341,000)
Transfer from General Fund	-	-	-	-	-	-	-	-
Ending Liquid Fuels Fund Cash	694,691	1,090,272	1,070,572	1,057,149	1,117,766	1,188,383	1,269,000	1,359,617
Act 209 Fund								
Beginning Act 209 Fund Cash:	533,143	687,607	1,025,885	1,026,080	1,027,080	1,028,080	1,029,080	1,030,080
Accrual adjustment	-	(18,672)	-	-	-	-	-	-
Revenue	154,464	356,950	195	1,000	1,000	1,000	1,000	1,000
Transfer from Capital Fund	-	-	-	-	-	-	-	-
Expense	-	-	-	-	-	-	-	-
Ending Act 209 Fund Balance Cash	687,607	1,025,885	1,026,080	1,027,080	1,028,080	1,029,080	1,030,080	1,031,080
Water Resource Protection Fund								
Beginning Storm Water Mgt Fund Cash:	98,701	69,453	42,213	40,303	287,503	1,186,755	1,879,895	2,573,035
Accrual adjustment	-	(33)	-	-	-	-	-	-
Revenue	1,919	197	90	245,600	660,252	754,140	754,140	754,140
Expense	(31,167)	(27,404)	(2,000)	(243,400)	(61,000)	(61,000)	(61,000)	(61,000)
Transfer from General Fund	-	-	-	245,000	300,000	-	-	-
Transfer from Municipal Authority	-	-	-	-	-	-	-	-
Ending Water Resource Protection Fund B	69,453	42,213	40,303	287,503	1,186,755	1,879,895	2,573,035	3,266,175
Sewer Fund								
Beginning Sewer Fund Cash:	104,556	106,991	106,907	108,807	110,607	112,407	114,207	116,007
Accrual adjustment	(5,988)	84,554	-	-	-	-	-	-
Purchase of capital assets	-	-	-	-	-	-	-	-
Bond issuance costs	(127,353)	-	-	-	-	-	-	-
Principal pay'ts Bonds-Series of 2019	-	-	(30,000)	(30,000)	(30,000)	(30,000)	(35,000)	(35,000)
Principal pay'ts Bonds-Series A of 2011	-	-	(205,000)	(210,000)	(215,000)	(215,000)	(220,000)	(220,000)
Interest income	12,710	416	2,100	2,000	2,000	2,000	2,000	2,000
Interest expense	(395,825)	(253,345)	(168,897)	(332,944)	(327,994)	(322,944)	(318,819)	(314,469)
Revenue - from Municipal Authority	518,891	168,791	403,897	572,944	572,994	567,944	573,819	569,469
Other cash receipts	-	-	-	-	-	-	-	-
Misc. Expense	-	(500)	(200)	(200)	(200)	(200)	(200)	(200)
Transfer from General Fund	-	-	-	-	-	-	-	-
Transfer (to)/from Municipal Authority	-	-	-	-	-	-	-	-
Ending Sewer Fund Balance Cash	106,991	106,907	108,807	110,607	112,407	114,207	116,007	117,807

**UPPER UWCHLAN TOWNSHIP
2021 BUDGET
CASH FLOW PROJECTION**

	Actual 2019	Actual 9/30/2020*	Projected 12/31/2020 (3 months)	2021	2022	2023	2024	2025
Capital Fund								
Beginning Capital Fund Cash:	1,118,283	3,176,716	588,701	1,106,701	454,394	289,394	674,394	869,394
Accrual adjustment	724,381	(612,775)	-	-	-	-	-	-
Proceeds of GO Bonds - Series of 201	5,717,103		-	-	-	-	-	-
Debt issuance costs - 2019 Bonds	(61,066)							
Grant - Commonwealth of Pa (Park Rd Trail)		13,015	-	-	-	-	-	-
Transfers from/(to):								
General Fund	150,000	-	518,000	900,000	500,000	400,000	200,000	-
Solid Waste	-	-	-	100,000	80,000	80,000	80,000	80,000
Act 209 Fund	-	-	-	-	-	-	-	-
Sale of fixed assets	-	7,286	-	5,000	5,000	5,000	5,000	5,000
Interest	134,616	11,823	-	10,000	10,000	10,000	10,000	10,000
Other income	2,144,256	-	-	5,800	-	-	-	-
Township properties:								
Township building	(3,301,079)	(1,500,422)	-	-	(5,000)	(5,000)	(5,000)	(5,000)
Public Works building	(65,604)	(45,616)	-	(64,710)	-	-	-	-
Milford Road property	-	-	-	-	-	-	-	-
Township - general items	-	(1,517)	-	-	(5,000)	(5,000)	(5,000)	(5,000)
Police Vehicles	(131,088)	(49,983)	-	(52,000)	(50,000)	(50,000)	(40,000)	(40,000)
Police - Other Capital Purchases	-	-	-	-	-	-	-	-
Purchase Codes Dept. vehicle	(33,259)	-	-	-	-	-	-	-
Public Works Equipment/truck	(98,863)	(148,109)	-	(146,550)	-	-	-	-
Parks:								
General	-	(42,411)	-	-	(15,000)	(15,000)	(15,000)	(15,000)
Hickory Park	(26,842)	-	-	(152,800)	(5,000)	(5,000)	(5,000)	(5,000)
Fellowship Fields	-	-	-	-	(15,000)	(15,000)	(15,000)	(15,000)
Upland Farms	(150,389)	(2,000)	-	(1,093,000)	(665,000)	(15,000)	(15,000)	(15,000)
Larkins Field	-	-	-	-	-	-	-	-
Eagle Crossroads	(54,456)	(2,335)	-	-	-	-	-	-
Park Road Trail - Phase IV	(2,519,566)	(16,910)	-	-	-	-	-	-
Eagle Village Trail Extension	-	-	-	-	-	-	-	-
Lyndell Road Bridge	-	-	-	(8,585)	-	-	-	-
Traffic Signals	-	-	-	(100,000)	-	-	-	-
Emergency Management	-	-	-	-	-	-	-	-
Expenses-Principal & Interest	(369,711)	(198,061)	-	(55,461)	-	-	-	-
Principal on GO Bonds-Series of 2019	-	-	(155,000)	(160,000)	(225,000)	(235,000)	(240,000)	(240,000)
Interest on GO Bonds-Series of 2019	-	-	(99,188)	(200,550)	(195,450)	(188,550)	(188,550)	(171,200)
Ending Capital Fund Cash	3,176,716	588,701	1,106,701	454,394	289,394	674,394	869,394	864,394

Beginning Cash UUT	6,613,132	10,538,977	9,982,682	10,121,711	8,867,685	8,935,612	9,556,565	9,974,785
Ending Cash UUT	10,538,977	9,982,682	10,121,711	8,867,685	8,935,612	9,556,565	9,974,785	10,174,743

DESCRIPTION OF THE TOWNSHIP'S FUND STRUCTURE

Upper Uwchlan Township uses several Funds to account for its fiscal transactions. Each Fund is a separate accounting and reporting entity. As such, its assets will equal the total of its liabilities and fund balance (also known as net assets or equity). In governmental accounting, funds are classified as **governmental funds, proprietary funds or fiduciary funds.**

Governmental funds account for the activities of the Township that are not considered proprietary (business-type) or fiduciary. There are two types of proprietary funds – enterprise funds and internal service funds. The Township's proprietary funds are **enterprise funds** - they operate in a manner similar to a private business. Their intent is to recover the costs of providing services to the general public on a continuing basis through user fees. Fiduciary funds account for "other people's money" that the Township is responsible for. The Township does not have any internal service funds at this time.

The budgetary funds and their descriptions are as follows:

GOVERNMENTAL FUNDS

General Fund – The *General Fund* is the Township's main operating fund. The *General Fund* is used to account for and report all financial resources not accounted for and reported in another fund, either by law or Generally Accepted Accounting Principles (GAAP). All of the Township's real estate property taxes and earned income tax revenues are receipted into the *General Fund*. The majority of Township expenditures are made from the General Fund, including salaries and all employment benefits for Township employees.

Solid Waste Fund – The *Solid Waste Fund* is a special revenue fund which is used to account for all revenues and expenses related to the collection of trash and recycling in the Township. This Fund was created on January 1, 2012 and was separated from the General Fund at that time. The main source of revenue consists of solid waste payments made by residents. The primary expenditures are payments made for trash and recycling collection, as well as payments made to the Chester County Solid Waste Authority for tipping fees for disposal of solid waste at its location.

Capital Projects Fund – The *Capital Projects Fund* is a governmental fund that is used to account and report on financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The *Capital Projects Fund* receives its revenue from inter-fund transfers from the General Fund and/or Solid Waste Fund or from grants. Payments on the Township's debt are made from the *Capital Projects Fund*.

NON-MAJOR GOVERNMENTAL FUNDS

Liquid Fuels Fund – The *Liquid Fuels Fund* is a special revenue fund which is used to account for all revenues and expenses related to Liquid Fuels receipts from the Commonwealth of Pennsylvania. The *Liquid Fuels Fund* is restricted by statute; it can only be used for specific expenses related to the maintenance of roads within the Township. All revenues, except for interest, are received from the Commonwealth from a formula based on the mileage of Township roads and the population of the Township.

Water Resource Protection Fund – originally named *The Storm Water Management Fund*, this Fund was established in 2014 to account for expenses associated with managing, improving and repairing storm water infrastructure throughout the Township.

Act 209 Fund – The *Act 209 Fund* is a special revenue fund which is used to account for all revenues and expenses relating to traffic flow improvement within the Township. All revenues are received from Act 209 Traffic Impact fees for land development projects and from the Commonwealth of Pennsylvania through applicable grants. Expenditures are made for road and bridge improvements as part of the Traffic Impact Project. This fund is legally restricted.

PROPRIETARY FUNDS

Sewer Fund – The *Sewer Fund* was established in 2014 and reports the resources necessary for the operations of the Upper Uwchlan Township Municipal Authority (“Municipal Authority”). The capital assets used by the Municipal Authority in its business (sewer treatment plants, land, pump stations, etc.) are owned by the Township and are leased to the Sewer Authority. In 2014, Upper Uwchlan Township issued General Obligation bonds to finance the construction of Phase II of the Route 100 Wastewater Treatment Plant. The proceeds of the bond offering and all related liabilities and payments to bond holders are recorded in the Sewer Fund.

Sewer Authority – The *Sewer Authority* accounts for the activities of the Upper Uwchlan Township Municipal Authority which operates the Township’s sewer system. As stated above, the capital assets used to operate the sewer system are owned by Upper Uwchlan Township and are leased to the Municipal Authority. The Municipal Authority has a separate five member Board; members are appointed by the Upper Uwchlan Township Board of Supervisors. The budget for the Municipal Authority is not included in this document as it is a separate, stand-alone organization which issues its own set of annual audited financial statements.

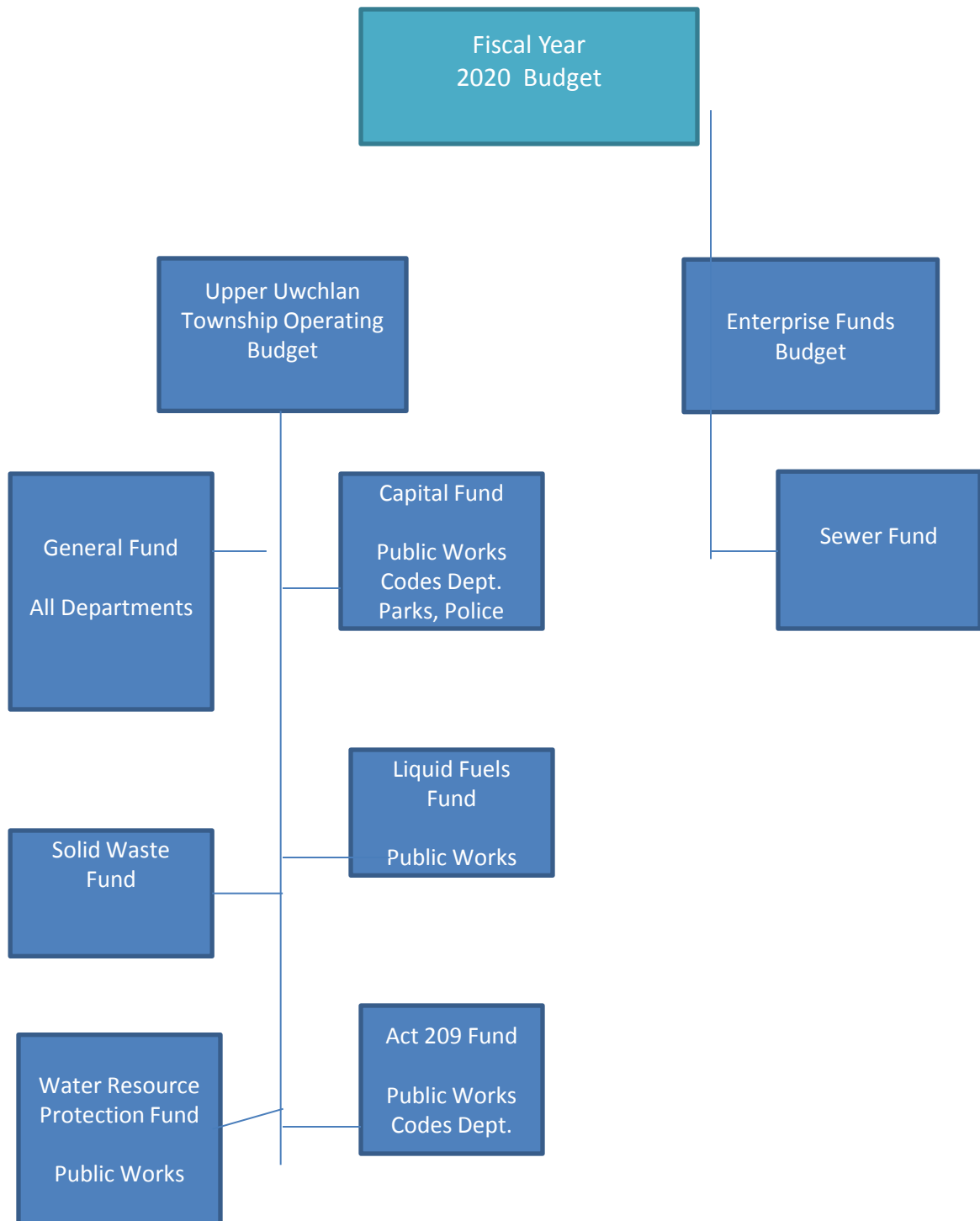
FIDUCIARY FUNDS

Developer's Escrow Fund – For large projects, the Township requires developer's to deposit cash with the Township to pay for costs the Township will incur during the process of approving plans for the development. These costs normally consist of consulting fees for engineers or other experts and attorney fees. At the conclusion of the project, any unused funds on deposit are returned to the developer. The *Developer's Escrow Fund* is not included in this budget document. It is included in the annual audited Upper Uwchlan Township Basic Financial Statements.

The Township also has two fiduciary funds – the **Police Pension Plan** and the **Non-Uniform Pension Plan**. ("the plans"). Both plans are managed by an outside administrator and are in the custody of a bank; both were chosen by the Pension Committee (see note below) and approved by the Board of Supervisors. The plans are audited annually and separate audited financial statements are issued. They are not included in this budget document, but are included in the Upper Uwchlan Township Basic Financial Statements.

Note – The Pension Committee members include: one member of the Board of Supervisors, the Township Manager, Township Treasurer, Chief of Police and two members of the Police Department.

UPPER UWCHLAN TOWNSHIP RELATIONSHIP BETWEEN FUNDS AND DEPARTMENTS



This chart shows the departments that primarily provide services to each of the Township Funds. The General Government and Executive departments are involved with all of them.

BASIS OF ACCOUNTING AND BUDGETING

Basis of Budgeting

All of the funds are budgeted using the modified accrual method of accounting. Modified accrual accounting recognizes revenues when they become measurable and available. **Measurable** means that the dollar amount of the transaction is known. **Available** means that it is collectible within the current period, or soon enough after the end of the current period to pay liabilities of the current period. For this purpose, the Township considers revenues to be available if they are collected within 30 days of the reporting period. Expenditures are generally recorded when a liability is incurred. An exception to this applies to debt service payments and compensated absences which are recorded only when a payment is due.

Accounting Basis

The basis of accounting refers to when revenues and expenditures or expenses are recorded in the accounting records and reported in the financial statements. The Township's basis of accounting is the same as that used for budgeting. Exceptions are as follows:

- Depreciation and amortization, which are considered expenses on the modified accrual basis of accounting are ignored under the budget basis because these items do not require an expenditure of funds. They are not included in the Township's General Fund and all other budgets except the Sewer Fund budget.
- Compensated absences are not budgeted, but will be reflected in the annual financial statements as an expense and liability.
- Principal debt payments are budgeted as an expense in the Capital Fund and are adjusted at year-end against the liability.

BUDGET SCHEDULE

Activity	Recommended Date	Date Required by Statute
Department heads review 2020 actuals in preparation for 2021 budget meetings	August 24, 2020	
Department heads notify Treasurer and Township Manager of any large increases they are submitting in the 2021 Budget (ie – personnel, capital)	August 31, 2020	
Treasurer prepares initial budget worksheet: <ul style="list-style-type: none"> Estimates revenue based on current year actuals and prior year trends Estimates salary and benefits based on current staffing levels 	August 31, 2020	
Department heads submit data for 2021/2020 actual performance measures	September 8, 2020	
Department heads meet with Township Manager and Treasurer to review goals for 2021	September 21, 2020	
Treasurer incorporates requests from department heads into budget and updates minor expense line items	September 28, 2020	
Capital budget items are reviewed	October 5, 2020	
Treasurer prepares and delivers the initial 2021 Budget package to the Board of Supervisors for their review	October 13, 2020	
Initial presentation of the 2021 Budget to the Board of Supervisors for the following departments: <i>Police</i> <i>Codes</i> <i>Public Works</i> <i>Solid Waste Fund</i> <i>Liquid Fuels Fund</i>	October 13, 2020 (public Workshop)	

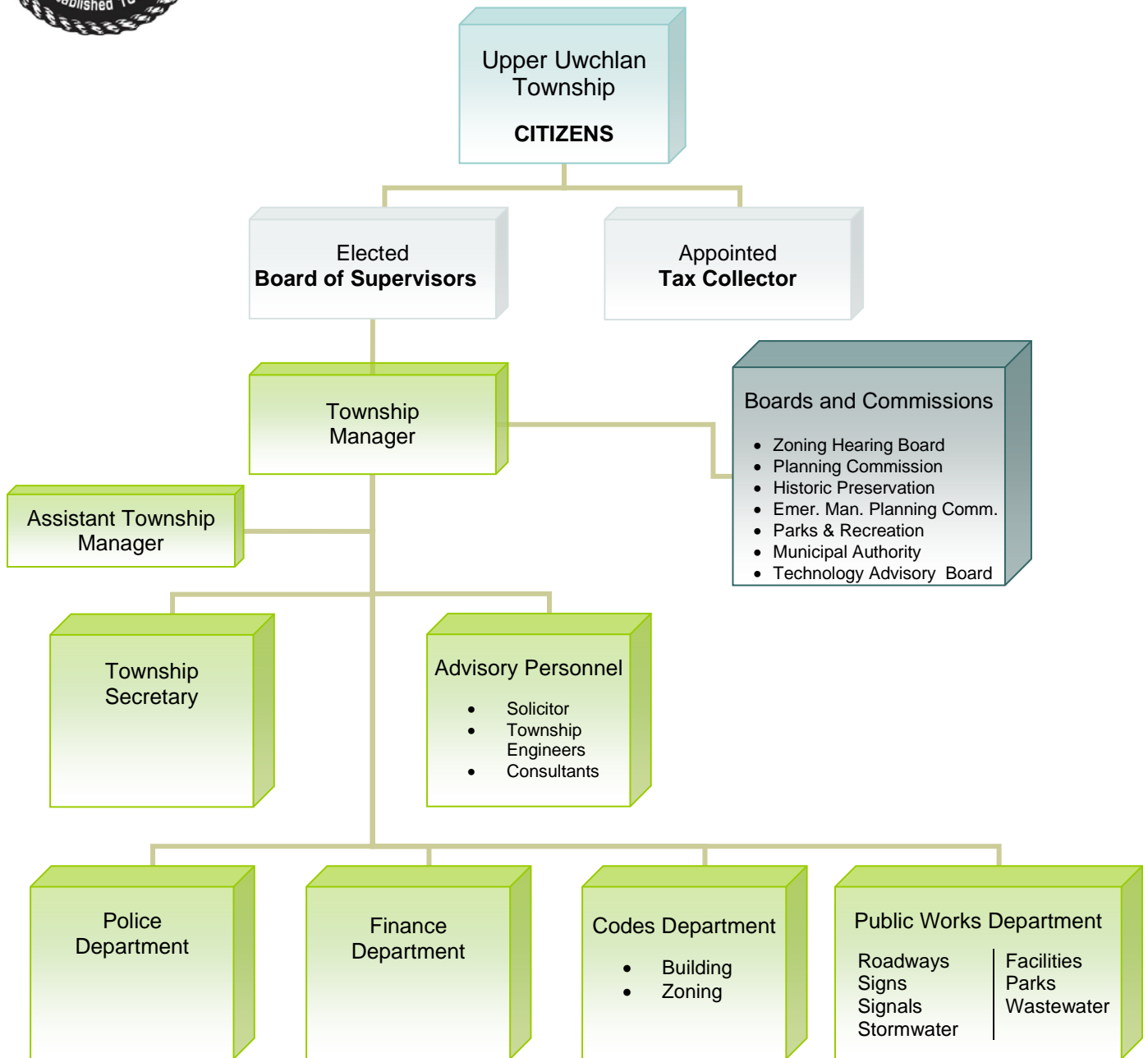
Activity	Recommended Date	Date Required by Statute
The following departments present their budgets to the Board of Supervisors: <i>General Government</i> <i>Executive</i> <i>Audit & Tax</i> <i>Legal and Computer</i> <i>Engineering</i> <i>Township Properties</i> <i>Planning and Zoning</i> <i>Commissions</i> <i>Other Services</i> <i>Long Term Debt</i> <i>Capital Fund</i> <i>Water Resource Protection Fund</i> <i>Sewer Fund</i> <i>Act 209 Fund</i>	November 10, 2020	
Township Manager requests Supervisors to authorize advertising the budget	November 10, 2020 (public workshop)	
Budget is advertised in the Daily Local News as required by Pa. Statute (<i>20 business days prior</i>)	November 18, 2020	November 18, 2020
Supervisors discuss budget, request any final changes (if necessary)	December 8, 2020	
Township Manager presents the final budget to the Supervisors and recommends voting to accept it	December 21, 2020 (public meeting)	December 31, 2020

Process for Budget Amendments

The Second Class Township Code of Pennsylvania permits an Adopted Budget to be re-opened and revised during the month of January following the election of any new member of the Board of Supervisors. The amended Budget must be advertised to provide the public with ten (10) days to inspect and review the new Budget prior to its legal adoption. Any amended budget must be adopted by the Board of Supervisors on or before the fifteenth (15th) day of February. The budget may be amended at any time during the year.



UPPER UWCHLAN TOWNSHIP ORGANIZATIONAL CHART



EMS and Fire services are provided by the following agencies: Uwchlan Ambulance (Station 87), Lionville Fire Department (Station 47), Ludwig's Corner Fire Department (Station 73), East Brandywine Fire Department (Station 49), and the Glenmoore Fire Department (Station 48)

SUMMARY OF STAFF POSITIONS

	2021	2020	2019
Full Time:			
Executive	6	6	6
Codes Department	3	3	3
Police Department	12	12	12
Public Works Department	7	6	6
Public Works – Facilities	3	3	3
Total	31	30	30
Part Time/Seasonal:			
Executive	0	0	0
Codes Department	0	0	0
Police Department	2	2	1
Public Works Department	0	1	1
Public Works – Facilities *	0	0	0
Total	2	3	2

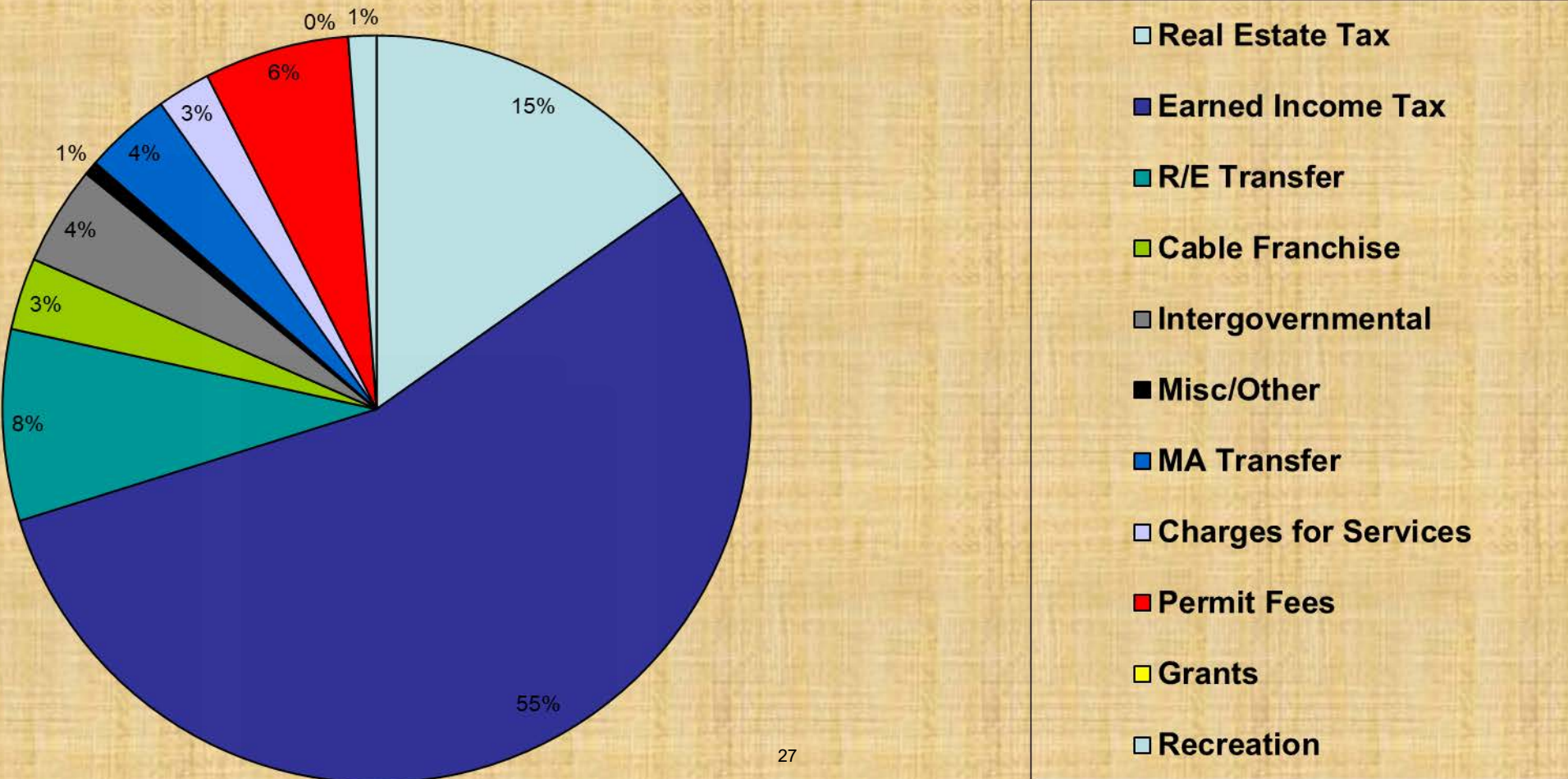
Statistics are as of the end of each year presented. The Public Works Department hires three to four seasonal workers during the summer months – usually May through September - to maintain the grass in the Township parks and near roadways. They are not included in the numbers presented above because they are not employed on December 31.

More detailed information on staffing is provided in each of the above departmental summaries.

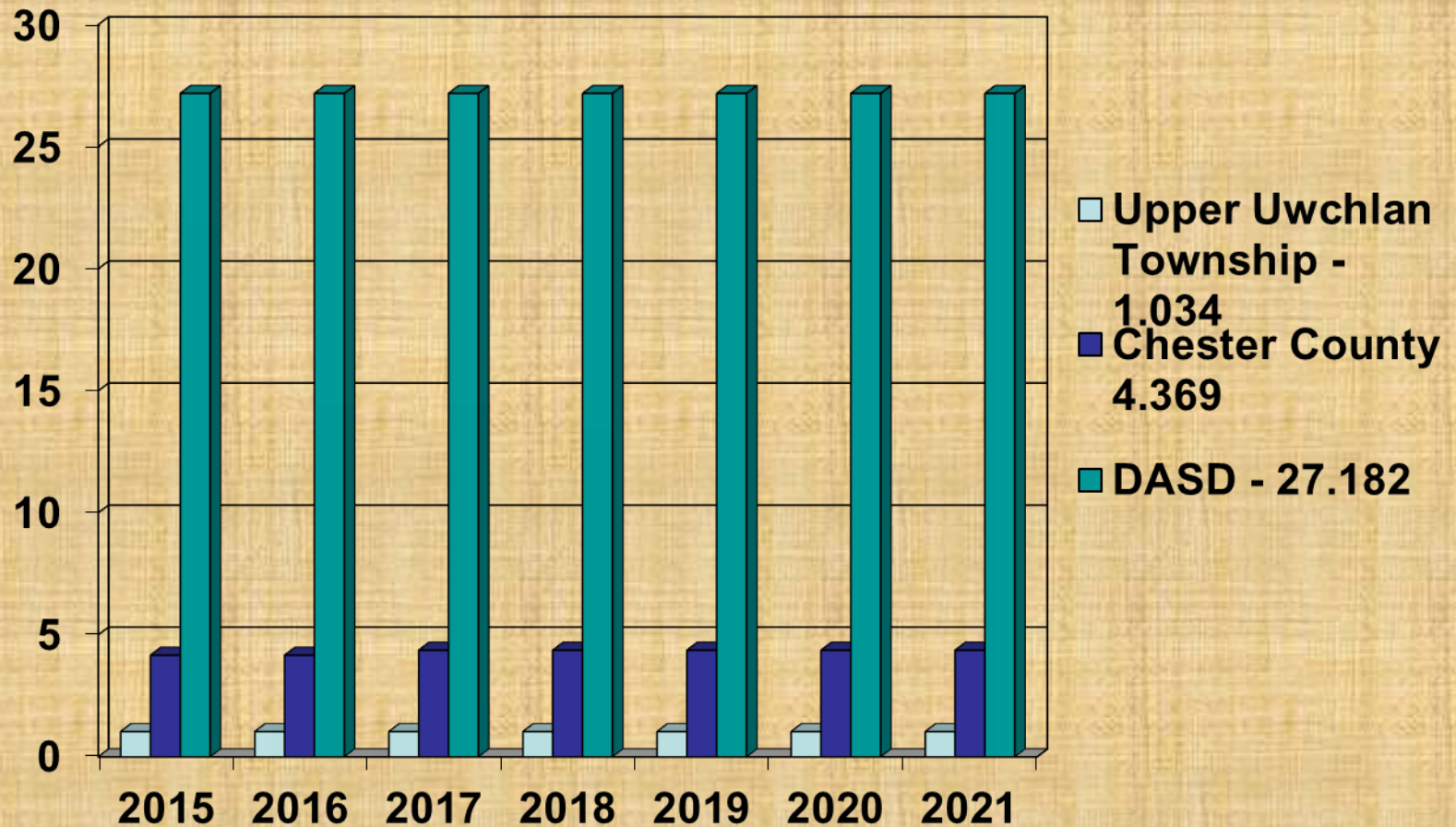
**UPPER UWCHLAN TOWNSHIP
2021 BUDGET SUMMARY - GENERAL FUND**

	Actual	Actual	Budget	Actual YTD	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
	2018	2019	2019	9/30/20	2020	2021	20 Budget	Inc/(Dec)	2022	2023	2024	2025
INCOME												
Total 301 PROPERTY TAXES	970,056	973,847	989,100	1,081,964	996,100	1,008,100	12,000	1%	1,017,100	1,028,100	1,033,100	1,033,100
Total 301.7 HYDRANT TAX	58,214	68,995	65,000	63,668	65,000	65,000	-	0%	66,000	66,000	66,000	66,000
Total 310 EARNED INC & TRANSFER TAX	4,143,514	4,750,831	4,200,096	3,610,695	4,345,795	4,465,636	119,841	3%	4,621,998	4,622,413	4,685,662	4,663,025
Total 320 PERMITS	438,221	397,908	299,100	403,359	395,100	442,100	47,000	12%	347,100	371,100	227,100	155,100
Total 321 CABLE FRANCHISE FEES	235,700	227,008	250,000	163,185	225,000	220,000	(5,000)	-2%	218,000	216,000	214,000	212,000
Total 331 FINES/394 POLICE ACTIVITY	61,308	62,473	55,500	37,146	50,500	50,500	-	0%	50,500	50,500	50,500	50,500
Total 341 INTEREST EARNNGS	45,972	75,587	30,000	43,445	50,000	35,000	(15,000)	-30%	35,000	35,000	35,000	35,000
Total 342 RENTS & ROYALTIES	24,000	24,000	24,000	18,000	24,000	24,000	-	0%	24,000	24,000	24,000	24,000
Total 354 GRANTS	-	-	16,808	465	16,808	-	(16,808)	-100%	1,808	1,808	1,808	1,808
Total 355/356 INTERGOVERNMENTAL REVENUES	279,862	309,461	257,600	308,285	302,600	302,600	-	0%	302,600	302,600	302,600	302,600
Total 361 CHARGES FOR SERVICE/FEES	125,731	70,837	138,850	(11,869)	138,850	88,850	(50,000)	-36%	88,350	88,350	88,350	88,350
Total 367 CULTURE & RECREATION	154,107	81,380	90,700	28,265	85,700	85,700	-	0%	90,700	90,200	90,700	90,700
Total 380 MISC INCOME	68,034	47,323	8,000	77,692	8,000	8,000	-	0%	8,000	8,000	8,000	8,000
Total 392 INTERFUND TRANSFER	212,332	270,080	265,446	188,911	273,821	264,736	(9,085)	-3%	264,736	264,736	264,736	264,736
Total Income	6,817,051	7,359,730	6,690,200	6,013,211	6,977,274	7,060,222	82,948	1%	7,135,892	7,168,807	7,091,556	6,994,919
EXPENSES												
Total 400 GENERAL GOVERNMENT	93,873	64,836	73,341	63,034	72,745	73,288	543	1%	73,288	73,288	73,288	73,288
Total 401 EXECUTIVE	691,006	733,517	722,630	528,828	807,248	800,607	(6,641)	-1%	825,288	847,226	871,878	898,137
Total 402 AUDIT	25,800	31,450	27,300	30,500	28,500	23,700	(4,800)	-17%	24,700	25,700	26,700	27,700
Total 403 TAX COLLECTION	26,383	13,759	14,035	9,370	14,035	8,500	(5,535)	-39%	8,500	8,500	8,500	8,500
Total 404 LEGAL	33,862	51,956	45,000	43,075	45,000	55,000	10,000	22%	55,000	55,000	55,000	55,000
Total 407 COMPUTER	133,868	108,212	92,070	98,680	114,200	141,480	27,280	24%	138,980	138,980	138,980	138,980
Total 408 ENGINEERING	121,980	96,472	169,500	52,702	169,500	169,500	-	0%	194,500	194,500	194,500	194,500
Total 409 TOWNSHIP PROPERTIES	122,466	263,150	218,623	174,196	174,369	187,102	12,733	7%	180,602	180,602	180,602	180,602
Total 410 POLICE EXPENSES	2,078,799	2,215,267	2,227,139	1,729,665	2,346,296	2,413,496	67,200	3%	2,476,271	2,541,832	2,602,439	2,664,723
Total 411-412 FIRE & AMBULANCE	373,399	381,294	395,137	499,402	378,137	378,137	-	0%	383,088	385,088	387,088	389,088
Total 413 CODES ADMINISTRATION	389,654	391,340	417,847	271,725	426,321	349,878	(76,443)	-18%	359,164	368,624	380,254	390,935
Total 414 PLANNING & ZONING	6,080	11,817	49,300	785	39,300	39,300	-	0%	18,300	18,300	18,300	18,300
Total 415/422/456 EMERGENCY OPERATIONS/OTHER	27,505	33,933	40,164	26,735	42,258	64,828	22,570	53%	44,467	44,610	44,610	44,758
Total 433 SIGNS	3,063	5,290	6,000	4,113	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
Total 434 SIGNALS	40,420	57,466	26,632	20,653	35,000	35,200	200	1%	25,000	25,000	25,000	25,000
Total 438 PUBLIC WORKS	1,109,268	1,198,046	1,230,867	602,255	1,008,269	1,289,060	280,791	28%	1,321,922	1,350,544	1,379,876	1,410,764
Total 454 PARK & RECREATION	322,212	353,020	445,044	224,030	443,599	460,252	16,653	4%	414,952	414,952	414,952	414,952
Total 459 HISTORICAL COMMISSIONS	1,294	1,452	2,500	1,167	4,316	5,000	684	16%	3,500	3,500	3,500	3,500
Total Expenses before Operating Transfers	5,600,932	6,012,276	6,203,129	4,380,915	6,155,093	6,500,327	345,234	6%	6,553,521	6,682,245	6,811,467	6,944,727
Net Income before Operating Transfers	1,216,119	1,347,454	487,071	1,632,296	822,181	559,895	(262,286)	-32%	582,372	486,563	280,089	50,192
Total Operating Transfers	(700,000)	(150,000)	(480,000)	(518,000)	(818,000)	(1,145,000)	(327,000)	40%	(500,000)	(400,000)	(200,000)	-
Total Expenditures	6,300,932	6,162,276	6,683,129	4,898,915	6,973,093	7,645,327	672,234	10%	7,053,521	7,082,245	7,011,467	6,944,727
Net Income - General Fund	516,119	1,197,454	7,071	1,114,296	4,181	(585,105)	(589,286)	-14094%	82,372	86,563	80,089	50,192
<u>Solid Waste Fund</u>												
Revenues	1,074,478	1,132,126	1,077,130	960,415	1,096,444	1,141,331	44,887	4%	1,194,281	1,220,469	1,232,481	1,232,681
Expenses	(870,432)	(952,814)	(871,590)	(658,580)	(914,796)	(1,045,522)	(130,726)	14%	(1,025,343)	(1,062,695)	(1,090,968)	(1,089,532)
Operating transfers	(375,000)	-	(375,000)	-	(150,000)	(100,000)	50,000	-33%	(80,000)	(80,000)	(80,000)	(80,000)
Net Income - Solid Waste Fund	(170,954)	179,312	(169,460)	301,835	31,648	(4,191)	(35,839)	-113%	88,938	77,774	61,513	63,150
COMBINED NET INCOME	345,165	1,376,766	(162,389)	1,416,131	35,829	(589,296)	(625,125)	-1745%	171,310	164,337	141,602	113,342

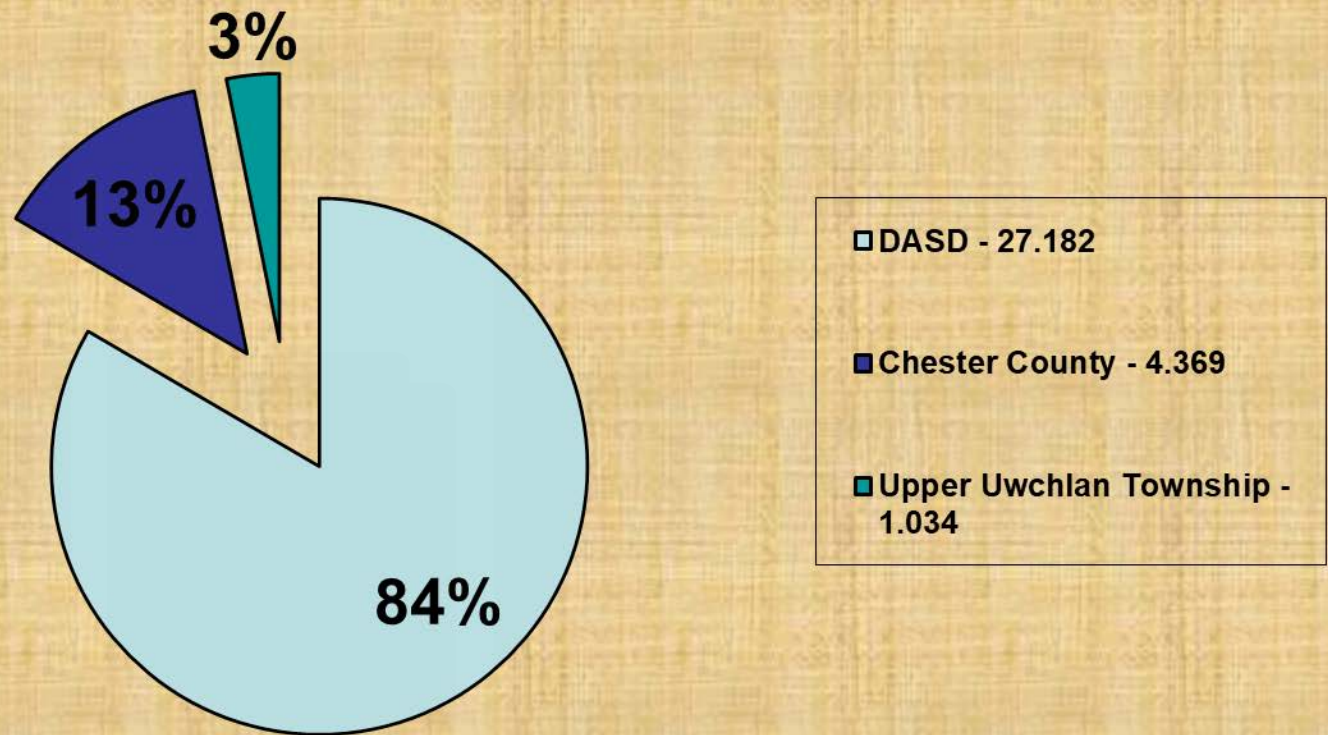
2021 General Fund Revenues



Real Estate Tax Comparison Year to Year



Real Estate Tax Comparison By Entity



FINANCIAL POLICIES

Financial policies provide a framework for making annual budgetary and other financial decisions. The Township has the following accounting and financial policies in place:

- Capitalization Policy
- Maintaining a Balanced Budget
- Fund Balance Policy
- General Cash Receipts Policy
- Utility Billing Policy
- Investment Policy
- Contribution Policy
- Debt Management Policy

CAPITALIZATION POLICY

POLICY PURPOSE

It shall be the policy of Upper Uwchlan Township to apply accounting principles in accordance with generally accepted accounting principles ("GAAP"). GAAP includes all relevant Governmental Accounting Standards Board ("GASB") pronouncements. This policy relates to the capitalization of capital assets and also describes what does not qualify for capitalization.

