



## MEETING MINUTES

December 17, 2019

7:30 PM

Approved

In Attendance: D. Carlson, Chairman, B. Watts, Member, W. Quinn, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, David Schlott, Jr., P.E., ARRO Consulting, Inc.

### Call to Order

D. Carlson called the meeting to order at 8:00 PM.

### Approval of Minutes

Draft minutes of the November 12, 2019 special meeting were presented. B. Watts made a motion to approve the minutes as submitted. W. Quinn seconded. It was so moved.

### Approval of Payments

Following questions and a brief discussion, a motion was made by B. Watts to approve the payments for November 2019 (payments made in November per established protocol). W. Quinn seconded. It was so moved. W. Quinn then moved to approve the payments for December 2019. B. Watts seconded. It was so moved. W. Quinn then moved to accept the financial reports submitted in good faith by the Township Treasurer. B. Watts seconded. It was so moved.

### Authority Administration Reports

M. Brown noted that all facilities were operating well and within permit. Following several questions and a brief discussion, W. Quinn moved to accept the Reports as submitted. B. Watts seconded. It was so moved

### Presentation of the Draft 2020 Operating and Capital Budgets

M. Brown made a brief presentation of the draft 2020 Operating and Capital Budgets for the Authority. He noted the inclusion of the capital borrowing within the budgets and the timing of the expenditures. He also called for any questions to be transmitted during the upcoming month so the Authority might be in a position to approve the budgets at the January 2020 meeting.

Open Session

No public comment was made.

**Next Meeting Date: January 28, 2020 - 7:30 PM**

D. Carlson noted the date, time and location (Township temporary facilities) of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, B. Watts moved, seconded by W. Quinn to adjourn the meeting at 8:36 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator