



## MEETING MINUTES

April 28, 2020

7:30 PM

Approved

**LOCATION:** This was a virtual meeting, held via Zoom audio/video conferencing, in order to minimize public exposure to COVID-19 and maintain social distancing. The meeting Public Notices instructed those interested in participating in the meeting to email or call the Township Secretary for the link and password to join in the meeting.

In attendance: H. Harper, Chairman, D. Carlson, Member, L. Schack, Member, W. Quinn, Member, Tony Scheivert, Township Manager, Gwen Jonik, Township Secretary, G. Matthew Brown, P.E., DEE, Authority Administrator and David Schlott, Jr., P.E., ARRO Consulting, Inc.

### **Call to Order**

H. Harper, Chairman, called the meeting to order at 7:32 PM.

### **Approval of Minutes**

Draft minutes of the February 25, 2020 meeting were presented. After a brief discussion and questions, D. Carlson made a motion to approve the minutes as submitted. W. Quinn seconded. It was so moved.

### **Approval of Payments**

Following a brief discussion, a motion was made by D. Carlson to approve the payments for March 2020 (disposed by the Authority protocol). L. Schack seconded. It was so moved. Again, after a brief discussion of the balance sheet and the statement of revenue and expenses, D. Carlson moved to accept the financial reports submitted in good faith by the Township Treasurer for March 2020. L. Schack seconded. It was so moved.

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments for April 2020. L. Schack seconded. It was so moved. Again, after a brief discussion of the balance sheet and the statement of revenue and expenses, D. Carlson moved to accept the financial reports submitted in good faith by the Township Treasurer for April 2020. W. Quinn seconded. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all facilities were operating well and within permit. M. Brown provided an update on the sheriff sales of the two properties at the request of the Board. No current activity due to the state emergency. M. Brown provided a briefing of the Sunoco pipeline and potential for sewerage more homes in the Meadow Creek

development T. Scheivert commented on the status of the negotiations with Sunoco. G. Jonik noted a replacement for Brian Owens had been hired. T. Scheivert provided a brief update of the status of the new Township building construction.

Following several questions and a brief discussion, D. Carlson moved to accept the Reports as submitted. W. Quinn seconded. It was so moved.

### **Open Session**

No members of the public joined the meeting.

### **Next Meeting Date: May 26, 2020 - 7:30 PM**

H. Harper noted the date, time and with the location to be determined (new or temporary Township buildings or virtual) of the next meeting of the Authority.

### **Adjournment**

There being no further business to be brought before the Authority, D. Carlson moved, seconded by W. Quinn to adjourn the meeting at 8:10 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator