



## MEETING MINUTES

June 23, 2020

7:30 PM

Approved

**LOCATION:** This was a virtual meeting, held via Zoom audio/video conferencing, in order to minimize public exposure to COVID-19. The meeting's public notice instructed those interested in participating in the meeting to email or call the Township Secretary for the link and password to join in the meeting.

In attendance via audio/video teleconference: H. Harper, Chairman, D. Carlson, Member, W. Quinn, Member, B. Watts, Member, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr, P.E., ARRO Consulting, Inc.

### Call to Order

H. Harper, Chairman, called the meeting to order at 7:34 PM.

### Approval of Minutes

Draft minutes of the May 26, 2020 meeting were presented. D. Carlson made a motion to approve the minutes as submitted. W. Quinn seconded. It was so moved.

### Approval of Payments

Following a discussion and questions, a motion was made by D. Carlson to approve the payments for June 2020. W. Quinn seconded. It was so moved. Again, after a brief discussion of the balance sheet and the statement of revenue and expenses, D. Carlson moved to accept the financial reports submitted in good faith by the Township Treasurer for June 2020. B. Watts seconded. It was so moved.

### Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. He described concerns regarding organic loading and the use of garbage disposals in the Lakeridge system. After a brief discussion, the consensus of the Board was that M. Brown should issue a letter to the customers of the Lakeridge system advising them of the problem, requesting the discontinuance of garbage disposal use and to note that continued use could result in significant expenses that would ultimately be borne by the customers. M. Brown noted he was contacted by a member of the HOA of the Byers Station development regarding weeds and harvesting of the hay crop. He noted he was awaiting the complete quotes from Ehrlich relative to weed control. D. Carlson reviewed

the process and material used for weeding control for the Board. M. Brown noted that when the quotes are received, they would be reviewed for the Board.

M. Brown reviewed the schedules for the Byers Road sewer main extension and the Milford Farms sewer project. He noted the grant for Byers Road should be decided by September 2020. Bidding for both projects could then occur over the Winter with construction starting in the Spring. He asked permission to send a letter to the effected residents providing the project statuses and to post the current schedule on the website. After a brief discussion, the Board consensus was to send a letter to the Byers Road connectors and to post the schedule on the website. For the Milford farms project, a letter should be sent to the connectors.

M. Brown noted the status of the Sunoco pipeline and the effect on the Meadow Creek WWTF and collection system. He noted that the SFPM was soon to be submitted to get the project into the PADEP permitting queue.

Following several additional questions and a brief discussion on the reports, D. Carlson moved to accept the Reports as submitted. W. Quinn seconded. It was so moved.

#### Open Session

One member of the public joined the virtual meeting to listen and offered no comment.

#### **Next Meeting Date: July 28, 2020 - 7:30 PM**

H. Harper noted the date and time of the next meeting of the Authority. It was also noted it would be a virtual venue.

#### Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by B. Watts to adjourn the meeting at 8:31 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator