

Upper Uwchlan Township Emergency Management Planning Commission

**Meeting Minutes
Thursday, February 27, 2020
6:30 PM**

DRAFT

Prior to the meeting, Joseph Massaro, Lead Specialist, Public Affairs with Energy Transfer was in attendance to give a check for \$8,500.00 to the Township Emergency Services for a grant Chief DeMarco applied for to purchase an ATV outfitted for Police Department and emergency use. A photo was taken commemorating the receipt of the grant check to the Township.

I Call to Order

Jamie Goncharoff called the EMPC meeting to order at 6:40 PM. The following members were in attendance: Richard Ruth, Julie Hearn-Nicely, Bernie Carroll, Cathy Tomlinson, John DeMarco and Jamie Goncharoff, Bryon Nickerson (remote via phone conference). Kathi McGrath was also in attendance.

II Approval of Previous Minutes

Cathy Tomlinson made a motion for the Draft Meeting Minutes to be approved. John DeMarco seconded the motion. The motion to accept the meeting minutes was passed unanimously.

III Fire Services Report

- Richard Ruth reported Lionville has been conducting Hazmat refresher training and certification this weekend.
- Richard reported a fire in Southern Coatesville and a fire in Glenmoore last week at a storage facility.
- The Energy Transfer pipeline grants were applied for and given to Lionville for \$35,000.00 and four (4) gas detector were purchased with that grant money.

IV Emergency Medical Services (EMS) Report

- Cathy Tomlinson mentioned she and Bryon were invited to the UAC meeting in March and is still questioning UAC deficit for 2020 and wants to see their books.
- Kathi said she asked Jill Bukata, Township Treasurer to make the request and will follow up again with her to see the status of that request.
- Cathy is unable to attend the upcoming UAC meeting but wants Bryon to review and take that information with him when he goes on March 25, 2020 at 3:00 PM.

V County Report

- Nothing to report, Tony P from the County was not present for the meeting.

VI Training Officer Report

- Byron Nickerson mention the EMPC will have an overview and refresher of ICS100 (Incident Command System) at the March meeting. Richard Ruth volunteered to teach the tabletop lesson to all members.

VII Pipeline Officer Report

- Tom Kelly reported he attended the kick-off Pipeline Advisory Board meeting on February 6, 2020. The meeting will be held quarterly.
- Jamie asked him to check with the Township Staff on the current issues facing Upper Uwchlan specifically at Hickory Park and in the Meadowcreek neighborhood. He mentioned the new Township Manager, Tony Scheivert will be starting March 9th.

VIII Chairman/Coordinator Report

- Byron mentioned the Notification and Resource Manual was updated from 2017 for all commission members books, noting Kathi did an excellent job in updating the manual to bring current. Kathi asked those members present if their books were in their person or located in the EOC closet, all members said they are located at the EOC. Kathi will update all operation plan books with the current 2020 NARM updates.
- Byron discussed the Corona Virus and how it would impact our community if a pandemic would occur and what measures Upper Uwchlan would take. He mentioned the first and most critical would be disruption in the workplace, people would need to be cross trained to do multiple functions if others were out sick. Secondly, commerce of goods and last train, drill and exercise. Byron mentioned the need for chlorine for treatment of water purification and treatment of the sewer plants along with the need to keep a 90-day supply of masks and gloves on hand to handle the pandemic. Jamie suggested Byron reach out to the County and ask them questions regarding how prepared they are to help the individual municipalities with supplies and to discuss his concerns with them along with their suggestion for municipal preparedness. John said the County has warehouses full of supplies and that the county has a lot of resources in those warehouses. Jamie suggested we keep a supply list on the local level to help those in need during a pandemic situation.

IX Old Business

Nothing to report.

X New Business

Nothing to report.

XI Round Table

Nothing to report.

The next meeting will be held on Thursday, March 26, 2020 at 6:30 PM.

Respectfully Submitted,

Kathi McGrath
EMPC Secretary