



MEETING MINUTES

July 24, 2018

7:30 PM

Approved

In Attendance: W. Quinn, Chairman, D. Carlson, Vice-Chairman (by telephone), H. Harper, Member, L. Schack, Member (arrived 7:40 pm), G. Matthew Brown, P.E., DEE, Authority Administrator and Katie Cirone, P.E. and Jenna Bishop, E.I.T., ARRO Consulting, Inc.

Call to Order

W. Quinn called the meeting to order at 7:30 PM.

Approval of Minutes

H. Harper moved to approve the draft minutes of the May 22, 2018 meeting as submitted. D. Carlson seconded. It was so moved.

Approval of Payments

Following questions and a brief discussion regarding the purchase of a truck by the Township for Authority use, a motion was made by H. Harper to approve the payments for June 2018. D. Carlson seconded. It was so moved. Following questions and a brief discussion, H. Harper made a motion to approve the payments for July 2018. L. Schack seconded. It was so moved. D. Carlson then made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer. H. Harper seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports and asked if there were any questions related to them. Several questions and a brief discussion followed.

M. Brown noted the low bidder for the fence replacement project was ProMax Fence Systems, Inc. of Reading, PA. Their base bid was \$95,905.00. M. Brown reviewed the bids and the Alternates A thru D. ARRO Consulting recommended accepting Alternates B and D for additional costs of \$15,405.00 and \$14,950.00, respectively. M. Brown recommended directing ARRO to issue an Intent-to-Award Letter to ProMax. D. Carlson moved, seconded by L. Schack to issue the Intent- to-Award. It was so moved.

M. Brown then reviewed several steps he, the Township and the engineer were pursuing to reduce energy costs at the Route 100 WWTF. He introduced J. Bishop from ARRO who reviewed her analysis of solar and wind power. J. Bishop noted the opportunity to reduce costs with a solar array. M. Brown noted the wind analysis was done using a large vane turbine. He directed the analysis to be redone looking at a small vane turbine. W. Quinn asked if this was just an introduction to the Authority. M. Brown stated yes and as we move closer to construction of Phase III of the WWTF, serious consideration to inclusion of these projects should be undertaken.

M. Brown provided a brief review of the Authority projects that would be included in the Phase III financing and noted the approximate cost at \$5.2M.

H. Harper made a motion to approve the reports of the Authority Administrator. L. Schack seconded. It was so moved.

Open Session

No members of the public were present to comment.

Next Meeting Date - August 28, 2018 - 7:30 PM

W. Quinn noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, H. Harper moved, seconded by L. Schack to adjourn the meeting at 8:45 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator