

# **Upper Uwchlan Township Emergency Management Planning Commission**

## **Meeting Minutes Thursday, March 24, 2016 6:30 PM**

### **I     Call to Order**

Scott Nicely called the Emergency Management Planning Commission (EMPC) meeting to order at 6:32 PM. The following members were in attendance: Scott Nicely, Julie Hearn-Nicely, Richard Ruth, Bernie Carroll, Byron Nickerson, John DeMarco and Cathy Tomlinson.

Also in attendance: Joanne McNaughton Township resident.

### **II    Approval of Previous Minutes**

It was noted that Bernie Carroll was not at the meeting held on February 25, 2016 and a recommendation was made to remove his name from the list of attendees. Cathy Tomlinson made a motion for the Meeting Draft Minutes to be approved and Richard Ruth seconded the motion. Motion Passed.

### **III   Fire Services Committee Report**

Richard Ruth reported there is in-house training happening now at the Lionville Fire House. They held classes on firefighting, blood pathogens, and PECO training. They will be doing Fire Marshall training at the end of March.

### **IV    Emergency Medical Services (EMS) Report**

Cathy Tomlinson reported that she re-introduced herself to the local EMS liaisons. Miniquis believes that people are unaware that they service the West side of the lake, so they would like to find a way to gain exposure let the residents of our community know about their presence within our Township. There was no update from the Lionville, Ludwig's Corner or Uwchlan Ambulance companies.

### **V     Training Officer Report**

Byron Nickerson discussed the upcoming 2016 Emergency Management Conference that is being held on May 14, 2016 through May 18, 2016 in Seven Springs PA. Byron also provided the agenda for the conference and encouraged all EMPC members to attend if they are interested. Byron asked for suggestions for ½ hr. to 1 hr. training exercises for our upcoming EMPC meetings. He suggested Continuity of Operations for Businesses which would involve knowing the business continuity plans for the businesses in our Township. John DeMarco volunteered to reach out to Steve Plower to assist with providing this type of training and possibly having it

scheduled to occur during our upcoming April or May meeting. There was also a suggestion for high winds training.

**VI     Chairman/Coordinator Report**

Scott Nicely discussed that there was a Tornado Awareness Course being offered by the Department of Emergency Services (DES) in June. Cathy Tomlinson indicated that she took the training and that it was a good. Scott asked members of the Committee who the Township's Public Information Officer (PIO) was and it was stated that Cary Vargo is the PIO. The County reports were reviewed. Scott indicated that Community Emergency Response Team (CERT) training is going to be held on April 20, 2016 through June 4, 2016 at the Chester County Public Safety Training Campus in Coatesville PA. Heather Morgan from the County indicated that there were 10 slots open. Scott indicated that anyone who is interested in attending could register on the Township's website.

**VII    Old Business**

Scott continued the discussion regarding the funds that we have available from the grant. He requested the members of the Committee to think of some ideas on what we could use the money for. Scott will reach out to Kathi to find out exactly how much money we have to spend. There was a suggestion to purchase road clearance tools and equipment.

**VIII   New Business**

Scott recommended making sure that our Township Emergency plan is up to date and suggested reviewing the plan one section at a time. Scott will reach out to Kathi to see if the plan can be sent electronically to the members of the Committee.

**IX     Round Table**

John DeMarco recommended that Scott Nicely be given a Township e-mail address and volunteered to reach out to Cary Vargo about it. John also indicated that he is very busy with Fire, EMS and Police. He is providing training, attending meetings about new policies and procedures and credentialing for the police department is occurring now through mid-April. Joanne McNaughton asked how is the Local Emergency Planning Committee (LEPC) associated with the EMPC and how the County gets information from the Federal, State, LEPC, and State Emergency Response Commission (SERC). John DeMarco provided the requested information to Joanne.

**X      Next Meeting**

**The next meeting will be held on Thursday, April 28, 2016 at 6:30 PM.**

Respectfully Submitted,

Kathi McGrath  
EMPC Secretary