



MEETING MINUTES

March 26, 2019

7:30 PM

Approved

In Attendance: D. Carlson, Chairman (joined via telephone), H. Harper, Vice-Chairman, W. Quinn, Member, G. Matthew Brown, P.E., DEE, Authority Administrator

Call to Order

H. Harper called the meeting to order at 7:30 PM.

Approval of Minutes

Draft minutes of the February 26, 2019 meeting were presented. D. Carlson offered a suggested amendment to the minutes regarding the fence at the Greenridge Wastewater Treatment Facility (WWTF). He then made a motion to approve the minutes as amended. W. Quinn seconded. It was so moved.

Approval of Payments

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments for March 2019. W. Quinn seconded. It was so moved. Following a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer. W. Quinn seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions related to them. Several questions and a brief discussion followed.

M. Brown noted the Authority had requested Brian Owens, the Township Public Works employee exclusively dedicated to Authority work, obtain three quotes for replacing the fence at the Greenridge WWTF. The low bidder was less than the Authority bidding protocol of \$12,000. D. Carlson moved to complete the work on the fence. W. Quinn seconded. It was so moved.

M. Brown noted the contracts for the Effluent Storage Tank Repair Project had been received from Quinn Construction. W. Quinn noted the contractor was no relation to him. D. Carlson moved; seconded by W. Quinn to authorize the Vice-Chairman to execute the contracts. It was so moved.

M. Brown provided an update on the Rose and Wilson delinquent accounts which included a timeline for the Rose account and a resolution on the Wilson account relative to extending the period of time to pay. Mr. and Mrs. Rose were present and offered comment. M. Brown reviewed a timeline prepared by the Township staff relative to the notifications and payments. The Authority Board requested M. Brown obtain the opinion of the Solicitor on the bankruptcy and to formalize the timeline and information recounted in a memo to the Board. M. Brown said he would and that they could discuss it at the April meeting.

M. Brown noted the Joint Boards & Commissions Workshop was being held by the Board of Supervisors on April 9. He planned to attend and requested a representative from the Authority to attend with him. H. Harper agreed to attend. He also noted that if the Authority had any topics they wanted him to present to so advise him.

M. Brown noted that he was completing the report on the costs and repairs to the Route 100 WWTF relative to the power emergency that occurred in April. This information would be submitted to the insurance carrier for reimbursement.

M. Brown reviewed the capital projects for sewerage the Milford Farms Subdivision and Byers Road. He recommended that a general information meeting be held with the residents affected and could be done in conjunction with the April meeting of the Authority. The consensus of the Board was to hold the meeting, possibly at Pickering Valley Elementary School. He noted that one item to be decided by the Authority would be the connection fee value and that should be done at the May meeting.

D. Carlson made a motion to approve the reports of the Authority Administrator. W. Quinn seconded. It was so moved.

Open Session

A number of members of the public were in attendance but were interested in discussing the approval of the Byers 6C project. They were redirected to attend the Board of Supervisors meeting. Another resident wanted to complain about lighting on Font Road. Again, he was redirected to contact the Township directly.

Next Meeting Date: April 23, 2019 - 7:30 PM

H. Harper noted the date, time and location of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by W. Quinn to adjourn the meeting at 8:50 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator