



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING

AGENDA
April 17, 2017
7:00 p.m.

- I. CALL TO ORDER
 - A. Salute to the Flag
 - B. Moment of Silence
- II. APPROVAL OF MINUTES: March 20, 2017 5:00 p.m. Board of Supervisors Workshop
March 20, 2017 7:00 p.m. Board of Supervisors Meeting
- III. APPROVAL OF PAYMENTS
- IV. TREASURER'S REPORT
- V. SUPERVISORS' REPORT
 - A. An Executive Session was held March 20, 2017 regarding a legal matter.
 - B. Calendar:
 - April 23-26, 2017 Annual Pennsylvania State Association of Township Supervisors' (PSATS) Educational Conference in Hershey
 - April 26, 2017 7:00 p.m. Zoning Hearing Board – Applicant: Nica
 - May 9, 2017 4:00 p.m. Board of Supervisors Workshop
 - May 15, 2017 7:00 p.m. Board of Supervisors Meeting
 - May 29, 2017 Office Closed ~ Memorial Day
 - June 17, 2017 6:00 p.m. 9th Annual Upper Uwchlan Township Block Party on Route 100
- Yard Waste Collections: April 19, April 26, May 10, May 17
Do not use plastic bags for yard waste as these materials will be composted. Place materials curbside the night before to guarantee collection. Use biodegradable bags or open containers (without lids).
- VI. ADMINISTRATION REPORTS
 - A. Township Engineer's Report
 - B. Building and Codes Department Report
 - C. Police Chief's Report
 - D. Public Works Department Report
- VII. LAND DEVELOPMENT
 - A. McHugh Minor Subdivision Sewage Facilities Planning Module - Authorize Submission to Pennsylvania Department of Environmental Protection
 - B. Escrow Release Request – Toll Brothers Ewing Tract in West Vincent Township
Sewer Escrow \$57,698.34 - Consider Approval
- VIII. ADMINISTRATION
 - A. 2017 Road Materials – Award Contract(s)
 - B. Struble Trail / Dorlan Mill Road Pedestrian Crossing – Consider Approval to Submit PennDOT TE-160 Application
- IX. OPEN SESSION
- X. ADJOURNMENT



Upper Uwchlan Township
Board of Supervisors Workshop
March 20, 2017
5:00 p.m.
Minutes
DRAFT

In attendance:

Kevin Kerr, Chair

Jamie Goncharoff, Vice-Chair
(Via Conference Call)

Guy Donatelli, Member

Cary Vargo, Township Manager

Shanna Lodge, Assistant Township Manager

John DeMarco, Police Chief
Gwen Jonik, Township Secretary
Al Gaspari, Codes Administrator

Kevin Kerr called the Workshop to order at 5:06 p.m. The Workshop was rescheduled for today due to last Tuesday's (March 14, 2017) snow storm.

Glenmoore/Eagle Youth Association (GEYA) – Field Use and Fees - Discussion

Bob Armstrong, President of GEYA Baseball, was in attendance requesting the Township consider a reduction (by half) in the field use fees charged to GEYA for their use of 3 baseball fields in Hickory Park. Mr. Armstrong commented that: Upper Uwchlan has the highest field fees in their whole district; other local youth associations charge lower field fees, resulting in lower per player fees (@ \$125/player) and causing decreased enrollment in GEYA's Little League baseball program; GEYA has invested sweat equity into Hickory Park which should be considered; GEYA has had a long-standing relationship with Upper Uwchlan that they'd like to continue.

Kevin Kerr and Guy Donatelli agreed that GEYA's baseball program, and other sports, are important to the Community. Discussion included: the Township's fee schedule is not customized by organization and isn't to turn a profit; the Township researched other local field use fees and we aren't out of line; the Supervisors respect the organization's perspective; if GEYA's rates are discounted, rates across the board would be reduced; is GEYA's soccer enrollment stable; the Township is also interested in maintaining the relationship; the current Season fee for use of 3 fields would be \$14,400; Mr. Armstrong requested the annual fee for 3 fields at Hickory Park be reduced to \$6,000; they are also trying to combine efforts with the GEYA Soccer program. Mr. Armstrong was not sure of the exact number of players that were Upper Uwchlan residents but believes they are the majority of the players.

The Board of Supervisors will take GEYA's request under consideration for next year. The Board commented that if GEYA tightens up their schedule and actual field use, perhaps charging the hourly fee would work out to be less expensive than the season fee.

Police Department Strategic Plan Presentation

Chief DeMarco presented an outline for developing a Strategic Plan for the Police Department. The Department continually works to build positive relationships in the Community by: evaluating the level of services provided and expected; attending training, which helps address the needs of our diverse population; providing programs and educational opportunities that improve the quality of life for the residents. The Department will work on the Strategic Plan with the Board of Supervisors, Staff, Officers, and through community surveys and planning sessions. The Department encourages residents to follow their "Upper Uwchlan Police Department" Facebook page.

Keeping of Chickens – Draft Ordinance - Discussion

Cary Vargo thanked the Planning Commission, Al Gaspari and Gwen Jonik for their efforts in drafting an Ordinance that would allow residents of single-family dwellings to keep a small number of female chickens while limiting the potential adverse impacts on surrounding properties. The current draft allows for a certain number of chickens based on zoning districts and Lot size; roosters are prohibited; chickens must be sheltered/contained and not allowed to run at large; a permit is required for the shelter to assure compliance with zoning; and no one is 'grandfathered'. The Board of Supervisors and the Planning Commission did not want to over-regulate and this draft has been simplified considerably from the original. The Planning Commission recommended the Ordinance move toward adoption. The Ordinance will be prepared for the Board to authorize its advertisement in April.

Township Manager's Report

Cary Vargo provided an update of the following projects:

Shanna Lodge has been working with Al Gaspari and Lindsay Haines to update the Field Use Policy;

Sunoco has begun their Mariner II pipeline project. ARRB has completed the pre-construction assessment of the roadways that will be affected by the project;

Shanna Lodge has started the Township website redesign project;

Jill Bukata has begun the data input for the financial dashboard which will give the capability of reviewing financial information from the website;

McKee-Milford Associates have submitted Land Development Plans for the Fetters Property; The Auditors completed their field work last Friday;

Park Road Trail Phase IV - McMahon Associates is moving along with the utility pole relocation prep work. Easements and rights-of-way had been discussed previously with property owners and can now be executed and rights-of-way purchased;

The Pottstown Pike and Graphite Mine Road swap with PennDOT will be under review shortly; Construction activity has begun on the Village trail connections;

Steve McNaughton asked if Sunoco had paid the Township for the Mariner II project. Cary Vargo replied they acquired the rights-of-way last year.

Open Session

Kevin Kerr asked the Staff to look into a Delayed Retirement Plan (DROP) for the Public Works Department that is similar to the Police Department, and also to look into a tiered reimbursement program for college courses, rather than 100% reimbursement.

Kevin Kerr announced the next Workshop is scheduled for April 11, 2017.

Adjournment

There being no further business to be brought before the Board, Kevin Kerr adjourned the Workshop at 6:32 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
MEETING

March 20, 2017
7:00 p.m.
DRAFT

In Attendance:

Board of Supervisors

Kevin C. Kerr, Chair

Jamie W. Goncharoff, Vice-Chair
(participated by conference call)

Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager

Shanna Lodge, Assistant Township Manager

Gwen A. Jonik, Township Secretary

Jill Bukata, Township Treasurer

John DeMarco, Police Chief

Al Gaspari, Codes Administrator

Dave Leh, P.E., Township Engineer

Mr. Kerr called the meeting to order at 7:02 p.m., led the Pledge of Allegiance, offered a moment of silence, and announced Mr. Goncharoff would be participating via telephone.

Approval of Minutes

Mr. Donatelli moved, seconded by Mr. Goncharoff, to approve as presented the minutes of the February 14, 2017 Board of Supervisors Workshop and the February 21, 2017 Board of Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mr. Goncharoff, to approve the payments to all vendors as listed March 16, 2017. The Motion carried unanimously.

Treasurers Report

Jill Bukata reported the Township's financial position continues to be strong; year-to-date revenue is at 13.0% of budget; expenses are at 12.8% of budget. Mrs. Bukata requested the Board's approval to transfer \$950,000 from the General Fund to the Capital Fund, as budgeted for anticipated expenses for the Village trail connection project and the delivery of the street sweeper/vacuum truck and 10-wheel dump truck. Mr. Donatelli moved, seconded by Mr. Goncharoff, to authorize the transfer of \$950,000 from the General Fund to the Capital Fund. The Motion carried unanimously.

Steve McNaughton asked several questions regarding the financial reports, which Mrs. Bukata will answer during the week.

Supervisor's Report

Mr. Kerr advised that the Board met earlier this evening with longtime resident Patti Spackman who is interested in serving on the Historic Commission. Mr. Goncharoff moved, seconded by Mr. Donatelli, to appoint Ms. Spackman to the Historic Commission, filling a mid-term vacancy, which will expire December 31, 2018. The Motion carried unanimously.

Mr. Kerr read the following calendar: April 11, 2017 4:00 p.m. Joint Boards and Commissions Workshop; April 14, 2017 Office Closed – Good Friday; April 17, 2017 7:00 p.m. Board of Supervisors Meeting; April 23-26, 2017 Annual Pennsylvania State Association of Township

Supervisors' Educational Conference in Hershey; June 17, 2017 6:00 p.m. 9th Annual Upper Uwchlan Township Block Party on Route 100; yard waste collections are March 22 (postponed from March 15 due to snow) April 5, 12, 19, and 26.

ADMINISTRATION REPORTS

Township Engineer's Report

Dave Leh reported that the Township has received preliminary land development plans for the McKee-Fetters project, which will be reviewed by Consultants for the Planning Commission's April 13, 2017 meeting; revised land development plans for the Marsh Lea project are expected in the near future.

Building and Codes Department Report

Al Gaspari reported that 30 building permits were issued in February, totaling \$6,200 in permit fees; Sunoco's Mariner II project is beginning with hydrostatic testing of existing lines on March 27; ACME's restaurant project is moving along; the Struble Trail parking lot improvements are under construction; and a Zoning Hearing Board application was received for scheduling in April.

Police Chief's Report

Chief DeMarco reported that the Department logged 999 complaints last month, including 19 reported crimes, 8 arrests; reminded residents to check the *Upper Uwchlan Police Department* Facebook page for information and updates, such as during the snow storm; and the Department will be holding a free firearms safety class April 19, 2017.

Public Works Department Report

Cary Vargo reported that 89 work orders were submitted in February, and 83 were completed; the Department completed regular routine maintenance of facilities and vehicles, and delivery of the 10-wheel dump truck and sweeper/vacuum truck are expected in April. Mr. Goncharoff thanked the Staff for the Electronics Waste Recycling Event held last week.

Land Development

Cary Vargo advised that Toll Brothers requested an escrow release #2 for the sanitary sewer infrastructure related to Ewing Tract "Carriage Homes South" in West Vincent Township. ARRO reviewed the request and recommends a \$16,237.72 release. Mr. Donatelli moved, seconded by Mr. Goncharoff, to release \$16,237.72 as recommended by ARRO. The Motion carried unanimously.

Dave Leh advised that Toll Brothers requested an escrow release #3 for general site work at the Reserve at Chester Springs. Gilmore reviewed the request and recommends a \$702,014.22 release. Mr. Donatelli moved, seconded by Mr. Goncharoff, to release \$702,014.22 as recommended by Gilmore. The Motion carried unanimously.

Mr. Vargo advised that Toll Brothers requested an escrow release #3 for sanitary sewer work for the Reserve at Chester Springs. ARRO reviewed the request and recommends a \$91,727.23 release. Mr. Goncharoff moved, seconded by Mr. Donatelli, to release \$91,727.23 as recommended by ARRO. The Motion carried unanimously.

ADMINISTRATION

Cary Vargo reported that as required, the Township Emergency Management Planning Commission periodically updates the Township's Emergency Operations Plan -- mainly updating the contacts for resources and a few new contacts for current businesses -- and re-affirms the National Incident Management System (NIMS) as the basis for our emergency responses.

Mr. Goncharoff moved, seconded by Mr. Donatelli, to adopt Resolution #03-21-17-02 which approves the updated Township Emergency Operations Plan and Resolution #03-21-17-03 which reaffirms NIMS as the Township's emergency management base. The Motion carried unanimously.

Cary Vargo explained that Windsor Christian School is upgrading the "School Zone" stationary sign to a flashing sign on Ticonderoga Boulevard and PennDOT requires the Township to sign the Application. Mr. Donatelli asked who will own and maintain the flashing sign. Mr. Vargo advised that the Township will own and maintain the sign. Mr. Donatelli moved, seconded by Mr. Goncharoff, to adopt Resolution #03-21-17-04 which authorizes Mr. Vargo to sign PennDOT's TE-160 Form for this signal upgrade. The Motion carried unanimously.

Reserve at Chester Springs Sanitary Sewer Easement Agreement. Cary Vargo explained that there are several homes on Little Conestoga Road that abut the Reserve at Chester Springs (Frame property) that can connect to the public sewer system on the Frame property. This Easement Agreement was drafted in order to serve those properties in the future through the Lot that will contain the Tot Lot and Gazebo. One of the homes is within the mandatory connection area of 150 feet and has paid their tapping fee; 2 or 3 are not in the mandatory connection area but could choose to do so since it is so close. ARRO and the Authority Solicitor have reviewed the Agreement and recommend its approval. Mr. Goncharoff moved, seconded by Mr. Donatelli, to execute the Sanitary Sewer Easement Agreement for the Lot within the Reserve at Chester Springs. The Motion carried unanimously.

Audio/Video Recording of Township Meeting Policy. Mr. Vargo explained that the Policy provides basic rules for those interested in recording an Upper Uwchlan Township public meeting, for example, an individual who wants to record a meeting must inform the Chair of the Meeting of their intention to record all or part of the meeting; any recording device will be located to the rear of side of the room; etc. Mr. Goncharoff moved, seconded by Mr. Donatelli, to adopt Resolution #03-21-17-05, establishing an Audio/Video Recording of Township Meeting Policy. The Motion carried unanimously.

Open Session

Hal Harper made comment of the Block Party start time of 6:00 p.m. June 17, 2017.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the Meeting at 7:31 p.m.

Respectfully submitted,

Gwen A. Jonik,
Township Secretary



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Jill Bukata, Township Treasurer

RE: Status Update

DATE: April 17, 2017

Finance has worked on the following items during the month

- Received and processed 966 trash and 288 sewer payments (3/17/17 to 4/12/17)
- Addressed delinquent account issues with Township legal counsel
- Worked with Edmunds to establish the Financial Dashboard. The Dashboard should be ready to be rolled out to the Board, and then to the public, very soon.

Projects and goals

- Revise the Accounting Manual in accordance with current procedures and staffing
- Obtain understanding from Keystone regarding timing of EIT payments
- Revise and update the Employee Personnel Manual

Highlights of the March 31, 2017 financial statements

- The balance sheet remains strong with cash of over \$6.8 million
- Year to date revenues (combined) are **\$2,149,213 or 28.9%** of the annual budget. Combined expenses are **\$1,380,076 or 21.6%** of the budget. The combined year to date net income (General Fund and Solid Waste Fund) is **\$769,137**
- Earned income tax revenue YTD is \$845,038. Revenue for the first quarter of 2017 is \$15,000 less than the comparable period in 2016. It is approximately \$50,000 less than budgeted for the quarter.
- The Township received its 2017 Liquid Fuels funds in early April –in the amount of \$381,000

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 47814 to 47888
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
47814	04/17/17	21ST 21st CENTURY MEDIA PHILLY	339.00	1518
47815	04/17/17	ACEP0010 ACE PORTABLES, INC.	1,270.00	1518
47816	04/17/17	ADVAN020 ADVANTAGE INDUSTRIAL SUPPLY	322.15	1518
47817	04/17/17	ALLIE010 ALLIED 100 LLC	370.00	1518
47818	04/17/17	ARROC010 ARRO CONSULTING, INC.	1,008.38	1518
47819	04/17/17	BELFOR Belfor	4,618.47	1518
47820	04/17/17	BERKH030 BERKHEIMER OUTSOURCING	3,241.34	1518
47821	04/17/17	BRANDWIN BRANDYWINE CONSERVANCY	285.52	1518
47822	04/17/17	BROWN010 BROWN'S COMMERCIAL CLEANING	800.00	1518
47823	04/17/17	BUCKL010 BUCKLEY, BRION, MCGUIRE, MORRI	1,279.22	1518
47824	04/17/17	BURKHOLD BURKHOLDER MFG, INC.	279.60	1518
47825	04/17/17	CARROENG CARROLL ENGINEERING	1,150.00	1518
47826	04/17/17	CARSE010 CAR SENSE, INC.	342.51	1518
47827	04/17/17	CCATO010 CCATO	350.00	1518
47828	04/17/17	CCERT01 CHTER CTY REG EMER RESPNS TEAM	2,500.00	1518
47829	04/17/17	CCSWA010 CCSWA	187.92	1518
47830	04/17/17	CHARLHIG CHARLES A HIGGINS & SONS	210.00	1518
47831	04/17/17	CINTA010 CINTAS CORPORATION #287	320.95	1518
47832	04/17/17	COMCA010 COMCAST	299.20	1518
47833	04/17/17	DAVIS010 MR. ROBERT L DAVIS	105.95	1518
47834	04/17/17	DELAW030 DVHT	55,009.85	1518
47835	04/17/17	DELTRUST DELAWARE VALLEY INSURANCE TRST	18,935.00	1518
47836	04/17/17	DEMAR010 MR. JOHN DEMARCO	82.24	1518
47837	04/17/17	DEWEES010 DEWEES BROTHERS PLUMBING & HEA	138.99	1518
47838	04/17/17	DVWCT DELAWARE VALLEY WC TRUST	13,793.00	1518
47839	04/17/17	EAGLE100 EAGLE SERVICE CENTER, INC.	69.00	1518
47840	04/17/17	EAGLE180 EAGLE HARDWARE	112.28	1518
47841	04/17/17	EDITS EDITS 2017	300.00	1518
47842	04/17/17	EDMUN010 EDMUNDS & ASSOCIATES, INC.	3,600.00	1518
47843	04/17/17	EMERGVEH EMERGENCY VEHICLE OUTFITTERS	238.00	1518
47844	04/17/17	FISHE010 FISHER & SON COMPANY, INC.	400.00	1518
47845	04/17/17	GENER010 GENERAL CODE	442.79	1518
47846	04/17/17	GILMO020 GILMORE & ASSOCIATES, INC	2,279.49	1518
47847	04/17/17	GOODJ020 JOHN E. GOOD ASSOCIATES	357.00	1518
47848	04/17/17	GUTHL010 GUTH LABORATORIES, INC.	147.19	1518
47849	04/17/17	HATHO010 H.A. THOMSON	150.00	1518
47850	04/17/17	HAWEI010 H.A. WEIGAND, INC.	80.00	1518
47851	04/17/17	HELPNOW HELP NOW	2,822.37	1518
47852	04/17/17	INDEPGRD INDEPENDENT GRAPHICS	2,029.00	1518
47853	04/17/17	INKS0010 INK'S DISPOSAL SERVICE, INC.	220.00	1518
47854	04/17/17	INTER010 INTERCON TRUCK EQUIPMENT	1,790.20	1518
47855	04/17/17	JONES010 THOMAS S. JONES	157.50	1518
47856	04/17/17	JONES030 STEVEN R. JONES	2,430.00	1518
47857	04/17/17	KEENC010 KEEN COMPRESSED GAS COMPANY	62.97	1518
47858	04/17/17	KONIC010 KONICA MINOLTA BUSINESS SOLUTI	332.19	1518
47859	04/17/17	LINESYST LINE SYSTEMS, LSI	2,006.08	1518
47860	04/17/17	LUDWI060 LUDWIG'S CORNER SUPPLY CO.	61.94	1518
47861	04/17/17	MARSH020 MARSH CREEK SIGNS	525.00	1518
47862	04/17/17	MCMAH010 MCMAHON ASSOCIATES, INC.	2,265.00	1518
47863	04/17/17	MIDATLEE MID-ATLANTIC LEEDS	650.00	1518
47864	04/17/17	MONTE010 MONTESANO BROS.	252.98	1518