SCOPE

This policy applies to Upper Uwchlan Township's Governmental and Proprietary Funds.

RESPONSIBILITY

The Treasurer is responsible for maintaining and revising this policy with the review and approval of the Township Manager.

POLICIES AND GOALS

Applicability

This policy is applicable to every capital asset purchased or received by donation that has an initial cost of \$5,000 (\$10,000 in the case of infrastructure assets) or more.

Definition of a Capital Asset

A capital asset has an initial cost of \$5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost, if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

Major outlays for capital assets and improvements are capitalized as projects are constructed, inclusive of ancillary costs.

Certain costs can exceed \$5,000 and are not deemed to be capital in nature. Painting a building is one example of a cost that is incurred but which is deemed to be a maintenance expense and not capitalizable. However, if a truck was purchased and the truck was being painted a special color prior to delivery to us, the painting would be capitalized as part of the truck purchase since it occurred at the time of purchase and added to its value.

Depreciation Method

The Township's capital assets are depreciated using the straight line method over the following estimated useful lives:

Land improvements	10 – 30 years
Buildings	40 years
Building improvements	7 - 40 years
Infrastructure	50 years
Machinery and equipment	5 – 20 years
Vehicles	5 – 18 years

The half-year convention is used to record depreciation. Under this convention, half of the normal depreciation is recorded in the first and last year of an asset's estimated useful life.

POLICY FOR MAINTAINING A BALANCED BUDGET

ADOPTED: November 12, 2019

PURPOSE OF THE POLICY

This policy provides guidance and ensures that there is a common understanding among the elected officials, staff and the community concerning what a structurally balanced budget is, and the Township's intent to maintain it from year to year. The intention of the policy is to demonstrate a commitment to long term financial planning and sound fiscal policy.

APPLICABILITY OF THE POLICY

The Balanced Budget policy is applicable to Upper Uwchlan Township's General Fund only.

ACHIEVING AND MAINTAINING A BALANCED BUDGET

A **structurally balanced budget** is one in which recurring revenues exceed or equal recurring expenditures. In other words, where the net income is positive. Incurring a net loss in any year would mean that the budget was not balanced. In Pennsylvania, a budget can be “balanced” by using fund reserves but then it would not be considered structurally balanced. A true structurally balanced budget is one that supports financial sustainability for multiple years into the future.

It is the intention of Upper Uwchlan Township to adopt a structurally balanced budget each year.

Recurring revenues are the portion of the municipality’s revenues that are expected to continue year to year in a predictable manner. Examples are: real estate property taxes, real estate transfer taxes, earned income taxes, building permits, cable franchise fees, and intergovernmental revenues. In preparing each year’s budget, Township staff knows that we will have these recurring revenues but whether they can be expected to increase in the following year – or to decrease – is a matter of judgement. It is necessary to take into account the broader economic view of what is happening in the United States and in our area. Is a recession expected? Are housing prices going up or down? How will that affect recurring tax revenues? What is expected in terms of home building in the Township?

Recurring expenditures include salaries and benefits, pension costs, payroll taxes, vehicle maintenance, insurance, supplies, travel and training etc. Recurring expenditures are those that can reasonably be expected to be consistent year to year (with expected cost of living increases) and which are required to maintain service levels. Governments recognize that they have a greater degree of flexibility in controlling non-recurring expenditures than recurring ones.

Reserves are the portion of fund balance that is set aside as a hedge against future downturns in revenue. The Township has defined the minimum amount of funds that should be held in reserve in the Fund Balance Policy. Maintaining that minimum amount of Fund Balance and growing it each year is an indication of a structurally balanced budget.

The Township has been very successful in taking a conservative approach to budgeting. Such an approach is consistent with good accounting practices – budgeting for expenditures to be higher and revenues lower than might be expected.

REMEDY FOR NON-COMPLIANCE

If circumstances are such that the budget is not structurally balanced in a future period, and it is balanced only because it is using existing fund reserves, there must be a plan put into place to specify how and when the budget will again be structurally balanced. The plan should include the following:

- Cause of the budget imbalance
- Amount of time to return to a structurally balanced budget
- Annual amount of catch-up to return to a balanced position

RESPONSIBILITY FOR THE POLICY

The development and responsibility of the Balanced Budget Policy rests with the Treasurer.

FUND BALANCE POLICY

(In Conformity with GASB Statement No. 54)

ADOPTED: June 16, 2014

PURPOSE OF FUND BALANCE

Upper Uwchlan Township believes in sound fiscal management and understands that keeping adequate working capital is fiscally responsible and advantageous for both the township and the taxpayers. The fund balance is an important measure of economic stability. It is essential that the Township maintain adequate levels of unreserved fund balance to provide the capacity to provide sufficient cash flow for daily financial needs; offset significant economic downturns or revenue shortfalls; secure and protect the bond rating of the Township; and provide funds for unforeseen expenditures related to emergencies.

DEFINITIONS

Fund Balance. Net assets, which is the difference between assets and liabilities in a governmental fund, is considered Fund Balance.

The Governmental Accounting Standards Board (GASB), which establishes financial reporting rules for governments, separates fund balance into five classifications that comprise a hierarchy based primarily on the restrictions placed on the funds.

1. **Non-spendable:** That portion of the fund balance that cannot be spent because they are either in a non-spendable form or legally or contractually required to be maintained intact. Examples include inventories, prepaid items, account receivables and other current assets that are consumed in the course of operations and cannot be converted to cash or are not expected to be available to pay current liabilities.
2. **Restricted:** That portion of the fund balance that is constrained to be used for a specific purpose as per an external party or law. These restrictions include such things as debt covenants' or constraints imposed by legislation or federal and state agencies on the use of intergovernmental revenues, such as grants and contracts.
3. **Committed:** That portion of the balance that is to be used for a specific purpose as per Township resolution or ordinance. These funds may only be spent for the purpose intended by the resolution or ordinance and can only be uncommitted by the same action taken to commit the funds. Action to commit resources should occur prior to the fiscal year end.
4. **Assigned:** That portion of the fund balance that is intended to be used for a specific purpose as established by the Treasurer or Township Manager. Assigned resources do not require formal action of the governing body. Assigned fund balance can reflect the

appropriation of a portion of existing fund balance to eliminate a projected deficit in the subsequent year's budget.

5. **Unassigned:** That portion of the fund balance that represents expendable available financial resources that can be used to meet contingencies and cash flow requirements. It is the residual after the non-spendable, restricted, committed and assigned portions are deducted from the total fund balance.

Considerations. Credit rating agencies and others monitor the levels of fund balance in the general fund as an important indicator of the Township's economic condition. While credit agencies have always analyzed fund balance as part of their evaluation of credit-worthiness, increased attention has been focused on determining sufficient levels due to recent events in the credit markets.

The size of the fund balance is an important, but not the only consideration in the Township's rating. Other important factors are the reliability of a government's revenue sources, economic conditions, employment base, cash position, debt ratios, budget management, and fiscal decisions made by the governing body.

The Government Finance Officer's Association of the US & Canada (GFOA) recommends, *at a minimum*, that general-purpose governments, regardless of size, maintain unreserved fund balance in their general fund of no less than 5 to 15 percent of regular general fund operating revenues, or of no less than one to two months of regular general fund operating expenditures.

FUND BALANCE POLICY

It is the policy of Upper Uwchlan Township to maintain a minimum unassigned fund balance in the general fund equal to 35% of all general operating expenditures (before any transfers to other funds) in the preceding fiscal year measured on a Generally Accepted Accounting Principles (GAAP) basis. In the event that the unassigned general fund balance drops below this minimum level, the Township shall plan to adjust budgeted resources in the subsequent fiscal years to restore the balance. Except in extraordinary circumstances, unassigned fund balance should not be used to fund any portion of the ongoing and routine year-to-year operating expenditures of the Township. It should be used primarily to insure adequate assigned balances, to respond to unforeseen emergencies, to provide cash flow, and to provide overall financial stability.

Amounts in excess of the targeted 35% shall be used for capital improvements or other one-time expenditures as authorized by the Board of Supervisors.

The General Fund assigned and unassigned fund balance shall be used as a revenue source to balance the general operating budget under the following conditions:

- a. It will be used for "one-time" expenditures.
- b. If used to fund reoccurring expenditures of the next fiscal year, future budget decisions will revolve around finding resources to continue funding these expenditures.

Board action must be taken to establish the types of assignments prior to the fiscal year end but will delegate to the Treasurer the determination of the proper amounts that are required.

POLICY ADMINISTRATION

The Treasurer shall be responsible for monitoring and reporting the Township's various assignments. The Township Manager is directed to make recommendations to the Board of Supervisors on the use of unassigned funds both as an element of the annual operating budget submission and from time to time throughout the year as needs may arise.

GENERAL CASH RECEIPTS POLICY

ADOPTED: May 16, 2016

POLICY PURPOSE

It shall be the policy of Upper Uwchlan Township to develop, encourage, and enforce a controlled environment for the receipt and processing of all revenues. The ultimate goal is to ensure that proper controls exist over all receipts in accordance with generally accepted accounting principles (GAAP), local ordinances and state laws. This policy describes the guidelines associated with the receipt of Township revenues.

SCOPE

This policy applies to Upper Uwchlan Township's Governmental and Proprietary Funds.

RESPONSIBILITY

The Treasurer is responsible for maintaining and revising this policy with the review and approval of the Township Manager.

POLICIES AND GOALS

Applicability

This policy is applicable to every Township department involved in handling any Township cash or checks. Employees with any type of cash handling function are required to be familiar with the requirements of this policy.

Segregation of Duties

Cash handling operations must be subject to daily supervisory review and management. To minimize the potential for mistakes or misappropriation of cash, the segregation of cash handling duties is mandatory. The duties of collecting cash, maintaining documentation, preparing deposits and reconciling records should be separated among different individuals. In departments where separation

of duties is not feasible, strict individual accountability and review of the funds by management is required.

Safekeeping

Departments handling cash are responsible for the safekeeping of these Township assets. The following general guidelines should be followed to help maintain the integrity of those areas handling cash and checks:

- Unauthorized persons are not allowed in areas when cash is being handled
- Large sums of cash should be counted and handled out of sight of the general public
- Cash should never be left unattended. If an employee leaves his or her desk, for any reason, cash must be appropriately secured and locked.
- For overnight storage, cash and checks should be locked in the safe located in the Finance Department
- Under no circumstances should an individual keep Township cash with their own personal funds, deposit Township funds in a personal bank account or take Township fund's to one's home for safekeeping

Incoming Revenues

Aside from the separate Policy on Utility Billing Cash Receipts and Collection Policy or Real Estate Tax Collection Policy, Upper Uwchlan Township receives funds for a number of other reasons.

The Township's various departments collect fees for the services they provide. The Codes Department collects fees for permits, refinance certifications, zoning permits and hearings, and usage of the Township's recreational fields. Fees are collected for engineering reviews of subdivision and land development—plan submittals. The Police Department collects fees for accident reports, background checks and motor vehicle and ordinance violations. The Finance Department receives additional sources of revenue which include, but are not limited to, earned income and local service taxes, realty transfer taxes, cable franchise fees, cell tower rentals and intergovernmental revenues.

Collection of Revenues

The Township collects the aforementioned revenues in a variety of ways:

1. Mail delivery to the Township Office
2. Cash or check collections at the Township Office
3. Secure drop box at the exterior of the Township Office
4. Police collection
5. ACH transactions

All mail is opened and checks are recorded in a log at the counter and then forwarded to the Finance Department. A member of the Finance Department retrieves deposits from the secure drop box several times a week. The box is checked on a daily basis immediately after bills are mailed and on days surrounding the time that bills are due. Receipts are given to everyone who brings cash or checks to the

Township Office and they are also recorded in the log book before being turned over to the Finance Department. Receipts must always be given to anyone who is paying in cash.

The Police Department has separate policies concerning the receipt and safekeeping of any cash or checks received by the Department. Any monies collected by the Police Department are turned over to the Finance Department by the next day.

All ACH transactions are recorded in the general ledger by the Treasurer.

Revenue Recognition

It is important that all revenues received are recorded accurately into the township's financial software. The Finance Department has the responsibility for entering all receipts accurately and in a timely manner. The majority of checks are entered via check scanners provided by the two banks that the Township uses as depositories. Checks that will not scan properly, and cash, must be physically deposited at one of the two banks.

Petty Cash

The Township maintains a small amount of petty cash on hand to be used for small cash expenses that may be incurred from time to time. Petty cash is kept in the locked safe. A nominal amount of cash is maintained at the counter to make change and is kept in a locked drawer in the desk. Receipts are turned over to the Finance Department when the amount reaches or exceeds \$50.00 on hand.

UTILITY BILLING CASH RECEIPTS AND COLLECTIONS POLICY

ADOPTED: May 16, 2016

PURPOSE OF THE UTILITY BILLING CASH RECEIPTS AND COLLECTIONS POLICY

The purpose of this policy is to establish guidelines for both the receipt of payments for Solid Waste & Recycling and Sewer services and the timely collection of delinquent accounts resulting from non-payment.

SCOPE

This policy is intended to apply only to billings for Sewer and Solid Waste and Recycling.

RESPONSIBILITY

The Treasurer is responsible for maintaining and revising this policy with the review and approval of the Township Manager.

BILLINGS FOR SERVICES

Solid Waste and Recycling

The Township contracts with an outside contractor to provide Solid Waste and Recycling Services to the Township. The contract with the outside contractor typically has a term of three years and is subject to the bid process outlined in the Second Class Township Code. All **occupied residential properties** as defined in Chapter 148 of the Township Code are provided this service by the Township except for the developments who are providing it through the Homeowner's Association. Those developments are:

- Marsh Harbour
- Mews at Byers Station (condominiums)

The Township invoices the residential properties on an annual basis. The service period extends from February 1 until January 31 of the following year. Invoices for the annual period are mailed at the end of January and are due according to the following schedule:

- | | |
|-----------------------------------|---------------------|
| • Discount of 2% | March 31 |
| • In full, no discount or penalty | September 30 |
| • Penalty of 10% | October 1 and later |

In August, reminder letters are mailed to those residents who have not paid their balances in full. The penalty will be applied to accounts which have a balance on October 1.

Commercial establishments are required to provide and pay for their own Solid Waste and Recycling services. They are subject to the Township's Solid Waste and Recycling ordinances.

Sewer

The Upper Uwchlan Township Municipal Authority is responsible for the operation of the sewer system in Upper Uwchlan Township. It has delegated the responsibility for billing sewer services to Township personnel. Residential customers pay a flat fee. Commercial customers are billed one quarter in arrears based on water usage as metered by the local water company. Sewer bills are mailed on a quarterly basis according to the following schedule:

<u>Service Period</u>	<u>Bills Mailed</u>	<u>Payment Due</u>
January 1 – March 31	End of January	February 28
April 1 – June 30	End of April	May 31
July 1 – September 30	End of July	August 31
October 1 – December 31	End of October	November 30

Due dates may be adjusted so they do not fall on a weekend.

RECEIPT OF PAYMENTS

Payments may be received in three ways: by U.S. mail to the Township building or the post office box at the Uwchlan Post Office; in person at the Township building – at the secure drop box outside or at the Office; or electronically via our website.

While we discourage payments in cash, they will be accepted at the Township Office. A receipt must be given for all payments made in cash at the Township Office window.

PENALTY AND INTEREST

If payment is not received on or before the scheduled deadlines, penalty and/or interest charges will be applied to the account according to the appropriate Township ordinance for the service rendered.

Solid Waste and Recycling

Upper Uwchlan Township's Ordinance #2012-02 amended the Code of Upper Uwchlan Township, Chapter 148, titled "Solid Waste and Recycling" to authorize the collection of interest on delinquent accounts. It specifies the following:

- All collection service charges billed and unpaid on their respective due dates shall incur a ten-percent (10%) penalty on the account balance served by the Township until paid.
- All fees not paid within three months following the month in which the bills were due and payable shall be deemed to be delinquent and shall be subject to interest charges in the amount of 1% per month of the unpaid balance until paid.

Sewer

The Upper Uwchlan Municipal Authority passed Resolution #05-16-12-10 on May 16, 2012 which authorizes the following regarding unpaid sewer account balances:

- All user fees established by Resolution of the Municipal Authority from time to time which remain unpaid on their respective due date shall incur a ten-percent (10%) penalty on the account balance served by the Municipal Authority until paid.
- All user fees not paid within three months following the month in which the bills were due and payable shall be deemed to be delinquent and shall be subject to interest charges in the amount of 1% per month of the unpaid balance until paid.

DELINQUENT ACCOUNTS

Residents who are delinquent will be notified regarding account balances and impending action dates via a series of letters which are mailed according to a pre-determined schedule. There may be differences in the dates depending on whether the delinquency is for Solid Waste and Recycling or Sewer.

The "initial contact" referenced below shall be in the form of a written notice, mailed to the resident's mailing address on file with the Township. The resident then has thirty (30) days to respond to the letter and make mutually satisfactory arrangements to pay the outstanding balance.

If such arrangements are made and honored prior to the initiation of the lien process, the process will be put on “hold” pending receipt of full payment as agreed, in writing, by the resident. If the resident fails to make the payments as agreed, the Township may resume the process towards executing a lien on the property. The next step is for the Township or Authority to forward the matter to our Solicitor. The Solicitor will mail a certified letter to the resident to notify him of the Township’s intention to lien the property for non-payment of a municipal debt. Failure of the resident to accept delivery of the certified letter does not prevent the Township from placing a lien on the property.

Solid Waste and Recycling

Initial contact regarding delinquency
Thirty (30) days after initial contact
Ten days after attorney letter

After balance has been unpaid for **two years**
Solicitor mails certified letter for payment
Attorney executes a lien against the property

Sewer

Initial contact regarding delinquency
Thirty (30) days after initial contact
Ten days after attorney letter

After missing **2nd consecutive quarter payment**
Solicitor mails certified letter for payment
Attorney executes a lien against the property

Payment Terms for Delinquent Accounts

Any payment arrangement with a resident, prior to filing a lien, must adhere to the following:

- Payments must be structured so that the delinquent account will reach a zero balance within twelve (12) months, taking current quarterly or annual charges into account
- Payments must be a minimum of \$125.00 per month

WRIT OF SCIRE FACIAS SUR MUNICIPAL CLAIM

When a resident is delinquent in an amount greater or equal to the amount specified below, a combination lien is filed against the subject property which encompasses all previous liens and additional charges accrued since the previous lien was filed. This applies to each type of utility delinquency separately.

	<u>Delinquent Amount</u>	
Solid waste and recycling	\$1,300	(equivalent to 4 years non-payment)
Sewer	\$2,300	(equivalent to 3 years non-payment)

A copy of this lien is sent to the property owner with notice that the Township is prepared to file a Writ of Execution for the Sale by Sheriff of the property in its continued effort to collect the unpaid fees. Continued failure to establish or maintain a reasonable payment arrangement results in the filing of a Writ of Scire Facias Sur Municipal Claim. The resident has twenty (20) days after being served the Writ to respond. If no response or defense is entered, the property is sent to Sheriff Sale to recover the debt owed.

INVESTMENT POLICY FOR TOWNSHIP FUNDS

ADOPTED: November 16, 2015

PURPOSE OF INVESTMENT POLICY

The safety of public funds is the foremost objective of Upper Uwchlan Township cash management. It shall be the policy of the Board of Supervisors to optimize its return through investment of cash balances in such a way as to minimize non-invested balances and to maximize the return on investments.

The primary objectives of investment activities, in priority order, shall be:

- Legality – All investments shall be made in accordance with applicable laws of Pennsylvania and the Second Class Township Code.
- Safety – Safety of principal shall be of highest priority. Preservation of capital in the portfolio of investments shall be ensured through the mitigation of credit risk and interest rate risk.
- Liquidity – Investments shall remain sufficiently liquid to meet all operating requirements that are reasonably anticipated. A fiscal year operations anticipated cash flow shall be developed so that investments can be made as early as possible, with maturities concurrent with anticipated cash demands.
- Yield – Investments shall be made with the objective of attaining a market-average rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

SCOPE

This policy is not intended to cover the Township's pension or other retirement plans which have their own Investment Policy.

AUTHORITY

All investments made by the Treasurer or designee shall be made in accordance with this policy and a Board-approved investment program.

DEFINITIONS

- Short-term – any period of thirteen (13) months or less.
- Long-term – any period exceeding forty-eight (48) months duration.
- Mid-range – any period between short-term and long-term.
- Concentration of credit risk – the risk associated with the consolidation of investments in a single pool, institution or instrument.
- Credit risk – the risk of loss of principal due to the failure of the security issue or backer of the issue.

- Custodial credit risk – the risk of loss associated with consolidation of investments with a single institution where the Township may rely on the institution to hold investments on behalf of the Township or through collateral action when the instruments are not in the Township’s name.
- Interest rate risk – the risk that the market value of securities will fall due to changes in market interest rates.

DELEGATION OF RESPONSIBILITY

The Board shall delegate to the Treasurer or designee the responsibility to manage the Township’s investment program, in accordance with this policy.

The accounting systems will provide regular information concerning cash positions and investment performance.

An annual review of the investments shall be performed by the Treasurer or designee, based upon the anticipated cash flow of all Township funds – e.g. General, Capital Fund and Bonds.

The Treasurer or designee shall report the following to the Board on a monthly basis:

- Amount of funds invested.
- Interest rate.
- Types and amounts of each investment and maturity date.
- Names of the institutions where investments are placed.
- Current market value of the funds invested.

GUIDELINES

The Commonwealth of Pennsylvania’s Second Class Township Code - Section 3204 states certain types of investments in which the Township is permitted to invest. These include:

- United States Treasury Bills.
- Short-term obligations of the United States government or its agencies.
- Savings accounts or time deposits of Pennsylvania institutions insured by the Federal Deposit Insurance Guaranty Corporation or the National Credit Union Share Insurance Fund up to the amount covered by insurance with the remainder covered by approved collateral pledged by the depository.
- Obligations of the United States, Commonwealth of Pennsylvania, any political subdivision of the Commonwealth, and any of their agencies or instrumentalities, backed by their full faith and credit
- Shares of an investment company registered under the Investment Company Act of 1940 (54 Stat. 789, 15 U.S.C. paragraph 77a et seq.), if the only investments of that company are in the authorized investments for Township funds:
 - United States Treasury Bills
 - Short-term obligations of the Federal Government or its agencies or instrumentalities
 - Savings accounts or time deposits of Pennsylvania institutions insured by the Federal Deposit Insurance Guaranty Corporation or the National Credit Union Share Insurance Fund up to the amount covered by insurance with the remainder covered by approved collateral pledged by the depository.

- Obligations of the United States, Commonwealth of Pennsylvania, any political subdivision of the Commonwealth, and any of their agencies or instrumentalities, backed by their full faith and credit
- Certificates of Deposit from institutions having their principal place of business in the Commonwealth and insured and collateralized as noted above.

CUSTODY

All securities shall be purchased in the name of the Township and held at Pennsylvania School District Liquid Asset Fund ("PSDLAF") or in a bank's custody or agent in the Township's name.

All investment advisors or banking institutions shall be required to understand this policy and all applicable statutes related to municipal investments in the Commonwealth of Pennsylvania, and intend to fully comply with these requirements.

The Township shall require all investment advisors or banking institutions to submit their audited financial statements each year.

DISCLOSURE

The Treasurer or designee involved in the Township's investment process shall disclose all personal business activity that would conflict with the proper execution and management of the investment policy or could impair the ability to make impartial decisions.

AUDIT

The Board directs that all investment records be subject to annual audit by the Township's independent auditors. The audit shall include, but not be limited to, independent verification of amounts and records of all transactions, as deemed necessary by the independent auditors.

BOND PROCEEDS

Bond proceeds shall be invested in accordance with the Local Government Unit Debt Act (Act of July 12, 1972 P.L. 78 1, No. 185) and applicable federal and state laws, subject to approval by the solicitor and/or bond counsel and the Township.

Investment transactions arising from bond proceeds shall be reported to the Board monthly in accordance with this policy.

COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES ("GAAP")

Township funds shall not be invested in foreign currency and shall not have any related risk that would require disclosure pursuant to GASB Statement 40.

Township investments shall limit exposure to loss of principal due to market changes in interest rates.

Township investments in authorized instruments that are not backed by the “full faith and credit” of the federal or state government shall be limited to those with the highest two (2) credit ratings for such instruments issued by a recognized organization.

If the rating of any instrument is reduced after the purchase and is no longer in compliance with this policy, the individual responsible for Township investments shall replace the investment immediately upon receipt of notice of the rating change and notify the Board of the rating change, action taken and replacement of investment.

When Township funds are invested in any one (1) issuer other than designated depository accounts, the amount of the investment shall be unlimited, but the Board shall be notified of such investment monthly.

POLICY ADMINISTRATION

The Treasurer shall be responsible for monitoring and reporting the Township’s various assignments. The Township Manager is directed to make recommendations to the Board of Supervisors on the use of unassigned funds both as an element of the annual operating budget submission and from time to time throughout the year as needs may arise.

CONTRIBUTION POLICY

ADOPTED: November 12, 2019

PURPOSE OF CONTRIBUTION POLICY

The purpose of the Contribution Policy is to serve as a general guideline for approving or disapproving requests from outside agencies for contributions by the Township, using public funds.

SCOPE

This policy is intended to cover the contributions made by Upper Uwchlan Township to non-profit organizations which serve the residents of the Township. This policy shall not apply to contributions to emergency services agencies, e.g., fire and ambulance companies. This policy shall not apply to any non-profit organization that may be established by Upper Uwchlan Township.

AUTHORITY

All contributions made by the Treasurer or designee shall be made in accordance with this policy and approved by the Board of Supervisors.

The Township reserves the right to suspend all contributions to outside agencies at any time for any reason.

DELEGATION OF RESPONSIBILITY

The Board shall delegate to the Treasurer or designee the responsibility to manage the Township's contributions, in accordance with this policy.

GUIDELINES

Requests for contributions from outside agencies or parties may be approved at the Board's discretion if, at a minimum, they meet the following criteria:

- The requesting agency or party is a municipality within the Commonwealth of Pennsylvania or is a 501c(3) organization under Internal Revenue Service regulations.
- The requesting agency is non-religious.
- The requesting agency does not advocate support of, or opposition to, political campaigns, candidates, or ballot measures.
- The requesting agency does not promote, foster, or perpetuate discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance, national origin, physical or mental disability, or sexual orientation.
- The requesting agency demonstrates that it provides services to residents of Upper Uwchlan Township.
- The request for a contribution is made in writing and documents the reasons for the request and the amount of contribution requested.
- The requesting agency provides the Township with a copy of its budget for the year that the request is being made, as well as the most recent audits and/or financial statements of the agency.

DISCLOSURE

The Treasurer or designee involved in the Township's process shall disclose all personal business activity that would conflict with the proper execution and management of the contribution policy or could impair the ability to make impartial decisions.

DEBT MANAGEMENT POLICY

ADOPTED: October 8, 2019

PURPOSE OF A DEBT MANAGEMENT POLICY

A debt management policy provides credibility and transparency and ensures that there is a common understanding among the elected officials, staff and the community regarding policies surrounding the issuance of municipal obligations. The intention of the debt policy is to demonstrate a commitment to long term financial planning. It is the objective of the policy that:

- Financing is obtained only when necessary to purchase capital assets that can not be attained through the Township's available revenues or fund balance
- The most favorable interest rates and related costs are obtained
- Financial flexibility is maintained

APPLICABLE REGULATIONS GOVERNING MUNICIPAL DEBT

The Debt Act

The Local Government Unit Debt Act (the "Debt Act"), administered by Pennsylvania Department of Community and Economic Development (DCED), provides the procedure for Pennsylvania's local government units to issue debt and tax anticipation notes.

Article IX, Section 10 of the Constitution of the Commonwealth of Pennsylvania requires the General Assembly to prescribe the debt limits of units of local governments in the Commonwealth, including the Township, based on a percentage of total revenues of such units over a three-year period immediately preceding the borrowing. Self-liquidating debt and subsidized debt and all debt approved by referendum are excluded from such debt limits. The Debt Act implements Article IX, Section 10 of the Constitution.

Under the Debt Act as presently in effect, there is no limit on the amount of electoral debt (debt incurred with the approval of the voters) which may be incurred or outstanding, but (i) the Township may not incur new non-electoral debt (debt not approved by the voters) if the total amount of such new non-electoral debt plus all other non-electoral debt to remain outstanding upon issuance of such new non-electoral debt, net of the amount of any non-electoral debt that constitutes subsidized debt or self-liquidating debt, will exceed 250% of the borrowing base and (ii) the Township may not incur new **lease rental debt** if the total amount of such new lease rental debt plus all other non-electoral debt and lease rental debt to remain outstanding upon issuance of such new lease rental debt, net of the amount of any non-electoral or lease rental debt that constitutes subsidized debt or self-liquidating debt, will exceed 350% of the Borrowing Base.

Lease rental debt is defined as: debt represented by obligations of an authority or another local government unit to be repaid by the Township pursuant to a lease, subsidy contract, guarantee or other

form of agreement where such debt is or may be payable out of the tax revenues and other general revenues of the Township.

A copy of the Debt Act and the DCED document, "An Introduction to the Local Government Unit Debt Act", is included as an attachment to this policy.

REFUNDING POLICY

The primary objectives of proceeding with a current refinancing or an advance refunding shall be to benefit the Township in one or more of the following ways:

- Providing net present value savings
- Eliminate burdensome or restrictive covenants imposed by the terms of the bonds to be refunded
- Changing the type of debt instrument

The Township should consider an advance refunding if it meets one of the following guidelines:

- A refunding issue would generate net present value savings as outlined below
- The final maturity of the refunding bonds should be no longer than the final maturity on the refunded bonds
- Refunding issues should be structured to achieve level annual debt service savings

Solely meeting one or more of the minimum guidelines will not necessarily result in the Township executing a refunding issue. All costs and benefits of the refunding will be taken into account and analyzed by the Township and its advisors in determining if the refunding is in the best interest of the Township.

A present value analysis shall be prepared to identify the economic effect of the proposed refunding. To proceed with a refunding, a minimum net present value savings amount, as a percentage of the refunded par amount, should be achieved. Appropriate savings thresholds for the different refunding alternatives, based on the level of risk they pose, are shown below. The savings shall be calculated net of all issuance fees and using a net debt savings approach, which takes into consideration arbitrage rebate requirements.

- Current refunding: a minimum of three percent (3%) net present value savings should generally be achieved. (a current refunding is one in which the closing on the refunded bonds is within 90 days of the call date)
- Advance refunding: a minimum of three percent (3%) net present value savings should be achieved. Prudent analysis should be performed to determine the most efficient method of funding the escrow portfolio. (an advance refunding is one in which the closing is earlier than a current refunding. New tax laws in 2017 made advance refundings taxable therefore they are rarely used)

In evaluating refunding opportunities and applying the above referenced guidelines, the Township should consider the following factors:

- For advance refundings, adjustments to the savings thresholds may be justified based on the length of time before the call and the length of time from the call to maturity. The longer the escrow, the higher the savings threshold should be. Conversely, shorter escrows may justify a lower savings threshold, but should not be lower than the minimum of three (3) percent noted above.
- The couponing and/or callability of the refunding bonds may also justify adjustments to the savings threshold. Non-callable bonds might justify a higher threshold.
- For advance refundings, adjustments to savings thresholds may be justified based on where interest rates are at the time of the refunding relative to historical markets. In low interest rate markets, a lower threshold may be justified while a higher threshold would be justified in high interest rate markets.

COMPONENTS OF THE DEBT MANAGEMENT POLICY

DEBT LIMITS

- The Township will issue debt only for the purposes of constructing or acquiring capital assets and for making major renovations to existing capital assets or when the project is included in the Township's Capital Improvement Program.
- The Township can legally incur non-electoral debt equal to 250% of its borrowing base. The borrowing base is the average of total revenues for the past three (3) years minus certain statutory deductions.
- The Township will not construct or acquire a public facility if it is unable to adequately provide for the subsequent annual operation and maintenance costs of the facility.
- Growth in debt service should be sustainable consistent with the projected growth of revenues.
- In no case will debt maturity exceed the useful life of the project. Where possible, the Township will seek to maximize principal repayment ahead of the scheduled repayment date.
- The Township will use three statistical measures to determine debt capacity and compare these ratios (where possible) to other municipalities of similar size, rating agency standards and its own historical ratios to determine the affordability of the debt:
 1. Debt per capita
 2. Debt to taxable property value
 3. Debt service payments as a percentage of general fund revenues or expenditures

DEBT STRUCTURING PRACTICES

- The Township was given a credit rating of "Aa1" by Moody's in November of 2018. Due to the size and revenue capacity of the Township, it is unlikely that a higher rating can be attained. The Township will strive to maintain this rating and will maintain communication with bond rating agencies as necessary.

- Capital projects financed through the issuance of bonds shall not be financed for longer than the expected useful life of the project.
- The Township will attempt to structure debt issues to maintain level annual debt service payments over time
- Variable rate debt exposes the Township to interest rate risk, which is not a consideration or risk when employing fixed rate debt. Interest rate risk is the risk that interest rates will rise, on a sustained basis, above levels that would have been set if the rate had been fixed. The Township has elected not to issue variable rate debt.
- The Township has elected not to use derivatives as an investment vehicle for any debt

DEBT ISSUANCE PRACTICES

- It is the responsibility of the Finance Director/Treasurer to continually monitor market conditions for opportunities to improve the Township's debt position and to coordinate with financial advisors (as selected by the Township) to coordinate the timing, process and sale of the Township's debt.
- Prior to any debt issuance, an analysis of market conditions and other financing options will be conducted to determine the feasibility and advisability of entering the credit markets at that time
- The process for selecting the financial advisor, bond counsel and underwriters shall be discussed and documented. The Township is permitted to take into account its experience with advisors and bond counsel that it has worked with in previous bond offerings.
- The Township may choose to use short-term bank financing when it is advantageous to do so in the case of smaller borrowings.
- The Township will choose the method of sale of its bonds (competitive, invited or negotiated) in light of financial and market conditions, considering an assessment of the different risks associated with each method. Records shall be maintained to document the decisions for the methods discussed and selected.
 - Competitive sale – the underwriter buys the bonds but does not provide advice or support to the issuer. In Pennsylvania, approximately 20% of sales are competitive.
 - Negotiated sale – the issuer works with the underwriter who can provide advice. A negotiated sale provides more flexibility in determining the appropriate timing of taking the issue to market. In Pa., approximately 80% of bonds are issued in a negotiated sale.

DEBT MANAGEMENT PRACTICES

- The Township will manage debt issuance to comply with the established debt limits and will evaluate those every year and revise them as necessary.
- In order to comply with Federal arbitrage regulation, the Township will not issue obligations until identifiable projects are close to initiation. Debt obligations will be issued as closely as feasible to the time contracts are expected to be awarded.
- Debt service payments:
 - The Township has a fiduciary responsibility to manage its funds in a manner that assures accurate and timely payment of debt service principal and interest.

- The Township will negotiate terms allowing for full investment of funds until the payment due date by utilizing electronic fund transfer
 - The Township requires that its paying agent invoice the Township at least 30 days prior to the due date for payment of principal and/or interest
 - The Township will use electronic fund transfer to assure transfer to the paying agent on or before the payment date. The Township is permitted to pay by check if circumstances make it necessary or prudent to do so.
- Purchase and sale of investments for bond proceeds:
 - The Township shall seek competitive rates for the investment of bond proceeds and shall endeavor to select the provider that can provide the highest rate of interest unless there are other benefits to be considered in the selection.
 - Compliance with all applicable Federal, State and contractual restrictions regarding use and investment of bond proceeds shall be maintained
 - Invested proceeds shall be diversified in order to reduce risk exposure to investment providers, types of investment products and types of securities held.
- Disclosure:
 - All fees resulting from investment services or sale of products should be fully disclosed to ensure there are no conflicts of interest and investments are being purchased at a fair market price. Underwriters of the bonds, but not the Financial or Investment Advisor, may bid on the sale of investment products for the proceeds. The Financial or Investment Advisor shall document the bidding process and results and shall certify in writing that a competitive and fair market price was received.

CONTINUING DISCLOSURE

SEC Rule 15c2-12 requires that underwriters of municipal bonds ensure that the issuer will disclose certain information on an on-going basis and other information, known as “material event notices” within 10 business days of the event’s occurrence. These requirements are included in the Continuing Disclosure Agreement between the underwriter and the issuer.

Annual Disclosure

The Continuing Disclosure Agreements for the General Obligation Bonds, Series of 2019 and Series A of 2019 both require:

- Annual financial report - to be posted within 270 days of the Township’s year end on the EMMA website

Although not specified in the Continuing Disclosure Agreement:

- Annual budget – within 10 days after adoption, we will post to the EMMA website

Material Event Notices

On August 15, 2018, the Securities and Exchange Commission adopted amendments to Rule 15c2-12 of the Securities Exchange Act to include additional material event notices. These changes were effective February 27, 2019. The Rule and its amendment should be reviewed annually for disclosure requirements. The following is an abbreviated list of items that are considered “material events”:

- New material debt obligations, including leases that “operate as a vehicle to borrow money”
- Bankruptcy
- Unscheduled draws on financial reserves, indicating financial difficulties
- Modifications to rights of bondholders, if material
- Adverse tax opinions pertaining to the issue
- Bond calls and tender offers
- Defaults on any existing debt
- Change in ratings on existing bond issues
- Failure to file annual financial reports on time

RESPONSIBILITY FOR THE POLICY

The development and responsibility of the Debt Management Policy rests with the Treasurer/Director of Finance. The primary responsibilities of the Treasurer in regards to Debt Management are as follows:

- Review Capital Improvement Projects on an annual basis to determine financing needs
- Annually, review opportunities for refinancing existing debts at more favorable terms
- Review annual debt ratios to insure compliance
- Ensure compliance with Federal and State continuing disclosure regulations and file all required documents as necessary

**Upper Uwchlan Township
Annual Budget
For the Calendar Year 2021**

SUMMARY OF TOWNSHIP REVENUES

Real Estate Property Taxes

The real estate taxes that a property owner will pay consists of the school tax, county tax and township tax. The Township assesses a modest property tax which totals 1.034 mills. The total millage is multiplied by each property's assessment to determine the amount of tax that is levied. Upper Uwchlan Township has an elected tax collector who mails the tax bills, collects the taxes and reports delinquencies to the County. County and Township taxes are assessed on a calendar year basis and are due by December 31 of each year. School taxes are based on the fiscal year of the school district and are assessed using a fiscal year of July 1 to June 30 annually. A property owner in Upper Uwchlan Township will pay the following in real estate tax millage:*

School taxes – Downingtown Area School District (DASD)	27.182
County taxes – Chester County*	4.551
Township taxes – Upper Uwchlan Township	<u>1.034</u>
Total	32.767

The only real estate taxes that are paid to the Township are the Township taxes at a millage rate of 1.034. **There will be no change in the Township tax rate for 2021.** The 2021 budget includes anticipated revenue in the amount of **\$1,008,100** for both current and delinquent taxes. This amount was determined based on current taxes and an estimate for new homes based on permits expected to be issued for upcoming developments.

*Rates are for 2021. The budget for Chester County includes increasing the millage for 2021 from 4.369 mills to 4.551 mills. The County Commissioners voted to approve the increase in the millage to 4.551 mills in December, 2020.

Hydrant taxes are assessed to properties that are within 750 feet of a fire hydrant. The rate is .087 mills and **\$65,000** has been budgeted as revenue for 2021. Actual revenues through September 30, 2020 were nearly \$64,000.

Real Estate Transfer Tax

A real estate transfer tax is collected on the transfer of real estate at the time of sale. The tax that is collected is 1% - which is shared equally by the Township and the School District, so that Upper Uwchlan receives revenue in the amount of one-half of one percent (0.50%) on the sale of real estate within the Township. Revenue will fluctuate with the number and sales prices of properties in the Township. For 2021, budgeted revenue of **\$585,000** was based on revenue received in prior years and includes expected new construction in 2021.

Earned Income Taxes

The earned income tax rate is 1% for Upper Uwchlan Township residents and those who work in the Township. This tax is also shared equally between the Township and the Downingtown Area School District, so that the Township receives one-half of one percent (0.50%). The tax is paid on all earned income such as wages, salaries and commissions. The amount budgeted for 2021 is **\$3,880,636** (net of commissions to Keystone) – an increase of 2% from 2020.

Retired citizens and people who are unemployed due to illness or other factors will typically have no tax liability to the Township. People who live in Townships that have adopted an earned income tax and who work in Upper Uwchlan will have the taxes withheld by their employer transferred to their township of residence.

Keystone Collections Group (“Keystone”) was engaged by Chester County to collect all earned income taxes within the County (pursuant to Pennsylvania Act 32). Keystone is compensated at the rate of 1.36% of collections. The budget for commissions to Keystone is **\$53,504** for 2021.

Cable Television Franchise Fees

The Township receives cable television franchise fees from the local cable companies – Comcast and Verizon. The amount received by the Township is dependent on the amount of sales generated annually by the cable television companies. Payment is received from the cable companies on a quarterly basis. The budget is **\$225,000** for 2021 revenue based on current experience, which reflects a decrease in cable usage.

Permits

The Township charges a fee for building permits, use and occupancy permits, contractors’ permits and certifications for refinancing. The total amount budgeted for 2021 is **\$486,000** based on new developments that have received construction permits.

Police Fines

The District Justice collects fines for citations issued by the State Police. The Township also receives disbursements from the State of Pennsylvania for the issuance of traffic citations within the Township limits. The Township anticipates receiving revenue in 2021 in the amount of **\$45,000** from these fines.

