



## MEETING MINUTES

April 23, 2019

7:30 PM

Approved

In Attendance: D. Carlson, Chairman, H. Harper, Vice-Chairman, B. Watts, Member, L. Schack, Member, W. Quinn, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, Brady Flaharty, P.E., ARRO Consulting, Inc.

### **Call to Order**

D. Carlson called the meeting to order at 7:10 PM. The meeting was held at Pickering Valley Elementary School to accommodate residents for a public information session on the Byers Road, Milford Farm Sewer Extension.

### **Public Meeting: Byers Road, Milford Farms Sewer Extension**

Following an introduction of the projects by D. Carlson, M. Brown reviewed the scope of each project, who would be affected, the estimated schedule and the current status of determining costs to homeowners. The forum was then open for questions by the audience. The Board and M. Brown responded to the various questions noting that the information that was presented would be summarized on the Authority website and any additional information would be posted and sent to the homeowners via letters. The Public Meeting concluded at approximately 8:15 PM.

### **Approval of Minutes**

Draft minutes of the March 26, 2019 meeting were presented. W. Quinn made a motion to approve the minutes as amended. L. Schack seconded. It was so moved.

### **Approval of Payments**

Following questions and a brief discussion, a motion was made by H. Harper to approve the payments for April 2019. W. Quinn seconded. It was so moved. Following a brief discussion, H. Harper made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasure. L. Schack seconded the motion. It was so moved.

### **Authority Administration Reports**

M. Brown noted that all treatment facilities were operating well and within their permit requirements. D. Carlson suggested that due to the length of the Public Meeting that review and acceptance of the reports should wait till the May meeting. It was the consensus of the Board to do so.

The Authority then went into Executive Session to discuss legal and personnel matters at 8:20 PM. The Authority returned to regular session at 8:32 PM.

M. Brown provided an update on the Rose delinquent account which included a summary of his discussion with the Authority Solicitor. The recommendation was to refund an additional \$3,250.54 in late fees paid by the Roses based upon the date the Township/Authority was notified of their bankruptcy. Mrs. Rose indicated the Solicitor for the Township was advised prior to that. M. Brown noted that the Township had not, but he would check with the Township Solicitor to determine if any additional refund could be rendered. B. Watts then moved to refund the \$3,250.54 of late fees to the Roses with the stipulation that M. Brown would research to determine if the Township Solicitor had in fact been notified of the bankruptcy earlier. H. Harper seconded. It was so moved.

M. Brown discussed briefly additional fence repair needed at the Reserve at Eagle, a small noise abatement project at the Eaglepointe WWTF and the planning difficulties regarding the McKee project and John Veneziale from PADEP.

M. Brown then presented Change Order No. 1 for the Lakeridge Sludge Tank project. It included a price reduction of \$1,491.68. B. Watts moved, seconded by L. Schack to approve the Change Order. It was so moved.

M. Brown then requested if he could hold a luncheon for the Township Staff who worked hard and diligently on behalf of the Authority. This was to include both office and field staff. B. Watts moved, seconded by L. Schack to approve the luncheon. It was so moved.

### **Open Session**

No further public comment was made.

### **Next Meeting Date: May 28, 2019 - 7:30 PM**

D. Carlson noted the date, time and location (Township temporary facilities) of the next meeting of the Authority.

### **Adjournment**

There being no further business to be brought before the Authority, D. Carlson moved, seconded by W. Quinn to adjourn the meeting at 8:50 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE  
Authority Administrator