

# **Upper Uwchlan Township Emergency Management Planning Commission**

## **Meeting Minutes Thursday, April 23, 2020 6:30 PM**

### **I Call to Order**

Byron Nickerson called the EMPC meeting to order at 6:33 PM. The following members were in attendance via telephone conferencing ZOOM: Richard Ruth, Julie Hearn-Nicely, Tom Kelly, Cathy Tomlinson, John DeMarco and Jamie Goncharoff, Bryon Nickerson (remote via phone conference). Resident, Steve Hirsh and Kathi McGrath were also in attendance.

### **II Approval of Previous Minutes**

Julie Hearn-Nicely made a motion for the Draft Meeting Minutes to be approved. Tom Kelly seconded the motion. Kevin Cook abstained since he was not present for the meeting in February. The motion to accept the meeting minutes was passed unanimously.

### **III Fire Services Report**

- Richard Ruth reported the Chester County Training facility has been closed due to the COVID-19 Pandemic therefore no training has been done.
- The Lionville Fire Station has a log for those entering and exiting the building to sign in and out.

### **IV Emergency Medical Services (EMS) Report**

- Cathy Tomlinson mentioned she sent out electronically the UAC report for the EMPC.
- John DeMarco said he met with Jill Bukata, Township Treasurer to discuss what they should go over with UAC budget. However, due to the onset of the pandemic, the meeting with them was postponed.

### **V County Report**

- Nothing to report, Tony P from the County was not present for the meeting.

### **VI Training Officer Report**

- Byron Nickerson said the overview and refresher of ICS100 (Incident Command System) by Richard Ruth was postponed due to the COVID-19 situation.

### **VII Pipeline Officer Report**

- Jamie mentioned the pipeline work at Hickory Park is finished and the restoration of the affected area begins in mid May.

### **VIII Chairman/Coordinator Report**

- Byron introduced Tony Schievert, new Township Manager to the Commission and asked him to give an update on what the Township is doing during the pandemic.
- Tony reported that the Police Department is operating under normal operations. The Public Works department is alternating two employees twice a week with the Director coming in daily to oversee operations. He mentioned on Friday, May 1<sup>st</sup> the Governor opened all construction to resume. The Township will resume building department activities and inspections starting May 5 with some guidelines for safety precautions.
- Byron said the PPE is currently under control. The County is helping DELCO with their unmet needs for sanitizer and masks.
- Byron asked Chief DeMarco if the Officers have been trained for a pandemic. Chief said the department has Biohazard training, which is a certified course, he has an internal policy that all officers have this training. All Officers carry PPE in their vehicles. The following is the daily routine currently:
  - There is a daily memo to all Officers
  - List of resources for PPE
  - Temperature and pulse are taken before and after their shift
  - The Officers wipe the vehicle down to sanitize it
  - The front office is the Hot Zone, (wiped down frequently)

### **IX Old Business**

Nothing to report.

### **X New Business**

Pandemic characteristics, Byron reviewed examples from a pandemic with the commission.

- Meat packing
- Shelter in place
- Electrical shifts
- Long shifts

### **XI Round Table**

Steve Hirsh thanked the commission for the meeting. Kevin Cook asked when the newly renovated building would be open. Tony said mid May for the administrative office and mid June for the Police Department.

**The next meeting will be held on Thursday, June 25, 2020 at 6:30 PM.**

Respectfully Submitted,

Kathi McGrath  
EMPC Secretary