Interest

The Township invests its funds in interest bearing accounts and instruments. Earnings rates will fluctuate depending upon the interest rates received. The General Fund checking account was earning

interest at a rate of two percent (2.00%) until the COVID-19 pandemic began in early 2020 when it was reduced by our banks. The certificate of deposit is earning 2.25% through October, 2021. With the Federal Reserve indicating that interest rates will remain low into the future, we estimated that interest income will be **\$35,000** in 2021.

Rents and Royalties

Beginning in June, 2015, the Township entered into a lease agreement with Chester County to allow the County to locate a cell tower on Township owned property. The terms of the lease includes a rental payment of \$2,000 each month to the Township.

Grants

The Township does not have any grants pending for the General Fund in 2021.

Intergovernmental Revenues

The Commonwealth of Pennsylvania makes payments to the Township for various purposes. We receive annual Public Utility Realty Tax ("PURTA") payments of approximately **\$5,000**. These payments are meant to compensate the Township for foregone tax revenues due to the tax-exempt status of public utility land within the Township. The utilities are exempt from paying real property taxes.

The Township also receives payments from the Commonwealth of Pennsylvania that are restricted in their use. The Foreign Fire Insurance Premium Tax (budgeted at **\$95,000**) is a pass-through to the Firemen's Relief Association and must be paid to the local fire departments by the Township within 60 days of receipt. The State also provides State Pension Aid (budgeted at **\$202,000**) which must be deposited into the defined benefit police and non-uniform pension plans. Both of these revenues have offsetting expenses in the same amount; there is no effect on the budget of these pass-through items.

Charges for Services

Various departments provide services that can be charged to the user. The largest component consists of fees received from engineering and legal services which are budgeted at **\$88,850**. We also charge the resident an administrative fee for processing bills and payments in an amount that does not exceed \$100 per billing. Zoning and land development fees are budgeted at **\$6,000** in 2021.

Culture and Recreation

The Township charges various sports groups for the use of the playing fields at our parks for sporting events and practices. These fees are used for the ongoing maintenance and improvement of the facilities. Turf field fees are segregated in a separate bank account and will be used for replacement of the turf field at the end of its useful life. We budgeted **\$45,000** for the use of the turf field at Fellowship

Fields and also **\$30,000** for use of our other fields at Hickory Park. We expect to receive **\$10,000** in donations towards the annual community Block Party that is held in June. Total revenues budgeted for 2021 are **\$85,700**.

Inter-Fund Transfers

The Township provides various services to the Upper Uwchlan Township Municipal Authority and is reimbursed for those services by the Authority. Those services include the services of Township administrative and financial personnel, and the use of the Public Works department to maintain the grounds and lawns of property surrounding the waste water treatment facilities. The Township processes the quarterly billing of all sewer accounts which has substantially increased the time spent by Township personnel on Authority business. The estimated reimbursement for 2021 is estimated to be approximately **\$264,736**.

Revenues from the General Fund comprise 71.1% of total budgeted revenues in 2021.

Solid Waste Fund

Trash and Recycling Fees

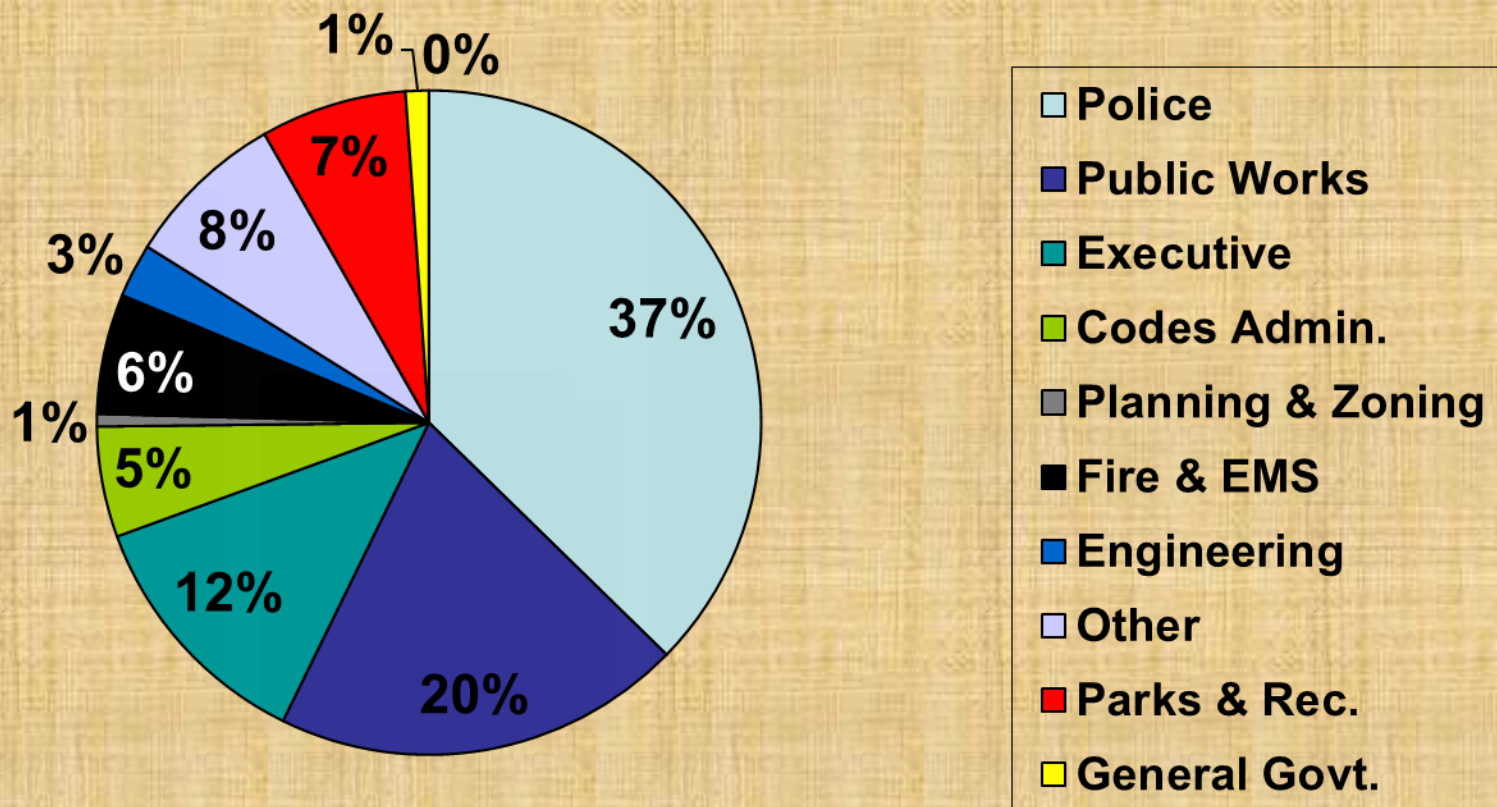
The Township charges a flat fee of \$315.00 annually for residential solid waste and recycling. Bills are mailed in January and are due by March 31 of each year in order to receive a 2% discount. Payments are considered late if they are received after September 30 and will be assessed a 10% penalty. Businesses within the Township must arrange for their own trash and recycling services. The total solid waste fees expected to be collected in 2021 is **\$1,103,331**.

Performance Grant

The Commonwealth of Pennsylvania gives “performance grants” to municipalities who submit reports detailing the amounts of recyclable material that is collected and sent to recycling centers. The amount expected in 2021 is **\$25,000**.

Revenues from the Solid Waste Fund comprise 11.5% of total budgeted revenue in 2021.

2021 General Fund Expenditures by Activity



**Upper Uwchlan Township
2021 Budget**

				Actual -									
		Actual	Actual	Budget	9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
REVENUES													
300 - REVENUE													
301 PROPERTY TAXES													
01-301-000-010	Current Real Estate Taxes	979,560	984,131	984,100	1,063,256	994,100	1,013,100	19,000	2%	1,025,100	1,036,100	1,041,100	1,041,100
01-301-000-013	Real Estate Tax Refunds	(25,836)	(28,763)	(25,000)	(2,134)	(28,000)	(25,000)	3,000	-11%	(28,000)	(28,000)	(28,000)	(28,000)
01-301-000-030	Delinquent Real Estate Taxes	16,332	18,479	30,000	20,842	30,000	20,000	(10,000)	-33%	20,000	20,000	20,000	20,000
Total 301 PROPERTY TAXES		970,056	973,847	989,100	1,081,964	996,100	1,008,100	12,000	1%	1,017,100	1,028,100	1,033,100	1,033,100
301.7 HYDRANT TAX													
01-301-000-071	Hydrant Tax	58,214	68,995	65,000	63,668	65,000	65,000	-	0%	66,000	66,000	66,000	66,000
Total 301.7 HYDRANT TAX		58,214	68,995	65,000	63,668	65,000	65,000	-	0%	66,000	66,000	66,000	66,000
310 EARNED INCOME & TRANSFER TAX													
01-310-000-010	Real Estate Transfer Tax	554,780	770,958	515,000	388,450	541,250	585,000	43,750	8%	663,750	585,000	567,500	462,500
01-310-000-020	Earned Income Tax, current	3,635,364	4,028,379	3,735,904	3,262,283	3,857,000	3,934,140	77,140	2%	4,012,823	4,093,079	4,174,941	4,258,440
01-310-000-021	EIT Commissions Paid	(46,630)	(48,506)	(50,808)	(40,038)	(52,455)	(53,504)	(1,049)	2%	(54,574)	(55,666)	(56,779)	(57,915)
Total 310 EARNED INC & TRANSFER TAX		4,143,514	4,750,831	4,200,096	3,610,695	4,345,795	4,465,636	119,841	3%	4,621,998	4,622,413	4,685,662	4,663,025
320 PERMITS													
01-320-000-010	Building Permits	416,306	371,844	282,000	380,989	378,000	425,000	47,000	12%	330,000	354,000	210,000	138,000
01-320-000-020	Use & Occupancy Permits	16,490	20,364	12,000	14,780	12,000	12,000	-	0%	12,000	12,000	12,000	12,000
01-320-000-030	Sign Permits	-	-	100	-	100	100	-	0%	100	100	100	100
01-320-000-040	Contractors Permits	2,425	2,050	2,000	2,100	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-320-000-050	Refinance Certification Fees	3,000	3,650	3,000	5,490	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
Total 320 PERMITS		438,221	397,908	299,100	403,359	395,100	442,100	47,000	12%	347,100	371,100	227,100	155,100
321 CABLE FRANCHISE FEES													
01-321-000-080	Cable TV Franchise Fees	235,700	227,008	250,000	163,185	225,000	220,000	(5,000)	-2%	218,000	216,000	214,000	212,000
Total 321 CABLE FRANCHISE FEES		235,700	227,008	250,000	163,185	225,000	220,000	(5,000)	-2%	218,000	216,000	214,000	212,000
331 POLICE FINES													
01-331-000-010	Vehicles Code Violations	45,301	46,300	50,000	31,748	45,000	45,000	-	0%	45,000	45,000	45,000	45,000
01-331-000-011	Reports/Fingerprints	1,917	2,302	2,000	2,263	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-331-000-012	Solicitation Permits	520	710	500	-	500	500	-	0%	500	500	500	500
01-331-000-050	Reimbursed Police Wages	13,570	13,161	3,000	3,135	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
Total 331 POLICE FINES		61,308	62,473	55,500	37,146	50,500	50,500	-	0%	50,500	50,500	50,500	50,500
341 Interest Earnings													
01-341-000-001	Interest Income	45,972	75,587	30,000	43,445	50,000	35,000	(15,000)	-30%	35,000	35,000	35,000	35,000
Total 341 Interest Earnings		45,972	75,587	30,000	43,445	50,000	35,000	(15,000)	-30%	35,000	35,000	35,000	35,000
342 RENTS & ROYALTIES													
01-342-000-001	Rental Property Income	24,000	24,000	24,000	18,000	24,000	24,000	-	0%	24,000	24,000	24,000	24,000
Total 342 RENTS & ROYALTIES		24,000	24,000	24,000	18,000	24,000	24,000	-	0%	24,000	24,000	24,000	24,000
354 GRANTS													
01-351-000-003	Federal Grants	-	-	-	-	-	-	-	0%	0%	0%	0%	0%
01-354-000-010	County Grants	-	-	15,000	-	15,000	-	(15,000)	-100%	-	-	-	-
01-354-000-020	State Grants	-	-	1,808	-	1,808	-	(1,808)	-100%	1,808	1,808	1,808	1,808
01-354-000-030	Police Grants	-	-	-	465	-	-	-	#DIV/0!	-	-	-	-
Total 354 GRANTS		-	-	16,808	465	16,808	-	(16,808)	-100%	1,808	1,808	1,808	1,808

**Upper Uwchlan Township
2021 Budget**

		Actual -											
		Actual	Actual	Budget	9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
355/356 INTERGOVERNMENTAL REVENUES													
01-355-000-001	PURTA	5,207	4,757	5,000	5,675	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-355-000-004	Alcohol Beverage Tax	600	600	600	600	600	600	-	0%	600	600	600	600
01-355-000-005	State Aid, Police Pension	103,057	122,892	85,000	118,172	122,000	122,000	-	0%	122,000	122,000	122,000	122,000
01-355-000-006	State Aid, Non-Uniform Pension	84,319	87,048	55,000	88,629	80,000	80,000	-	0%	80,000	80,000	80,000	80,000
01-355-000-007	Foreign Fire Insurance Tax	86,679	94,164	112,000	95,209	95,000	95,000	-	0%	95,000	95,000	95,000	95,000
Total 355/356 MISCELLANEOUS TAXES		279,862	309,461	257,600	308,285	302,600	302,600	-	0%	302,600	302,600	302,600	302,600
361 CHARGES FOR SERVICE/FEES													
01-360-000-010	Vehicle Storage Fees	-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-361-000-030	Zoning/Sub Div/Land Develop	9,000	11,450	6,000	1,850	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
01-361-000-032	Fees from Engineering	86,173	27,381	100,000	(13,625)	100,000	50,000	(50,000)	-50%	50,000	50,000	50,000	50,000
01-361-000-033	Admin Fees from Engineering	599	684	4,000	(540)	4,000	4,000	-	0%	4,000	4,000	4,000	4,000
01-361-000-035	Admin Fees from Legal	246	1,648	1,000	(70)	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-361-000-036	Legal Services Fees	15,747	-	6,000	282	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
01-361-000-038	Sale of Maps & Books	214	165	250	5	250	250	-	0%	250	250	250	250
01-361-000-039	Fire Inspection Fees	-	-	-	-	-	-	-	0%	-	-	-	-
01-361-000-040	Fees from Engineering - CU	6,348	29,503	20,000	(168)	20,000	20,000	-	0%	20,000	20,000	20,000	20,000
01-361-000-042	Copies	238	6	100	-	100	100	-	0%	100	100	100	100
01-361-000-043	Fees - Traffic Signals	-	-	-	-	-	-	-	0%	-	-	-	-
01-361-000-044	Fees from Advertising Reimbursements	7,166	-	500	397	500	500	-	0%	500	500	500	500
Total 361 CHARGES FOR SERVICE/FEES		125,731	70,837	138,850	(11,869)	138,850	88,850	(50,000)	(1)	88,350	88,350	88,350	88,350
367 CULTURE & RECREATION													
01-367-000-010	Recreation Donations	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-367-000-014	Pavillion Rental	260	135	500	-	500	500	-	0%	500	-	500	500
01-367-000-021	Field Programs	79,244	34,725	30,000	3,355	30,000	30,000	-	0%	30,000	30,000	30,000	30,000
01-367-000-025	Turf Field Fees	61,568	31,250	45,000	23,025	45,000	45,000	-	0%	45,000	45,000	45,000	45,000
01-367-000-030	Community Events Donations	12,360	14,820	10,000	1,885	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
01-367-000-040	History Book Revenue	-	75	200	-	200	200	-	0%	200	200	200	200
01-367-000-045	Upland Farms Barn Rental Fees	675	375	5,000	-	-	-	-	#DIV/0!	5,000	5,000	5,000	5,000
01-367-000-089	Donations - Park Equipment	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total 367 CULTURE & RECREATION		154,107	81,380	90,700	28,265	85,700	85,700	-	0%	90,700	90,200	90,700	90,700
380 MISC INCOME													
01-380-000-001	Misc. Revenue	24,378	43,666	5,000	73,842	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-380-000-010	Insurance Reimbursement	43,656	3,657	3,000	3,850	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
Total 380 MISC REVENUE		68,034	47,323	8,000	77,692	8,000	8,000	-	0%	8,000	8,000	8,000	8,000
392 INTERFUND TRANSFER													
01-392-000-008	Municipal Authority Reimbursement	211,550	270,080	265,446	188,911	273,821	264,736	(9,085)	-3%	264,736	264,736	264,736	264,736
01-392-000-020	Transfer from Capital Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-392-000-030	Transfer from Solid Waste Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-395-000-000	Refund of Prior Year Expenses	782	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total 392 INTERFUND TRANSFER		212,332	270,080	265,446	188,911	273,821	264,736	(9,085)	-3%	264,736	264,736	264,736	264,736
Total 300 - REVENUE		6,817,051	7,359,730	6,690,200	6,013,211	6,977,274	7,060,222	82,948	1%	7,135,892	7,168,807	7,091,556	6,994,919
Total Revenue		6,817,051	7,359,730	6,690,200	6,013,211	6,977,274	7,060,222	82,948	1%	7,135,892	7,168,807	7,091,556	6,994,919

**Upper Uwchlan Township
2021 Budget**

		Actual	Actual	Budget	Actual - 9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
400 EXPENDITURES													
400 - General Government													
01-400-000-113	Supervisor's Wages	3,125	2,500	2,500	4,875	5,000	6,500	1,500	30%	6,500	6,500	6,500	6,500
01-400-000-150	Payroll Tax Expense	239	191	191	373	383	497	114	30%	497	497	497	497
01-400-000-320	Telephone	1,815	1,623	2,000	1,301	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-400-000-340	Public Relations	525	1,080	6,500	500	2,500	2,500	-	0%	2,500	2,500	2,500	2,500
01-400-000-341	Advertising	3,464	8,583	7,500	3,393	7,500	7,500	-	0%	7,500	7,500	7,500	7,500
01-400-000-342	Printing	6,197	6,166	5,000	4,613	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-400-000-344	Community Notice	-	-	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-400-000-350	Insurance - Bonding	2,636	2,831	4,200	3,601	4,200	4,200	-	0%	4,200	4,200	4,200	4,200
01-400-000-352	Insurance - Liability	17,160	18,649	18,650	13,613	18,151	17,390	(761)	-4%	17,390	17,390	17,390	17,390
01-400-000-420	Dues/Subscriptions/Memberships	3,949	4,703	4,000	3,648	4,261	4,375	114	3%	4,375	4,375	4,375	4,375
01-400-000-460	Meetings & Conferences	5,015	1,050	6,000	1,330	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
01-400-000-461	Bank Fees	10,691	11,217	9,000	10,981	9,000	9,000	-	0%	9,000	9,000	9,000	9,000
01-400-000-463	Misc. Expenses	39,057	1,497	2,000	10,483	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-400-000-464	Wallace Twp. Tax Agreement	-	4,745	3,800	4,323	4,750	4,325	(425)	-9%	4,325	4,325	4,325	4,325
Total 400 - General Government		93,873	64,836	73,341	63,034	72,745	73,288	543	1%	73,288	73,288	73,288	73,288
401 EXECUTIVE													
01-401-000-100	Administration Wages	465,099	481,696	475,639	359,533	519,126	547,083	27,957	5%	563,496	580,401	597,813	615,747
01-401-000-150	Payroll Tax Expense	34,883	37,764	36,386	27,966	39,713	41,852	2,139	5%	43,107	44,401	47,797	51,454
01-401-000-151	PSATS Unemployment	551	480	504	480	480	1,230	750	156%	1,476	1,476	1,506	1,537
01-401-000-156	Employee Benefit Expense	91,181	93,247	99,030	55,055	122,353	85,320	(37,033)	-30%	87,027	88,767	90,542	92,353
01-401-000-157	ACA Fees	-	194	225	208	240	240	-	0%	240	240	240	240
01-401-000-160	Non-Uniform Pension	41,106	41,198	40,677	41,428	41,436	40,461	(975)	-2%	41,675	42,925	44,213	45,539
01-401-000-165	Employer 457 Match	-	-	-	-	6,000	9,000	3,000	100%	12,000	12,000	12,000	12,000
01-401-000-174	Tuition Reimbursement	-	1,562	6,300	1,005	6,300	6,300	-	0%	6,300	6,300	6,300	6,300
01-401-000-181	Longevity Pay	5,550	6,150	6,150	4,800	5,100	5,550	450	9%	7,500	8,250	9,000	10,500
01-401-000-183	Overtime Wages	5,971	8,778	5,000	3,327	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-401-000-200	Supplies	11,966	12,202	15,000	9,786	15,000	15,000	-	0%	15,000	15,000	15,000	15,000
01-401-000-205	Meals and Meal Allowances	-	-	200	-	200	200	-	0%	200	200	200	200
01-401-000-215	Postage	5,518	3,907	4,500	2,877	4,500	4,500	-	0%	3,500	3,500	3,500	3,500
01-401-000-230	Gasoline & Oil	1,857	2,098	2,200	520	2,200	2,200	-	0%	2,200	2,200	2,200	2,200
01-401-000-235	Vehicle Maintenance	490	122	1,000	335	1,000	1,000	-	0%	500	500	500	500
01-401-000-252	Repair & Maintenance	-	-	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-401-000-316	Training & Seminars	5,376	7,193	10,000	1,723	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
01-401-000-317	Parking & Travel	2,446	2,907	1,200	280	1,200	1,200	-	0%	1,200	1,200	1,200	1,200
01-401-000-322	Ipad Expense	1,168	155	600	199	600	600	-	0%	600	600	600	600
01-401-000-352	Insurance - Liability	-	424	424	282	377	367	(10)	-3%	367	367	367	367
01-401-000-353	Insurance - Vehicle	181	349	349	223	297	285	(12)	-4%	300	300	300	300
01-401-000-354	Insurance - Workers Comp.	1,855	1,801	1,736	1,536	1,716	618	(1,098)	-64%	1,000	1,000	1,000	1,000
01-401-000-420	Dues/Subscriptions/Memberships	6,248	4,969	6,100	4,384	6,100	6,100	-	0%	6,100	6,100	6,100	6,100
01-401-000-450	Contracted Services	9,560	26,321	7,410	12,881	16,310	14,500	(1,810)	-11%	14,500	14,500	14,500	14,500
Total 401 EXECUTIVE		691,006	733,517	722,630	528,828	807,248	800,607	(6,641)	-1%	825,288	847,226	871,878	898,137
402 AUDIT													
01-402-000-450	Contracted Services	25,800	31,450	27,300	30,500	28,500	23,700	(4,800)	-17%	24,700	25,700	26,700	27,700
Total 402 AUDIT		25,800	31,450	27,300	30,500	28,500	23,700	(4,800)	-17%	24,700	25,700	26,700	27,700

**Upper Uwchlan Township
2021 Budget**

				Actual -		Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		Actual	Actual	9/30/20	Budget							
		2018	2019	2020	2020							
						2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
403 TAX COLLECTION												
01-403-000-100	Tax Collector Wages	19,073	7,014	7,371	4,301	7,371	-	(7,371)	-100%	-	-	-
01-403-000-150	Payroll Tax Expense	1,403	537	564	329	564	-	(564)	-100%	-	-	-
01-403-000-200	Supplies	207	431	500	189	500	-	(500)	-100%	-	-	-
01-403-000-215	Postage	1,705	2,005	2,000	1,706	2,000	-	(2,000)	-100%	-	-	-
01-403-000-350	Insurance - Bonding	525	525	600	-	600	-	(600)	-100%	-	-	-
01-403-000-450	Contracted Services	3,470	3,247	3,000	2,845	3,000	8,500	5,500	183%	8,500	8,500	8,500
Total 403 TAX COLLECTION		26,383	13,759	14,035	9,370	14,035	8,500	(5,535)	-39%	8,500	8,500	8,500
404 LEGAL												
01-404-000-305	Legal Fees CU - Reimbursable	-	2,034	500	-	500	500	-	0%	500	500	500
01-404-000-310	Legal Fees - Reimbursable	12,008	6,603	9,500	5,516	9,500	9,500	-	0%	9,500	9,500	9,500
01-404-000-311	Legal Fees - Non-Reimbursable	21,854	43,319	30,000	37,559	30,000	40,000	10,000	33%	40,000	40,000	40,000
01-404-000-450	Contracted Services	-	-	5,000	-	5,000	5,000	-	0%	5,000	5,000	5,000
Total 404 LEGAL		33,862	51,956	45,000	43,075	45,000	55,000	10,000	22%	55,000	55,000	55,000
407 COMPUTER												
01-407-000-200	Supplies	21	89	2,000	678	2,000	2,000	-	0%	2,000	2,000	2,000
01-407-000-220	Software	43,554	65,663	8,000	37,249	60,500	73,280	12,780	21%	73,280	73,280	73,280
01-407-000-222	Hardware	7,208	1,461	7,000	6,805	6,000	6,000	-	0%	3,500	3,500	3,500
01-407-000-240	Web Page	7,281	5,496	7,300	5,770	5,700	6,000	300	5%	6,000	6,000	6,000
01-407-000-450	Contracted Services	75,804	35,503	67,770	48,178	40,000	54,200	14,200	36%	54,200	54,200	54,200
Total 407 COMPUTER		133,868	108,212	92,070	98,680	114,200	141,480	27,280	24%	138,980	138,980	138,980
408 ENGINEERING												
01-408-000-305	Reimbursable Conditional Use	7,604	47,282	25,000	2,087	25,000	25,000	-	0%	25,000	25,000	25,000
01-408-000-310	Engineering - Reimbursable	28,364	12,814	75,000	17,129	75,000	75,000	-	0%	100,000	100,000	100,000
01-408-000-311	Traffic Engineering	28,508	10,320	25,000	4,833	25,000	25,000	-	0%	25,000	25,000	25,000
01-408-000-313	Engineering - Non-Reimbursable	35,524	15,956	30,000	28,003	30,000	30,000	-	0%	30,000	30,000	30,000
01-408-000-364	Water Resource Protection Fee	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-408-000-366	Ordinance Update	-	-	4,500	-	4,500	4,500	-	0%	4,500	4,500	4,500
01-408-000-367	General Planning	19,001	10,100	10,000	-	10,000	10,000	-	0%	10,000	10,000	10,000
01-408-000-368	MS-4 Expenses	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-408-000-369	Reimbursable Traffic Signals	2,690	-	-	-	-	-	#DIV/0!	-	-	-	-
01-408-000-370	Reimbursable Advertising	289	-	-	650	-	-	#DIV/0!	-	-	-	-
Total 408 ENGINEERING		121,980	96,472	169,500	52,702	169,500	169,500	-	0%	194,500	194,500	194,500
409 TOWNSHIP PROPERTIES												
PUBLIC WORKS BUILDING												
01-409-001-200	Supplies	847	1,287	1,000	60	1,000	1,000	-	0%	1,000	1,000	1,000
01-409-001-231	Propane & Heating	18,870	14,345	15,000	3,553	15,000	15,000	-	0%	15,000	15,000	15,000
01-409-001-250	Maintenance & Repairs	14,977	18,511	12,950	6,398	14,000	29,300	15,300	109%	29,300	29,300	29,300
01-409-001-320	Telephone	4,434	4,520	4,000	3,580	4,000	4,000	-	0%	4,000	4,000	4,000
01-409-001-351	Insurance - Property	6,691	9,460	9,460	9,301	12,401	12,215	(186)	-1%	12,215	12,215	12,215
01-409-001-360	Utilities	6,683	8,010	8,000	6,494	12,000	12,000	-	0%	12,000	12,000	12,000
01-409-001-450	Contracted Services	5,429	3,330	5,000	5,611	5,000	8,000	3,000	60%	8,000	8,000	8,000
Total 409-001 PUBLIC WORKS BUILDING		57,931	59,463	55,410	34,997	63,401	81,515	18,114	29%	81,515	81,515	81,515
TOWNSHIP BUILDING												
01-409-003-200	Supplies	941	578	2,000	2,588	2,000	2,000	-	0%	1,000	1,000	1,000
01-409-003-231	Propane & Heating Oil	201	395	5,000	-	5,000	5,000	-	0%	5,000	5,000	5,000

**Upper Uwchlan Township
2021 Budget**

		Actual -		Actual -		Actual -		Actual -		Actual -		Actual -	
		Actual	Actual	Budget	9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
01-409-003-250	Maintenance & Repairs	4,260	901	8,000	428	2,500	2,500	-	0%	2,500	2,500	2,500	2,500
01-409-003-320	Telephone	8,996	5,816	7,000	3,667	7,000	7,000	-	0%	7,000	7,000	7,000	7,000
01-409-003-351	Insurance - Property	6,691	11,036	11,036	10,852	14,468	14,251	(217)	-2%	14,251	14,251	14,251	14,251
01-409-003-360	Utilities	21,093	15,193	15,000	13,362	15,000	20,000	5,000	33%	15,000	15,000	15,000	15,000
01-409-003-380	Rent	-	72,176	55,000	41,640	18,333	-	(18,333)	-100%	-	-	-	-
01-409-003-385	Relocation Costs	-	27,594	-	4,650	-	-	-	0%	-	-	-	-
01-409-003-450	Contracted Services	16,015	8,771	25,000	21,893	25,000	45,300	20,300	81%	45,300	45,300	45,300	45,300
Total 409-003 TOWNSHIP BUILDING		58,197	142,460	128,036	99,080	89,301	96,051	6,750	8%	90,051	90,051	90,051	90,051
MILFORD ROAD BUILDING													
01-409-004-200	Supplies	-	46,545	500	29,494	500	500	-	0%	500	500	500	500
01-409-004-231	Propane & Heating Oil	1,003	2,241	2,000	55	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-409-004-250	Maintenance & Repairs	175	989	3,000	648	3,000	500	(2,500)	-83%	500	500	500	500
01-409-004-320	Telephone	2,728	6,603	3,000	5,400	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
01-409-004-351	Insurance - Property	1,338	1,577	1,577	1,550	2,067	2,036	(31)	-2%	2,036	2,036	2,036	2,036
01-409-004-360	Utilities	771	3,044	4,000	2,744	2,000	1,000	(1,000)	-50%	1,000	1,000	1,000	1,000
01-409-004-450	Contracted Services	323	228	21,100	228	9,100	500	(8,600)	-95%	1,100	1,100	1,100	1,100
Total 409-004 MILFORD ROAD		6,338	61,227	35,177	40,119	21,667	9,536	(12,131)	-56%	9,036	9,036	9,036	9,036
Total 409 TOWNSHIP PROPERTIES TOTAL		122,466	263,150	218,623	174,196	174,369	187,102	12,733	7%	180,602	180,602	180,602	180,602
410 POLICE EXPENSES													
01-410-000-100	Police Wages	1,214,743	1,273,965	1,236,990	946,361	1,309,163	1,366,432	57,269	4%	1,404,604	1,452,276	1,495,844	1,540,720
01-410-000-150	Payroll Tax Expense	94,617	102,833	93,953	76,446	100,151	104,532	4,381	4%	107,452	111,099	114,432	117,865
01-410-000-151	Unemployment Compensation	1,226	1,040	1,040	1,039	1,040	2,870	1,830	176%	2,870	2,870	2,870	2,870
01-410-000-156	Employee Benefit Expense	323,675	332,780	329,526	242,635	333,668	306,410	(27,258)	-8%	312,539	318,789	325,165	331,668
01-410-000-158	Medical Expense Reimbursement	8,096	8,813	9,000	6,027	10,000	13,000	3,000	30%	13,000	13,000	13,000	13,000
01-410-000-160	Pension Expense	177,707	230,104	228,232	251,733	251,733	257,095	5,362	2%	262,237	267,482	272,831	278,288
01-410-000-165	Employer 457 Match	-	-	-	-	12,000	18,000	6,000	100%	24,000	24,000	24,000	24,000
01-410-000-174	Tuition Reimbursement	-	4,868	12,000	12,544	12,000	15,000	3,000	25%	15,000	15,000	15,000	15,000
01-410-000-181	Longevity Pay	19,400	19,800	19,800	22,000	27,600	28,600	1,000	4%	29,400	31,000	31,800	32,600
01-410-000-182	Education Incentive	3,000	3,750	3,000	3,750	3,750	3,750	-	0%	3,750	3,750	3,750	3,750
01-410-000-183	Overtime Wages	40,401	47,474	46,000	30,049	49,000	54,000	5,000	10%	54,000	54,000	54,000	54,000
01-410-000-187	Court Time Wages	18,690	5,783	12,000	2,918	12,000	12,000	-	0%	12,000	12,000	12,000	12,000
01-410-000-191	Uniform & Boot Allowances	11,550	11,600	11,950	11,600	11,600	11,600	-	0%	11,600	11,600	11,600	11,600
01-410-000-200	Supplies	7,893	7,192	14,000	8,369	14,000	14,000	-	0%	14,000	14,000	14,000	14,000
01-410-000-215	Postage	750	999	750	344	750	750	-	0%	750	750	750	750
01-410-000-230	Gasoline & Oil	27,428	30,879	30,000	20,899	30,000	35,000	5,000	17%	35,000	35,000	35,000	35,000
01-410-000-235	Vehicle Maintenance	20,921	20,055	30,000	13,308	23,000	25,000	2,000	9%	30,000	30,000	30,000	30,000
01-410-000-238	Clothing/Uniforms	3,649	4,779	5,000	3,328	9,000	9,000	-	0%	5,500	5,500	5,500	5,500
01-410-000-250	Maintenance & Repairs	2,255	189	2,500	613	2,500	2,500	-	0%	6,500	6,500	6,500	6,500
01-410-000-260	Small Tools & Equipment	6,855	5,806	9,000	3,316	9,000	9,000	-	0%	9,000	9,000	9,000	9,000
01-410-000-311	Non-Reimbursable Legal	-	-	3,000	-	-	-	-	#DIV/0!	-	-	-	-
01-410-000-316	Training & Seminars	10,758	8,568	16,000	7,607	13,000	13,000	-	0%	13,000	13,000	13,000	13,000
01-410-000-317	Parking & Travel	6	963	500	154	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-410-000-320	Telephone	3,249	3,494	8,000	1,816	8,000	8,000	-	0%	8,000	8,000	8,000	8,000
01-410-000-322	Ipad Expense	448	125	600	338	600	600	-	0%	600	600	600	600
01-410-000-327	Radio Equipment M & R	-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-410-000-340	Public Relations	9,178	11,302	12,000	1,929	12,000	12,000	-	0%	12,000	12,000	12,000	12,000
01-410-000-342	Police Accreditation	2,030	3,408	13,500	1,785	6,000	6,000	-	0%	3,000	3,000	3,000	3,000
01-410-000-352	Insurance - Liability	14,485	14,550	14,550	10,370	13,826	13,114	(712)	-5%	13,114	13,114	13,114	13,114
01-410-000-353	Insurance - Vehicles	4,409	2,429	2,429	1,784	2,378	2,107	(271)	-11%	2,107	2,107	2,107	2,107
01-410-000-354	Insurance - Workers Comp.	40,132	39,029	37,619	33,284	37,187	37,096	(91)	0%	38,208	39,355	40,535	41,751
01-410-000-420	Dues/Subscriptions/Memberships	157	1,130	1,000	375	1,000	1,000	-	0%	1,000	1,000	1,000	1,000

**Upper Uwchlan Township
2021 Budget**

		Actual	Actual	Budget	Actual - 9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
01-410-000-450	Contracted Services	9,195	15,204	17,200	12,944	25,350	27,040	1,690	7%	27,040	27,040	27,040	27,040
01-410-000-740	Computer/Furniture	1,896	2,356	5,000	-	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
Total 410 POLICE EXPENSES		2,078,799	2,215,267	2,227,139	1,729,665	2,346,296	2,413,496	67,200	3%	2,476,271	2,541,832	2,602,439	2,664,723
411 - FIRE													
01-411-000-316	Training & Seminars	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-411-000-354	Insurance - Workers Comp.	23,560	16,794	23,000	-	23,000	23,000	-	0%	23,000	23,000	23,000	23,000
01-411-000-420	Dues/Subscriptions/Memberships	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-411-000-450	Contracted Services	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-411-000-451	Hydrant Expenses - Aqua	62,568	69,623	60,000	56,556	60,000	60,000	-	0%	60,000	60,000	60,000	60,000
01-411-001-001	Contributions - Ludwig's	74,160	74,160	74,160	74,160	74,160	74,160	-	0%	74,160	74,160	74,160	74,160
01-411-001-002	Contributions - Lionville	74,282	76,796	74,282	74,282	74,282	74,282	-	0%	74,282	74,282	74,282	74,282
01-411-001-003	Contributions - Lionville Capital	-	-	-	150,000	-	-	-	#DIV/0!	-	-	-	-
01-411-001-004	Contributions - Glenmoore	8,549	8,549	8,549	8,549	8,549	8,549	-	0%	8,500	8,500	8,500	8,500
01-411-001-005	Contributions - E. Brandywine	15,908	13,608	13,608	13,608	13,608	13,608	-	0%	13,608	13,608	13,608	13,608
01-411-001-006	Reimbursement - Uwchlan Twp.	-	-	2,300	-	2,300	2,300	-	0%	2,300	2,300	2,300	2,300
01-411-001-007	Reimbursement - E. Brandywine Twp.	655	562	200	-	200	200	-	0%	200	200	200	200
01-411-002-530	Contributions - Fire Relief Funds	86,679	94,164	112,000	95,209	95,000	95,000	-	0%	95,000	95,000	95,000	95,000
Total 411 FIRE		346,361	354,256	368,099	472,364	351,099	351,099	-	0%	351,050	351,050	351,050	351,050
412 AMBULANCE													
01-412-000-540	Uwchlan Ambulance	27,038	27,038	27,038	27,038	27,038	27,038	-	0%	32,038	34,038	36,038	38,038
01-412-000-544	Minquas Ambulance	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total 412 AMBULANCE		27,038	27,038	27,038	27,038	27,038	27,038	-	0%	32,038	34,038	36,038	38,038
Total 411-412 FIRE and AMBULANCE		373,399	381,294	395,137	499,402	378,137	378,137	-	0%	383,088	385,088	387,088	389,088
413 CODES ADMINISTRATION													
01-413-000-100	Code Administrator Wages	242,228	241,943	243,098	167,250	250,390	225,362	(25,028)	-10%	232,123	239,087	246,259	253,647
01-413-000-150	Payroll Tax Expense	18,268	18,987	18,597	13,304	19,155	17,240	(1,915)	-10%	17,757	18,290	18,839	19,404
01-413-000-151	Unemployment Compensation	270	247	240	240	240	615	375	156%	677	738	707	707
01-413-000-156	Employee Benefit Expense	73,725	74,505	73,835	49,370	72,761	50,054	(22,707)	-31%	51,055	52,076	53,118	54,180
01-413-000-160	Pension Expense	24,445	23,468	23,468	21,985	21,985	18,786	(3,199)	-15%	19,350	19,930	20,528	21,144
01-413-000-165	Employer 457 Match	-	-	-	-	3,000	4,500	1,500	50%	4,500	4,500	4,500	4,500
01-413-000-181	Longevity Pay	6,900	7,200	7,200	7,500	7,500	4,800	(2,700)	-36%	5,100	5,400	5,700	6,750
01-413-000-200	Supplies	1,831	1,400	2,000	163	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-413-000-230	Gasoline & Oil	2,405	2,165	3,800	1,254	3,800	3,400	(400)	-11%	3,400	3,400	3,400	3,400
01-413-000-235	Vehicle Maintenance	1,118	4,978	1,500	79	1,500	2,000	500	33%	2,000	2,000	2,000	2,000
01-413-000-316	Training & Seminars	1,969	155	3,000	352	3,000	2,500	(500)	-17%	2,500	2,500	2,500	2,500
01-413-000-317	Parking & Travel	593	97	1,000	-	1,000	750	(250)	-25%	750	750	750	750
01-413-000-320	Telephone	1,568	1,279	2,000	1,094	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-413-000-322	Ipad Expense	374	145	600	518	600	600	-	0%	600	600	600	600
01-413-000-352	Insurance - Liability	-	424	424	282	377	367	(10)	-3%	367	367	367	367
01-413-000-353	Insurance - Vehicles	362	349	349	223	297	285	(12)	-4%	285	285	285	285
01-413-000-354	Insurance - Workers Comp.	1,853	1,801	1,736	1,536	1,716	618	(1,098)	-64%	700	700	700	700
01-413-000-420	Dues/Subscriptions/Memberships	2,071	355	5,000	85	5,000	3,000	(2,000)	-40%	3,000	3,000	3,000	3,000
01-413-000-450	Contracted Services	9,674	11,842	30,000	6,490	30,000	10,000	(20,000)	-67%	10,000	10,000	12,000	12,000
01-413-000-460	Meetings & Conferences	-	-	-	-	-	1,000	1,000	#DIV/0!	1,000	1,000	1,000	1,000
Total 413 CODES ADMINISTRATION		389,654	391,340	417,847	271,725	426,321	349,878	(76,443)	-18%	359,164	368,624	380,254	390,935

