



MEETING MINUTES

November 27, 2018

7:30 PM

Approved

In Attendance: W. Quinn, Chairman, D. Carlson, Vice Chairman, H. Harper, Member, G. Matthew Brown, P.E., DEE, Authority Administrator, Katie Cirone, P.E., ARRO Consulting, Inc.

Call to Order

W. Quinn called the meeting to order at 7:32 PM.

Approval of Minutes

Draft minutes of the October 23, 2018 meeting were not presented. Approval was deferred until the December meeting.

Approval of Payments

Following questions and a brief discussion, a motion was made by D. Carlson to approve the payments. H. Harper seconded. It was so moved. Following a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer. H. Harper seconded the motion. It was so moved.

Introduction of RBC Bond Issuance

Dan O'Brien and Allie Mackey from RBC offered a presentation on the upcoming bond issue. They reviewed the Authority portion of the issue and noted the amortization schedule and interest rate anticipated. They answered questions of the Authority and reviewed the Township portion of the issue also. M. Brown offered comment on the 2018 rate increase and the current surplus illustrated in the budget.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions related to them. Several questions and a brief discussion followed.

D. Carlson made a motion to approve the reports of the Authority Administrator. H. Harper seconded. It was so moved.

Open Session

No public was in attendance.

Next Meeting Date: **December 18, 2018 - 7:30 PM**

R. Watts noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by D. Carlson to adjourn the meeting at 8:52 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator