



## MEETING MINUTES

July 25, 2017

7:30 PM

Approved

In Attendance: L. Schack, Chairman, W. Quinn, Vice Chairman, H. Harper, Member, R. Watts, Member, Michael Knouse, P.E. and Katie Cirone E.I.T., ARRO Consulting, Inc.

### Call to Order

L. Schack called the meeting to order at 7:30 PM.

### Approval of Minutes

There were no minutes for approval; both the June and July minutes will be submitted for approval at the August meeting.

### Approval of Payments

Following several questions and brief discussion, a motion was made by W. Quinn to approve the payments. R. Watts seconded. It was so moved. Following brief discussion, W. Quinn made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer for June 2017. R. Watts seconded the motion. It was so moved.

### Authority Administration Reports

M. Knouse noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports (note that there was no Authority Administrator's report) and asked if there were any questions regarding the reports. Several questions and a brief discussion followed.

M. Knouse advised the plans and specifications have been prepared by ARRO for several upcoming projects, but they are not yet being bid. M. Knouse advised the Board that all bidding documents will be brought to the Board for review and approval prior to bidding.

H. Harper made a motion to approve the reports of the Authority Administrator. W. Quinn seconded. It was so moved.

Open Session

No one was present to comment.

L. Schack noted the date and time of the next Authority meeting:

- August 22, 2017 - 7:30 PM

Adjournment

There being no further business to be brought before the Authority, H Harper moved, seconded by W. Quinn to adjourn the meeting at 7:42 PM.

Respectfully submitted,

Katherine E. Cirone,  
ARRO Consulting, Inc.