**Upper Uwchlan Township
2021 Budget**

		Actual -											
		Actual	Actual	Budget	9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
414 PLANNING & ZONING													
		<u>General Planning</u>											
01-414-001-116	Compensation	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-414-001-200	Supplies	36	467	500	-	500	500	-	0%	500	500	500	500
01-414-001-301	Court Reporter	418	242	1,500	215	1,500	1,500	-	0%	1,500	1,500	1,500	1,500
01-414-001-315	Legal Fees	1,672	170	3,000	-	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
01-414-001-365	Comp Plan Update	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-414-001-366	Ordinance Update	-	9,754	30,000	250	20,000	20,000	-	0%	3,000	3,000	3,000	3,000
01-414-001-367	General Planning	-	-	3,000	-	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
01-414-001-368	Advertising	1,006	-	500	320	500	500	-	0%	500	500	500	500
01-414-001-451	Act 209	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total 414-001 Planning		3,132	10,633	38,500	785	28,500	28,500	-	0%	11,500	11,500	11,500	11,500
		<u>Village Concept</u>											
01-414-002-367	General Planning	-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
Total 414-002 Village Concept		-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
		<u>Zoning</u>											
01-414-003-100	Zoning Board Compensation	-	-	800	-	800	800	-	0%	800	800	800	800
01-414-003-301	Court Reporter	297	188	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-414-003-315	Legal Fees	2,651	-	6,000	-	6,000	6,000	-	0%	2,000	2,000	2,000	2,000
01-414-003-450	Contracted Services	-	996	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
Total 414-003 Zoning		2,948	1,184	9,800	-	9,800	9,800	-	0%	5,800	5,800	5,800	5,800
Total 414 PLANNING & ZONING		6,080	11,817	49,300	785	39,300	39,300	-	0%	18,300	18,300	18,300	18,300
415 EMERGENCY OPERATIONS													
01-415-000-200	Supplies	851	1,045	2,000	338	2,000	2,000	-	0%	500	500	500	500
01-415-000-260	Small Tools & Equipment	-	-	1,000	-	1,000	1,000	-	0%	500	500	500	500
01-415-000-316	Training & Seminars	380	390	1,200	160	1,200	1,200	-	0%	3,000	3,000	3,000	3,000
01-415-000-317	Parking & Travel	-	684	400	-	400	400	-	0%	100	100	100	100
01-415-000-320	Telephone	1,786	872	1,200	-	1,200	1,200	-	0%	1,200	1,200	1,200	1,200
01-415-000-330	Other Services/Charges	240	-	500	-	500	500	-	0%	500	500	500	500
01-415-000-420	Dues/Subscriptions/Memberships	-	-	50	120	50	50	-	0%	50	50	50	50
01-415-000-450	Contracted Services	-	398	500	-	500	500	-	0%	500	500	500	500
01-415-000-740	Computer/Furniture	-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
Total 415 EMERGENCY OPERATIONS		3,257	3,389	7,850	618	7,850	7,850	-	0%	7,350	7,350	7,350	7,350
422 - 456 OTHER SERVICES													
01-422-000-530	SPCA Contract	3,261	2,601	4,371	3,080	4,371	4,637	266	6%	4,776	4,919	4,919	5,067
01-422-000-601	DARC	15,987	20,943	20,943	23,037	23,037	25,341	2,304	10%	25,341	25,341	25,341	25,341
01-422-000-603	Downingtown Senior Center	-	2,000	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-422-000-605	Natural Lands Trust	-	-	-	-	-	20,000	20,000	#DIV/0!	-	-	-	-
01-456-000-530	Contributions - Library	5,000	5,000	5,000	-	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
		24,248	30,544	32,314	26,117	34,408	56,978	22,570	66%	37,117	37,260	37,260	37,408
Total EMERGENCY & OTHER		27,505	33,933	40,164	26,735	42,258	64,828	22,570	53%	44,467	44,610	44,610	44,758
433 SIGNS													
01-433-000-200	Supplies	2,853	5,290	5,000	4,113	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-433-000-450	Contracted Services	210	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
		3,063	5,290	6,000	4,113	6,000	6,000	-	0%	6,000	6,000	6,000	6,000

**Upper Uwchlan Township
2021 Budget**

		Actual -											
		Actual	Actual	Budget	9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
434 SIGNALS													
01-434-000-450	Contracted Services	40,420	57,466	26,632	20,653	35,000	35,200	200	1%	25,000	25,000	25,000	25,000
		40,420	57,466	26,632	20,653	35,000	35,200	200	1%	25,000	25,000	25,000	25,000
438 PUBLIC WORKS													
01-438-000-100	Public Works Wages	341,719	399,889	393,594	293,273	405,395	439,698	34,303	8%	452,889	466,476	480,470	494,884
01-438-000-101	Employee Cost Allocated	-	-	-	-	-	(27,098)	(27,098)	#DIV/0!	(27,911)	(28,748)	(29,611)	(30,499)
01-438-000-150	Payroll Tax Expense	26,559	32,074	30,110	22,888	31,013	33,637	2,624	8%	34,646	35,685	36,756	37,859
01-438-000-151	Unemployment Compensation	701	548	560	563	560	1,435	875	156%	1,579	1,722	1,794	1,866
01-438-000-156	Employee Benefit Expense	143,395	147,337	150,538	104,709	143,928	147,806	3,878	3%	150,762	153,777	156,853	159,990
01-438-000-160	Pension Expense	29,504	34,315	33,556	32,193	32,196	40,719	8,523	26%	41,941	43,199	44,495	45,830
01-410-000-165	Employer 457 Match	-	-	-	-	6,000	10,500	4,500	75%	14,000	14,000	14,000	14,000
01-438-000-181	Longevity	5,550	6,150	6,150	4,500	6,750	8,100	1,350	20%	8,850	9,600	10,350	11,100
01-438-000-183	Overtime Wages	13,073	14,737	24,000	2,874	24,000	26,000	2,000	8%	26,000	26,000	26,000	26,000
01-438-000-200	Supplies	46,543	47,723	49,600	23,848	51,300	48,500	(2,800)	-5%	48,500	48,500	48,500	48,500
01-438-000-205	Meals and Meal Allowances	90	198	500	-	500	500	-	0%	500	500	500	500
01-438-000-230	Gasoline & Oil	37,305	23,230	29,200	9,326	34,200	34,200	-	0%	34,200	34,200	34,200	34,200
01-438-000-235	Vehicle Maintenance	5,989	13,326	14,050	5,817	17,050	17,000	(50)	0%	17,000	17,000	17,000	17,000
01-438-000-238	Uniforms	3,020	3,932	3,050	2,679	3,050	3,050	-	0%	3,050	3,050	3,050	3,050
01-438-000-245	Highway Supplies	10,911	8,008	9,900	2,081	10,100	9,600	(500)	-5%	9,600	9,600	9,600	9,600
01-438-000-260	Small Tools & Equipment	11,847	7,542	12,400	5,550	12,800	9,600	(3,200)	-25%	9,600	9,600	9,600	9,600
01-438-000-316	Training & Seminars	4,558	1,514	6,075	192	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-438-000-317	Parking and Travel	1,518	1,387	600	-	800	800	-	0%	800	800	800	800
01-438-000-320	Telephone	2,707	2,519	3,000	2,022	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
01-438-000-322	Ipad Expense	601	1,577	1,200	731	1,200	1,200	-	0%	1,200	1,200	1,200	1,200
01-438-000-341	Advertising	3,369	623	-	21	-	-	-	0%	-	-	-	-
01-438-000-342	Accreditation	-	-	5,000	-	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-438-000-352	Insurance - Liability	-	1,764	1,764	1,249	1,665	1,621	(44)	-3%	1,621	1,621	1,621	1,621
01-438-000-353	Insurance - Vehicles	5,089	1,397	1,397	892	1,189	1,141	(48)	-4%	1,141	1,141	1,141	1,141
01-438-000-354	Insurance - Workers Comp.	9,879	9,007	8,884	9,392	8,916	11,747	2,831	32%	12,099	12,462	12,836	13,221
01-438-000-420	Dues/Subscriptions/Memberships	665	685	400	820	400	400	-	0%	400	400	400	400
01-438-000-450	Contracted Services	60,163	52,278	52,730	6,025	52,230	52,730	500	1%	52,730	52,730	52,730	52,730
01-438-000-463	Miscellaneous	300	-	-	-	-	-	-	0%	-	-	-	-
01-438-000-720	Road Resurfacing	244,222	244,222	244,222	-	-	274,333	274,333	100%	274,333	274,333	274,333	274,333
		1,009,277	1,055,982	1,082,480	531,645	858,242	1,160,219	301,977	35%	1,182,530	1,201,849	1,221,618	1,241,925

**Upper Uwchlan Township
2021 Budget**

		Actual -											
		Actual	Actual	Budget	9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
<u>Public Works - Facilities Division</u>													
01-438-001-100	Public Works Wages-Facilities Div.	160,468	191,091	221,770	142,859	218,918	234,093	15,175	7%	241,116	248,349	255,800	263,474
01-438-001-101	PW Facilities Costs Allocated	(169,620)	(183,974)	(207,991)	(145,381)	(207,336)	(223,327)	(15,991)	8%	(223,327)	(223,327)	(223,327)	(223,327)
01-438-001-150	Payroll Tax Expense	12,430	15,366	16,965	11,088	16,747	17,908	1,161	7%	18,445	18,999	19,569	20,156
01-438-001-151	Unemployment Compensation	619	553	560	314	560	1,435	875	156%	1,507	1,579	1,650	1,722
01-438-001-156	Employee Benefit Expense	61,784	69,330	70,955	31,769	67,702	38,965	(28,737)	-42%	39,745	40,540	41,350	42,177
01-438-001-160	Pension Expense	9,540	13,326	10,711	11,517	11,517	11,317	(200)	-2%	11,657	12,007	12,367	12,738
01-410-000-165	Employer 457 Match	-	-	-	-	3,000	4,500	1,500	50%	6,000	6,000	6,000	6,000
01-438-001-181	Longevity	1,650	1,800	1,800	1,950	1,950	2,850	900	46%	3,150	3,450	3,750	4,800
01-438-001-183	Overtime Wages	6,010	8,547	8,000	699	8,000	8,000	-	0%	8,000	8,000	8,000	8,000
01-438-001-230	Gasoline & Oil	9,956	16,379	8,000	10,298	12,000	12,000	-	0%	12,000	12,000	12,000	12,000
01-438-001-235	Vehicle Maintenance	-	-	6,500	333	6,500	6,500	-	0%	6,500	6,500	6,500	6,500
01-438-001-238	Uniforms	308	277	950	125	1,200	2,200	1,000	83%	2,200	2,200	2,200	2,200
01-438-001-316	Training & Seminars	271	804	2,000	-	1,600	1,600	-	0%	1,600	1,600	1,600	1,600
01-438-001-352	Insurance - Liability	-	1,764	1,764	1,249	1,665	1,621	(44)	-3%	1,621	1,621	1,621	1,621
01-438-001-353	Insurance - Vehicles	1,636	1,397	1,397	892	1,189	1,141	(48)	-4%	1,141	1,141	1,141	1,141
01-438-001-354	Insurance - Workers Comp.	4,939	5,404	5,006	2,898	4,815	8,037	3,222	67%	8,037	8,037	8,037	8,037
01-438-001-450	Contracted Services	-	-	-	-	-	-	-	0%	-	-	-	-
		99,991	142,064	148,387	70,610	150,027	128,841	(21,186)	-14%	139,392	148,695	158,258	168,839
Total 438 PUBLIC WORKS		1,109,268	1,198,046	1,230,867	602,255	1,008,269	1,289,060	280,791	28%	1,321,922	1,350,544	1,379,876	1,410,764
454 PARK & RECREATION													
<u>Parks - General</u>													
01-454-000-150	Scholarships for Youth Groups	2,000	-	6,000	-	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
01-454-001-101	Park Wage Allocation	169,620	183,974	207,991	145,391	207,336	223,327	15,991	8%	223,327	223,327	223,327	223,327
01-454-001-200	Supplies	136	14,728	10,000	15,596	15,000	15,000	-	0%	15,000	15,000	15,000	15,000
01-454-001-201	Park & Rec Special Events	2,878	4,190	6,000	1,727	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
01-454-001-202	Block Party	28,032	28,350	28,000	2,362	28,000	28,000	-	0%	28,000	28,000	28,000	28,000
01-454-001-230	Gasoline & Oil	388	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-454-001-235	Vehicle Maintenance	3,648	3,371	6,000	3,809	6,000	6,000	-	0%	6,000	6,000	6,000	6,000
01-454-001-250	Maintenance & Repairs	332	1,110	500	-	500	500	-	0%	500	500	500	500
01-454-001-260	Small Tools & Equipment	115	479	2,700	1,404	2,700	2,700	-	0%	2,700	2,700	2,700	2,700
01-454-001-316	Training & Seminars	-	-	5,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-454-001-320	Telephone	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-454-001-340	Public Relations	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-454-001-354	Insurance - Workers Comp.	3,087	3,002	2,894	2,560	2,861	3,710	849	30%	3,710	3,710	3,710	3,710
01-454-001-420	Dues/Subscriptions/Memberships	-	30	-	-	300	300	-	0%	-	-	-	-
01-454-001-450	Contracted Services	376	-	500	-	500	500	-	0%	500	500	500	500
		210,612	239,234	275,585	172,849	276,197	293,037	16,840	6%	292,737	292,737	292,737	292,737
<u>Hickory Park</u>													
01-454-002-200	Supplies - Hickory Park	3,448	3,312	3,000	2,087	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
01-454-002-231	Propane	202	1,931	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
01-454-002-250	Maintenance & Repairs	3,387	3,179	7,000	-	8,000	8,000	-	0%	7,000	7,000	7,000	7,000
01-454-002-351	Insurance - Property	2,676	3,153	3,153	3,100	4,134	4,072	(62)	-2%	4,072	4,072	4,072	4,072
01-454-002-360	Utilities	3,297	4,208	5,000	2,117	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-454-002-450	Contracted Services	19,374	34,576	20,000	11,788	20,000	20,000	-	0%	20,000	20,000	20,000	20,000
		32,384	50,359	40,153	19,092	42,134	42,072	(62)	0%	41,072	41,072	41,072	41,072

**Upper Uwchlan Township
2021 Budget**

		Actual	Actual	Budget	Actual - 9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
<u>Fellowship Fields</u>													
01-454-003-200	Supplies	6,137	2,275	3,000	159	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
01-454-003-250	Maintenance & Repairs	6,615	2,000	10,000	500	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
01-454-003-312	Engineering Fees	-	-	2,000	-	-	-	-	#DIV/0!	-	-	-	-
01-454-003-320	Telephone	1,503	1,500	2,500	1,125	2,500	2,500	-	0%	2,500	2,500	2,500	2,500
01-454-003-351	Insurance - Property	5,353	3,153	3,153	3,100	4,134	4,072	(62)	-2%	4,072	4,072	4,072	4,072
01-454-003-360	Utilities	14,020	9,206	12,000	4,854	12,000	12,000	-	0%	12,000	12,000	12,000	12,000
01-454-003-450	Contracted Services	19,177	17,979	16,000	11,080	16,000	16,000	-	0%	16,000	16,000	16,000	16,000
		52,805	36,113	48,653	20,818	47,634	47,572	(62)	0%	47,572	47,572	47,572	47,572
<u>Larkins Field</u>													
01-454-004-200	Supplies	-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-454-004-250	Maintenance & Repairs	1,018	980	5,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-454-004-312	Engineering Fees	344	-	-	-	-	-	-	#DIV/0!	-	-	-	-
01-454-004-450	Contracted Services	2,945	1,665	3,000	-	3,000	3,000	-	0%	3,000	3,000	3,000	3,000
		4,307	2,645	9,000	-	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
<u>Upland Farms</u>													
01-454-005-200	Supplies	3,072	1,237	5,000	435	5,000	5,000	-	0%	1,000	1,000	1,000	1,000
01-454-005-231	Propane & Heating Oil	2,389	4,804	4,500	833	4,500	4,500	-	0%	4,500	4,500	4,500	4,500
01-454-005-250	Maintenance & Repairs	7,623	7,191	50,000	285	50,000	50,000	-	0%	10,000	10,000	10,000	10,000
01-454-005-351	Insurance - Property	4,015	3,153	3,153	3,100	4,134	4,072	(62)	-2%	4,072	4,072	4,072	4,072
01-454-005-360	Utilities	2,094	4,591	4,000	3,740	4,000	4,000	-	0%	4,000	4,000	4,000	4,000
01-454-005-450	Contracted Services	2,911	3,693	5,000	2,878	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
01-454-005-513	Engineering Fees	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
		22,104	24,669	71,653	11,271	72,634	72,572	(62)	0%	28,572	28,572	28,572	28,572
Total Individual Parks		111,600	113,786	169,459	51,181	167,402	167,215	(187)	0%	122,215	122,215	122,215	122,215
Total 454 PARK & RECREATION		322,212	353,020	445,044	224,030	443,599	460,252	16,653	4%	414,952	414,952	414,952	414,952
459 HISTORICAL COMMISSIONS													
01-459-000-200	Supplies	1,074	338	1,000	-	1,000	2,500	1,500	150%	1,000	1,000	1,000	1,000
01-459-000-320	Telephone	-	-	1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
01-459-000-450	Contracted Services	220	1,114	500	1,167	2,316	1,500	(816)	-35%	1,500	1,500	1,500	1,500
		1,294	1,452	2,500	1,167	4,316	5,000	684	16%	3,500	3,500	3,500	3,500
TOTAL EXPENSES BEFORE OPERATING TRANSFERS		5,600,932	6,012,276	6,203,129	4,380,915	6,155,093	6,500,327	345,234	6%	6,553,521	6,682,245	6,811,467	6,944,727
NET INCOME BEFORE TRANSFERS		1,216,119	1,347,454	487,071	1,632,296	822,181	559,895	(262,286)	-32%	582,372	486,563	280,089	50,192

**Upper Uwchlan Township
2021 Budget**

		Actual	Actual	Budget	Actual - 9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Budget	Inc/(Dec)	2022	2023	2024	2025
492 OPERATING TRANSFERS													
01-492-000-030	Transfer to Capital Acquisition Fund:												
	From Turf Field cash account	-		-	-	-	(400,000)	(400,000)	#DIV/0!	-	-	-	-
	Other	(600,000)	(150,000)	(150,000)	(518,000)	(518,000)	(500,000)	18,000	-3%	(500,000)	(400,000)	(200,000)	-
01-492-000-036	Transfer to Water Resource Protection Fd	(100,000)	-	(330,000)	-	(300,000)	(245,000)	55,000	-18%	-	-	-	-
01-492-000-050	Transfer to Solid Waste Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	Transfer to Developer's Escrow Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	Transfer to Act 209 Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
		(700,000)	(150,000)	(480,000)	(518,000)	(818,000)	(1,145,000)	(327,000)	40%	(500,000)	(400,000)	(200,000)	-
Total Expenditures		6,300,932	6,162,276	6,683,129	4,898,915	6,973,093	7,645,327	672,234	10%	7,053,521	7,082,245	7,011,467	6,944,727
Net Ordinary Income		516,119	1,197,454	7,071	1,114,296	4,181	(585,105)	(589,286)	-14094%	82,372	86,563	80,089	50,192
<u>Solid Waste Fund</u>													
	Revenue	1,074,478	1,132,126	1,077,130	960,415	1,096,444	1,141,331	44,887	4%	1,194,281	1,220,469	1,232,481	1,232,681
	Expenses	(870,432)	(952,814)	(871,590)	(658,580)	(914,796)	(1,045,522)	(130,726)	14%	(1,025,343)	(1,062,695)	(1,090,968)	(1,089,532)
	Operating transfers	(375,000)	-	(375,000)	-	(150,000)	(100,000)	50,000	-33%	(80,000)	(80,000)	(80,000)	(80,000)
	NET INCOME	(170,954)	179,312	(169,460)	301,835	31,648	(4,191)	(35,839)	-113%	88,938	77,774	61,513	63,150
Net Ordinary Income (Loss)		345,165	1,376,766	(162,389)	1,416,131	35,829	(589,296)	(625,125)	-1745%	171,310	164,337	141,602	113,342

GENERAL FUND

GENERAL GOVERNMENT DEPARTMENT

MISSION

The mission of the Board of Supervisors of Upper Uwchlan Township is to provide effective, efficient and responsive local government to its residents through the establishment of policies that reflect the communities' needs and goals. The Board of Supervisors places the health, safety and welfare of the residents above all other priorities.

The Board has appointed a Township Manager who is responsible for the day to day operation of the Township's administrative affairs.

DESCRIPTION OF SERVICES PROVIDED

The Township has a three member Board of Supervisors. One member is elected during the local election, every other year, for a term of six years. The Board of Supervisors is responsible for the appointment of the Township Manager and various boards and commissions. The Supervisors establish municipal policy (in accordance with state law), determine the level of services provided in the Township, adopt an annual budget and set the municipal tax rate for the Township.

The current Board members are as follows:

		<u>Term Expires</u>
Chairperson	Sandra M. D'Amico	12/31/23
Vice-Chairman	Jamie W. Goncharoff	12/31/21
Member	Jennifer Baxter	12/31/25

The Board meets twice each month; the workshop is held on the second Tuesday afternoon at 4:00 PM and the business meeting of the Board is held on the third Monday evening of each month at 7:00 PM.

Public meetings and the semi-annual newsletter are an important part of the communication between the Board of Supervisors and the public. The Township's web site is also an efficient means of communicating events and policies to the residents of the Township. The Supervisors are very supportive of the Township's annual "Block Party" that is held the day before Father's Day every June on Route 100 in front of the Township building.

This department includes the salaries and related expenses for the Board of Supervisors as well as "general" government expenses that are not attributable to any specific department. Under the Second Class Township Code, the maximum annual salary for a supervisor is \$3,250.

Members of the Upper Uwchlan Board of Supervisors also lend their experience and expertise to Chester County and enhance the Township's influence by their involvement and membership on various Boards:

- Chester County Association of Township Officials (CCATO)
- Pennsylvania State Association of Township Supervisors (PSATS)

ACCOMPLISHMENTS IN 2020

- No tax increase (since 2006)
- Hired Township Manager, Tony Scheivert
- Hired Zoning Officer, Anthony Campbell
- Declared a Disaster Emergency due to the novel corona virus (COVID-19)
 - Adopted two (2) resolutions specific to the pandemic, providing property tax relief for township residents (no penalties or late fees if paid in full by 12/31/2020) and allowing outdoor dining/sales at existing businesses
- Reviewed six (6) and adopted the following five (5) ordinances and/or amendments:
 - Amended or added definitions for outdoor advertising billboard, mixed-use dwelling, cultural facility; amended C-1 Village District and C-3 Highway Commercial District residential uses; added review role for Township Historical Commission for proposed Adaptive Reuse Applications; amended certain regulations in Zoning and Subdivision Land Development for lighting of signs;
 - Amended animal control and management regulations;
 - Amended Wireless Communications Facilities;
 - Added Small Wireless Facilities;
 - Amended Stormwater Management re: agricultural high tunnels
- Reviewed two (2) conditional use applications or PRD amendments
- Reviewed four (4) and approved two (2) subdivision/land development plans:
 - Vantage Point Retirement Living
 - Preserve at Marsh Creek Clubhouse modification
- Approved nine (9) land development escrow release requests
- Approved a drainage improvement maintenance agreement (Byers Station Parcel 5C)
- Accepted dedication of Reserve at Chester Springs public sewer facilities in roadways
- Approved the 2021 Minimum Municipal Pension Obligation (MMO) for the Police and Non-Uniformed Pension Plans
- Approved the submission of one (1) Sewage Facilities Planning Modules to the PaDEP
- Approved/awarded contracts for the following:
 - 2020 Milling and Paving
 - 2020 Roadway Materials
 - 2020 Pavement Marking
 - Cable franchise agreement and renewal audit
 - Real estate tax collection services with County Treasurer's Office
 - Hickory Park basketball and tennis court resurfacing
 - Construction management firm for Upland Farm barn / house improvements
- Authorized the sale of Township equipment as a result of replacement: Police vehicle, park maintenance equipment, office furniture
- Approved additional contributions to Lionville Fire Company toward capital purchase – ladder truck replacement

- Held meetings to discuss and receive public comment of the Sunoco Mariner pipeline easement in Meadow Creek Lane following failure of their HDD activity
- Monitored the response and cleanup efforts following Sunoco's Inadvertent Return (IR) of HDD drilling mud at Marsh Creek Lake August 2020

GOALS FOR 2021

- Provide leadership and direction to the Township staff and the community
- Maintain Upper Uwchlan Township's quality of life and provide excellent services in a proactive, cost efficient manner
- No tax increase
- Continue to link the trail system to surrounding municipalities and within Upper Uwchlan Township
- Continue to enhance communication between residents and all levels of Township staff
- Provide opportunities for commercial expansion within Upper Uwchlan Township via the review and updating of Township ordinances

Staffing Statistics – as of the end of the year presented

	2021	2020	2019
Chairman	1	1	1
Vice-Chairman	1	1	1
Member	1	1	1
Total	3	3	3

2021 Budget Summary – General Government

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Personnel and related expenses	\$6,997	\$5,248	\$5,383	\$1,614	30.0%
Liability and Public Officials Bond	21,876	17,437	22,648	(772)	(3.4%)
All other	44,415	40,349	44,714	(299)	(0.7%)
Total	\$73,288	\$63,034	\$72,745	\$543	0.7%

Explanation of Major Changes

Personnel and related expenses

The Commonwealth of Pennsylvania legislature increased the maximum compensation for supervisors of Townships of the Second Class from \$2,500 annually to \$3,250 annually. The increase reflects that change.

STATISTICS

	2021	2020*	2019
Township meetings attended	72	72	77
Members attending PSATS	3	-	3
Ordinances passed	6	5	6
Resolutions passed	10	11	18
Land development plan approvals	1	2	8
Conditional Use hearings (separate from regular mtgs)	1	0	4
Conditional Use approvals	1	1	5

*As of 9/30/20

GENERAL FUND

EXECUTIVE DEPARTMENT

MISSION

The mission of the Executive department is to carry out the policies established by the Board of Supervisors to ensure that the Township runs smoothly and efficiently.

On March 9, 2020 Tony Scheivert began work as Upper Uwchlan's Township Manager. Mr. Scheivert came to Upper Uwchlan Township from New Garden Township in Chester County, where he had been the Township Manager for 5 years. Shanna Lodge, Assistant Township Manager, served as the Acting Township Manager from November, 2019 until March, 2020.

DESCRIPTION OF SERVICES PROVIDED

The Executive department includes the Township Manager, Assistant Township Manager, Township Secretary, and the Finance Department. The Finance Department consists of the Treasurer, an Accounting Associate and an Accounts Payable/Utility Billing Associate. The six staff members of the department work at the Township Building in Chester Springs, Pa. The following services are provided:

Township Manager

- Responsible for the proper and efficient administration of all township affairs
- Acts as the liaison between the residents of the township and the duly elected members of the Board of Supervisors

Assistant Township Manager

- Responsible for Township communications – website, social media, newsletters
- Responsible for the Township's information technology environment
- Responsible for developing, testing, and maintaining the Township's Continuity of Operations Plan
- Assist in the continued development and administration of the Township's Water Resource Protection Program.
- Parks and Recreation – field scheduling and liaison to the Parks and Recreation Commission
- Grant writing and administration
- Performs the duties of the Township Manager in the absence of the Manager unless otherwise directed by the Board of Supervisors
- All other activities as required

Township Secretary

- Maintains the minutes of workshops and meetings of the Board of Supervisors, Planning Commission, Municipal Authority, Historical Commission, and all Township records
- Prepares the monthly meeting agendas and supporting document packets for the Board of Supervisors, Planning Commission, Municipal Authority, and Historical Commission
- Assists with all bid letting activities

- Assists with processes related to the adoption of Township Ordinances and Resolutions and maintenance of the Code of Upper Uwchlan Township
- Assists with Township website content
- Provides Public Notary services
- Open Records Officer, except for Police-related Requests
- Assists with the receipt, distribution, and reviews of conditional use applications and land development applications, coordinating meetings/hearings toward approval of same
- All other activities as required

Treasurer/Finance Department

- Performs the Treasury function for the Township
 - Invests available cash at the instruction of the Board of Supervisors and Municipal Authority Board
 - Prepares monthly bank reconciliations
 - Issues real estate tax refunds to residents who have over-paid their taxes
 - Coordinates the collection of real estate taxes (with the County Treasurers Office beginning January 2021)
- Handles all aspects of township utility billing for solid waste/recycling and sewer (for the Municipal Authority)
- Maintains the accounting records for the Township and Municipal Authority
- Receives vendor invoices, reviews for accuracy and prepares checks for signature
- Prepares invoices for field use and developers
- Prepares monthly financial statements for the Board of Supervisors and Authority Board
- Prepares the annual budget for the Township and Municipal Authority
- Prepares year-end financial statements, MD&A and statistical sections of the CAFR
- Functions as the Human Resource department for Township employees
- Maintains relationships with outside auditors and handles all other audits, including Liquid Fuels, pension, and workers compensation

ACCOMPLISHMENTS IN 2020

- Project management and coordination of the Township building renovation/expansion project
- Monitored directives from Federal, State and County agencies and coordinated communications and responses to residents regarding the novel Corona Virus (COVID-19)
- Coordinated Administration and Police personnel's move back to 1410 Pottstown Pike
- Continued coordination with several pipeline re-purposing/expansion projects
 - Sunoco Mariner II and III
 - Columbia/Trans Canada
- Continued coordination with the Pennsylvania Turnpike on their future widening project
- Project management and oversight of the Park Road Reconstruction and Trail Installation project close-out
- Assisted with the drafting, review and adoption of the following ordinance amendments:
 - Lighting standards, outdoor advertising billboards, mixed use dwellings, cultural facility;
 - Animal control and management;

- Wireless communication facilities;
 - Small wireless facilities;
 - Storm water management - agricultural high tunnel exemption
 - Outdoor storage tanks
- Coordinated the review of five (5) subdivision and land development plans
- Coordinated the review of two (2) conditional use applications or PRD Amendments
- Coordinated and presented the following contracts to the BOS for consideration:
 - 2020 Milling and Paving
 - 2020 Roadway Materials
 - 2020 Pavement Marking
 - Cable franchise agreement renewal audit
 - Real estate tax collection services with County Treasurers Office
 - Hickory Park basketball and tennis court resurfacing
 - Construction management firm for Upland Farm barn / house improvements
- Continued refinement of the Township's new asset/parcel management system, Traisr
- In cooperation with the Township's Tax Collector, completed an audit of the tax collector's records and procedures (seventh year)
- Received our seventh consecutive GFOA Distinguished Budget Presentation Award for the 2020 Budget
- Prepared our fifth Comprehensive Annual Financial Report (CAFR) for the year ended December 31, 2019
- Collection efforts resulted in the collection of \$4,648 aged solid waste and \$11,855 aged sewer receivables for the Township and Municipal Authority, respectively

GOALS FOR 2021

Administration

- Continued coordination with various pipeline projects in and around the Township
- Coordinate with Pennsylvania Turnpike personnel on the expected Park Road Bridge Replacement Project (2020-2021)
- Project Management responsibilities for continued capital improvements at the Upland Farms Barn (bathrooms serving the barn and the park)
- Windsor Ridge Trail extension planning and grant application
- Evaluate the continued development of the Water Resource Protection Program – Phase III, final phase

Finance

- Continue to obtain additional training as warranted
- Continue to prepare a Comprehensive Annual Financial Report (CAFR) each year
- Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the December 31, 2020 CAFR
- Receive the GFOA Distinguished Budget Award for the 2021 Budget
- Review and improve the Accounting Policies and Procedure Manual
- Continue to develop and document policies in accordance with the GFOA Best Practices

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
Full time:			
Township Manager	1	1	-
Assistant Twp. Manager	1	1	1
Township Secretary	1	1	1
Treasurer	1	1	1
A/R and HR Associate	1	1	1
A/P Associate	1	1	1
Part time:			
Finance/Admin	-	-	-
Total	6.0	6.0	5.0

2021 Budget Summary – Executive

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Personnel and related expenses	\$742,654	\$495,338	\$747,464	(\$4,810)	(0.6%)
All other	59,762	33,490	59,784	(1,832)	(3.1%)
Total	\$800,607	\$528,828	\$807,248	(\$6,641)	(0.8%)

Explanation of Major Changes**Personnel and related expenses**

All non-uniformed personnel are budgeted for a 3% salary increase in 2021. A new Township Manager was hired and began work on March 9, 2020, resulting in a cost savings in medical insurance costs as he “opted out” of the Township’s medical coverage.

The employer matching contribution to the 457 Plan for non-uniform employees increases in 2021 from 2020 by \$500 per eligible employee. The match is available to all full-time employees who contribute a minimum of \$1,000 to the 457 Plan annually. The Board of Supervisors approved matching contributions by the Township of \$1,000 for 2020, \$1,500 for 2021 and \$2,000 for 2022.

All other

All other consists mainly of training, and various dues and subscriptions.

STATISTICS

	2021	2020*	2019
Township meetings attended	80	73	78
Meeting packages prepared	62	40	61
Conditional Use Applications processed	5	2	7
Subdivision and land development applications processed	3	2	9
Ordinance amendments: Discussed Adopted	6 discussed 6 adopted	6 discussed 5 adopted	6 discussed 6 adopted
Resolutions approved	10	11	18
Right to Know Requests	60	65	84
Bid packages prepared	5	3	7
Certifications issued for settlements (re-sale and refinancing)	350	396	175
Number of utility bills mailed – solid waste (includes reminders)	4,150	4,109	4,034
Number of solid waste bills paid through the on-line WIPP	700	649	606
Number of liens collected – solid waste	2	3	18
Number of utility bills mailed - sewer	11,600	11,416	11,130
Number of sewer bills paid through the on-line WIPP	3,500	2,466	2,516
Number of liens collected - sewer	5	6	17
Utility payment processing - date of receipt to date processed <i>Peak time</i>	2 days	2 days	3 days
Utility payment processing – date of receipt to date processed <i>Off peak</i>	1 day	1 day	1 day
Notary services provided	20	20	22

*As of 9/30/20

PERFORMANCE MEASURES*Township Goals Supported:*

- Inclusive Government
 - Significantly increase citizen understanding, access to, and participation in Upper Uwchlan Township local government
- Effective and Efficient Township Services
 - Define levels of service for township services
 - Become a vision and goal-driven organization that is accountable to the residents of the Township

Finance Department*GFOA Distinguished Budget Presentation Award*

The GFOA issues this award to municipalities whose budgets meet the highest principles of governmental budgeting. The Township first submitted its 2014 Budget to the GFOA and received the award that year and each subsequent year since.

	2021	2020	2019
Number of consecutive years receiving the GFOA Budget Presentation Award	8	7	6

Containment of Audit Costs

This measures the cost of all Township audits (Township, Municipal Authority, two pension plans and the Tax Collector audit) and the ability of the Finance department to contain those costs by preparing the financial statements and performing other tasks to assist the auditors. (Note that the only costs reflected in the General Fund Budget are for the Township and Tax Collector audits)

	2021	2020	2019
<i>Audit year end:</i>	<i>12/31/20</i>	<i>12/31/19</i>	<i>12/31/18</i>
Number of audits performed	5	6	5
Total cost	\$38,450	\$45,500	\$40,700
% change from prior year	(15.5%)	11.8%	5.2%

Note: The increase in audit costs for the fiscal year ended December 31, 2019 is due to an additional audit. The Township was required to have a federal Single Audit performed as of December 31, 2019 due to receiving more than \$750,000 in federal pass-through grants in 2019.

Annual Audited Financial Statements

The Township set a goal of improving its annual financial statements by moving from the state-mandated DCED format to full GAAP statements and finally to the highest level of financial reporting, a Comprehensive Annual Financial Report (CAFR). The Township files the DCED report with the Commonwealth of Pennsylvania; beginning with the year ended December 31, 2016 and each subsequent year, it also prepares a CAFR.

	2021	2020	2019
<i>Audit year end:</i>	<i>12/31/20</i>	<i>12/31/19</i>	<i>12/31/18</i>
DCED report	1	1	1
CAFR	1	1	1
Receive GFOA award for the CAFR	6 th year	5 th year	4 th year

GENERAL FUND**AUDIT****DESCRIPTION OF SERVICES PROVIDED**

The Township has several elected auditors who, at their option, may review the Township's annual financial statements. The Board of Supervisors annually appoints a firm of certified public accountants to perform an audit of the Township's financial statements. The firm of Barbacane, Thornton & Company LLP has provided audit services to the Township and the Upper Uwchlan Township Municipal Authority since 2009.

ACCOMPLISHMENTS IN 2020

- Audited the Township's financial statements for the year ended December 31, 2019 and assisted the Township in preparing and filing its Comprehensive Annual Financial Report ("CAFR") resulting in the Township receiving their third consecutive "Certificate for Excellence in Reporting" award from the GFOA
- Audited the Township's Police and Non-Uniform Pension Plans for the year ended December 31, 2019
- Performed an audit of the Tax Collector's records and procedures for the year ended December 31, 2019

GOALS FOR 2021

- Continue to provide audit services to the Township, Municipal Authority and the Township's two pension plans

2021 Budget Summary - Audit

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Audits	\$23,700	\$30,500	\$28,500	(\$4,800)	(16.8%)
Total	\$23,700	\$30,500	\$28,500	(\$4,800)	(16.8%)

Note: The audit fees for the two pension plans are paid by the respective plan; they are not included in the General Fund budget. The amounts shown are for the Township audit/CAFR and the audit of the Tax Collector.

Explanation of Major Changes

The 2020 Budget did not include \$3,500 in fees for a Federal Single Audit which was necessary due to the amount of funds received for the Park Road Trail in 2019. In 2021, we will not need a Tax Collector audit; township real estate taxes will be collected by the Chester County Treasurer's Office.

GENERAL FUND

TAX COLLECTION

DESCRIPTION OF SERVICES PROVIDED

Until early in 2020, the Township had an elected Tax Collector who collected the township property taxes for Upper Uwchlan Township. The Tax Collector is responsible for mailing the tax bills, collecting the receipts, maintaining records of each property owner's payment status, remitting tax payments to the Township and filing monthly reports of his collections with the Township Treasurer. The tax collector provides the Township with a monthly list of refunds due to property owners due to overpayments. The Township remits refunds to property owners.

The Township's elected Tax Collector, Ben LaGarde, moved out of the township in April. Under Pa. law, the Tax Collector must be a resident of the municipality he serves; therefore Mr. LaGarde tendered his resignation. The Township's Treasurer was previously designated Deputy Tax Collector and assumed the responsibilities of the Tax Collector upon Mr. LaGarde's resignation. Legally, the Township must have an elected or appointed Tax Collector that resides within the Township. The Board of Supervisors appointed Mr. Jeff Smith as Tax Collector. The Township hired Mr. LaGarde to assist the township as a consultant for a nominal fee until the end of 2020.

On August 17, 2020, the Board of Supervisors unanimously approved appointing the Chester County Treasurer's Office as the township's Deputy Tax Collector effective January 1, 2021. The County will fulfill all the normal duties assigned to the Tax Collector and currently serves in this capacity for other municipalities within Chester County.

ACCOMPLISHMENTS IN 2020

- Provided information to the residents of the Township via the Township newsletter concerning tax collections and frequently asked questions
- At the request of the Tax Collector, the tax accounts, records and process were reviewed by the Township's auditors resulting in process improvements which will improve efficiency, compliance and timeliness of collections
- Researched and obtained fee quotes from several organizations performing tax collector functions
- Appointed Chester County as Deputy Tax Collector for Upper Uwchlan Township which will result in cost savings to the Township
- Smoothly transitioned real estate tax collection efforts to Chester County prior to January 1, 2021

GOALS FOR 2021

- Monitor the work of the County in providing real estate tax collections for our residents

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
Tax collector	-	1	1
Total	-	1	1

*The tax collector was not an employee of the Township and did not receive any medical or other benefits.

2021 Budget Summary – Tax Collector

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Personnel related expenses	-	\$4,630	\$7,935	\$(7,935)	(100.0%)
Bonding	-	-	600	(600)	(100.0%)
All other	\$8,500	4,740	5,500	3,000	54.5%
Total	\$8,500	\$9,370	\$14,035	\$(5,535)	(39.4%)

Explanation of Major Changes

Effective January 1, 2021 the Township has hired Chester County to perform the real estate tax collection duties previously handled by an elected Tax Collector.

STATISTICS

	2021	2020*	2019
Tax bills mailed	4,200	4,149	4,048
Tax bills processed	N/A	4,335	3,958
Certifications issued	N/A	592	249
Liens filed at year end	N/A	N/A	25

*As of 9/30/20

GENERAL FUND**LEGAL****DESCRIPTION OF SERVICES PROVIDED**

The Township has several outside law firms that provide legal services to the Township as needed. Some legal expenses incurred by the Township are reimbursed by the developer or resident that is requesting approval on land development projects.

ACCOMPLISHMENTS IN 2020

- Not applicable

GOALS FOR 2021

- Not applicable

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
None			
Total			

2021 Budget Summary – Legal

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Legal - reimbursable	\$10,000	\$5,516	\$10,000	\$ -	0.0%
Legal – non reimbursable	40,000	37,559	30,000	10,000	33.3%
Contracted services	5,000	-	5,000	-	0.0%
Total	\$55,000	\$43,075	\$45,000	\$10,000	22.2%

Explanation of Major Changes

Contracted services consists of legal services other than that provided by the Township's solicitor. The budget for 2021 was increased based on actual costs in 2020.

GENERAL FUND**COMPUTER****DESCRIPTION OF SERVICES PROVIDED**

This department includes the services of outside consultants who provide technical assistance to the Township as well as the firms who host our website and other programs. It also includes purchases to upgrade computers for various departments in the Township. Computers and related equipment are generally expensed since the cost is under the capitalization threshold.

ACCOMPLISHMENTS IN 2020

- Continued technology replacement program
- Seamlessly transitioned IT, for both uniformed and non-uniformed operations, to the Townships relocated facilities during the Township Building construction/renovation
- Transitioned IT operations back into the newly renovated/expanded Township building located at 140 Pottstown Pike

GOALS FOR 2021

- Continued technology replacement program
- Upgrade the CENTRACS System to a new Server, to include a newly installed fiber network into the Township building
- Ongoing improvements and maintenance to mission critical systems such as the traffic signal server and redundant infrastructure

2021 Budget Summary – Computer

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Software & supplies	\$75,280	\$37,927	\$62,500	\$12,780	22.6%
Hardware	6,000	6,805	6,000	-	0.0%
Website	6,000	5,770	5,700	300	5.3%
Contracted services	54,200	48,178	40,000	14,200	35.5%
Total	\$141,480	\$98,680	\$114,200	\$27,280	23.9%

Explanation of Major Changes

Along with normal cost of living increases in our contracts, there are additional services provided in the expanded Township building.

GENERAL FUND

ENGINEERING

DESCRIPTION OF SERVICES PROVIDED

This department includes the services of outside consultants who provide technical assistance to the Township for engineering and traffic engineering services.

ACCOMPLISHMENTS IN 2020

- Continued coordination with the Pennsylvania Turnpike, PennDOT, and the Chester County Planning Commission (CCPC) on the planned widening of the Turnpike and its potential impacts on the Township's roadway and pedestrian networks
- Managed construction of Phase IV of the Park Road Reconstruction and Pedestrian Trail Installation project (Hickory Park to the Marsh Creek State Park)
- Ongoing construction inspections in various sub-divisions (Byers Station - Ewing, Townes 270-290 Park Road, Reserve at Chester Springs, Chester Springs Crossing, Preserve at Marsh Creek, Marsh Lea)
- Pre-dedication inspections (wastewater infrastructure) completed at Byers Station – Ewing
- Assisted with close out of Township Building Expansion project
- Reviewed 5 sub-division and/or land development plans
- Reviewed 2 conditional use applications
- Ongoing assistance regarding the Sunoco Mariner II/III gas pipeline expansion and/or upgrade projects
- Continued to update Townships GIS data
- Coordinated MS4 Stormwater Permit renewal

GOALS FOR 2021

- Monitor and assist with ongoing gas pipeline expansion or repair projects
 - Sunoco Mariner II and III
- Ongoing construction inspections at new residential construction sites
- Review of design and engineering of Phase III of the Route 100 WWTF
- Project Management of Phase III of the Route 100 WWTF
- Ongoing coordination with McKee, Sunoco, and PennDOT specific to roadway improvements and a traffic signal to be located at Little Conestoga Road and Milford Road
- Coordination of Phase III of the Water Resource Protection Program development
- Design and engineering of stormwater improvements specific to basin naturalization and the installation of a water quality basin at Upland Farms
- Sub-division and land development reviews, as needed

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
None			
Total			

None – outside consultants provide engineering services to the Township

2021 Budget Summary – Engineering

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Engineering – reimbursable Conditional Use	\$25,000	\$2,087	\$25,000	-	0.0%
Reimbursable Engineering	75,000	17,129	75,000	-	0.0%
Engineering – non reimbursable	30,000	28,003	30,000	-	0.0%
Traffic engineering	25,000	4,833	25,000	-	0.0%
All other	14,500	-	14,500	-	0.0%
Total	\$169,500	\$52,702	\$169,500	-	0.0%

Explanation of Major Changes

None

GENERAL FUND**TOWNSHIP PROPERTIES****DESCRIPTION OF SERVICES PROVIDED**

This department includes the costs of operating and maintaining the three Township owned buildings – the Township building located at 140 Pottstown Pike; the Public Works building located at 132 Oscar Way and the Milford Road building, all located in Chester Springs, Pa.

ACCOMPLISHMENTS IN 2020

- Construction completed at 140 Pottstown Pike with building being re-occupied on May 26th, 2020.
- 520 Milford Road was decommissioned as temporary police facility.

GOALS FOR 2021

- Manage the completion of construction of renovations to Barn at Upland Farms Park.
- Manage the completion of stabilization work on the Farmhouse at Upland Farms Park.

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
None			
Total			

The Public Works Department – Facilities Division provides maintenance for buildings and grounds as needed for all Township properties

2021 Budget Summary – Township Properties

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Public Works building	\$81,515	\$ 34,997	\$63,401	\$18,114	28.6%
Township building	96,051	99,080	89,301	6,750	7.6%
Milford Road building	9,536	40,119	21,667	(12,131)	(56.0%)
Total	\$187,102	\$174,196	\$174,369	\$12,733	7.3%

Explanation of Major Changes

Public Works Building

The Public Works building is scheduled for some repair and maintenance during 2021 which will include garage door lifts, security gates and other items.

Township Building

The expansion and renovation of the Township building was completed in May of 2020 and township staff moved back into the building from the temporary office in Eagleview. The 2020 Budget included rent for the temporary office space for the administrative staff. Due to COVID-19, the move back to the Township building was delayed by several months and actual rental costs were higher than budgeted. Operating costs are expected to increase due to the increased size of the building, additional bathrooms, the addition of an elevator and newer technologies.



Administrative staff returned to the renovated Township Building in May.

Milford Road Building

The Police Department used this property during the renovation of the Township building and moved rented trailers onto the property for use as office space. The Police returned to the Township building upon its completion in early June, 2020; expenses will be significantly lower in 2021.

GENERAL FUND

POLICE DEPARTMENT



MISSION

The mission of the Police Department is to work in a true partnership with its fellow citizens to enhance the quality of life in our community. By raising the level of public safety through law enforcement, the Police Department reduces the fear and incidence of crime. In accomplishing these goals, service will be our commitment, honor and integrity our mandate.

DESCRIPTION OF SERVICES PROVIDED

The Police department is headquartered at the Township Building in Chester Springs, Pennsylvania. The following services are provided:

Chief of Police

- The Chief of Police plans, organizes and administers a public safety program.
- The Chief of Police has the authority and responsibility for management, direction, planning, staffing, performance, and control of the operation and administration of the Township Police Department.
- Directs functions at all Township events. Serves as the Incident Commander at the scene of all police related incidents.

Police Officers

- The basic obligations of the Department are to protect life and property and all the rights guaranteed by the United States Constitution and the Commonwealth of Pennsylvania's Constitution.
- Prevent abuse and injury whenever possible; to preserve the peace and maintain order; to control crime, apprehend offenders and to enforce the law.

ACCOMPLISHMENTS IN 2020

- Police operations enhanced using benchmarking
- Proactive with community-oriented policing
 - Business community
 - Religious community
 - Sports organizations
 - Homeowners' Associations
- Customer service focused
- Relocated into new facility following Township Building renovation
- Participation in regional services to provide cost effective specialty services

- Maintained high levels of service during COVID-19
- Prescription drug take-back program
- Vehicle operations training, firearms, use of force and incident command training
- Use of social media (Facebook)
- Recognition by the Government Finance Officers Association for budgetary practices
- Records being transferred from paper to digital
- Facilities program design
- Emergency Services (Fire, EMS) Partnership
- Community Public Safety Programs
- Chaplain program expanded
- Employee development program
- COVID-19 operations



Police Department Outreach Activities at Hickory Park



Residents dropped off refreshments to officers on their first day in the refurbished police station

GOALS FOR 2021

- Continue to follow customer service-based philosophies and practices
- Continue with Risk Management Team Assessments
- Continue to utilize benchmarking data to address personnel and the department's overall performance
- Attempt to enlist more participants in the Community Assistance Personnel Services Program
- Evaluate community demographics and provide training as needed
- Building Programming Project
- Continue paper records to digital electronic storage
- Expand use of social media and technology
- Continue fiscal practices identified by the Government Finance Officers Association
- Employee Development Program
- Continue Public Safety Presentations
- Continue Accreditation procedures
- Vehicle Accident Analysis

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
Full time:			
Police Chief	1	1	1
Sergeant	0	0	0
Corporal	2	2	2
Detective	1	1	1
Officers	8	8	8
Part time:			
Officers	1	1	0
Admin Assistant	1	1	1
Total FTE's	12.75	12.75	12.25

Each part-time officer is considered one half FTE. The administrative assistant works approximately sixteen hours per week and is counts as .25 FTE.



Traffic accident with injuries on Little Conestoga Road.



Police are always the first on the scene of emergencies for everyone's safety.

2021 Budget Summary – Police Department

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Personnel and related expenses	\$2,230,385	\$1,640,586	\$2,170,892	\$59,493	2.7%
Vehicle costs	60,000	34,207	53,000	7,000	13.2%
Insurance – liability & property	15,221	12,154	16,204	(983)	(6.1%)
All other	107,890	42,918	106,200	1,690	1.6%
Total	\$2,413,496	\$1,729,865	\$2,346,296	\$67,200	2.9%

Explanation of Major Changes



The department uses the ATV on the trail system to meet residents and hand out giveaway items.

Personnel and related expenses

The Upper Uwchlan Township Police Association has a three-year contract that runs from January 1, 2020 to December 31, 2022. It includes salary increases of 3% in each of the three years. The newest member of the department, hired in 2019, receives slightly higher percentage increases each year for the first five years until he reaches the same pay level as the other officers.

The Township is using its rate stabilization credits to maintain medical insurance below 2020 levels.

One police vehicle is replaced each year; it is expected that additional maintenance will be required in 2021 so the vehicle maintenance budget was increased.

STATISTICS

Police Incidents

	2021	2020*	2019
Police incidents	NOT PERMITTED. COULD BE DEEMED TO BE QUOTAS.	8,135	12,588
Radio		1,294	2,193
Sight		577	1,007
Person		139	161
Headquarters		6,305	9,197

*As of 8/31/20

Sworn Full Time Equivalent (FTE) Employees per Population

The ratio of sworn full time equivalent (FTE) employees to each 1,000 residents

	2021	2020	2019
Sworn FTE's	1.00	1.00	1.00

Population 11,540

Reported Crimes and Arrests

	2021	2020*	2019
Reported Crimes Part 1 & 2	Unknown	82	156
Arrests		33	60
Crimes per 1,000 residents		7	13

*As of 8/31/20

Traffic Safety - Police Traffic Enforcement

	2021	2020*	2019
Traffic stops	Unknown	1,034	1,984
Verbal & Written Warnings		814	1,196
Citations		618	1,522

*As of 8/31/20

Traffic Crashes - Highway traffic accidents

	2021	2020*	2019
Vehicle accidents	Unknown	54	177



Officers conducted multiple birthday parades for local youths during the COVID 19 restrictions.

PERFORMANCE MEASURES

Township Goals Supported:

- Health and Safety
 - Provide customer-based, proactive, responsive law enforcement by an accredited law enforcement agency
- Participation and dissemination of information via various social media outlets

	2021	2020	2019
<i>Years the Police Department has been accredited by the Pennsylvania Police Chief's Association</i>	6	5	4
<i>Years the Police Department has used Facebook to share information with residents and others</i>	9	8	7

GENERAL FUND

CODES DEPARTMENT

MISSION

The mission of the Codes Department is to ensure the safety of Township residents through compliance with the Uniform Construction Code, the Township Property Maintenance Code and the Storm Water Management ordinance.

Zoning ordinances regulate use, densities, and locations of activities in the Township. The Codes Enforcement Officers enforce municipal ordinances and ensures safe building standards. The Codes Department uses the township engineer to inspect and regulate development projects in accordance with the Township Subdivision and Land Development Ordinance and the Municipalities Planning Code (MPC).

DESCRIPTION OF SERVICES PROVIDED

The Codes department is headquartered at the Township Building in Chester Springs, PA. The following services are provided:

- Residential and commercial building permits – review, inspect and issue approvals as appropriate
- Address zoning issues and attend meetings of the Zoning Hearing Board as necessary
- Manage various Township facilities, primarily Township parks
- Participates as a member of the Township Safety Committee
- Assists various local organizations in completing community service projects and facilitates the Adopt-A-Roadway trash clean-up program
- Coordinate the annual Block Party (*Administrative Assistant*)
- Provides first impression that people have of the Township, greeting visitors and residents in person or on the phone (*Administrative Assistant*)
- Editor of the Township newsletter (*Administrative Assistant*)
- Assists Emergency Management Planning Commission (*Administrative Assistant*)
- Issues certifications to Lenders on property Sales/Refinance (*Administrative Assistant*)
- Notary Acts for stormwater management (*Administrative Assistant*)

ACCOMPLISHMENTS IN 2020

- Maintained Stormwater Management Standards on new projects
- Implemented Stormwater and Alternative Energy ordinances
- Coordinated Eagle Scout Projects and community service individuals involving improvements within the township.
- Managed Dedication site work and infrastructure repairs at Reserve at Chester Springs and Townes at Chester Springs.
- Managed the commencement of housing construction at Chester Springs Crossing and Preserve at Marsh Creek.

- Transitioned Al Gaspari's responsibilities to the Building and Zoning Officers.
- Adapted the departments standard operating procedures to comply with Governors Orders regarding Covid19.

GOALS FOR 2021

- Enforce the Property Maintenance Code
- Continue Coordination with Sunoco on Mariner II and Mariner III projects
- Implement a Fire Inspection program
- Continue to work with the Storm Water Technical Advisory Committee
- Coordinate a Water Resource Protection Program
- Review Township fee schedule relating to permits
- Continue to utilize the TRAISR program as intended
- Revise permit applications to make them more user friendly for residents
- Streamline the permit process in order to make the experience easier for residents

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
<u>Full time:</u>			
Codes Department Administrator	1	1	1
Building Inspector	1	1	1
Administrative Assistant	1	1	1
<u>Part time:</u>			
Consultant	-	-	-
Total	3.00	3.00	3.00

*One individual acts as the Administrative Assistant to the Executive and Codes Departments and is included for accounting purposes in the Codes Department.

2021 Budget Summary - Codes

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Personnel and related expenses	\$331,976	\$261,185	\$406,748	(\$74,771)	(18.4%)
All other	17,902	10,540	19,574	(1,672)	(8.5%)
Total	\$349,878	\$271,725	\$426,321	(\$76,443)	(17.9%)

Explanation of Major Changes**Personnel and related expenses**

Personnel costs decreased due to the retirement of the Codes Official, who had been a Township employee for 24 years. He retired on July 1, 2020 and the Township engaged a consultant until September 28 when he was hired as a full-time employee to replace the Codes Official. A decrease in medical costs also resulted from the personnel change. All non-uniform personnel are budgeted for a 3% salary increase in 2021. The Township is using its rate stabilization credits to reduce medical insurance to below 2020 levels.

STATISTICS

	2021	2020*	2019
Building permits issued - residential	575	429	637
Building inspections - residential	3,160	2,360	1,986
Building permits issued - commercial	30	21	56
Building inspections - commercial	210	147	368
Re-sale Use & Occupancy permits issued	200	150	175
Re-sale Use & Occupancy inspections	100	**10	202
Residential refinance requests – trash & sewer lien info	250	220	117
Number of Zoning Hearings conducted	5	2	3

*As of 9/30/20

**Reduction of Resale U&O inspections due to COVID19 Pandemic

PERFORMANCE MEASURES*Township Goals Supported:*

- Health and Safety
 - Maintain the quality of life and the health, safety, and welfare through the administration of all applicable codes, regulations and standards to include, but not limited to: Township codes, building codes, the property management code and the International Fire Code.
- Thriving Local Economy
 - Encourage economic vitality through appropriate zoning, land development and infrastructure improvement

Code Enforcement: Inspector Response to Permits Issued

Average inspections per workday; number of inspections performed (does not include electrical inspections performed by third party electrical underwriters)

	2021	2020*	2019
Number of permits issued	605	450	693
Average inspections per workday**	10.9	11.5	12.5
Permits issued per 1,000 residents	52	39	60

*As of 9/30/20

** Average inspections per permit = 3.50 inspections

Code Enforcement: Costs per parcel

Direct costs of the Code Department relative to the number of parcels in the Township. (Fringe benefits and pension costs are excluded)

	2021	2020*	2019
Codes Department direct costs	\$278,849	\$200,370	\$293,366
Cost per parcel	\$61.53	\$44.21	\$64.73

*As of 9/30/20

Code Enforcement: Contribution to offset Department Costs

The fees charged by the Township help to offset the costs of running the department

	2021	2020*	2019
Building Codes fees received	\$486,000	\$370,193	\$392,207
Average contribution per permit	\$803.31	\$822.65	\$565.96

GENERAL FUND**PLANNING AND ZONING****DESCRIPTION OF SERVICES PROVIDED**

This department includes the costs of updating the Township's Comprehensive Plan and ordinances, zoning hearing costs (including legal fees and court reporter fees), Act 209 planning costs, and Village Concept expenses.

ACCOMPLISHMENTS IN 2020

- The following ordinances or ordinance amendments were *adopted* (5):
 - Zoning ordinance updates and amendments to definitions, adaptive reuse and lighting requirements
 - Animal ordinance amendments
 - Wireless communication amendments to Zoning Ordinance
 - Small Wireless Communication Facilities regulations created
 - Stormwater ordinance amended to comply with High Tunnel requirements
- Two (3) Zoning Hearings conducted

GOALS FOR 2021

- Seek Chester County Vision Partnership Program (VPP) grant funding to facilitate a review of Zoning and SALDO with the following goals:
 - Ensure retail, commercial and adjoining residential uses are compatible
 - Encourage retail and commercial uses within Upper Uwchlan Township as appropriate
 - Evaluate permitted uses in all Zoning Districts against up-to-date technologies used in various retail, commercial, and industrial sectors

2021 Budget Summary – Planning and Zoning

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
General Planning	\$28,500	\$785	\$28,500	-	0.0%
Village Concept	1,000	-	1,000	-	0.0%
Zoning	9,800	-	9,800	-	0.0%
Total	\$39,300	\$785	\$39,300	-	0.0%

GENERAL FUND

PUBLIC WORKS DEPARTMENT

MISSION

The mission of the Public Works Department is to serve the residents of Upper Uwchlan Township by maintaining the public roadways and township parks for the safe and efficient use. The Public Works department also maintains the infrastructure and facilities owned and operated by the Upper Uwchlan Township Municipal Authority.

Township expenses associated with the operation of the wastewater system are charged back to the Municipal Authority and are shown as revenue under the description "Municipal Authority Reimbursement".

DESCRIPTION OF SERVICES PROVIDED

The Public Works Department is located at 132 Oscar Way in Chester Springs, about a half mile from the Township building. The department is responsible for the maintenance and repair of the following:

- Roadways
- Storm water infrastructure
- Traffic signals
- Roadway signage
- Open space parkland
- Athletic facilities
- Wastewater pump stations and treatment plants
- Drip/spray fields
- General township facilities

ACCOMPLISHMENTS IN 2020

- Performed over 30 road repairs and in-house asphalt repairs, using approx. 55 tons of asphalt
- Repaired or rebuilt 80 inlets (*as of September 2020*)
- Replaced two 30' stormwater pipes near 140 Krauser Road
- Repaired and resurfaced 3.06 miles of roadway
- Paved the driveway at Lakeridge Sewer Plant using approximately 245 tons of asphalt
- Paved the driveway at Marsh Harbour Pump Station using approximately 40 tons of asphalt
- Responded to 670 PA One call tickets (*as of September 2020*)
- Continuously performed roadside mowing throughout the Township – 16.9 miles
- Mowed and maintained all Township owned facilities:
 - Parks; Municipal Authority pump stations, sewer plants, spray and drip fields, manholes and spray heads; Public Works garage; Township Building; covered bridge; and Upland Farms throughout the year, a total of 154.5 acres.
- Called out three times for snow or ice removal and other storm related issues
- Cleaned out approximately 1,800 inlets throughout the year

- Performed street sweeping on approximately 238 lane miles
 - This includes street sweeping during the winter months to collect excess cinders to recycle and reuse during future storm events.
 - At the completion of the winter season, street sweeping was performed to collect salt, cinders and debris.
 - Street sweeping was also performed at various times throughout the year to clean out storm drains and to collect leaves and other miscellaneous debris.
- Managed trash and recycling Toter program
 - Delivered trash and recycling Toters to approximately 52 newly constructed homes
 - Repaired or replaced approximately 63 trash and recycling Toters that were damaged.
 - Swapped out approximately thirteen 64-gallon Recycling Toters with larger 96-gallon and delivered thirteen additional recycling Toters to increase recycling in the Township
- Worked with the Township Secretary to prepare bid contracts for road milling and resurfacing, line painting, various road materials and snow removal
- Repaired and replaced 66 signs that were not up to MUTCD standards
- Performed intersection trimming to allow for sight distance
- Tree trimming along streets to accommodate plow vehicles, delivery trucks, school busses, and trash trucks
- Performed 34 State inspections and over 100 repair and maintenance services on Township owned vehicles and equipment



Storm Water Management: Inlet Repair on Prescott Drive

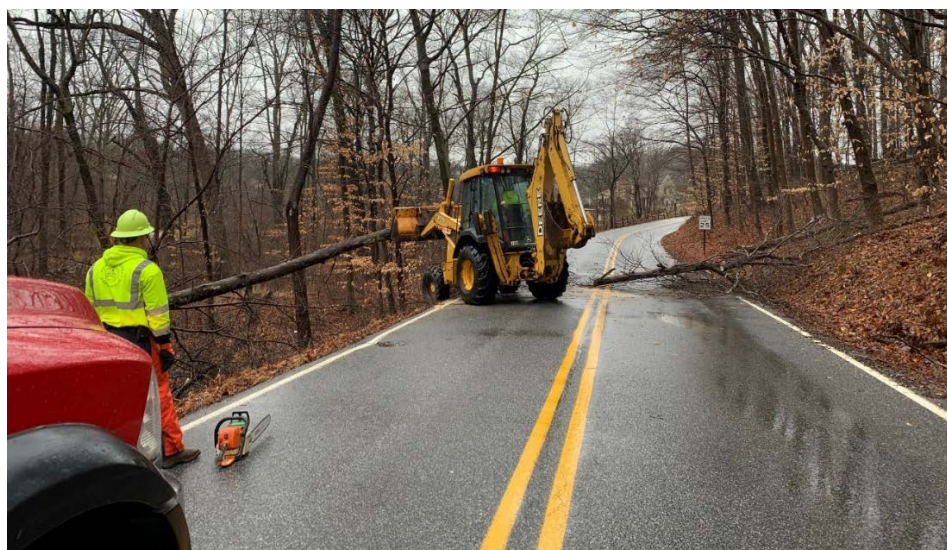
GOALS FOR 2021

- Continue to perform our duties in a professional and effective manner
- Attend training sessions and continuing education courses to help employees refresh and enhance their knowledge
- Repair and resurface 3.41 miles of roadway
- Recycle old asphalt to make pothole patching a permanent fix – to avoid multiple repairs with cold patch
- Respond effectively to PA One call requests
- Continue Storm Water Management rehabilitation work
- Asset mapping
 - Storm water basins
 - Signs

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
Full time:			
Director	1	1	1
Road foreman	1	1	1
Skilled road worker	4	4	4
Facilities - Wastewater	1	1	1
Facilities - Parks	2	2	2
Administrative Assistant	1	-	-
Seasonal *	5	5	4
Part-time:			
Administrative assistant	-	1	1
Total FTE's	12.0	11.2	11.2

*Seasonal employees are hired for the warmer months – generally from April to October. Although seasonal employees are budgeted for 6 months, the seasonal employees traditionally return to college at the end of August, therefore the actual employment time is frequently less. The part-time administrative assistant counted as .60 FTE in 2019 and 2020. In 2021, this role will be full-time.



Storm Response: Crews removing a fallen tree on Krauser Road

2021 Budget Summary – Public Works Department (including Facilities Division)

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Personnel and related expenses	\$1,020,378	\$673,486	\$991,966	\$28,411	2.9%
Vehicle costs	70,841	26,666	70,939	(98)	(0.1%)
Insurance – liability & property	4,383	3,390	4,519	(136)	(3.0%)
Road resurfacing	274,333	-	-	274,333	100.0%
Signs	6,000	4,113	6,000	-	0.0%
Signals	35,200	20,653	35,000	200	0.6%
All other	143,180	44,094	148,180	(5,000)	(3.4%)
Labor allocation	(223,436)	(145,381)	(207,336)	(16,100)	7.8%
Total	\$1,330,879	\$627,021	\$ 1,049,268	\$281,610	26.8%

Explanation of Major Changes**Personnel and related**

All non-uniform personnel are budgeted for a 3% salary increase in 2021. The administrative assistant will become a full-time employee in 2021 due to the high volume of work related to solid waste collection. Her salary and all employer paid benefits are shared with the Solid Waste Fund, which is allocated 25% of the total cost. The budget includes hiring an intern to work for two months mapping stormwater inlets. The intern's costs are allocated to the Storm Water Resource Fund.

The Township is using its rate stabilization credits to reduce medical insurance to below 2020 levels.

Road Resurfacing

The Township performs road resurfacing each year and spends approximately \$450,000 annually. The costs are generally shared between the General Fund (under the Public Works department) and the Liquid Fuels Fund. In 2020, road resurfacing was financed completely from the Liquid Fuels Fund. The 2021 Budget returns to shared funding.

Allocations of labor to the parks

The Township assigns labor costs to the Parks to show the full cost of operating the five Township parks. It includes all personnel costs: salaries, employer portion of Social Security taxes (FICA), overtime, pension expense, medical and dental insurance and Worker's Compensation insurance.



Community Outreach: Public Works personnel visited St. Matthews Pre-School & Kindergarten

STATISTICS

	2021	2020	2019
Roadways	59.53 miles	59.53 miles	58.93 miles
Storm water mains	34.12 miles +	34.12 miles +	34.12 miles
Storm water inlets	1,713	1,713	1,713
Storm water basins	5 (township owned)	5 (township owned)	5 (township owned)
Traffic signals	12	12	12
Parks	5	5	5
Trails maintained	9.83 miles	9.83 miles	9 miles
General Township Facilities (Township building, PW building and Milford building)	3	3	3
Drip/spray fields	24	24	24
Acres of drip/spray fields	107.33 acres	107.33 acres	107.33 acres
Treatment plants	8	8	8
Pump stations	15	15	15
Sanitary main	41.42 miles +	41.42 miles +	41.42 miles +
Spray heads	1,452	1,452	1,452
Miles of roadway paved	3.41 miles	3.06 miles	2.93 miles

<i>Statistics, continued</i>	2021	2020	2019
Roadway signs replaced	75	66	100
Arrows & legends repainted	44	99	44
<u>Roadway painting:</u>			
White line freshened	27 miles	27 miles	27 miles
Double yellow lines freshened	17 miles	17 miles	17 miles
Acres of grass to mow	166.45	166.45	166.45
<u>Inspections conducted:</u>			
Wastewater treatment facilities	390	390	390
Township parks	60	60	60
In-depth roadway	10	10	10



Storm Water Management: Storm Water Pipe Repair on Krauser Road

PERFORMANCE MEASURES*Township Goals Supported:*

- Effective and Efficient Township Services
 - Protect and preserve investment in public facilities
- Thriving Local Economy
 - Invest in, maintain, and manage vehicular and pedestrian networks

Road Rehabilitation

The cost per lane mile to pave and patch Township roads. (asphalt overlay)

	2021	2020	2019
Total lane miles	6.82	6.06	5.86
Total cost	\$549,333	\$381,947	\$373,490
Cost per lane mile	\$80,547	\$63,028	\$63,735

Staff Productivity

The number of road maintenance full time equivalents per 1,000 residents. (Note – the Public Works Director, administrative assistant and seasonal employees are not included as FTE's).

	2021	2020	2019
Total FTE's	7	7	7
Road maintenance FTE's per 1,000 residents	0.58	0.58	0.58

Snow and Ice Control

Total miles and per capita cost (includes overtime wages, benefits, contracted labor and snow and ice control supplies) for snow and ice control. This includes State roads that are under a snow agreement with the Township.

	2021	2020	2019
Total snow/ice events	Unknown	3	14
Total lane miles	119.06	119.06	119.06
Total cost	Unknown	\$16,062	\$88,402
Tons of snow/ice removal product	Unknown	235.55	1,498.77
Cost per lane mile	Unknown	\$134.90	\$742.50

GENERAL FUND

TOWNSHIP PARKS and TRAILS

DESCRIPTION OF SERVICES PROVIDED

Upper Uwchlan Township currently operates and maintains three active recreational parks: Hickory Park, Fellowship Fields, and Larkins Field with a total of ten 10 active recreational fields. Upland Farms, a 56-acre park just north of the Village of Eagle, provides space for passive recreation and both paved and natural trails. Eagle Crossroads, a trailhead and small plaza in the Village of Eagle just north of the Township Building, was added to the park system in 2018. The Township also maintains paved trails throughout that Township that connect many residential areas to Eagle Village and to recreational facilities.

2020 HIGHLIGHTS

COVID-19 Impact on Parks and Facility Use – A state-wide COVID-19 Stay-at-Home order was issued in mid-March. As a part of the Township response to the virus, all active recreation parks in the Township were closed. Township staff closely monitored guidance from the State and County regarding recreation and COVID-19. Fields at Hickory Park, Larkins Field, and Fellowship Fields remained closed throughout the “red” and “yellow” phases of re-opening. Upland Farms and the Township trail system stayed open throughout the early days of the pandemic, offering residents a large outdoor space to walk during the spring and summer months. Tennis courts reopened during the “yellow” phase. Staff designed and posted additional safety signage at the parks and along the trails advising users to take proper precautions.



Additional Safety Signage was posted at Township parks and along trails during the COVID-19 pandemic.

When the “green” phase of re-opening began in Chester County in June, Township staff worked closely with local youth sports organizations to develop safe return-to-play plans. In July, staff and members of the local youth sports groups attended a webinar entitled "Returning to Youth Sports Safely Amid

COVID-19" sponsored by the Children's Hospital of Philadelphia featuring sports medicine pediatricians, infectious disease experts, and sports personnel. By late summer and fall, local youth sports activities resumed at Township parks with additional precautions in place, including GEYA Baseball, Marsh Creek Eagles Football, Downingtown Rugby, and Lionville Youth Association Soccer.

Annual Block Party – For the first time in a dozen years, the Township postponed, and ultimately cancelled, the Upper Uwchlan Block Party. The health and safety of the people of Upper Uwchlan Township is the highest concern of the Board of Supervisors, who made this decision after careful consideration of the COVID-19 pandemic restrictions. The Board hopes that 2021 will bring a renewed and safe environment for public gatherings and allow us to once again join one another in the Village of Eagle for this important tradition.

Upland Farmhouse Restoration – Continuing the efforts toward the restoration of the Farmhouse at Upland Farms, a structural assessment of the house was conducted in January 2020. The study identified deficiencies in several joists, rafters, and support beams. In late 2020, staff requested proposals from multiple contractors to conduct the structural stabilization as prescribed by the study. This work will make way for further improvements and restoration of the house, and its eventual public use.



The historic Farmhouse at Upland Farms was originally constructed c. 1860.

Upland Barn – Construction shutdowns during COVID affected plans to renovate the Upland Barn in 2020. However, late in the year, the Board of Supervisors contracted with a construction management firm to coordinate the renovation. The Township eyes early 2021 as a goal for putting the project out to bid.

Pipeline Construction at Hickory Park – At the behest of the Pennsylvania Turnpike Commission, TC Energy (formerly Columbia Pipeline Group) relocated a pipeline that runs through Upper Uwchlan Township's Hickory Park. The relocation was necessitated by the planned widening and reconstruction of the toll road. Work to relocate the pipeline, which was achieved by Horizontal Directional Drilling, began in February and resulted in a temporary closure of Hickory Park.

Township staff and consultants worked with TC Energy to minimize the impact on Township facilities and establish temporary workspace plans and easement agreements. Installation of some new post-and-rail fencing, as well as seeding and re-planting of green space in the park, was begun when the drilling work completed; TC Energy funded and coordinated a repaving of the Hickory Park parking lot.

Court Resurfacing at Hickory Park – In September, the Township contracted with the Breneman Company to resurface the tennis and basketball courts at Hickory Park. This project was recommended by the Park and Recreation Board and was funded by the payment received from TC Energy for the construction easement at the park. Residents were eager to return to the newly surfaced facilities; the tennis courts saw increased use in 2020, as the sport allows for socially distanced play.



Three tennis courts, each with lines for Pickleball, and two basketball courts were resurfaced in the fall.

Trails – Township staff and members of the Park and Recreation Board met with Township engineering consultants to discuss options to develop a pedestrian trail connection to the Windsor Ridge community. The neighborhood currently has no safe pedestrian connection to the Village of Eagle or the Township trail system. Feasibility studies and initial engineering are planned for 2021.

As a part of the Township Building renovation project, a sidewalk was installed along the length of the front of the property. This pedestrian access is in accordance with the Trail Network Master Plan and the walkability goals of the Village Transportation Plan.

Park and Recreation Board Accomplishments

Like many other Township Boards and Commissions, the Park and Recreation Board held many of their meetings virtually through the Zoom Video platform. The Board also had the luxury of meeting outside, both at Eagle Crossroads and the Hickory Park Pavilion, at various times throughout the year.

Support of DARC - The Downingtown Area Recreation Consortium (DARC) offers a variety of recreation events, camps, and programs at a reduced rate for residents of participating municipalities, including Upper Uwchlan Township. One member of the UUT Park and Recreation Board also serves as a member of the DARC Board.

While some DARC programming was adjusted or cancelled due to the impacts of COVID-19, some programming was held with safety guidelines in place. A long-term goal of the Park and Recreation Board has been to bring DARC programming north in their service area to Upper Uwchlan. This was achieved in 2020, when “Art in the Park” workshops, adult Coed and Men’s softball, and youth “Soccer Shots” programming were held at Upper Uwchlan Park facilities.

Easter Egg Hunt Cancelled – When the COVID lockdown orders were issued statewide in early March, planning for the 3rd Annual Easter Egg Hunt was already underway. Without a safe and feasible way to hold the event, the Board regretfully cancelled it. Candy-filled eggs which had been purchased for the event were donated to the Chester County Food Bank.

Drive Up Movie Nights – Eager to provide COVID-safe events and programming for residents, the Board planned a new event for August of 2020, a drive-up movie night. Working with a vendor that provided an inflatable screen, the Board offered a free screening of the Pixar feature *Monster’s Inc.* on August 19. A second movie night was held on October 31, with a Halloween themed double feature: the classic *It’s the Great Pumpkin Charlie Brown*, and the Pixar movie *Coco*.



An inflatable "drive-in" style screen was used at the movie night events at Hickory Park.

4th Annual Tree Lighting and Light Up Upper Uwchlan – For the past three years, the Upper Uwchlan Park and Recreation Board has been delighted to host their flagship event, the Township Tree Lighting, on the Saturday after Thanksgiving. Of course, COVID impacted this event as well. To

make the event special despite 2020's limitations, the Board invited residents to join in and decorate their own homes, billing the event "Light Up Upper Uwchlan." Participants can submit their address to the Township to be added to the official "Light Up Upper Uwchlan" map. Residents will be encouraged to drive through the Township, following the map to see the displays. The event will culminate with a firework show in the Village of Eagle, a much-loved aspect of the Block Party that was missed out on this year.



ACCOMPLISHMENTS IN 2020

(Performed by Public Works – Facilities Division)

- Continued turf management on the Township's three active recreational parks - ten (10) fields
- Ongoing maintenance at all park facilities
- Cleaned up the walking trails
- Built a seating area for the basketball court at Hickory Park
- Re-stained Hickory Park benches
- Re-stained Fellowship Field number sign post
- Painted the 6x6 sign post for all park signs
- Replaced broken fence rails at Upland Farms and Larkins Field
- Replaced shingles on the bulletin board at Hickory Park
- Patched the roof shingles on Upland Farms Barn
- Cut up and removed 3 trees at Hickory Park due to storm damage
- Planted 3 trees at Upland Farms
- Installed hand sanitizer stations and "Please Wear Your Mask Signs" at all parks
- Cut down and removed 2 dead trees at Upland Farms



As a part of the regional effort to control the invasive Spotted Lanternfly, crews installed circle traps at the parks.

GOALS FOR 2021

- Continue the online scheduling of park facilities by local leagues and private residents
- Continue turf management on the Township's three active recreational parks - ten (10) fields
- Ongoing maintenance at all park facilities
- Install more bleachers at both Fellowship Fields and Hickory Park
- Install court lighting at the basketball and tennis courts at Hickory Park
- Install security cameras at Larkins Field and Hickory Park
- Repair or replace the stone wall at Fellowship Fields
- Pave the upper parking lot at Fellowship Fields
- Replace the pavilion at Hickory Park

STAFFING*Facilities Division Staffing Statistics – as of the end of each year presented*

In 2016, the Township established a Facilities Division within the Public Works Department. The Facilities Division is staffed with three full time employees and supplemented by seasonal employees. One of the full-time employees is dedicated to operations of Municipal Authority facilities, and two employees are dedicated to parks. Facility scheduling is handled by administrative staff.

	2021	2020	2019
Full time (parks)	2	2	2
Seasonal	5	5	4
Total	4.5	4.5	3.00

Personnel are included and budgeted in the Public Works – Facilities department. An allocation of costs for lawn maintenance is transferred from Public Works – Facilities Division to Parks in the budget and the financial statements. Seasonal staff are counted as one-half an FTE; they generally work six months of the year maintaining the Township's parks and grass areas.

2021 BUDGET SUMMARY - PARKS

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
General Park expenses	\$293,145	\$172,849	\$276,197	\$16,948	6.1%
Hickory Park	42,072	19,092	42,134	(62)	(0.1%)
Fellowship Fields	47,572	20,818	47,634	(62)	(0.1%)
Larkins Field	5,000	-	5,000	-	0.0%
Upland Farms	72,572	11,271	72,634	(62)	(0.1%)
Total	\$460,360	\$224,030	\$443,598	\$16,761	3.8%

Explanation of Major Changes

None.

PERFORMANCE MEASURES*Township Goals Supported:*

- Health and Safety
 - Continued investment in social and recreational opportunities for our residents
- Thriving Local Economy
 - Invest in, maintain, and manage vehicular and pedestrian networks
- Protect Natural Resources and Systems
 - Continued collaboration on projects such as the Brandywine Creek Greenway

FACILITY USE STATISTICS

Facility reservations are processed and managed through a MyRec online reservation system. Due to the closures and restrictions of COVID-19, both the number of regular user groups and the total hours used were lower than usual in 2020. This reduction in users and hours is expected to continue into 2021, as pandemic restrictions will likely remain in place, at least for the first quarter of the year. Therefore, 2021 projected hours are rough averages of 2019 and 2020 totals.

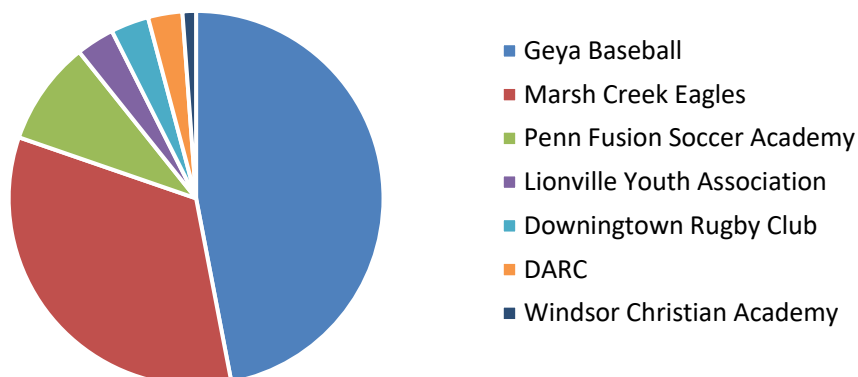
	2021 (projected)	2020*	2019
User groups which reserved 20+ hours	10	7	14
Total hours reserved by all users	3,300	2,696	3,904

	Fellowship Fields	Hickory Park	Larkins Field	Upland Farms**
Reserved Hours in 2019	1,515	2,197.5	177	14.5
Reserved Hours in 2020*	1,298	1,371	27	0
Projected Hours for 2021	1,400	1,800	100	0

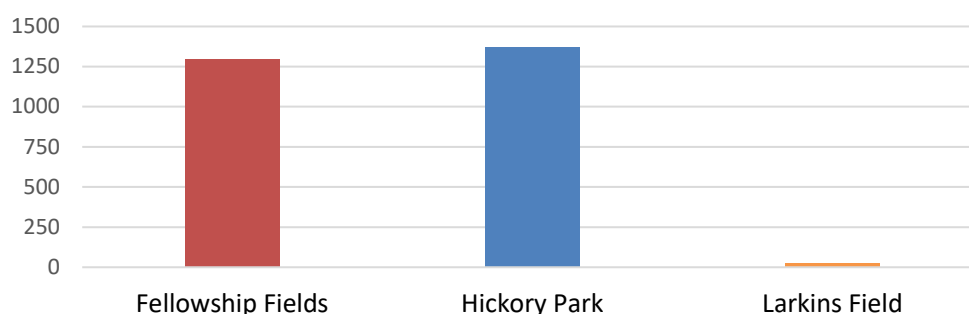
*Used or Reserved as of November 12, 2020.

**Due to expected construction, the Barn at Upland Farms will likely be unavailable during 2021.

2020 Facility Use by Major User Groups



2020 Total Hours Reseved by Location



GENERAL FUND

FIRE AND AMBULANCE DEPARTMENTS

MISSION

The Township seeks to provide quality fire and ambulance services to its residents and others who visit or work in the Township.

DESCRIPTION OF SERVICES PROVIDED

There are no fire companies or ambulance companies located within the Township. Upper Uwchlan Township has contracted with several organizations that serve Upper Uwchlan Township:

- Lionville Fire Company – Station 47
- Glenmoore Fire Company – Station 48
- Ludwig's Corner Fire Company – Station 73
- East Brandywine Fire Company – Station 49
- Uwchlan Ambulance Corps. – Station 87

The Township supports the Fire companies and the ambulance corps. by making semi-annual contributions towards their operations. The amount of contributions made to each company is based on a number of quantitative factors. They include: the number of fire and QRS calls made, the percentage of Upper Uwchlan population within their fire district and the assessment of property values that are located in their fire district.

The Township also receives Fire Insurance Premium Taxes from the Commonwealth of Pennsylvania that is restricted such that every dollar received must be paid to local fire companies within 60 days of receipt. The offsetting expense associated with that revenue is reflected in this department.

Upper Uwchlan is also required by state law to contribute its pro-rata portion of workers compensation premiums paid by each of its supporting fire companies. Those fire companies submit an invoice to the Township annually for payment of its share of the premiums.

ACCOMPLISHMENTS IN 2020

- Continued to provide professional fire and ambulance services to the Township and its residents.

GOALS FOR 2021

- Continue to provide professional fire and ambulance services to the Township and its residents.

2021 Budget Summary – Fire and Ambulance

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Township contributions to Fire & Ambulance Co.	\$197,637	\$347,637	\$197,637	-	0.0%
State Aid received and paid to fire companies	95,000	95,209	95,000		0.0%
Reimbursements to other municipalities	2,500	-	2,500	-	0.0%
Hydrant expenses	60,000	56,556	60,000	-	0.0%
Workers compensation insurance	23,000	-	23,000	-	0.0%
Total	\$378,137	\$499,402	\$378,137	-	(0.0%)

Explanation of Major Changes

No changes in the 2021 Budget. However, in 2020 Lionville Fire Company asked for a capital contribution to enable them to purchase a new ladder truck. The Board of Supervisors approved their request for a contribution of \$150,000.

STATISTICS*

	2021	2020**	2019 **
Total calls:			
Ludwig's Corner	130	129	132
Lionville	80	54	90
Glenmoore	10	8	12
East Brandywine	18	13	21
Uwchlan Ambulance	310	287	315

*The measurement period runs October to September

** For the one year period ended September 30

GENERAL FUND

OTHER SERVICES

MISSION

The Township seeks to provide financial assistance to local charitable organizations that benefit the residents of Upper Uwchlan Township. We are also committed to providing proactive emergency services so that our officials, staff and first responders are prepared in the event of an emergency or disaster. This section also includes the Township's Historical Commission and its activities.

DESCRIPTION OF SERVICES PROVIDED

This department reflects contributions made to various local charitable organizations that provide services to residents of the Township. It includes the Brandywine Valley SPCA (*formerly the Chester County SPCA*), Downingtown Area Recreational Consortium (DARC), and the Henrietta Hankin Library.

The Brandywine Valley SPCA contracts with the municipalities within the County to provide care to stray animals that are found in, or brought to the SPCA, from Upper Uwchlan Township. Without a contract, the SPCA will not accept animals coming from our Township. The contract is for a five year term, from January 1, 2019 to December 31, 2023. The basic contract fee for the 2021 calendar year is **\$1,639**. Annual increases are capped at no more than 3%. Additional charges that will be billed monthly include an animal acquisition fee, unclaimed stray animal fee, an activity fee for trips to our Township that do not include acquisition of an animal and an emergency response fee. The total amount budgeted for 2021 is **\$4,637**.

Contributions are made to DARC based on their budget and requested contribution from the Township as long as it is deemed reasonable and appropriate. For 2021, that amount is **\$25,341** and it is based on the number of Upper Uwchlan Township residents who participated in their programs during the prior year.

The Downingtown Area Senior Center received their first contribution of **\$2,000** from the Township in 2019 following a presentation to the Supervisors which described the many services available for seniors in our community.

The Township contributes **\$5,000** annually to the Henrietta Hankin Library which is a local resource for Township residents. The library also offers public computer/Wi-Fi usage, public meeting rooms and various programs for youth and adults. Approximately 25% of Upper Uwchlan residents use the library on some basis. During 2020, the Library was closed from mid-March to mid-June due to the Governor's quarantine order for COVID-19. During this time, the library offered virtual classes for children, and for adults in Yoga and adult crafts.

The Emergency Services department (EMPC) has a total budget of **\$7,850** for 2021. The majority of the budget consists of training; it also includes dedicated phones for EMPC.

The Historical Commission of Upper Uwchlan Township seeks to maintain the historical attributes of the Township. Their budget for 2021 is **\$5,000**.

ACCOMPLISHMENTS IN 2020

- Residents participating in DARC programs – the second highest average of the 7 participating municipalities.
- Residents using the Henrietta Hankin Library are the second highest percentage of any municipality in Chester County

GOALS FOR 2021

- Increased resident participation in DARC and the Henrietta Hankin library
- Help to promote usage of the senior center located in Downingtown

2021 Budget Summary – Other Services

	2021 Budget	Actual 2020 (9/30/20)	2020 Budget	2021 Increase (Decrease)	Percentage Change
Emergency Services (EMPC)	\$7,850	\$618	\$7,850	-	0.0%
Brandywine Valley SPCA	4,637	3,080	4,371	\$266	6.1%
DARC	25,341	23,037	23,037	2,304	10.0%
DASC	2,000	-	2,000	-	0.0%
Henrietta Hankin Library	5,000	-	5,000	-	0.0%
Historical commission	5,000	1,167	4,316	684	15.8%
Total	\$49,828	\$27,902	\$46,574	\$3,254	7.0%

Explanation of Major Changes**Historical Commission**

The increase in the budget is due to necessary off-site storage of historical documents while the Upland Farms house is undergoing repairs, as well as new filing cabinets for on-site storage.

The amount budgeted for DARC increased from \$23,037 in 2020 to \$25,341 in 2021.

LONG TERM DEBT**Current Debt Outstanding**

- On January 9, 2019, the Township closed on a new bond issue - General Obligation Bonds, Series of 2019 in the amount of \$10,750,000. The General Obligation Bonds, Series of 2019 were assigned an Aa1 rating by Moody's Investor Services. The bond proceeds are being used by the Township for the expansion of its administration building, capital improvements at Hickory Park and the Upland Farms Community Center and also by the Municipal Authority for various sewer system projects, including the acquisition of land for a drip field.
- On September 5, 2019, the Township closed on a second bond issue in 2019. The General Obligation Bonds, Series A of 2019 in the amount of \$5,105,000 will be used entirely for a current refunding of the Township's General Obligation Bonds, Series of 2014. The 2014 Bonds were used by the Upper Uwchlan Township Municipal Authority for improvements to the Township's sewer system. Moody's Investor Services also assigned a rating of Aa1 to this issue. Their press release stated the following, "Upper Uwchlan Township's (Aa1) very strong financial position will persist in the near-to-mid term given its conservative budgeting practices, formal fund balance policy, and organic property tax revenue growth. While the Township's debt burden will increase in the near term, debt service will remain manageable. Additionally, the township's moderately sized tax base is expected to exhibit continued growth moving forward."

The following is a comparison of the Township's total debt as of December 31, 2020 and 2019:

	2020	2019
General Obligation Bonds, Series of 2019	\$ 10,455,000	\$10,610,000
General Obligation Bonds, Series A of 2019	4,875,000	5,080,000
Fulton Bank loan – Street Sweeper	<u>53,596</u>	<u>106,443</u>
Total	\$ 15,383,956	\$15,796,443

Of the total debt shown above, \$5,233,956 is reflected in the Capital Fund and \$10,120,000 is reflected in the Sewer Fund. The Sewer Fund debt is all self-liquidating, and is used to improve sewer facilities and provide service to residents with failing septic systems. The Upper Uwchlan Township Municipal Authority has an Operations and Management Agreement with the Township that provides for semi-annual payments in the amount of the principal and interest payments on the related general obligation bonds.

Bank Loans

During April of 2017, the Township purchased a street sweeper through a leasing arrangement with Fulton Bank. Under the agreement, ownership of the street sweeper will revert to the Township when all payments have been made. The loan is an 80% loan; the Township paid 20% down at inception. The amount borrowed was \$262,623 and there are annual lease payments ranging from \$49,678 to \$53,956 until the loan is repaid in 2021, at an interest rate of 2.60%. Below is a schedule showing projected payments until the Fulton Bank loan is paid in full.

Schedule of Bank Loans Outstanding

	2020	2021
Balance, January 1	\$106,443	\$53,956
<i>Principal paid:</i>		
Regular principal	52,487	53,956
Balance, Dec. 31	\$53,956	-
Scheduled interest	\$2,970	\$1,505

Please refer to the pages that follow for a detailed description of the Township's general obligation debt.

GENERAL OBLIGATION BONDS, SERIES OF 2019 and SERIES A of 2019

Series of 2019

On December 11, 2018, the Township issued \$10,750,000 of General Obligation Bonds – Series of 2019. RBC Capital Markets served as underwriter for the sale of the Bonds and closing on the bonds occurred on January 9, 2019. The bonds are general obligations of Upper Uwchlan Township and are payable from general revenues. A portion of the bonds will be self-liquidating, with interest and principal payments paid to the Township from the operations of the Upper Uwchlan Municipal Authority. Moody's Investor Services assigned a rating of Aa1 to the bonds.

The Capital Program

Proceeds from the sale of the Bonds is being used to expand and renovate the Township's administration building, for capital improvements at Hickory Park and the Upland Farms Community Center, and for sewer system projects. The expansions to the sewer system include the Route 100 Regional Wastewater Treatment Plant, extending the sewer main on Byers Road, the Milford Farms residential area and the acquisition of land for a drip field. The sewer system is owned by the Township and operated by the Upper Uwchlan Township Municipal Authority, which was incorporated in 1990.

The bonds were sold with a premium of \$230,516. The project fund deposits were as follows: \$5,656,037 in connection with the expansion of the Township's administration building and other capital improvements and \$5,205,556 in connection with the sewer system projects.

Series A of 2019

On August 5, 2019, the Township issued \$5,105,000 of General Obligation Bonds – Series A of 2019. RBC Capital Markets served as underwriter for the sale of the Bonds and closing occurred on September 5, 2019. The bonds are the general obligations of Upper Uwchlan Township and are payable from general revenues. The bonds are self-liquidating, with interest and principal payments made to the Township from the operations of the Upper Uwchlan Township Municipal Authority. Moody's Investor Services assigned a rating of Aa1 to the bonds.

Current Refunding

The proceeds from the sale of the Series A of 2019 Bonds were used to pay the principal amounts due to the bondholders of the Series of 2014 bonds. The 2014 Bonds were issued on September 23, 2014 in the amount of \$5,955,000. They were also self-liquidating, with interest and principal payments being remitted to the Township from the operations of the Upper Uwchlan Township Municipal Authority. The proceeds from the 2014 bond offering were used to finance the purchase of sewer capacity in a newly constructed plant and construction of new sewer infrastructure to serve approximately 121 existing homes in three existing subdivisions in the Township.

Debt Limits

Article IX, Section 10 of the Constitution of the Commonwealth of Pennsylvania requires the General Assembly to prescribe the debt limits of units of local governments in the Commonwealth, including the Township, based on a percentage of total revenues of such units over a three-year period immediately preceding the borrowing. Self-liquidating debt and subsidized debt and all debt approved by referendum are excluded from such debt limits. The Debt Act implements Article IX, Section 10 of the Constitution.

Under the Debt Act as presently in effect, there is no limit on the amount of electoral debt which may be incurred or outstanding, but (i) the Township may not incur new non-electoral debt if the total amount of such new non-electoral debt plus all other non-electoral debt to remain outstanding upon issuance of such new non-electoral debt, net of the amount of any non-electoral debt that constitutes subsidized debt or self-liquidating debt, will exceed 250% of the borrowing base and (ii) the Township may not incur new lease rental debt if the total amount of such new lease rental debt plus all other non-electoral debt and lease rental debt to remain outstanding upon issuance of such new lease rental debt, net of the amount of any non-electoral or lease rental debt that constitutes subsidized debt or self-liquidating debt, will exceed 350% of the Borrowing Base.

The borrowing base of the Township is calculated to be \$10,691,149. The gross borrowing capacity of the Township is \$21,257,873 and \$31,949,022, under the net non-electoral debt and net non-electoral and lease rental debt, respectively.

Sources and Uses of Bond Proceeds

<u>Sources of Funds</u>	<u>2019 Bonds</u>	<u>2019 A Bonds</u>
Par amount of Bonds	\$10,750,000	\$5,105,000
Original Issue Premium	230,516	132,903
Total Sources	\$10,980,516	\$5,237,903
<u>Uses of Funds</u>		
Deposit to Project Construction Fund	\$10,850,000	-
Refunding Escrow Deposits	-	\$5,153,346
Costs of Issuance	66,016	53,927
Underwriter's Discount	64,500	30,630
Total Uses	\$10,980,516	\$5,237,903

Interest on the bonds is payable semi-annually on June 1 and December 1 of each year commencing December 1, 2019 (Series of 2019 and Series A of 2019) until the principal amount is paid. The bonds mature in 30 years.

Please refer to subsequent pages for maturity dates, principal amounts, interest rates, yields and prices on both Series of Bonds.

Current Balance	Series of 2019	Series A of 2019
Original Issue	\$10,750,000	\$5,105,000
Principal payments:		
December 1, 2019	(140,000)	(25,000)
December 1, 2020	(155,000)	(205,000)
Amount outstanding, December 31, 2020	\$10,455,000	\$4,875,000

\$10,750,000
TOWNSHIP OF UPPER UWCHLAN
(Chester County, Pennsylvania)
GENERAL OBLIGATION BONDS, SERIES OF 2019

Dated: Date of Delivery
Principal Due: December 1
Denomination: Integral multiples of \$5,000

Interest Payable: June 1 and December 1
First Interest Payment: June 1, 2019
Form: Book-Entry Only

Period Ending	Principal	Coupon	Interest	Debt Service	Fiscal Year Ended 12/31	Annual Debt Service
December 1, 2019 June 1, 2020	\$140,000	2.000%	\$365,531.50	\$505,531.50	2019	
December 1, 2020 June 1, 2021	185,000	2.500%	405,868.76	\$590,868.76	2020	\$505,531.50
December 1, 2021 June 1, 2022	190,000	2.500%	401,243.76	\$591,243.76	2021	\$590,868.76
December 1, 2022 June 1, 2023	250,000	3.000%	396,493.76	\$646,493.76	2022	\$591,243.76
December 1, 2023 June 1, 2024	255,000	3.000%	390,243.76	\$645,243.76	2023	\$646,493.76
December 1, 2024 June 1, 2025	270,000	4.000%	382,593.76	\$652,593.76	2024	\$645,243.76
December 1, 2025 June 1, 2026	275,000	4.000%	374,493.76	\$649,493.76	2025	\$652,593.76
December 1, 2026 June 1, 2027	280,000	4.000%	366,243.76	\$646,243.76	2026	\$649,493.76
December 1, 2027 June 1, 2028	290,000	4.000%	355,043.76	\$645,043.76	2027	\$646,243.76
December 1, 2028 June 1, 2029	300,000	4.000%	343,443.76	\$643,443.76	2028	\$645,043.76
December 1, 2029 June 1, 2030	315,000	4.000%	331,443.76	\$646,443.76	2029	\$643,443.76
December 1, 2030 June 1, 2031	325,000	4.000%	318,843.76	\$643,843.76	2030	\$646,443.76
December 1, 2031 June 1, 2032	340,000	4.000%	305,843.76	\$645,843.76	2031	\$643,843.76
December 1, 2032 June 1, 2033	350,000	4.000%	292,243.76	\$642,243.76	2032	\$645,843.76
December 1, 2033 June 1, 2034	370,000	4.000%	278,243.76	\$648,243.76	2033	\$642,243.76
December 1, 2034 June 1, 2035	385,000	4.000%	263,443.76	\$648,443.76	2034	\$648,243.76
December 1, 2035 June 1, 2036	400,000	4.000%	248,043.76	\$648,043.76	2035	\$648,443.76
December 1, 2036 June 1, 2037	415,000	4.000%	232,043.76	\$647,043.76	2036	\$648,043.76
December 1, 2037 June 1, 2038	430,000	4.000%	215,443.76	\$645,443.76	2037	\$647,043.76
December 1, 2038 June 1, 2039	445,000	4.000%	198,243.76	\$643,243.76	2038	\$645,443.76
December 1, 2039 June 1, 2040	60,000	3.875%	180,443.76	\$240,443.76	2039	\$643,243.76
December 1, 2040 June 1, 2041	425,000	3.875%	178,118.76	\$603,118.76	2040	\$240,443.76
December 1, 2041 June 1, 2042	440,000	3.875%	161,650.00	\$601,650.00	2041	\$603,118.76
December 1, 2042 June 1, 2043	460,000	4.000%	144,600.00	\$604,600.00	2042	\$601,650.00
December 1, 2043 June 1, 2044	475,000	4.000%	126,200.00	\$601,200.00	2043	\$604,600.00
December 1, 2044 June 1, 2045	495,000	4.000%	107,200.00	\$602,200.00	2044	\$601,200.00
December 1, 2045 June 1, 2046	515,000	4.000%	87,400.00	\$602,400.00	2045	\$602,200.00
December 1, 2046 June 1, 2047	535,000	4.000%	66,800.00	\$601,800.00	2046	\$602,400.00
December 1, 2047 June 1, 2048	555,000	4.000%	45,400.00	\$600,400.00	2047	\$601,800.00
December 1, 2048 June 1, 2049	580,000	4.000%	23,200.00	\$603,200.00	2048	\$600,400.00
Total	\$10,750,000		\$7,586,050.46	\$18,336,050.46		\$18,336,050.46

\$5,105,000
TOWNSHIP OF UPPER UWCHLAN
(Chester County, Pennsylvania)
GENERAL OBLIGATION BONDS, SERIES A OF 2019

Dated: Date of Delivery
Principal Due: December 1
Denomination: Integral multiples of \$5,000

Interest Payable: June 1 and December 1
First Interest Payment: December 1, 2019
Form: Book-Entry Only

<u>Period Ending</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Debt Service</u>	<u>Fiscal Year Ended</u> <u>12/31</u>	<u>Annual Debt Service</u>
December 1, 2019	\$ 25,000	1.100%	\$31,192.92	\$56,192.92	2019	\$56,192.92
June 1, 2020			65,150.00	\$65,150.00		
December 1, 2020	205,000	2.000%	65,150.00	\$270,150.00	2020	\$335,300.00
June 1, 2021			63,100.00	\$63,100.00		
December 1, 2021	210,000	2.000%	63,100.00	\$273,100.00	2021	\$336,200.00
June 1, 2022			61,000.00	\$61,000.00		
December 1, 2022	215,000	2.000%	61,000.00	\$276,000.00	2022	\$337,000.00
June 1, 2023			58,850.00	\$58,850.00		
December 1, 2023	215,000	1.500%	58,850.00	\$273,850.00	2023	\$332,700.00
June 1, 2024			57,237.50	\$57,237.50		
December 1, 2024	220,000	1.500%	57,237.50	\$277,237.50	2024	\$334,475.00
June 1, 2025			55,587.50	\$55,587.50		
December 1, 2025	220,000	2.000%	55,587.50	\$275,587.50	2025	\$331,175.00
June 1, 2026			53,387.50	\$53,387.50		
December 1, 2026	225,000	2.000%	53,387.50	\$278,387.50	2026	\$331,775.00
June 1, 2027			51,137.50	\$51,137.50		
December 1, 2027	235,000	2.500%	51,137.50	\$286,137.50	2027	\$337,275.00
June 1, 2028			48,200.00	\$48,200.00		
December 1, 2028	240,000	2.500%	48,200.00	\$288,200.00	2028	\$336,400.00
June 1, 2029			45,200.00	\$45,200.00		
December 1, 2029	245,000	2.000%	45,200.00	\$290,200.00	2029	\$335,400.00
June 1, 2030			42,750.00	\$42,750.00		
December 1, 2030	250,000	3.000%	42,750.00	\$292,750.00	2030	\$335,500.00
June 1, 2031			39,000.00	\$39,000.00		
December 1, 2031	260,000	3.000%	39,000.00	\$299,000.00	2031	\$338,000.00
June 1, 2032			35,100.00	\$35,100.00		
December 1, 2032	265,000	3.000%	35,100.00	\$300,100.00	2032	\$335,200.00
June 1, 2033			31,125.00	\$31,125.00		
December 1, 2033	270,000	3.000%	31,125.00	\$301,125.00	2033	\$332,250.00
June 1, 2034			27,075.00	\$27,075.00		
December 1, 2034	280,000	3.000%	27,075.00	\$307,075.00	2034	\$334,150.00
June 1, 2035			22,875.00	\$22,875.00		
December 1, 2035	285,000	3.000%	22,875.00	\$307,875.00	2035	\$330,750.00
June 1, 2036			18,600.00	\$18,600.00		
December 1, 2036	300,000	3.000%	18,600.00	\$318,600.00	2036	\$337,200.00
June 1, 2037			14,100.00	\$14,100.00		
December 1, 2037	305,000	3.000%	14,100.00	\$319,100.00	2037	\$333,200.00
June 1, 2038			9,525.00	\$9,525.00		
December 1, 2038	315,000	3.000%	9,525.00	\$324,525.00	2038	\$334,050.00
June 1, 2039			4,800.00	\$4,800.00		
December 1, 2039	320,000	3.000%	4,800.00	\$324,800.00	2039	\$329,600.00
June 1, 2040						
Total	<u>\$5,105,000</u>		<u>\$1,638,792.92</u>	<u>\$6,743,792.92</u>		<u>\$6,743,792.92</u>

SOLID WASTE AND RECYCLING FUND

DESCRIPTION OF SERVICES PROVIDED

The Solid Waste and Recycling Fund is used to manage revenues and expenditures directly related to the Township's Solid Waste and Recycling program. Chapter 148 of the Upper Uwchlan Township Code requires all residential property owners in the Township to dispose of recyclable materials and waste using the municipally contracted hauler. Chapter 148 also requires all commercial establishments to dispose of waste and recyclables in compliance with the code. Upper Uwchlan Township provides residential solid waste and recycling services to approximately 3,372 residential households using a "Toter" system. Each household has been issued one solid waste and one recycling container (or "Toter") 64 or 96 gallons in capacity. Chapter 148 limits residential solid waste collection to no more than 96 gallons/week. There is NO limit on the amount of recyclable materials collected. One bulk pick-up per month is provided. The Township's program also includes 36 leaf and yard waste collection dates throughout the year and a permanent yard waste dumpster for residential use located at 132 Oscar Way. Materials accepted on yard waste collection days include yard debris, leaves, grass clippings, tree branches, Christmas trees, etc.

2020 marked the first full year of the newest hauler contracts. In August 2019, new trash and recycling hauler contracts took effect in Upper Uwchlan Township. The Board of Supervisors awarded these contracts after undertaking the required competitive bidding process. Recyclables are collected by A.J. Blosenski. Solid waste and yard waste are collected by Advanced Disposal.

Upper Uwchlan Township is required to recycle by the Pennsylvania Municipal Waste Planning Recycling and Waste Reduction Act (Act 101). Throughout 2020, the Township continued their efforts to increase recycling and decrease the tons of municipal solid waste (MSW) being sent to the Chester County Solid Waste Authority Landfill. Upper Uwchlan Township is party to the Chester County Process and Marketing contract for recyclables. From January to September 2020 tipping fees for this contract averaged \$32.43/ton. Costs for disposing solid waste include contracted hauler costs as well as tipping fees at \$67/ton. Despite the worldwide decrease in value of recyclable materials, recycling still offers the Township a significant savings compared to disposal of MSW. Enforcement education via the production and use of non-collection stickers was continued in 2020. This program makes residents aware of the proper preparation of recyclables. Each year, recycling education for both residents and commercial entities is conducted through direct mailings and digital outreach on the Township website and social media.



Through the Chester County Process and Marketing Contract, recyclables are sorted and bundled at the Birdsboro Total Recycle facility.



During the height of the COVID-19 pandemic, staff worked with the haulers to develop and distribute additional guidelines for the preparation of trash and recyclables to keep the collection personnel safe.

OBJECTIVES FOR 2021

The Township will continue to track, on a monthly basis, tons of garbage collected, tons of recycling collected, tons of yard waste collected, percent of the waste stream diverted by recycling, and the percent of the waste stream diverted by composting yard waste collected. This data is also collected annually through the compiling of Act 101 Reports. These reports, which are the basis for the Township's 904 Recycling Performance Grant, allow the Township to track yearly totals for all recyclables collected in the Township, both the residential recyclables collected by the Township contracted hauler and commercial recyclables collected by various other haulers. Data collection allows the Township to identify monthly and annual trends and gauge the success of program changes, education, and communication.

PERFORMANCE MEASURES

Tons Reported on Act 101 Reports from Haulers				
	2020 (projected)	2019	2018*	2017
Recyclables Collected	1,882	1,696	1,873	2,077
Yard Waste Collected	796	731	945	713

Act 101 Reports are received in February for the previous year.

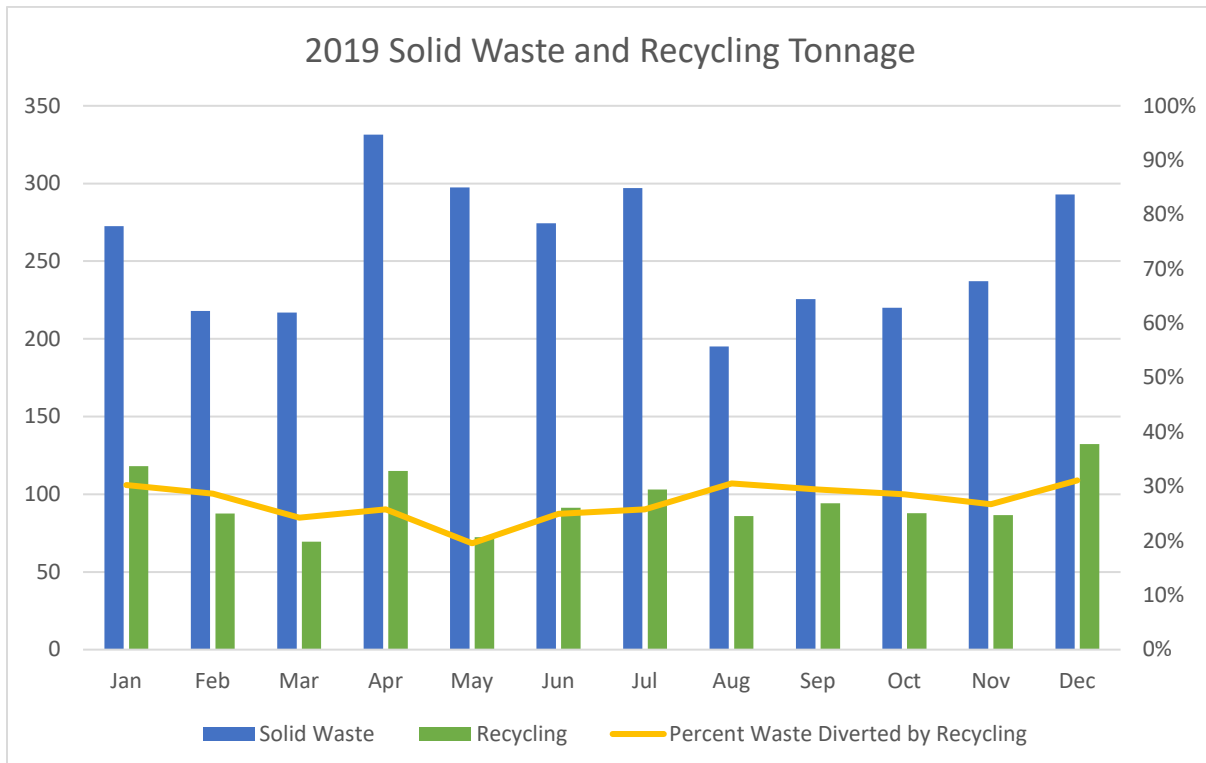
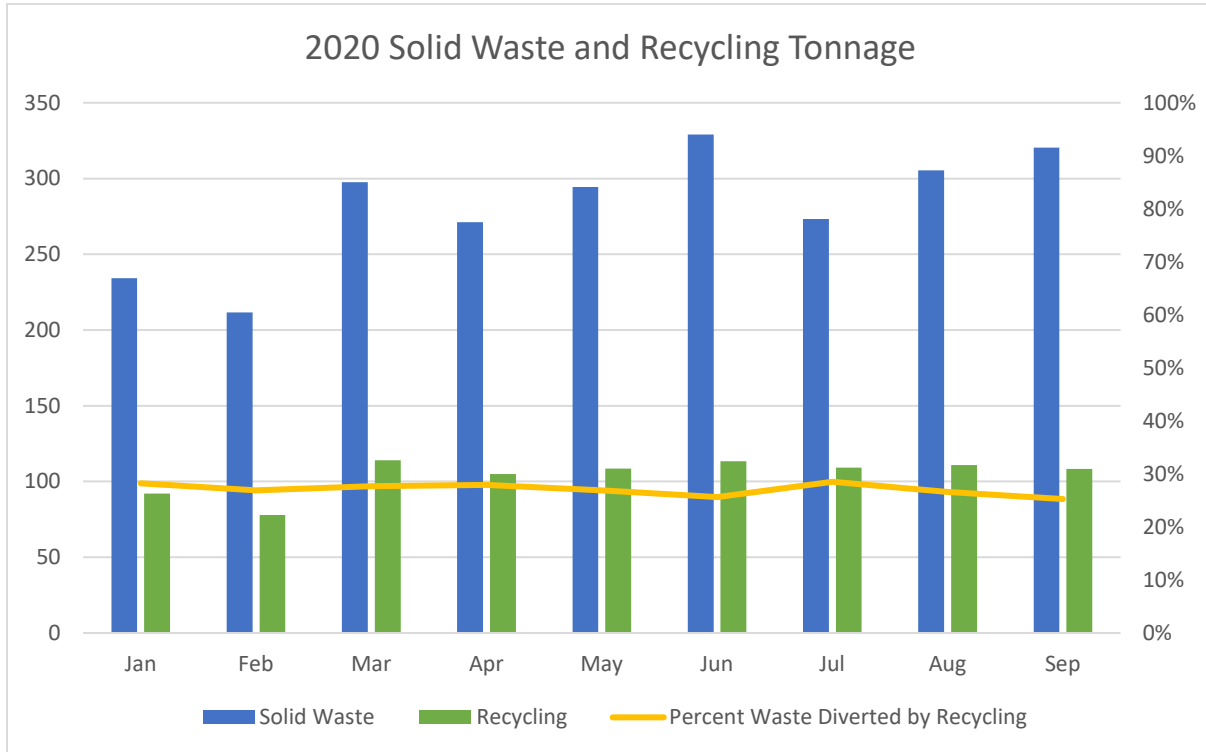
**There was an error in the calculation of 2018 totals; the total published in the 2020 budget has been updated here.*

Waste Diversion through Recycling and Yard Waste Collection				
	2021 (projected)	2020*	2019	2018
Waste diversion through recycling	27%	27%	27%	27%
Waste diversion through composting	8%	9%	8%	8%

**As of September 30, 2020*

SOLID WASTE AND RECYCLING TONNAGE

The charts below show and compare residential solid waste and recycling collected by the contracted haulers and the percentage of material that is diverted from the landfill by recycling efforts.



**Upper Uwchlan Township
Solid Waste Fund
2021 Budget**

		Actual	Actual	Budget	Actual - 9/30	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2022	2023	2024	2025
INCOME													
341 INTEREST													
05-341-000-000	Interest Income	10,898	11,665	10,000	4,324	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
		10,898	11,665	10,000	4,324	10,000	10,000	-	0%	10,000	10,000	10,000	10,000
364 SOLID WASTE REVENUE													
05-364-000-010	Solid Waste Income	1,036,960	1,028,746	1,025,124	955,848	1,058,444	1,103,331	44,887	4%	1,131,681	1,157,669	1,169,481	1,169,481
05-364-000-020	Recycling Income	930	-	-	-	-	-	-	#DIV/0!	-	-	-	-
05-364-000-025	Hazardous Waste Event	-	1,272	-	-	2,000	2,000	-	0%	1,600	1,800	2,000	2,200
05-364-000-030	Leaf Bags Sold	150	245	500	-	500	500	-	0%	500	500	500	500
05-364-000-035	Scrap Metal Sold	-	409	500	243	500	500	-	0%	500	500	500	500
	Equipment Purchase Grant (State)	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
05-364-000-040	Performance Grant	25,095	89,789	25,000	-	25,000	25,000	-	0%	50,000	50,000	50,000	50,000
	Total 364 SOLID WASTE	1,063,135	1,120,461	1,051,124	956,091	1,086,444	1,131,331	44,887	4%	1,184,281	1,210,469	1,222,481	1,222,681
392 INTERFUND TRANSFER													
05-395-000-000	Refund of Prior Year Expenses	445	-	-	-	-	-	-	0%	-	-	-	-
	Interfund Transfer - Other	-	-	-	-	-	-	-	0%	-	-	-	-
	Total 392 INTERFUND TRANSFER	445	-	-	-	-	-	-	0%	-	-	-	-
Total 300 - INCOME		1,074,478	1,132,126	1,061,124	960,415	1,096,444	1,141,331	44,887	0	1,194,281	1,220,469	1,232,481	1,232,681
	Total Income	1,074,478	1,132,126	1,061,124	960,415	1,096,444	1,141,331	44,887	4%	1,194,281	1,220,469	1,232,481	1,232,681
EXPENSES													
427 SOLID WASTE EXPENSES													
05-427-000-101	Employee cost allocation	-	-	-	-	-	21,833	21,833	100%	22,487	23,162	23,857	24,573
05-427-000-150	Bank Fees	200	-	200	-	200	200	-	0%	200	200	200	200
05-427-000-200	Supplies	888	2,746	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
05-427-000-210	Utility Billing Expenses	1,540	2,667	2,000	2,701	2,000	2,800	800	40%	2,800	2,800	2,800	2,800
05-427-000-220	Postage	1,487	2,785	2,500	2,055	2,500	2,300	(200)	-8%	2,300	2,300	2,300	2,300
05-427-000-230	Toters	2,907	33,582	12,000	(100)	42,628	47,644	5,016	12%	4,000	4,000	4,000	4,000
05-427-000-314	Legal Expense	6,790	5,601	9,000	1,469	9,000	9,000	-	0%	9,000	9,000	9,000	9,000
05-427-000-316	Training & Seminars	-	-	500	-	500	500	-	0%	500	500	500	500
05-427-000-420	Dues/Subscriptions/Memberships	-	-	125	-	125	125	-	0%	125	125	125	125
05-427-000-450	Contracted Services - Solid Waste	447,541	570,829	481,962	309,446	416,953	438,476	21,523	5%	447,496	464,011	473,928	466,726
05-427-000-460	Contracted Services - Recycling	157,571	60,235	175,901	136,508	178,890	182,645	3,755	2%	183,235	189,997	194,058	191,109
05-427-000-700	Tipping Fees - Solid Waste	232,067	231,560	234,090	178,935	202,000	275,000	73,000	36%	283,000	291,000	299,000	307,000
05-427-000-725	Tipping Fees - Recycling	8,354	36,239	36,000	27,566	49,000	54,000	5,000	10%	59,200	64,600	70,200	70,200
05-427-000-800	Recycling Disposal	11,087	6,570	-	-	9,000	9,000	-	0%	9,000	9,000	9,000	9,000
	TOTAL EXPENSES	870,432	952,814	956,278	658,580	914,796	1,045,522	130,726	14%	1,025,343	1,062,695	1,090,968	1,089,532
	NET INCOME BEFORE OPERATING TRANSFERS	204,046	179,312	104,846	301,835	181,648	95,809	(85,839)	-47%	168,938	157,774	141,513	143,150
492 OPERATING TRANSFERS													
05-492-000-030	Transfer to Capital Fund	375,000	-	-	-	150,000	100,000	(50,000)	-33%	80,000	80,000	80,000	80,000
	Transfer to Water Resource Protection Fund	-	-	-	-	-	-	-	-	-	-	-	-
	Total 492 OPERATING TRANSFERS	375,000	-	-	-	150,000	100,000	(50,000)	-33%	80,000	80,000	80,000	80,000
	Total Expenditures	1,245,432	952,814	956,278	658,580	1,064,796	1,145,522	80,726	8%	1,105,343	1,142,695	1,170,968	1,169,532
	Net Ordinary Income	(170,954)	179,312	104,846	301,835	31,648	(4,191)	(35,839)	-113%	88,938	77,774	61,513	63,150

CAPITAL FUND

The Capital Fund is used to account for major capital expenditures for the Township. Capital expenditures are expenses which result in the acquisition of a permanent asset. The Township's capitalization policy is to capitalize any asset which costs at least \$5,000. Asset purchases may be included in the Township's Capital Fund and may not be capitalized if they do not qualify.

The Capital Fund's primary source of revenue consists of transfers from the General and Solid Waste Funds or any grants that are received to offset expenditures.

The Township's debt payments (exclusive of the bond payments due to Sewer Authority borrowings) are recorded in the Capital Fund. Payments of principal are reflected as a reduction of long term debt on the balance sheet and thus are not included in the Capital Fund budget, which mirrors the income statement. The principal payments are reflected in the Cash Flow schedule.

During the budget process each year, each department head will submit a request for necessary capital purchases for the upcoming year. These requests are reviewed by the Township Manager and, if approved, are included in the Budget for the Supervisor's review and approval.

The Capital Fund is projected to have a fund balance of approximately \$2,201,000 at December 31, 2020. At the end of 2021, the fund balance is projected to be approximately \$864,000 or a decrease of 60.7%. The decrease is due to budgeted work on major projects such as the Upland Farms Community Center, replacement of the Turf Field, as well as smaller planned purchases for the Police and Public Works Departments.

Although smaller items are budgeted in the Capital Fund, such as the purchase of vehicles or equipment, the Township also has several ongoing projects which may take several years to complete.

Township Building Expansion and Renovation Project – This project was completed during 2020 and is included here to provide a complete overview of the project and its total costs. Construction was substantially completed by the end of March, 2020 and staff planned to move back into the building at that time. However, due to COVID-19 and the Governor's order to close buildings, the administrative staff began working from home on March 16, 2020 and continued to do so until May. On May 18, staff moved back into the building and began working alternate shifts several days a week due to the quarantine order so that only a few people were in the building at a time. Administrative staff returned to the new building on a full-time basis on September 21, 2020.

Ongoing operating costs – With the increase in size of the Township building, costs are expected to increase for utilities. However, some savings are expected as a result of newer, more energy efficient heating and air conditioning. Various new technologies were added (an elevator, for example) and will increase operating costs. The building has been occupied full-time for a month; we are estimating that operating costs may increase by \$10,000 annually.

Park Road Reconstruction and Trail Project – Construction on Phase IV of the Park Road Trail was completed in the Fall of 2019, with the final reimbursement from the Commonwealth of Pa. received in early 2020. This project, connecting the Village of Eagle, and beyond, with Marsh Creek State Park also included the installation of extensive stormwater infrastructure and the complete reconstruction and repaving of Park Road, from Moore Road to the State Park. The total cost of the project was \$3,047,558 with the majority of the costs reimbursed by a Congestion Mitigation and Air Quality (CMAQ) grant. The Township was responsible for \$898,655 of the cost, covering utility relocation, certain constructions costs, and project management.

On-going operating costs – The Township owns and maintains the trail extension with activities to include inspections, vegetation management, and mowing of grass. No additional external costs are anticipated with the maintenance of the trail.

Upland Farms – The Township began development of Upland Farms as a 56-acre passive recreational public park in late 2015. Construction included a fifty (50) space asphalt parking lot, 2,800 linear feet of 8' wide asphalt pedestrian trails, natural trails, storm water infrastructure, signage, and benches. The existing barn and farmhouse continue to be repaired and maintained.

The Township has drafted a plan for the adaptive re-use of the farmhouse as a community center. During 2017, maintenance and repair activities were completed to the point that allowed the barn to be opened to the public on a seasonal basis. The barn was opened for its first official function in late October 2017 and was the site of the first annual Christmas tree lighting in November of 2017.

The General Obligation Bonds – Series of 2019 included \$1,320,000 for the Upland Farms Community Center. The Township Building and Park Road Trail projects diverted attention away from this project during 2019; and COVID-19 delayed work in 2020. Work on the Community Center will be a high priority in 2021. Bidding for initial phases of the project are planned to occur in early 2021. The estimated total cost for the project is \$2,471,000, which is expected to be phased in over several years. The initial phase should allow for portions of the property to be rented thus generating revenue for further construction.

On-going operating costs – The initial operating costs will be specific to park maintenance activities such as inspection, maintenance and repair, mowing, trimming, and trash and recycling removal. The barn renovation will add public bathrooms; we expect water and other utility costs will increase by approximately \$5,000 annually. Those costs should be partially offset by revenues from renting the barn.

Hickory Park Lighting – Hickory Park is an active recreational facility with four fields, three tennis courts, two basketball courts, a sand volleyball court, playground and a pavilion. Improved parking lot lighting and lighting for the basketball and tennis courts have been identified by the Park and Recreation Board as priorities.

On-going operating costs – Once completed, it is expected that utility costs will increase by approximately \$3,000.

Fellowship Fields – Fellowship Fields is an active recreational facility consisting of 3 multi-use grass fields and 1 synthetic turf field. A fieldhouse with bathrooms, snack stand, and team room area was constructed in 2015. One of the goals for 2021 is to replace the Turf Field and \$400,000 has been included in the Capital Budget for that purpose. When the Turf Field was installed, the decision was made that all revenues from the use of the Turf Field would be set aside in a separate bank account and used to replace the field when necessary. As of September 30, 2020 there is over \$437,000 in the bank for replacement of the Turf Field.

On-going operating costs – The addition of playground equipment is not expected to increase on-going operating costs at the Park.

The Facilities Division of the Public Works Department provides on-going maintenance services to all buildings and parks in the Township. The total cost allocated to all Township parks in the 2021 General Fund budget is \$223,436.

**Upper Uwchlan Township
Capital Fund
Budget**

		Actual	Actual	Budget	YTD	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2021	2022	2023	2024
		(9/30/20)											
INCOME													
30-341-000-000	Interest Earnings	23,405	134,616	20,000	11,823	20,000	10,000	(10,000)	-85%	10,000	10,000	10,000	10,000
30-341-000-010	Grant revenue - County	-	-	-	8,558	-	-	-	0%	-	-	-	-
30-341-000-020	Grant revenue - State	136,283	2,144,256	-	13,015	-	-	-	0%	-	-	-	-
30-354-000-030	Grant revenue - Federal	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-354-000-040	Grant revenue - other	-	-	5,800	-	5,800	5,800	-	#DIV/0!	-	-	-	-
30-391-000-100	Sale of Fixed Assets	10,100	-	5,000	7,286	5,000	5,000	-	0%	5,000	5,000	5,000	5,000
30-393-000-000	Capital income	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-393-000-020	Proceeds from New Debt	-	5,470,000	5,587,295	-	-	-	-	#DIV/0!	-	-	-	-
30-393-000-030	Proceeds from Premium	-	247,103	-	-	-	-	-	#DIV/0!	-	-	-	-
30-393-000-400	Other financing sources (Developer - Eagle Park)	206,000	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total Income before Operating Transfers		375,788	7,995,975	5,618,095	40,682	30,800	20,800	(10,000)	-25%	15,000	15,000	15,000	15,000
INTERFUND OPERATING TRANSFERS													
30-392-000-001	Transfer From General Fund	600,000	150,000	150,000	518,000	518,000	900,000	382,000	74%	500,000	400,000	200,000	-
30-392-000-005	Transfer From Solid Waste Fund	375,000	-	-	-	150,000	100,000	(50,000)	#DIV/0!	80,000	80,000	80,000	80,000
30-392-000-030	Transfer From Municipal Authority	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total Operating Transfers		975,000	150,000	150,000	518,000	668,000	1,000,000	332,000	64%	580,000	480,000	280,000	80,000
TOTAL INCOME		1,350,788	8,145,975	5,768,095	558,682	698,800	1,020,800	322,000	58%	595,000	495,000	295,000	95,000
EXPENSES													
Township Properties													
30-409-000-700	Capital Purchases - General	32,434	-	-	1,517	-	-	-	0%	5,000	5,000	5,000	5,000
30-409-001-700	Capital Purchases - Executive	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-409-002-600	Capital Construction - Township Building	864	-	-	-	155,651	-	(155,651)	#DIV/0!	-	-	-	-
30-409-002-610	Capital Construction - Township Bldg Expansion	124,497	3,298,939	3,000,000	1,500,422	2,162,441	-	(2,162,441)	-144%	-	-	-	-
30-409-002-700	Capital Purchases - Township Building	-	2,140	-	-	-	-	-	#DIV/0!	5,000	5,000	5,000	5,000
30-409-003-600	Capital Construction - PW Building	27,296	65,604	93,400	45,616	34,500	64,710	30,210	66%	-	-	-	-
30-409-003-700	Capital Purchases - PW Building	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-409-004-600	Capital Construction - Milford Road	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-409-004-700	Capital Purchases - Milford Road	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
		185,091	3,366,683	3,093,400	1,547,555	2,352,592	64,710	(2,287,882)	-148%	10,000	10,000	10,000	10,000
Police													
30-410-000-700	Capital Purchases	52,548	131,088	73,000	49,983	51,100	52,000	900	2%	50,000	50,000	40,000	40,000
	Future Purchase	-	-	-	-	-	10,000	10,000	#DIV/0!	-	-	-	-
		52,548	131,088	73,000	49,983	51,100	62,000	10,900	22%	50,000	50,000	40,000	40,000
30-413-000-700	Codes												
	Capital Purchases	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
		-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Public Works													
30-438-000-700	Capital Purchases - Vehicles	46,228	5,775	-	-	-	-	-	#DIV/0!	-	-	-	-
30-438-000-701	Capital Purchases - Equipment	46,972	13,552	16,200	148,109	271,952	146,550	(125,402)	-85%	-	-	-	-
		93,200	19,327	16,200	148,109	271,952	146,550	(125,402)	-85%	-	-	-	-

**Upper Uwchlan Township
Capital Fund
Budget**

	Actual	Actual	Budget	YTD	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
	2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2021	2022	2023	2024
Parks												
All Parks												
30-454-000-700 Capital Purchases - All Parks	20,494	-	-	42,411	-	55,361	55,361	131%	15,000	15,000	15,000	15,000
Hickory Park												
30-454-001-600 Capital Construction	172,863	26,842	457,400	-	158,358	152,800	(5,558)	#DIV/0!	5,000	5,000	5,000	5,000
30-454-001-700 Capital Purchases	775	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Fellowship Fields												
30-454-002-600 Capital Construction	(1,510)	-	-	-	10,000	430,800	420,800	#DIV/0!	15,000	15,000	15,000	15,000
30-454-002-700 Capital Purchases		7,998	7,600	-	-	-	-	#DIV/0!	-	-	-	-
Larkins Field												
30-454-003-600 Capital Construction	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-454-003-700 Capital Purchases	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Upland Farms												
30-454-004-600 Capital Construction	44,452	150,389	500,000	2,000	753,000	1,093,000	340,000	17000%	660,000	10,000	10,000	10,000
30-454-004-610 Fund Raising	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-454-004-700 Capital Purchases	-	-	7,000	-	-	-	-	#DIV/0!	5,000	5,000	5,000	5,000
	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	237,074	185,229	972,000	44,411	921,358	1,731,961	810,603	1825%	700,000	50,000	50,000	50,000
Trails												
30-455-000-650 Grant - Trails/Bridge	2,485	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-455-000-651 Phase IV - Park Road Trail	191,480	2,511,568	654,313	16,910	3,850	-	(3,850)	-23%	-	-	-	-
30-455-000-652 Eagle Village Trail Extension (Sidepath Project)	234	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	194,199	2,511,568	654,313	16,910	3,850	-	(3,850)	-23%	-	-	-	-
Roads												
30-502-434-700 Traffic Signals	-	13,932	-	-	58,514	100,000	41,486	#DIV/0!	-	-	-	-
Lyndell Road Bridge (shared w/East Brandywine)	-	-	-	-	8,585	8,585	-	#DIV/0!	-	-	-	-
LCR Crosswalk	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
East/West Link - Darrell Drive	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	-	13,932	-	-	67,099	108,585	41,486	#DIV/0!	-	-	-	-
Emergency Management												
30-415-000-700 Capital Purchases	-	-	-	-	-	-	-		-	-	-	-
	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Village of Eagle												
30-506-000-100 Design - Village of Eagle Pocket Park	9,415	1,972	-	-	-	-	-	#DIV/0!	-	-	-	-
30-506-000-600 Construction - Village of Eagle	436,696	52,484	-	2,335	-	-	-	0%	-	-	-	-
	446,111	54,456	-	2,335	-	-	-	0%	-	-	-	-
Total Capital Expenditures	1,208,223	6,282,283	4,808,913	1,809,303	3,667,951	2,113,806	(1,554,145)	-86%	760,000	110,000	100,000	100,000
Debt Service												
30-500-471-001 Principal - 1st Loan - \$1.2M (#880)	219,683	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-500-471-003 Principal - Fulton Bank Capital lease	49,678	51,064	51,064	51,064	52,489	53,956	1,467	3%	-	-	-	-
30-471-000-100 Principal - Bonds, Series of 2019	-	135,000	-	-	-	-	-	0%	-	-	-	-
30-500-471-003 Interest - Capital Lease	5,780	-	-	4,394	-	-	-	0%	-	-	-	-
30-472-000-100 Interest - Bonds, Series of 2019	-	179,253	184,999	148,781	204,675	200,550	(4,125)	-3%	195,450	188,550	188,550	171,200
30-472-000-200 Cost of Issuance - Series of 2019	-	61,066	140,000	-	-	-	-	#DIV/0!	-	-	-	-
30-472-000-300 Bond Amortization - Series of 2019	-	-	-	(6,178)	(12,355)	(12,355)	(0)	0%	(12,355)	(12,355)	(12,355)	(12,355)
30-500-472-001 Interest - 1st Loan (1.95%) (#880)	3,444	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-500-472-003 Interest - Fulton Bank loan (2.6%)		4,394	5,780	-	5,780	1,505	(4,275)	#DIV/0!	-	-	-	-
Total Debt Service	278,585	430,777	381,843	198,061	250,589	243,656	(6,933)	-4%	183,095	176,195	176,195	158,845
Total Capital Expenditures & Debt Service	1,486,808	6,713,060	5,190,756	2,007,364	3,918,540	2,357,462	(1,561,078)	-78%	943,095	286,195	276,195	258,845
Net Income Prior to Operating Transfers Out	(136,020)	1,432,915	577,339	(1,448,682)	(3,219,740)	(1,336,662)	1,883,078	-130%	(348,095)	208,805	18,805	(163,845)

**Upper Uwchlan Township
Capital Fund
Budget**

		Actual	Actual	Budget	YTD	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2021	2022	2023	2024
Operating Transfers													
30-505-000-010	To the General Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
30-505-000-020	To the Solid Waste Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	To the Water Resource Protection Fund	-	-	-	-	-	-	-		-	-	-	-
	To the Act 209 Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total Operating Transfers		-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Net Income		(136,020)	1,432,915	577,339	(1,448,682)	(3,219,740)	(1,336,662)	1,883,078	-130%	(348,095)	208,805	18,805	(163,845)

Upper Uwchlan Township
Budget - 2021
Capital Purchases

	Capital Fund Amount	Costs Allocated to Municipal Authority	Total Cost
<u>Township Building</u>			
<i><u>Township Building Expansion</u></i>			
Completion of construction	\$ -	-	-
	-	-	-
Total Township Building	-	-	-

<u>Police Department</u>			
Vehicle	52,000	-	52,000
Motorcycle (to be purchased in 2022 at \$30k)	10,000	-	10,000
Total Police	62,000	-	62,000

<u>Public Works Department</u>			
<i><u>General Equipment</u></i>			
Replace F550 Dump truck	47,500	-	47,500
Upfitting of truck (plow, spreader etc)	35,000	-	35,000
Replace F250 extended cab	38,000	-	38,000
Upfitting of pickup truck	8,700	-	8,700
New cutting edges for plows	2,000	-	2,000
Total General Equipment	131,200	-	131,200
<i><u>Stormwater Equipment</u></i>			
Pipe replacement on Bryan Wynd	5,200	-	5,200
Inlet tops for repairs	4,500	-	4,500
Jumping Jack Compactor	3,750	-	3,750
Plate Compactor	1,900	-	1,900
	15,350	-	15,350
<i><u>Building improvements</u></i>			
Generator to run complete facility	61,710	-	61,710
Replacement of lights to LED's	3,000	-	3,000
Total Building Improvements	64,710	-	64,710
Total Public Works	211,260	-	211,260

<u>Parks</u>			
<i><u>General</u></i>			
Replace 2008 F350 crewcab	18,950	18,950	37,900
Upfitting of pickup truck (plow, safety lights)	8,700	-	8,700
Replacement of 72" and 61" Scag mowers	11,731	11,731	23,462
Replacement of equipment trailer	6,150	6,150	12,300
Aerovator seeder	8,500	-	8,500
Transfer tank for fueling mowers	700	-	700
Weed wackers (2)	630	-	630
	55,361	36,831	92,192
<i><u>Hickory Park</u></i>			
Lighting -parking lot, tennis courts, and basketball field	150,000	-	150,000
Trash cans	1,000	-	1,000
Bleachers	1,800	-	1,800
	152,800	-	152,800

Upper Uwchlan Township
Budget - 2021
Capital Purchases

	Capital Fund Amount	Costs Allocated to Municipal Authority	Total Cost
<u>Upland Farms - construction</u>			
Community Center Construction	1,000,000		1,000,000
(portion of total cost expected to be spent in 2021)			-
Sewer connection for house and barn	93,000		93,000
	<u>1,093,000</u>	<u>-</u>	<u>1,093,000</u>
<u>Fellowship Fields</u>			
Replace the Turf Field	400,000		400,000
Resurfacing upper parking lot	28,000		28,000
Bleachers	1,800		1,800
Trash cans	1,000	-	1,000
	<u>430,800</u>	<u>-</u>	<u>430,800</u>
Total Parks	1,731,961	36,831	1,768,792
Roads, Bridges and Trails			
<u>Traffic Signals</u>			
Centracs Traffic System Update	100,000		100,000
	<u>100,000</u>	<u>-</u>	<u>100,000</u>
<u>Bridges</u>			
Lyndell Bridge - 50% shared with East Brandywine	8,585		8,585
	<u>8,585</u>	<u>-</u>	<u>8,585</u>
Total Trails and Bridges	108,585	-	108,585
TOTAL CAPITAL PURCHASES	<u>\$ 2,113,806</u>	<u>\$ 36,831</u>	<u>\$ 2,150,637</u>

CAPITAL INVESTMENT PROGRAM

Township Building Expansion

Project Location: Township Building
 Estimated Completion Date: 2020

Description: Expand and renovate the Township's administrative offices and Police Department to accommodate current and future staff needs. *Although this project was completed during 2020, it is included here to provide residents with information on the funding and total costs of the project.*

Cost Summary:

	Previous Actual	Projected 2020	2021	2022	2023	Project Total
Costs:	\$3,431,761	\$1,884,592	-	-	-	\$5,316,353
Resources:						
Bond financing	3,750,000	-	-	-	-	3,750,000
Capital Fund	-	1,566,353	-	-	-	1,566,353
Total	\$3,750,000	\$1,566,353	-	-	-	\$5,316,353

Park Road Trail – Phase IV

Project Location: Park Road
 Estimated Completion Date: 2020

Description: All costs to design, permit, and construct trail improvements connecting Hickory Park with Marsh Creek State Park. *This project was also completed in 2020.*

Cost Summary:

	Previous Actual	Projected 2020	2021	2022	2023	Project Total
Costs:	\$3,030,648	\$16,910	-	-	-	\$3,047,558
Resources:						
Capital Fund	894,759	3,896				898,655
Other – CMAQ grant	\$2,135,889	13,014				2,148,903
Total	\$3,030,648	\$16,910	-	-	-	\$3,047,558

Upland Farms

Project Location: Upland Farms

Estimated Completion Date: 2024

Description: Convert Upland Farms to a Community Center with walking trails and a parking lot.

Cost Summary:

	Previous Actual	Projected 2020	2021	2022	2023 & future	Project Total
Costs:	\$491,103	\$ 2,000	\$1,093,000	\$600,000	\$1,269,103	\$2,962,103
Resources:						
Bond financing			1,093,000	227,000		1,320,000
Capital Fund	491,103	2,000			699,483	1,037,697
Total	\$491,103	\$2,000	\$1,093,000	\$227,000	\$699,483	\$2,962,103

Hickory Park Lighting

Project Location: Hickory Park

Estimated Completion Date: 2022

Description: Hickory Park is an active recreational facility with four fields. The staff plans to explore the feasibility and costs of various lighting options throughout the Park, including the recommendations of the Park and Recreation Board.

Cost Summary:

	Previous Actual	Projected 2020	2021	2022	2023	Project Total
Costs:			\$150,000	\$100,000	-	\$250,000
Resources:						
Capital Fund			150,000	100,000	-	250,000
Total	-	-	\$150,000	\$100,000	-	\$250,000

LIQUID FUELS FUND**MISSION**

The Commonwealth of Pennsylvania requires each municipality that receives Liquid Fuels funding to segregate those monies in a separate Fund and to use them only as prescribed by state statute for the maintenance of public roads.

DESCRIPTION OF SERVICES PROVIDED

The Liquid Fuels Fund was established to manage revenues and expenditures specific to the repair, maintenance, construction and re-construction of public roadways. The amount of a municipality's Liquid Fuels allocation is based on both census population and miles of roadway on their approved Liquid Fuels Inventory. To qualify for Liquid Fuels funding, a roadway must have a minimum right of way of 33'. The "cartway" (drivable surface) must be a minimum width of 16', and the roadway must be a minimum of 250' in length. In order to receive Liquid Fuels funding, the Township is required to submit to the Commonwealth of Pennsylvania a number of forms or reports to include: the MS-965 Actual Use Report, the MS-965P Project and Miscellaneous Receipts, the MS-965S Record of Checks, and the Department of Community and Economic Development's (DCED) Survey of Financial Condition. All Liquid Fuels expenditures must be made in compliance with the Liquid Fuels Tax Act. The Auditor General's Office audits the Township's Liquid Fuels Reports annually.

Liquid Fuels funding comes from the tax on each gallon of liquid fuels sold in the Commonwealth of Pennsylvania - the Oil Franchise Tax and the Oil Company Franchise Tax. Upper Uwchlan Township primarily uses Liquid Fuels funding for the maintenance of qualifying Public Works equipment, snow and ice removal and for the repair and re-paving of public roadways.

The Liquid Fuels Fund is projected to have a fund balance of approximately \$688,624 at December 31, 2020. At the end of 2021, the fund balance is projected to be approximately \$675,201 or a decrease of 1.95%. The Township re-paves approximately 2.7 miles of road each year and generally splits the cost between the Liquid Fuels Fund and the General Fund. The cash balance in the Liquid Fuels Fund has increased each year since annual expenses have been lower than the Motor Vehicle Fuel tax payments received from the Commonwealth of Pennsylvania. In 2020, all road re-paving was paid from the Liquid Fuels Fund to use some of the accumulated cash. In 2021, the cost will be shared with the General Fund.

Budget Year	Population (Census - 2010)	Roadway Mileage	Liquid Fuels Allocation
2021	11,227	59.53	\$362,257 (estimated)
2020	11,227	59.53	\$399,957 (actual)
2019	11,227	59.53	\$412,753 (actual)

ACCOMPLISHMENTS IN 2020

- Maintained, repaired, and repaved Upper Uwchlan Township's nearly 60 miles of roadway

GOALS FOR 2021

- Continue the road resurfacing program

**Upper Uwchlan Township
Liquid Fuels
2021 Budget**

		Actual	Actual	Budget	YTD	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2022	2023	2024	2025
		(9/30/20)											
Beginning Cash Balance:							683,325			669,902	730,519	801,136	881,753
INCOME													
04-341-000-000	Interest Earnings	12,010	15,020	3,500	2,227	14,000	7,000	(7,000)	-314%	14,000	14,000	14,000	14,000
04-389-000-001	Snow Agreement	596	-	475	649.00	600	600	-	100%	600	600	600	600
04-389-000-002	Turnback Maintenance	14,520	14,520	14,760	14,520	14,760	14,520	(240)	-2%	14,760	14,760	14,760	14,760
04-355-000-002	Motor Fuel Vehicle Taxes	397,925	412,753	398,817	399,957	393,958	362,257	(31,701)	-8%	372,257	382,257	392,257	402,257
Total Income		425,051	442,293	417,552	417,353	423,318	384,377	(38,941)	-224%	401,617	411,617	421,617	431,617
EXPENSES													
04-400-000-074	Equipment Purchase	-	-	-	-	-	-	-	0%	-	-	-	-
<u>Expenses</u>													
04-432-000-239	Snow & Ice Supplies	59,322	40,850	75,000	10,184	75,000	75,000	-	0%	50,000	50,000	50,000	50,000
04-432-000-250	Vehicle Maintenance & Repair	-	-	4,000	-	4,000	4,000	-	100%	4,000	4,000	4,000	4,000
04-432-000-450	Snow & Ice Contrated Services	32,930	8,730	45,000	-	-	-	-	#DIV/0!	-	-	-	-
04-438-000-239	Road Project Supplies	4,751	17,560	6,000	2,859	28,810	37,800	8,990	314%	6,000	6,000	6,000	6,000
04-439-001-250	Resurfacing	145,847	129,268	224,000	381,947	513,444	275,000	(238,444)	-62%	275,000	275,000	275,000	275,000
04-439-002-250	Base Repairs	159,890	-	-	-	-	6,000	6,000	#DIV/0!	6,000	6,000	6,000	6,000
04-438-000-450	Road Project Contracted Service	-	-	-	-	-	-	-	100%	-	-	-	-
Total Expenses		402,740	196,408	354,000	394,990	621,254	397,800	(223,454)	-57%	341,000	341,000	341,000	341,000
Total Expenses & Equip Purchases		402,740	196,408	354,000	394,990	621,254	397,800	(223,454)	-57%	341,000	341,000	341,000	341,000
04-472-000-003	Operating Transfers	-	-	-	-	-	-	-	-	-	-	-	-
Net Income		22,311	245,885	63,552	22,363	(197,936)	(13,423)	184,513	-167%	60,617	70,617	80,617	90,617

WATER RESOURCE PROTECTION FUND

MISSION

Water quality, water quantity, and stormwater run-off are issues which affect all local governments. Upper Uwchlan Township has a National Pollutant Discharge Elimination System (NPDES) permit that sets minimum standards and procedures that the Township must meet in the area of stormwater control, pollutant reduction and prevention, and municipal operations. The Township is mandated by the Environmental Protection Agency (EPA) and the Pennsylvania Department of Environmental Protection (PADEP) to have a Stormwater Management Program which addresses both water quality and quantity.

The Water Resource Protection Fund (*previously known as the Stormwater Management Fund*) was established in July, 2014 for the purpose of dedicating resources to protect and preserve our watersheds, reduce pollutants, and control storm water run-off and flooding.

In early 2015, the Township formed a committee to look at what will need to be done to comply with the unfunded mandates of the Federal government, under the NPDES Phase II stormwater regulations which are part of the Federal Clean Water Act of 1972. Outside consultants were engaged to assist the Township in reviewing the stormwater projects that will need to be completed – basin restoration, inlet cleaning and maintenance, storm drain cleaning and repair, street sweeping etc. in order to maintain water quality and prevent or reduce flooding. Funding has not yet been allocated for Phase III of this project, which includes community outreach to engage residents and businesses in Upper Uwchlan Township, and to receive their support in making decisions prioritizing the projects which require attention.

DESCRIPTION OF SERVICES PROVIDED

Upper Uwchlan Township is located in both the Marsh Creek and Pickering Creek Watersheds with a majority of the Township lying within the Marsh Creek Watershed. The Marsh Creek Watershed is of high quality and serves as headwaters for the East Branch of the Brandywine Creek and the Christina Basin. The Township's water bodies, streams, watersheds, wetlands, floodplains, and riparian buffer areas collectively have significant value and influence on water supply, water quality, flood control, and wildlife/fisheries habitat. When properly protected and managed these interrelated systems can act to filter pollutants, control flood flows so as not to contribute or exacerbate downstream flooding conditions, and protect wildlife habitat.

Between the years 2000 and 2010 the Township's population increased by 64% from 6,850 to 11,227 residents which made Upper Uwchlan Township the fastest growing municipality in Chester County during that time. With growth comes increased impervious coverage and a potential for a degradation of the watershed and its many individual components. The Upper Uwchlan Township Board of Supervisors recognized the need to protect our valuable natural resources and in June, 2014 they authorized the creation of the Water Resource Protection Fund.

The Water Resource Fund Fund is projected to have a fund balance of approximately \$40,000 at December 31, 2020. At the end of 2021, the fund balance is projected to be approximately \$43,000 or an increase of 5.5%.

ACCOMPLISHMENTS IN 2020

- The Public Works Department performed the following tasks on the Township's Water Protection infrastructure:
 - Repaired or rebuilt 80 inlets
 - Installed two 30' storm water pipes near Krauser Road.
- Mowed the Township's five basins 30 times
- Street sweeping – approximately 238 lane miles of roadway
- Cleaned 1,800 inlets

GOALS FOR 2021

- Continue maintenance and repair of existing stormwater infrastructure
- Retrofit two (2) Township owned stormwater detention basins transitioned them to naturalized wetland areas (Partial PADEP Grant)
- Construct naturalized stormwater detention area at Upland Farms (Partial PADEP Grant)
- Streambank restoration of approximately 700' of an unnamed tributary to the Marsh Creek – Upland Farms (Partial PADEP Grant) – Water Quality Project
- Re-start the program begun in 2015 to address the requirements of the NPDES stormwater regulations

Staffing Statistics – as of the end of each year presented

	2021	2020	2019
<u>Full time:</u>			
Total FTE's	0	0	0

The development of the minimum level of service for the Water Resource Protection program will provide information on staffing levels as they are associated with identified goals and objectives in the program business plan.

STATISTICS

	2021	2020	2019
Storm water basins – privately owned	82	82	82
Storm water basins – Township owned	5	5	5
Storm water inlets	1,809	1,809	1,809
Outlet structures	200	200	200
End-walls	175	175	175
Head-walls	81	81	81

PERFORMANCE MEASURES*Township Goals Supported:*

- Protect Natural Resources and Systems - Marsh Creek and Pickering Valley Watersheds
 - Protect the local watershed by appropriately managing storm water infrastructure via the development and management of a Water Resource Protection program
- Continued collaboration on projects such as the Brandywine Creek Greenway

	2021	2020	2019
Form a Technical Advisory Committee to address federal mandates concerning water quality and flooding	Planned	On hold	On hold

**Upper Uwchlan Township
Water Resource Protection Fund
2021 Budget**

		Actual	Actual	Budget	Actual	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	YTD	2020	2021	'20 Bud	Inc/(Dec)	2022	2023	2024	2025
		(9/30/20)											
INCOME													
08-341-000-010	Interest Earnings	1,025	1,919	600	197	600	600	-	0%	1,500	1,500	1,500	1,500
08-361-000-100	Usage Fees	-	-	-	-	-	-	-	#DIV/0!	376,320	752,640	752,640	752,640
08-354-000-010	County Grants - VPP	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
08-354-000-020	State Grants	-	-	282,432	-	282,432	-	(282,432)	-100%	282,432	-	-	-
08-392-000-010	Transfer from General Fund	100,000		330,000	-	300,000	245,000	(55,000)	-17%	300,000	-	-	-
	Transfer from Capital Fund	-	-	-	-	-	-		#DIV/0!	-	-	-	-
08-392-000-020	Transfer from Municipal Authority	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
	Miscellaneous Revenue	-	-			-	-	-	#DIV/0!	-	-	-	-
Total Income		101,025	1,919	613,032	197	583,032	245,600	(337,432)	#DIV/0!	960,252	754,140	754,140	754,140
Expenses													
	Wage allocation from Public Works						5,266	5,266	#DIV/0!	-	-	-	-
08-404-000-311	Legal Expense	-		5,000	-	10,000		(10,000)	-200%	5,000	5,000	5,000	5,000
08-406-000-010	Grant Application Fees	-	2,283	5,000	-	5,000		(5,000)	-100%	5,000	5,000	5,000	5,000
08-406-000340	Public Relations	-	-	-	-	22,000							
08-408-000-010	Engineering	50,205	-	5,000	-	5,000		(5,000)	-100%	10,000	10,000	10,000	10,000
08-408-000-020	Feasibility Studies	-	-	-	-	140,022	140,022	-	#DIV/0!	-	-	-	-
08-420-000-035	Permits	374	6,796	-	7,541	-	-	-	#DIV/0!	5,000	5,000	5,000	5,000
08-420-000-260	Small Tools & Equipment	805	-	1,000	3,195	1,000	1,400	400	40%	1,000	1,000	1,000	1,000
08-446-000-101	Allocated Wages	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
08-446-000-200	Supplies	3,964	12,769	5,000	12,915	25,307	27,112	1,805	36%	25,000	25,000	25,000	25,000
08-446-000-230	Gas & Oil	-	-	1,600	-	1,600	1,600	-	0%	2,000	2,000	2,000	2,000
08-446-000-235	Vehicle Maintenance	-	704	3,990	832	3,990	4,000	10	0%	4,000	4,000	4,000	4,000
08-446-000-250	Maintenance & Repair	845	840	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
08-446-000-316	Training & Seminars	-	-	2,000	-	2,000	2,000	-	0%	2,000	2,000	2,000	2,000
08-446-000-450	Contracted Services	4,089	7,775	5,000	2,921	60,000	60,000	-	0%	-	-	-	-
08-446-001-250	Maintenance & Repair- MA	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
08-446-000-400	Construction	-	-	575,290	-	282,432	-	(282,432)	-49%	-	-	-	-
Total Expenses		60,282	31,167	610,880	27,404	560,351	243,400	(300,217)	#DIV/0!	61,000	61,000	61,000	61,000
Total Expenses		60,282	31,167	610,880	27,404	560,351	243,400	(300,217)	#DIV/0!	61,000	61,000	61,000	61,000
Net Income													
		40,743	(29,248)	2,152	(27,207)	22,681	2,200	(37,215)	#DIV/0!	899,252	693,140	693,140	693,140

SEWER FUND

The Sewer Fund is a proprietary fund used by Upper Uwchlan Township to account for the resources necessary to operate the sewer system that is managed by the *Upper Uwchlan Township Municipal Authority (Sewer Authority or Authority)*. All of the land, sewage treatment plants, pump stations, collection systems etc. used in the operations of the sewer system are owned by Upper Uwchlan Township. The Township established the Sewer Authority and appointed members to its Board to operate the sewer system.

The Sewer Authority has a separate budget and prepares financial statements separately from the Township, although their financial statements are included in the audited annual financial statements of the Township as a component unit of the Township.

General Obligation Bonds – Series of 2019

The Township issued \$10,750,000 of General Obligation Bonds, Series of 2019 on December 11, 2018. The bonds closed on January 9, 2019. The bond proceeds are being used for both Township purposes and to expand the sewer system operated by the Upper Uwchlan Township Municipal Authority. The portion of the debt service that is attributable to the Municipal Authority (\$5,280,000) has been recorded in the Sewer Fund. The portion that is attributable to the Township (\$5,470,000) has been recorded in the Capital Fund.

To facilitate processing of construction payments, the Sewer Authority's portion of the bond proceeds were deposited into the Sewer Authority's bank account. A corresponding liability to the Sewer Fund in that amount was established on the Authority's books. The Sewer Fund has recorded a receivable from the Authority in the same amount.

The Authority has agreed to reimburse the Sewer Fund under an Operations and Management Agreement for the interest and principal payments annually.

General Obligation Bonds – Series of 2014 and Series A of 2019

In August, 2019 market conditions were advantageous for a current refunding of the Township's General Obligation Bonds, Series of 2014. The Township and Authority issued \$5,105,000 of General Obligation Bonds Series A of 2019 which closed on September 5, 2019. The sole purpose of this bond issue was to refund the General Obligation Bonds, Series of 2014. The Township issued the General Obligation Bonds, Series of 2014, five years ago to finance the construction of Phase II of the Route 100 Wastewater Treatment Plant and Collection System. The refunding – or early redemption – of the bonds provided a present value cost savings to the Township of \$567,080 or 11.14% of the refunded principal of \$5,090,000.

Under the Operations Agreement with the Municipal Authority, the Authority has agreed to reimburse the Township for its portion of the debt service on the bonds. The Sewer Fund's primary source of revenue consists of receipts from the Sewer Authority equal to the amount of payments on the bonds.

**Upper Uwchlan Township
Sewer Fund
Budget 2021**

		Actual	Actual	Budget	Actual YTD	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2022	2023	2024	2025
(9/30/20)													
INCOME													
15-341-000-000	Interest Earnings	2,458	2,612	3,000	416	3,000	1,000	(2,000)	-67%	1,000	1,000	1,000	1,000
15-342-000-100	Operation/Mgmt Agreement - Series of 2014	364,339	280,631	559,894		-	-	-	100%	-	-	-	-
15-342-000-200	Operation/Mgmt Agreement - Series of 2019	-	190,062	-	103,661	237,494	236,744	(750)	100%	235,994	235,244	239,344	238,294
15-342-000-300	Operation/Mgmt Agreement - Series A of 2019	-	48,198	-	65,130	335,300	336,200	900	100%	337,000	332,700	334,475	331,175
15-387-000-000	Contributions from Private Sector	-	-	-	-	-	-	-	100%	-	-	-	-
15-387-000-001	Asset Contribution from Private Sector	-	-	-	-	-	-	-	100%	-	-	-	-
15-392-000-000	Transfer from Municipal Authority	-	-	-	-	-	-						
Total Income		366,797	521,503	562,894	169,207	575,794	573,944	(1,850)	#DIV/0!	573,994	568,944	574,819	570,469
Expenses													
15-400-000-461	Bank Fees	838		200	500	200	800	600	300%	800	800	800	800
15-400-000-463	Misc. Expenses	387		1,000	-	1,000	1,000	-	0%	1,000	1,000	1,000	1,000
15-404-000-100	Legal Fees			-	-	-	-	-	#DIV/0!	-	-	-	-
15-472-000-100	Bond Interest Expense-Series of 2014	189,025	158,862	369,894	-	-	-	-	100%	-	-	-	-
15-472-000-105	Bond Interest Expense-Series of 2019	-	202,354	-	155,620	207,494	206,744	(750)	100%	205,994	205,244	204,344	203,294
15-472-000-110	Bond Interest Expense-Series A of 2019	-	34,056	-	97,725	130,300	126,200	(4,100)	100%	122,000	117,700	114,475	111,175
15-472-000-200	Bond Issuance Costs - Series of 2019	-	57,857	-	-	-	-	-	#DIV/0!	-	-	-	-
15-472-000-201	Bond Issuance Costs - Series A of 2019		69,496										
15-472-000-300	Bond Amortization Expense-Series of 2014	(5,114)	(5,114)	(5,114)	-	(5,114)	-	5,114	-100%	-	-	-	-
15-472-000-305	Bond Amortization Expense-Series of 2019	-	553	-	415	829	829	0	#DIV/0!	829	829	829	829
15-472-000-310	Bond Amortization Expense-Series A of 2019	-	(4,984)	-	(3,323)	(6,645)	(6,645)	(0)	#DIV/0!	(6,645)	(6,645)	(6,645)	(6,645)
15-493-000-083	Depreciation Expense	493,902	516,652	-	-	-	-	-	#DIV/0!	-	-	-	-
	Loss on Disposal of Asset	-		-	-	-	-	-	#DIV/0!	-	-	-	-
Total Expenses		679,038	1,029,732	365,980	250,937	328,064	328,928	864	#DIV/0!	323,978	318,928	314,803	310,453
Transfers													
15-492-000-010	Transfer to Municipal Authority	-	-	-	-	-	-	-	0%	-	-	-	-
		-	-	-	-	-	-	-	0%	-	-	-	-
Total Expenses and Transfers Out		679,038	1,029,732	365,980	250,937	328,064	328,928	864	#DIV/0!	323,978	318,928	314,803	310,453
Net Income		(312,241)	(508,229)	196,914	(81,730)	247,730	245,016	(2,714)	#DIV/0!	250,016	250,016	260,016	260,016

ACT 209 FUND

DESCRIPTION OF SERVICES PROVIDED

The ACT 209 Fund was established in order to manage and account for the funds received from the ACT 209 traffic impact fees imposed on new development or re-development that generates increased traffic volumes within the Township. Ordinance #99-01 established the ACT 209 traffic impact fee in compliance with the Pennsylvania Municipalities Planning Code. The purpose of the ACT 209 traffic impact fee is to provide the funds necessary to make transportation capital improvements to support existing traffic volumes and traffic volumes projected to be generated by new growth and development in the Township. The Township's ACT 209 transportation impact fee, as revised and adopted in 2016, is currently \$2,334 per weekday (M-F) peak hour (4:00 PM – 6:00 PM) new trip.

ACT 209 requires certain engineering studies, reviews, and plans in order to substantiate the impact fee to include: the Land Use Assumptions Report (LUAR), the Roadway Sufficiency Analysis (RSA), and the Capital Projects Improvement Plan (CPIP). As part of the Township's efforts to update the Comprehensive Plan, a DRAFT LUAR was completed in 2013, reviewed, updated, and adopted in 2015. The RSA and the CPIP were revised and updated in 2015/2016 and finally adopted in 2016. All planning activity was funded from the General Fund with expenditures from the ACT 209 Fund being used for only activities authorized by ACT 209.

The Act 209 Fund is projected to have a fund balance of approximately \$1,045,000 at December 31, 2020. At the end of 2021, the fund balance is projected to be approximately \$1,046,000 or an increase of 0.10%.

ACCOMPLISHMENTS IN 2020

- All residential and commercial land development activity taking place within the designated ACT 209 Transportation area is charged the Act 209 Transportation Impact Fee. This fee is calculated based on newly generated trips during the evening peak hour period. These reviews are ongoing during the land development process.

GOALS FOR 2021

- Continue to monitor traffic volume and occupancy in and around the Township as it relates to the traffic signal system and future capital construction projects
- Coordinate with developers of land development projects in the review process in order to advance transportation related capital improvements projects required as a result of development growth.
- Finalize design and permitting for a traffic signal to be located at Little Conestoga Road and Milford Road
- Evaluate, on an ongoing basis, grant funding opportunities for capital improvement projects which will increase/improve volume or capacity on the Township roadway network.

**Upper Uwchlan Township
ACT 209
2021 Budget**

		Actual	Actual	Budget	Actual - 9/30/20	Budget	Budget	\$ Inc/(Dec)	%	Budget	Budget	Budget	Budget
		2018	2019	2019	2020	2020	2021	'20 Bud	Inc/(Dec)	2022	2023	2024	2025
Revenue													
09-354-000-030	Grant Revenue - Federal	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
09-354-100-140	Grant Revenue - State	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
09-341-000-000	Interest Earnings	9,415	12,090	7,000	2,182	12,000	1,000	(11,000)	-92%	1,000	1,000	1,000	1,000
09-379-000-010	Transportation Impact Fees	74,688	142,374	-	354,768	478,470	-	(478,470)	-100%	-	-	-	-
09-380-000-000	Misc Revenue	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
09-395-000-200	Transfer from Capital Fund	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total Income		84,103	154,464	7,000	356,950	490,470	1,000	(489,470)	#DIV/0!	1,000	1,000	1,000	1,000
Expenses													
09-489-000-010	Engineering Fees	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
09-489-000-020	Construction	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
09-489-000-045	Contracted Services	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
09-489-000-600	Capital Construction	-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Total Expenses		-	-	-	-	-	-	-	#DIV/0!	-	-	-	-
Net Income		84,103	154,464	7,000	356,950	490,470	1,000	(489,470)	#DIV/0!	1,000	1,000	1,000	1,000

GLOSSARY

Accrual Basis of Accounting – The basis of accounting in which revenues are recognized when they are earned and expenses are recognized when they are incurred.

Act 209 Transportation Plan – refers to Act 209 of the Pennsylvania Legislature, enacted on July 31, 1968. It provides for traffic impact fees for development or re-development that generates increased traffic volumes within municipalities.

Act 537 Plan – refers to the Pennsylvania Sewage Facilities Act, as amended, enacted on January 24, 1966 to correct existing sewage disposal problems and prevent future problems. The Act requires proper planning in all types of sewage disposal situations. Local municipalities are largely responsible for administering the Act 537 sewage disposal program.

Assets – Property owned by the Township that has a monetary value.

Balanced Budget – A budget is considered balanced when budgeted revenues equal or exceed budgeted expenditures. (also known as a “structurally balanced budget”)

CAFR – abbreviation for Comprehensive Annual Financial Report. The CAFR expands upon full GAAP financial statements by including a large amount of statistical information applicable to the municipality.

Capital assets – any tangible or intangible asset that has an initial useful life extending beyond a single reporting period. Assets such as land, easements, buildings, building improvements, vehicles, machinery, equipment, infrastructure, works of art or of historical significance are normally capital assets.

Capital Expenditures – Money expended to purchase capital assets.

Comprehensive Annual Financial Report – The official financial report of a municipal entity. It includes management’s discussion and analysis, financial statements, supporting schedules and required supplementary information and statistics on the municipality.

DDB – “DDB” is an abbreviation for Dry Detention Basin. A dry detention basins’ outlets have been designed to detain storm water runoff for a minimum period of time (ie. Usually 24 hours) to allow particles and pollutants to settle. Unlike wet ponds, they do not have a permanent pool of water.

Debt Limit – The State-set maximum amount of legally permitted outstanding net debt.

Delaware Valley Insurance Trust (DVIT) – A regional risk sharing pool providing property, liability and/or health coverage to its participating members which consists of municipalities in Southeastern Pennsylvania. The Trust was formed under the authority granted by the Pennsylvania Intergovernmental Cooperation Act and the Pennsylvania Political Subdivision Tort Claims Act.

The Township currently has all of its insurance coverage through DVIT.

GLOSSARY, cont'd

Electoral Debt - Debt incurred with the approval of the voters

Enterprise Funds – Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.

Fund – A fiscal and accounting tool with a self-balancing set of accounts to record revenues and expenditures.

Fund Balance – Fund balance is the net position of a governmental fund. It is equal to the difference between assets, liabilities, deferred outflows of resources and deferred inflows of resources. It is the “equity” of a governmental fund.

GAAP - GAAP is an abbreviation for Generally Accepted Accounting Principles which are the standard framework and guidelines used in financial accounting in the United States of America. The Financial Accounting Standards Board is responsible for issuing new accounting pronouncements.

GASB - GASB is an abbreviation for The Government Accounting Standards Board. GASB is the authoritative accounting and financial reporting standard –setting body for state and local governments.

General Fund - An accounting entity used to account for all revenue and expenditures applicable to the general operations of the departments of the Township, and to record all financial transactions not accounted for in another fund.

GFOA – GFOA is the abbreviation for The Government Finance Officers Association. The GFOA is a national professional organization comprised of people who are working in government finance on a state, local or federal level. The GFOA holds educational training seminars nationally and also provides information on “Best Practices”, as well as other services, to its members. State and local chapters provide local training on a monthly, quarterly or annual basis.

Impervious Coverage - Impervious coverage refers to any man-made surfaces, along with compacted soil, that water cannot penetrate. Examples, are asphalt, concrete, and rooftops.

LUAR – is the abbreviation for a Land Use Assumptions Report.

Millage or “mills” – the property tax rate that an owner of real property is required to pay to the taxing authority. A “mill” is one thousandth of a currency unit. For example, to obtain the amount of tax, multiply the assessed value of the property times the millage rate and then divide by 1,000.

Modified Accrual Basis of Accounting – an accounting method that combines elements of the two basic accounting methods, cash basis and accrual basis. Revenues are recognized when earned, measurable and available. Expenses are recognized when the liability is incurred.

GLOSSARY, cont'd

MS-4 – Under the 1987 Clean Water Act Amendments, the U.S. EPA developed new regulations to address storm water that might impact water quality. These new “Municipal Separate Storm Sewer System” (MS4) regulations were established by the EPA and are administered in Pennsylvania by the Pennsylvania Department of Environmental Protection (“DEP” or “PADEP”).

MUTCD Standards –this refers to the Federal Highway Administration manual on Uniform Traffic Control Devices.

Non-electoral Debt – Debt not approved by the voters.

NPDES permit – National Pollutant Discharge Elimination System permit. Permits are issued by PADEP.

PADEP – Pennsylvania Department of Environmental Protection

PEMA – Pennsylvania Emergency Management Agency

Scheduled interest - is the amount of interest that would be paid by following the bank’s amortization schedule. If the Township pays additional principal amounts during the remaining years of the loan, the actual amount of interest paid will be less.

Second Class Township – a second class township is defined as having a population of less than 300 inhabitants per square mile and in Pennsylvania they are governed by the Second Class Township Code, enacted by the state legislature on May 1, 1933, as amended.

Self-Liquidating Debt – Debt to be paid solely from rents, rates or other charges to the ultimate users of the project to be financed by such debt.

Subsidized Debt – Debt the principal and interest on which will be covered by subsidies or reimbursements to be paid to the Township by the Commonwealth of Pennsylvania or the federal government, or under a subsidy contract with the Township, by another local government unit or an authority.

WWTF – Waste Water Treatment Facility



UPPER UWCHLAN TOWNSHIP

RESOLUTION # _____

A RESOLUTION ESTABLISHING THE POLICE OFFICERS' CONTRIBUTIONS TO THE UNIFORMED EMPLOYEE PENSION PLAN FOR CALENDAR YEAR 2021

WHEREAS, Upper Uwchlan Township adopted Ordinance #07-04, establishing a Pension Plan ("Plan") for its Uniformed Employees (Police Officers), and

WHEREAS, Upper Uwchlan Township is required to annually define the rate at which members shall contribute to the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Upper Uwchlan Township Uniformed Employee Pension Plan employee contribution rate for 2021 is defined as five percent (5%) of Salary, with Salary defined in the Plan (Section 1.18) as:

"Earnings including base pay, longevity pay, night differential pay (if any), overtime pay and pick-up contributions (i.e. W-2 wages) pursuant to Section 414(h) of the Internal Revenue Code, but shall exclude reimbursement expenses or payments in lieu of expenses, non-salary compensation including, but not limited to, fringe benefits provided by the Municipality and any other allowances paid by the Municipality, i.e. uniform allowance, medical reimbursement. Salary shall include any elective salary deferrals made by the Member pursuant to Section 457 or 125 of the Internal Revenue Code."

RESOLVED THIS 21st day of December, 2020.

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Sandra D'Amico, Chair

Jamie W. Goncharoff, Vice-Chair

Jennifer F. Baxter, Member

ATTEST:

Gwen A. Jonik, Township Secretary



UPPER UWCHLAN TOWNSHIP

RESOLUTION # _____

WHEREAS, Upper Uwchlan Township adopted Ordinances #06-02, establishing a Defined Benefit Pension Plan ("Plan") for its full-time non-uniformed employees, and #2010-02, amending definitions within the Plan and with Ordinance #2015-09 established a Defined Contribution Plan for all new full-time non-uniformed employees;

WHEREAS, Upper Uwchlan Township is required to annually define the rate at which members shall contribute to these Plans;

NOW, THEREFORE, BE IT RESOLVED, that the Upper Uwchlan Township Non-Uniformed Employee Pension Plan employee contribution rate for 2021 is defined as five percent (5%) of Salary, with Salary defined in the Plan (Section 1.17) as "base pay, longevity pay, overtime pay, pick-up contributions (i.e. W-2 wages) pursuant to Section 414(h) of the Internal Revenue Code, but shall exclude reimbursement expenses or payments in lieu of expenses, non-salary compensation including, but not limited to, fringe benefits provided by the Municipality and any other allowances paid by the Municipality, i.e. uniform allowance, medical reimbursement. Salary shall include any elective salary deferrals made by the Member pursuant to Section 457 or 125 of the Internal Revenue Code."

RESOLVED THIS 21st day of December, 2020.

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Sandra M. D'Amico, Chair

Jamie W. Goncharoff, Vice-Chair

Jennifer F. Baxter, Member

ATTEST:

Gwen A. Jonik, Township Secretary



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: BOARD OF SUPERVISORS
All Staff

FROM: Gwen Jonik, Township Secretary

RE: 2021 Fee Schedule

DATE: December 18, 2020

The attached draft 2021 Schedule of Fees includes the following revisions:

- Page 1: Revised "State fee" to read "Administrative Fee"
Added "Building" after "All"
Added "Includes UCC Fees as required by the Commonwealth of Pennsylvania"
This is to bring that fee into compliance with the State law.
- We have added a credit card payment option, for building permit fees
Up to \$1,000.00 via credit card – added the section regarding credit card payment fees.
- Page 2: Relocated Fence to zoning permit section
Added "Fuel Gas Only" to water heater replacement permit
Removed party tents from building permit section for Residential
- Page 6: Consultants and Solicitors rate increases:
ARRO \$1-\$4 per hour across all positions except Executives
Buckley Brion McGuire & Morris \$5 per hour
Unruh Turner \$5 per hour
Craig Kalemjian \$5 per hour
- Added Historic Preservation Consultant fees \$70-\$103 per hour

The Board is requested to adopt the attached 2021 Fee Schedule.



Upper Uwchlan Township
Codes and Zoning Department
140 Pottstown Pike
Chester Springs, PA 19425

Phone: 610-458-9400
Fax: 610-458-0307
Website: www.upperuwchlan-pa.gov

Upper Uwchlan Township 2021 Schedule of Fees (Includes Park & Recreation Fees)

RESOLUTION # _____

THE FOLLOWING **ADMINISTRATIVE FEE** APPLIES TO ALL BUILDING PERMITS

ADMINISTRATIVE FEE Includes UCC fees as Required by the
Commonwealth of Pennsylvania **\$5.00**

THE FOLLOWING **PROCESSING FEE** APPLIES TO ALL BUILDING PERMIT FEES UNDER \$1,000.00 PAID BY CREDIT CARD

No Credit Card Payments Over \$1,000.00 Accepted

Building Permit Fees Up to \$500.00 = \$5.00

Building Permit Fees \$500.01 - \$1,000.00 = \$10.00

RESIDENTIAL PERMITS

RESIDENTIAL SINGLE-FAMILY & TWO-FAMILY DWELLINGS

Calculated using the ICC method: *See Exhibit A – Building Valuation Data*

Plus Zoning Review Fee\$ 50

MULTI FAMILY BUILDINGS

Calculated using the ICC method: *See Exhibit A – Building Valuation Data*

Plus Zoning Review Fee\$ 50

RESIDENTIAL ADDITIONS (includes alterations and renovations)

Minimum \$100 (up to first \$1000 cost of Construction, plus \$12 per additional \$1000 of construction
cost or fraction thereof)

Plus Zoning Review Fee\$ 30

ACCESSORY BUILDING (such as Carports, Play Structures, Detached Garages, Greenhouses and Sheds)

Under 200 sq. ft.: **does not** require a building permit. (See Zoning Permits Section, Page 2)

Over 200 sq. ft.: \$200 for the first 1000 sq.ft., plus \$20 for each additional 100 sq.ft. or fraction thereof

Plus Zoning Review Fee\$ 20

RESIDENTIAL DECKS, PATIOS, TERRACES

150 sq.ft. or less.....\$150

150 sq.ft. or more.....\$200

Plus Zoning Review Fee\$ 20

<u>RE-ROOF</u>	\$ 75
<u>SWIMMING POOLS, HOT TUBS</u>	\$200
Plus Zoning Review Fee	\$ 20
<u>DEMOLITION</u>	\$250
<u>DEMOLITION-ACCESSORY BUILDING</u>	\$ 50
<u>FLOOD PLAIN CONSTRUCTION FEE</u>	\$75
<u>GRADING PERMIT</u>	\$75
<u>UNDERGROUND TANK REMOVAL</u>	\$ 75
<u>BASEMENT EGRESS OPENING</u>	\$100
<u>STUCCO REPLACEMENT</u>	\$ 50
<u>PLUMBING PERMITS</u>	2% of total cost of material & labor (\$50 minimum)
<u>ELECTRICAL PERMITS</u>	2% of total cost of material & labor (\$50 minimum)
FILING FOR 3 rd PARTY INSPECTION ONLY	\$ 25
<u>GENERATOR PERMIT</u>	\$75
<u>MECHANICAL (HVAC)</u>	2% of total cost of material & labor (\$50 minimum)
<u>HOT WATER HEATER REPLACEMENT - Fuel Gas Only</u>	\$75
<u>HEATER CONVERSION or REPLACEMENT</u> (no ductwork changes)	\$120
<u>ALTERNATIVE ENERGY SYSTEM PERMITS</u>	
Geothermal \$200; Solar \$200; Wind \$200	
<u>ROAD PERMITS</u>	Driveway (new and widening)... \$100
<u>STORM WATER MANAGEMENT PERMIT</u>	\$50 for Permit, plus \$750.00 Escrow for Review
<u>USE AND OCCUPANCY</u>	
New Construction.....	\$50
Additions/Alterations/Renovations.....	\$25
Pools.....	\$25
Resale Certificates.....	\$100
Refinance Certificates.....	\$30
<u>RE-INSPECTIONS</u>	\$50
<u>ZONING PERMITS</u>	
Confirmation Letter.....	\$50
Zoning Permit.....	\$50
Fence.....	\$50

ZONING PERMITS (Continued)

The following accessory residential structures, under 200 sq. ft. require a Zoning permit:

Carport.....	\$50
Detached Garage.....	\$50
Greenhouse.....	\$50
Sheds.....	\$50
Play Structures	\$25

COMMERCIAL PERMITS

NEW COMMERCIAL CONSTRUCTION

All use groups -- calculated using the ICC method: *See Exhibit A – Building Valuation Data*

Plus Zoning Review Fee\$ 80

ACCESSORY BUILDINGS

All commercial building except utility -- calculated using the ICC method: *See Exhibit A – Building Valuation Data*

Plus Zoning Review Fee\$ 50

ADDITIONS

All Commercial Use Groups\$500 minimum plus \$.22 per sq.ft

Plus Zoning Review Fee\$ 50

ALTERATIONS/RENOVATIONS/TENANT FIT OUTS

All Commercial building except utility.....2% of total cost (\$50 minimum)

ANNUAL PERMIT FILING FEE\$100

COMMERCIAL U&O

Minor (strip mall) Tenant U&O..... \$ 75

Business/Commercial Retail U&O.....\$100

Change of Occupancy \$ 75

RE-ROOF.....\$150

FENCE.....\$100

PLAYGROUND STRUCTURES (NON-RESIDENTIAL)\$200

Plus Zoning Review Fee\$ 50

DEMOLITION

\$200/50,000 sq. ft. or fraction thereof, plus \$30 for each additional 5,000 sq. ft. or fraction thereof

BLASTING.....\$150

TEMPORARY CONSTRUCTION TRAILER.....\$100 per year

BUILDING MOVING PERMIT

\$10 per \$1,000 estimated cost of moving, plus foundation costs and all other work necessary to replace Building

COMMUNICATION TOWER

Additional Antennae on Existing Tower.....	\$500 per location
Replace existing Antennae.....	2% of total construction
Annual inspection.....	\$100
Wireless Communication Facility.....	\$250

PLUMBING/SEWAGE.....2% of total cost of material and labor (\$100 minimum)

ELECTRICAL PERMIT.....2% total cost of material & labor (\$50 minimum)

MECHANICAL (HVAC).....2% total cost of material & labor (\$50 minimum)

ALTERNATIVE ENERGY SYSTEM PERMITS.....\$100 plus cost of Electrical Permit

STORM WATER MANAGEMENT PERMITS\$100 for permit, plus \$1,000 Escrow for Review

TENT PERMIT.....\$80

UNDERGROUND TANK REMOVAL.....\$200

FAILURE TO OBTAIN REQUIRED PERMITS

If the required permit (building, zoning, plumbing, mechanical or electrical permit) is not obtained, fees are subject to be doubled at the discretion of the Code Official.

CONTRACTOR REGISTRATION (ANNUAL) Remodeling Contractors must be State Registered

Electrical.....	\$50/yr
General Contractor.....	\$50/yr
Mechanical.....	\$50/yr
Plumbing.....	\$50/yr
Fire Protection.....	\$50/yr
Other.....	\$50/yr
Electric Inspection Agency.....	\$150/yr

ROAD PERMITS

Road Opening restoration costs plus.....	\$100
Sewer Inspection.....	\$ 50
Driveway (new and widening).....	\$100

SUBSURFACE & SURFACE FACILITY INSTALLATIONS

(pipe, cable, wires, conduit, electric gas service, pipelines, etc.)

Escrowed funds for pavement opening.....	\$20/sq.ft.
(reimbursed upon satisfactory completion and inspection of work)	
Facility connection, Each 50 L.F. section.....	\$300
Each additional 100 LF section or fraction thereof	\$100
Facility Openings... (tap-ins, repairs, service connections)	\$100
Overhead facility installation.....(poles, etc.).....	\$50/each pole
Road sign replacement.....	\$100/sign
(for labor and equipment PLUS material cost, i.e.- post, sign plate, hardware, etc. due to accidents, developer request, etc.)	

FIRE PROTECTION

Installation/Modifications of automatic Fire Extinguishing systems.....\$50 for first \$1,000/cost;
\$25 for each additional \$1,000 or fraction thereof, minimum \$50

Installation/Modification of Fire Alarm & Detection systems.....\$50 for first \$1,000/cost;
\$25 for each additional \$1,000 or fraction thereof, minimum \$50

Compressed Gases.....\$150
(installation, repair, abandonment, removal, place temporarily out of service, close service, substantial modification)

Flammable/Combustible Liquids..... \$50 for first \$1,000/cost; \$25 for each additional \$1,000 or fraction thereof (repair, modify pipeline for transportation of flammable or combustible liquids OR installation, construction or alteration of terminals, fuel-dispensing station or other similar facilities)

Flammable/Combustible Liquids Tank
Residential.....\$ 25
Commercial ... (less than 5000 gal).....\$100
Commercial... (more than 5000 gal).....\$250
(installation, alteration, removal, abandonment or disposal)

Installation of Industrial Ovens.....\$100

Installation of Spray Room, Dip Tank or Booth.....\$50 for the first \$1,000 of cost;
\$25 for each additional \$1,000 or fraction thereof; minimum \$50

Erection of Temporary Membrane Structures.....\$ 50
Tents (in excess of 200 sq. ft.) & Canopies (in Excess of 400 sq. ft.)

FIRE CODE INSPECTION FEES

Up to 1,000 sq. ft.....\$ 25
1,001-3,500 sq. ft.....\$ 50
3,501-12,000 sq. ft.....\$ 75
12,001-36,000 sq. ft.....\$100
36,001-50,000 sq. ft.....\$150
50,001-100,000 sq. ft.....\$200
Over 100,000 sq. ft.....\$250
Publicly-owned Education buildings.....No Charge
Required Re-inspection.....\$ 25/visit
Fireworks-Public Display.....\$100

SIGN PERMITS

Permitted sign in residential area.....\$25
Up to and including 40 sq. ft.....\$100
Greater than 40 sq. ft.....\$200
Billboard annual structural inspection fee.....\$50

TOWNSHIP PROFESSIONAL SERVICES SCHEDULE – 2021

Township Engineer (Civil)	\$75-\$165/hour
Township Engineer (Traffic)	\$50-\$195/hour
Township Engineer (Wastewater)	\$43-\$230/hour (up \$1-\$4/hour)
Township Planner	\$75-180/hour (same)
Township Solicitor	\$205/hour (up \$5/hour)
Alternate Solicitor	\$205/hour
Township Zoning Solicitor	\$180/hour (up \$5/hour)
Municipal Authority Solicitor	\$215/hour
Historic Preservation Consultant (also archeological services)	\$70-\$103/hour

TRAFFIC IMPACT FEE

Per trip.....\$2,334.00

SUBDIVISION/LAND DEVELOPMENT

Application Fee	
1-2 lots.....	\$250
3-5 lots.....	\$500
Plus \$25 for each lot over 3	
Over 5 lots.....	\$1000
Plus \$50 for each lot over 5	

The Applicant shall enter into a Review Escrow Agreement and place into escrow with the Township at the time of application an amount estimated by the Township to cover all costs of engineering and professional planning reviews (not including County application fee), legal services and other professional services used by the Township in connection with the application.

BOARD OF APPEALS

Building Code or Fire Code appeals:

\$300.00 plus reasonable fees for Hearing, administrative, legal transcripts, etc.

Western Chester County Regional U.C.C. Appeals Board (WCCRUCAB)

Minor Application: a Minor appeal application involves one- or two-family dwellings only.

Major Application: a Major appeal application involves applications other than the above residential uses, plus commercial, institutional or industrial uses.

Minor and Major Applications proposed to be administered in their entirety by the WCCRUCAB will require escrow funds to be established with the Appeals Board, and will include the following items:
5 Hearing Panel Members, Solicitor Cost, Legal Advertisement, Court Reporter Appearance Fee, Hearing Transcript (if needed)

Minor Application	\$1,500 First Hearing	\$500.00 Second Hearing Escrow
Major Application	\$2,000 First Hearing	\$500.00 Second Hearing Escrow

HEARINGS BEFORE THE BOARD OF SUPERVISORS

<u>Type of Application</u>	<u>Commercial/Industrial</u>	<u>Non-Commercial</u>
Curative Amendment	\$1000	\$500
Conditional Use	\$1000/First Hearing	\$500/First Hearing
Plus Reimbursement of Township's Consultant and Legal Fees		
Additional Hearings	\$500/Additional Hearings	\$250/Additional Hearings
Miscellaneous Hearings	\$1000	\$500

Hearing Fees deposited shall be used to defray the cost of the following:

- Publication Costs-"Notice of Hearing" and other legal publication charges.
- Cost of preparation and mailing of notices of hearing and decision.
- 50% of cost for stenographer.
- Cost of one (1) copy of original transcript, plus any additional transcripts requested.

HEARINGS BEFORE THE ZONING HEARING BOARD

<u>Type of Application</u>	<u>Commercial/Industrial Deposit</u>	<u>Residential Deposit</u>
Variance	\$1400	\$650
Special Exception	\$1400	\$650
Appeals of Zoning Officer Decision	\$1400	\$650
Challenge of Validity	\$1400	\$650
Zoning Ordinance		
Miscellaneous Appeals	\$1400	\$650

Hearing deposit shall be used to cover the cost of the following:

- Publication costs-"Notice of Hearing" and other legal publication charges
- Cost for preparation and mailing of notices of hearing and decision
- 50% of costs for stenographer
- Administration assessment

Should costs of Hearing(s) exceed the deposit, Applicant will be liable for outstanding charges (in increments of \$100); should costs of Hearing(s) be less than the Application fee, the balance will be refunded.

- Transcript - COST of Hearing Transcript shall be paid by requesting person or party.

PARK AND RECREATION FEES

See Page 10 for the Park & Recreation Fees Chart

RECYCLING AND / OR SOLID WASTE HAULER LICENSE FEE ANNUAL.....\$25/Truck

ADMINISTRATION FEES

Administrative Fee: reimbursable engineering invoices, reimbursable legal invoices
10% of invoice up to maximum \$100 Administrative Fee/invoice

Certifications:

Public Sewer Account and/or Solid Waste / Recycling Account\$ 30.00
Real Estate Tax (Township only).....\$ 25.00

ADMINISTRATION FEES (Continued)

Municipal Claims/Liens -- Delinquent Accounts – Attorney's Fees:

- Receive and review delinquent account information, verify property owner/address, prepare 30-day demand letter.....\$ 50.00
- Send 10-Day Notice.....\$ 15.00
- Prepare and file municipal lien.....\$ 100.00
- Prepare and file order of satisfaction and notice to property owner.....\$17.50
- Prepare and file writ of scire facias.....\$100.00
- Reissue writ.....\$30.00
- Prepare and mail correspondence per Pa.R.C.P. §237.1\$30.00
- Motion for alternate service\$200.00
- Motion for summary judgment.....\$200.00
- Prepare and file writ of execution for sheriff sale\$500.00
- Attendance at sale and evaluate schedule of distribution and resolve issues ancillary to sale.....\$300.00

Miscellaneous litigation and/or legal activities hourly rate not to exceed \$170.00/hour

On-Lot Sewage System Operation and Maintenance Plan Review Fee (Annual) \$125.00

Returned Checks\$30.00

Solid Waste and Recycling Collection (Annual).....\$315.00

Solid Waste, Recycling Toter Carts64-gallon \$59.00;.....96-gallon \$64.00

Storm Water Best Management Practices Operation and Maintenance Plan Review Fee
(Annual)..... \$125.00

Tax Collection - Real Estate Taxes: Contact the Tax Collector for current rate

Vehicle Impound – Towing and 48-hour Storage Fee.....\$150.00

Verification (written) of Permits/Approvals and their expirations:

- Residential Approval Verification.....\$100.00
- Commercial Approval Verification.....\$300.00

PRINTED MATERIAL

Zoning Ordinance (spiral bound-includes color zoning map).....\$35.00

Subdivision/Land Development Ordinance.....(spiral-bound).....\$35.00

Comprehensive Plan.....(spiral-bound).....\$35.00

Storm Water Management Ordinance.....\$10.00

Open Space, Recreation and Environmental Resources Plan.....\$25.00

Zoning Map.....\$15.00

Base Map.....\$10.00

“Neighborhood” Map.....No charge for Residents.....\$3.00 Non-Residents

The Upper Uwchlan - A Place Betwixt & Between...(softback).....\$15.00

PRINTED MATERIAL Continued

Request for Information/Research Fee.....As allowed per State Statute

Copies: Per copied side 8 ½ x 11.....\$0.25
Per copied side 11 x 17.....\$0.50

Certified copies of Records (does not include notarization fees).....\$3.00/Record
(As allowed by the Right To Know Law Fee Structure)

Plot Plans.....\$5.00

Biodegradable Leaf / Yard Waste Bags.....\$2.50/bundle of 5

SOLICITATION LICENSE

Application Fee\$ 25.00
License\$125.00
Identification CardPer Person...\$ 20.00

NOW, THEREFORE, BE IT RESOLVED, this 21st day of December, 2020.

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Sandra M. D'Amico, Chair

Jamie W. Goncharoff, Vice-Chair

Jennifer F. Baxter, Member

ATTEST:

Gwen A. Jonik, Township Secretary

Attachment: Exhibit A – Building Valuation Data, 2 pages

PARK AND RECREATION FEES

Hickory Park					
Facility	Type 2	Type 3	Type 4	Type 5	Type 6
Baseball 60’	\$2000/Season \$20/hour	No Charge	\$25/hour	\$3400/Season \$30/hour	\$30/hour
Baseball 90’	\$2000/Season \$20/hour		\$25/hour	\$3400/Season \$30/hour	\$30/hour
Multi-purpose	\$2000/Season \$20/hour		\$25/hour	\$3400/Season \$30/hour	\$30/hour
Tennis	\$15/hour		\$20/hour	\$25/hour	\$25/hour
Volleyball	\$15/hour		\$20/hour	\$25/hour	\$25/hour
Pavilion	\$25/day		\$35/day	\$50/day	\$50/day
Fellowship Fields					
Facility	Type 2	Type 3	Type 4	Type 5	Type 6
Multi-Purpose Field*	\$2800/Season \$25/hour	No Charge	\$25/hour	\$4000/Season \$30/hour	\$30/hour
Synthetic Turf Field*	\$5600/Season Non-seasonal users - \$100/hour	\$100/hour	\$125/hour	\$7800/Season Non-seasonal users - \$150/hour	\$150/hour
Larkin’s Field					
Facility	Type 2	Type 3	Type 4	Type 5	Type 6
Multi-purpose #1	\$25/hour \$2000/Season	No Charge	\$25/hour	\$30/hour \$3500/ Season	\$30/hour
Multi-purpose #2	\$25/hour \$1350/Season	No Charge	\$25/hour	\$30/hour \$2350/Season	\$30/hour
Upland Farm Park					
Facility	Type 2	Type 3	Type 4	Type 5	Type 6
The Barn**	\$150/hour	\$150/hour	\$200/hour	\$250/hour	\$250/hour

*Lighting Fees will be billed at a rate of \$10/hour as incurred.

**Contact Township staff for availability

Seasons

A season shall be defined as a minimum of 112 hours at Fellowship, or a minimum of 100 hours at Hickory Park, up to a maximum of 340 hours, per any four-month period. Additional hours will be billed at the hourly rate.

Priority Types

Type 1 - Programs and activities of Upper Uwchlan Township will receive priority use of all facilities.

Type 2 - Township-based, non-profit organizations.

Type 3 - Township residents for private use. (Proof of residency required.)

Type 4 - Township-based for-profit organizations and businesses.

Type 5 - Non-resident groups as described in Type 2.

Type 6 - Non-residents.

Exhibit A pg 1

Building Valuation Data – FEBRUARY 2020

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2020. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2018 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs

include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget} \times (\%)}{\text{Total Annual Construction Value}}$$

Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.

2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:
B/IIB = \$177.38/sq. ft.
3. Permit Fee:
Business = 16,000 sq. ft. x \$177.38/sq. ft x 0.0075
= \$21,286

Important Points *Exhibit 'A' - Pg 2*

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.

- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs ^{a, b, c}

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	247.86	239.47	233.25	223.81	210.17	204.10	216.62	195.46	188.40
A-1 Assembly, theaters, without stage	227.10	218.71	212.49	203.05	189.41	183.34	195.86	174.70	167.65
A-2 Assembly, nightclubs	191.96	186.56	182.12	174.70	164.94	160.39	168.64	149.29	144.33
A-2 Assembly, restaurants, bars, banquet halls	190.96	185.56	180.12	173.70	162.94	159.39	167.64	147.29	143.33
A-3 Assembly, churches	229.69	221.30	215.08	205.64	192.37	187.27	198.45	177.66	170.60
A-3 Assembly, general, community halls, libraries, museums	192.20	183.81	176.59	168.15	153.51	148.44	160.96	138.80	132.75
A-4 Assembly, arenas	226.10	217.71	210.49	202.05	187.41	182.34	194.86	172.70	166.65
B Business	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08
E Educational	209.90	202.64	196.82	188.34	175.49	166.60	181.86	153.45	148.75
F-1 Factory and industrial, moderate hazard	117.60	112.19	105.97	101.84	91.54	87.26	97.61	75.29	70.95
F-2 Factory and industrial, low hazard	116.60	111.19	105.97	100.84	91.54	86.26	96.61	75.29	69.95
H-1 High Hazard, explosives	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	N.P.
H234 High Hazard	109.99	104.58	99.35	94.22	85.14	79.87	89.99	68.89	63.56
H-5 HPM	200.26	192.96	186.54	177.38	161.90	155.84	170.40	142.43	136.08
I-1 Institutional, supervised environment	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
I-2 Institutional, hospitals	335.53	328.23	321.81	312.65	296.45	N.P.	305.67	276.99	N.P.
I-2 Institutional, nursing homes	233.12	225.82	219.40	210.24	195.51	N.P.	203.26	176.05	N.P.
I-3 Institutional, restrained	227.71	220.41	213.99	204.83	190.84	183.78	197.85	171.37	163.02
I-4 Institutional, day care facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
M Mercantile	142.95	137.54	132.11	125.68	115.38	111.83	119.62	99.73	95.77
R-1 Residential, hotels	199.70	192.92	186.99	179.78	164.90	160.43	179.93	148.60	143.96
R-2 Residential, multiple family	167.27	160.49	154.56	147.35	133.71	129.23	147.50	117.40	112.76
R-3 Residential, one- and two-family ^d	155.84	151.61	147.83	144.09	138.94	135.27	141.72	130.04	122.46
R-4 Residential, care/assisted living facilities	197.83	191.05	185.12	177.91	163.28	158.81	178.06	146.98	142.33
S-1 Storage, moderate hazard	108.99	103.58	97.35	93.22	83.14	78.87	88.99	66.89	62.56
S-2 Storage, low hazard	107.99	102.58	97.35	92.22	83.14	77.87	87.99	66.89	61.56
U Utility, miscellaneous	84.66	79.81	74.65	71.30	64.01	59.80	68.04	50.69	48.30

- Private Garages use Utility, miscellaneous
- For shell only buildings deduct 20 percent
- N.P. = not permitted
- Unfinished basements (Group R-3) = \$22.45 per sq. ft.



UPPER UWCHLAN TOWNSHIP
Chester County, Pennsylvania

Resolution # _____

**RESOLUTION DESIGNATING EMERGENCY SERVICE PROVIDERS
FOR UPPER UWCHLAN TOWNSHIP**

WHEREAS, Upper Uwchlan Township is responsible under the Second Class Township Code for the public safety of the residents of Upper Uwchlan Township; and

WHEREAS, the Board of Commissioners of the County of Chester has requested that Upper Uwchlan Township provide a resolution outlining the methods and agencies chosen to fulfill the public safety needs of Upper Uwchlan Township for the efficient administration of the integrated emergency communications system of the Chester County Department of Emergency Services.

NOW, THEREFORE, BE IT RESOLVED that the following fire departments will provide fire protection and rescue services: Lionville Fire Department, Ludwig's Corner Fire Department, East Brandywine Fire Department, Glenmoore Fire Department. The above enumerated fire departments have designated primary coverage areas as detailed in the attached maps. All secondary and/or mutual aid responses shall be dispatched using the Automatic Vehicle Location Services.

FURTHER, BE IT RESOLVED the Uwchlan Ambulance and Minquas Ambulance will provide Basic and Advanced Life Support Emergency Medical Services with both agencies having designated primary coverage areas as detailed in the attached maps. All secondary and/or mutual aid responses shall be dispatched using the Automatic Vehicle Location Services.

FURTHER, BE IT RESOLVED the Upper Uwchlan Township Police Department will provide full-time police protection.

FURTHER, BE IT RESOLVED that Byron Nickerson is designated as Emergency Management Coordinator; and

FURTHER, BE IT RESOLVED that the Upper Uwchlan Township Board of Supervisors has reviewed and revised, if necessary, and adopted the Upper Uwchlan Township Emergency Operations Plan; and has reviewed and adopted the National Incident Management System as a common operating practice.

AND FURTHER, BE IT RESOLVED, the contact persons between said organizations and the Chester County Department of Emergency Services shall be the Chief Officers of the respective organizations.

RESOLVED and ENACTED this 21st day of December, 2020.

**UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS**

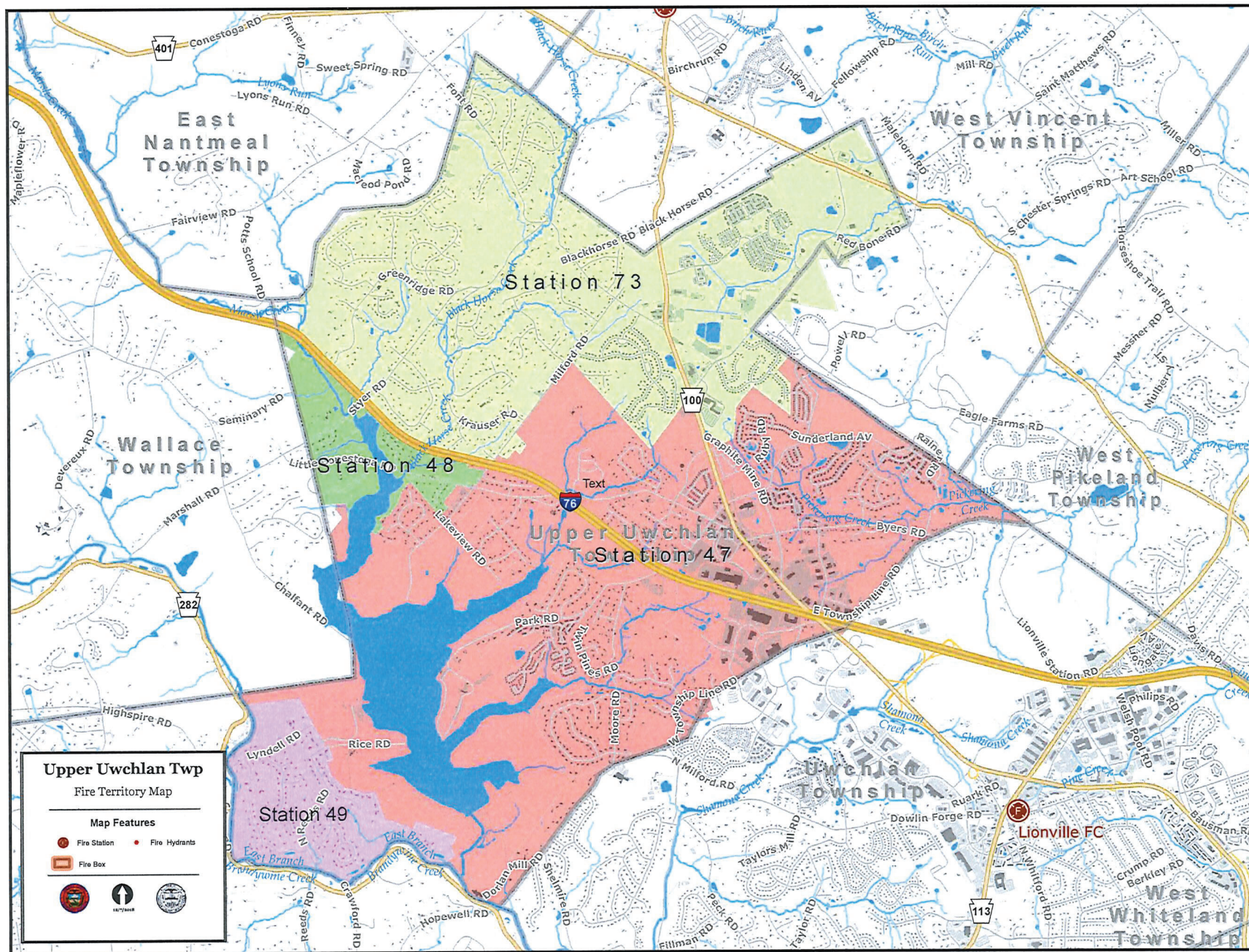
Sandra M. D'Amico, Chair

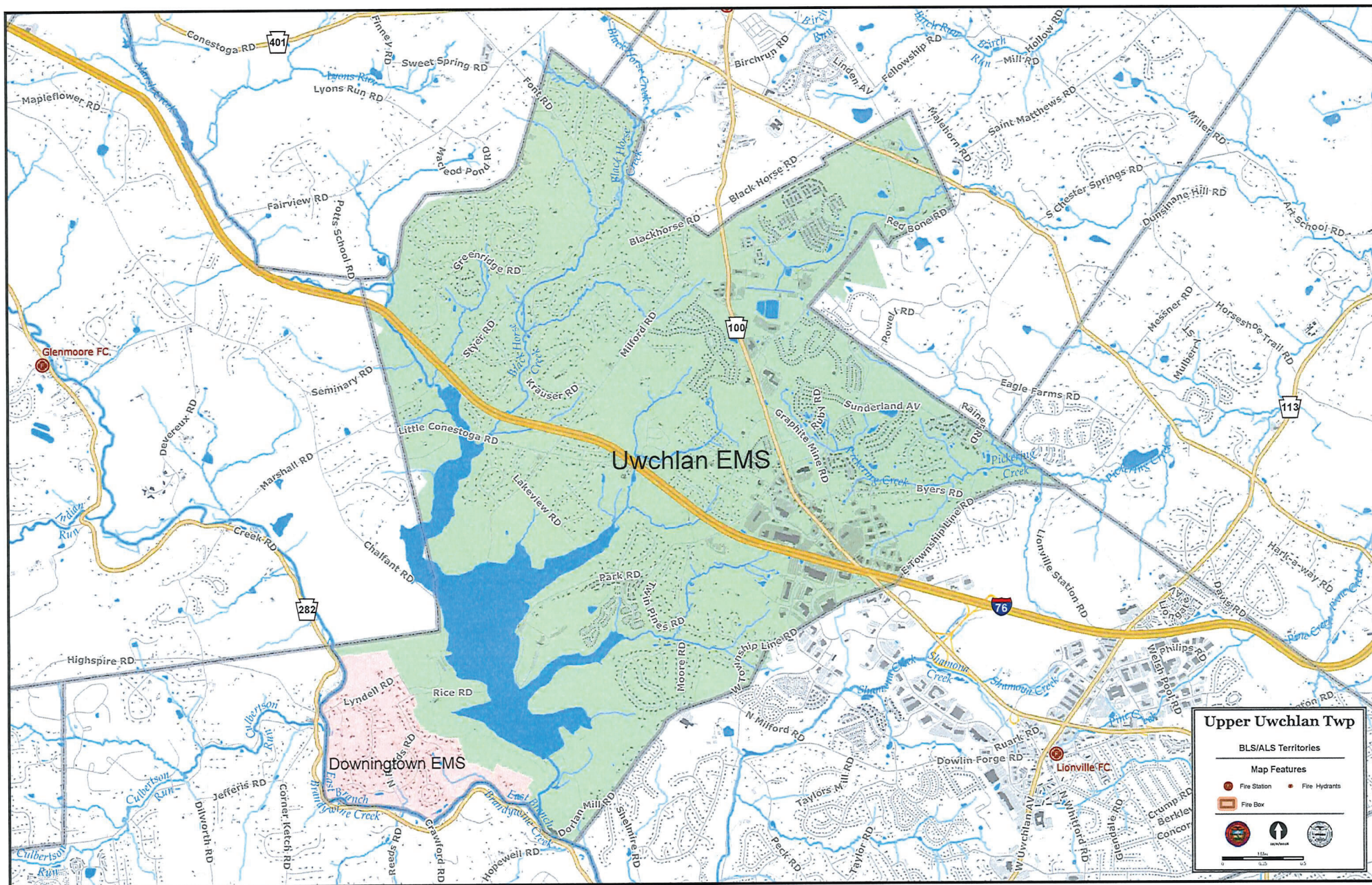
Jamie W. Goncharoff, Vice-Chair

ATTEST:

Gwen A. Jonik, Township Secretary

Jennifer F. Baxter, Member







Corporate Headquarters

108 West Airport Road

Lititz, PA 17543

T 717.569.7021

F 717.560.2778

www.arroconsulting.com

December 8, 2020

Tony Scheivert, Township Manager
Upper Uwchlan Township
140 Pottstown Pike
Chester Springs, PA 19425

RE: Review of Uwchlan Township Act 537 Special Study

Dear Tony:

ARRO has reviewed the Act 537 Special Study prepared by Gannett Fleming, Inc. for Uwchlan Township dated September 2019. It is our opinion the selected Alternative 1 has no impact on current ordinances and policies within Upper Uwchlan Township; and has no impact on current sewage facility plans or ongoing planning within Upper Uwchlan Township.

Therefore, we recommend the Upper Uwchlan Township Board of Supervisors resolve to accept the adjustment to Upper Uwchlan Township's Act 537 Plan.

Please advise if you have any questions.

Very Truly Yours,

A handwritten signature in blue ink, appearing to read "G. Matthew Brown", is written over a light blue horizontal line.

G. Matthew Brown, P.E., DEE
Chairman, Board of Directors
The ARRO Group, Inc.

GMB:acb

Cc: Board of Supervisors, UUT
Bill Bohner, P.E. ARRO
Uwchlan Township

RESOLUTION NO. 2020-
UPPER UWCHLAN TOWNSHIP
RESOLUTION OF ACT 537 PLAN SPECIAL STUDY

RESOLUTION OF THE SUPERVISORS OF UPPER UWCHLAN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA (~~hereinafter~~ also “the municipality”)

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1537, No. 537, known as the “Pennsylvania Sewage Facilities Act”, as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of water and/or environmental health hazards with sewage wastes, and to revise and amend said Plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

WHEREAS, Gannett Fleming, Inc. has prepared an Act 537 Plan Special Study dated September 2019, which addresses the feasibility of extending Uwchlan Township’s Shamona Creek Trunk Sewer a distance of approximately 6,000-feet from its present terminus near the intersection of N. Milford Road to the Eagleview WWTP for the purpose of providing redundancy to the Eagleview WWTP and provide an alternative outlet for service area flow on an emergency basis should a catastrophic failure occur at the WWTP. The existing Shamona Creek Trunk Sewer conveys wastewater to the Downingtown Regional Water Pollution Control Center (DRWPCC).

WHEREAS a portion of the sewerage service area of the Eagleview WWTP extends into Upper Uwchlan Township thereby requiring the municipality to adopt the modification to the Uwchlan Township Act 537 Plan.

WHEREAS the alternative of choice to be implemented ~~and delineated in the Act 537 Special Study~~ is ~~for~~ Alternative 1 – Shamona Creek Trunk Sewer Extension, Emergency Service. Significant portions of the infrastructure needed to convey Eagleview Service Area wastewater flow to the DRWPCC are in place, including the lower portion of the Shamona Creek Trunk Sewer, the Marsh Creek Interceptor, and Downingtown Interceptors I and III, ~~and all have adequate capacity to convey the additional wastewater flow.~~ There ~~would~~ ~~should~~ be no additional expenses for these facilities aside from normal maintenance. Approximately 6,000-feet of 21-inch trunk sewer would have to be constructed to link the Eagleview Service Area sewers to the lower Shamona Creek Trunk sewer ~~in accordance with the Act 537 Special Study.~~

WHEREAS Upper Uwchlan Township finds that the Act 537 Plan ~~Amendment~~ Special Study described above ~~including the selected Alternative 1~~ has no impact on current ordinances and plans within Upper Uwchlan Township and has no impact on current sewage facility plans or underway planning within Upper Uwchlan Township. ~~conforms to applicable zoning and subdivision ordinances and to other municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.~~

NOW, THEREFORE, BE IT RESOLVED that the Supervisors of Upper Uwchlan Township, Chester County hereby adopt and submit for approval as an amendment of the “Official Plan” of the Township, the above reference Act 537 Plan Special Study. ~~The Township hereby assures the Department of the complete and timely implementation of the said plan as required by law.~~ (Section 5, Pennsylvania Sewage Facilities Act as amended.)

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Chairman

Vice-Chairman

Supervisor

Attest:

Township Manager



UPPER UWCHLAN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION NO. _____

RESOLUTION OF ACT 537 PLAN SPECIAL STUDY

A RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER UWCHLAN TOWNSHIP,
CHESTER COUNTY, PENNSYLVANIA ("the municipality")

WHEREAS, Section 5 of the Act of January 24, 1966, P.L. 1537, No. 537, known as the "Pennsylvania Sewage Facilities Act", as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of water and/or environmental health hazards with sewage wastes, and to revise and amend said Plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

WHEREAS, Gannett Fleming, Inc. has prepared an Act 537 Plan Special Study dated September 2019, which addresses the feasibility of extending Uwchlan Township's Shamona Creek Trunk Sewer an approximate distance of 6,000-feet from its present terminus near the intersection of N. Milford Road to the Eagleview Wastewater Treatment Plant (WWTP) for the purpose of providing redundancy to the Eagleview WWTP and provide an alternative outlet for service area flow on an emergency basis should a catastrophic failure occur at the WWTP. The existing Shamona Creek Trunk Sewer conveys wastewater to the Downingtown Regional Water Pollution Control Center (DRWPCC), and

WHEREAS, a portion of the sewerage service area of the Eagleview WWTP extends into Upper Uwchlan Township thereby requiring the municipality to adopt the modification to the Uwchlan Township Act 537 Plan, and

WHEREAS, the alternative of choice to be implemented and delineated in the Act 537 Special Study is Alternative 1 – Shamona Creek Trunk Sewer Extensions, Emergency Service. Significant portions of the infrastructure needed to convey Eagleview Service Area wastewater flow to the DRWPCC are in place, including the lower portion of the Shamona Creek Trunk Sewer, the Marsh Creek Interceptor, and Downingtown Interceptors I and III. There should be no additional expenses for these facilities aside from normal maintenance. Approximately 6,000-feet of 21-inch trunk sewer would have to be constructed to link the Eagleview Service Area sewers to the lower Shamona Creek Trunk Sewer in accordance with the Act 537 Special Study, and

WHEREAS, Upper Uwchlan Township finds that the Act 537 Plan Special Study described above including the selected Alternative 1 has no impact on current ordinances and plans within Upper Uwchlan Township and has no impact on current sewage facilities plans or underway planning within Upper Uwchlan Township,

NOW, THEREFORE, BE IT RESOLVED this 21st day of December 2020 that the Board of Supervisors of Upper Uwchlan Township, Chester County, hereby adopts and submits for approval as an amendment of the "Official Plan" of the Township, the above-referenced Act 537 Plan Special Study.

UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

Sandra M. D'Amico, Chair

Jamie W. Goncharoff, Vice-Chair

ATTEST:

Gwen A. Jonik, Township Secretary

Jennifer F. Baxter, Member