April 12, 2017
02:34 PM

Upper Uwchlan Township
Check Register By Check Id

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
47865	04/17/17	NAPA0010 NAPA	2,062.09	1518
47866	04/17/17	NEOP0005 Neopost	195.00	1518
47867	04/17/17	PARAD010 ROBERT PARADIS	143.81	1518
47868	04/17/17	PEC00010 PECO	2,991.73	1518
47869	04/17/17	PIPEL020 PIPE LINE PLASTICS, INC	523.50	1518
47870	04/17/17	POLICACC POLICE ACCREDITATION CONSULTAN	640.00	1518
47871	04/17/17	RAM-T010 RAM-T CORPORATION	1,354.50	1518
47872	04/17/17	REDTH010 RED THE UNIFORM TAILOR	5,443.16	1518
47873	04/17/17	SECUREQU SECURITY EQUIPMENT CORPORATION	150.00	1518
47874	04/17/17	SHANNL0D SHANNA LODGE	348.77	1518
47875	04/17/17	SLOAN010 SLOAN MOTORS, INC.	35.91	1518
47876	04/17/17	SMALE010 SMALE'S PRINTERY	204.50	1518
47877	04/17/17	STAPLADV STAPLES ADVANTAGE	355.07	1518
47878	04/17/17	STYER010 STYER PROPANE	987.11	1518
47879	04/17/17	TASER010 TASER INETERNATIONAL	205.00	1518
47880	04/17/17	TRAFF010 TRAFFIC SAFETY STORE	915.00	1518
47881	04/17/17	UNLIM020 UNLIMITED TECHNOLOGY, INC	143.75	1518
47882	04/17/17	UWCHL030 UWCHLAN TOWNSHIP	15,823.46	1518
47883	04/17/17	VARG0005 VARGO, CARY	118.79	1518
47884	04/17/17	VERIZ010 VERIZON	323.67	1518
47885	04/17/17	VERIZ020 VERIZON WIRELESS	646.14	1518
47886	04/17/17	VERZIPAD VERIZON IPAD	169.46	1518
47887	04/17/17	WGAMERIC WG AMERICA COMPANY	303.48	1518
47888	04/17/17	WOLFI010 WOLFINGTON BODY COMPANY, INC.	331.97	1518
<hr/>				
Report Totals				
Checks: <u>75</u> <u>0</u> <u>Amount Paid</u> <u>Amount Void</u>				
Direct Deposit: <u>0</u> <u>0</u> <u>0.00</u> <u>0.00</u>				
Total: <u>75</u> <u>0</u> <u>165,436.14</u> <u>0.00</u>				
<hr/>				

Upper Uwchlan Township
General Fund
Balance Sheet
As of March 31, 2017

ASSETS

Cash		
01-100-000-100	General Checking - Fulton Bank	\$ 184,023.55
01-100-000-200	Meridian Bank	1,603,540.49
01-100-000-210	Meridian Bank - Payroll	52,252.39
01-100-000-250	Nat Penn - Turf Field	260,936.74
01-100-000-300	Petty Cash	300.00
	Total Cash	<hr/> 2,101,053.17
Investments		
01-120-000-100	Certificate of Deposit - 7/2/18	<hr/> 259,604.62
		259,604.62
Accounts Receivable		
01-145-000-020	Engineering Fees Receivable	82,722.56
01-145-000-021	Engineering Fees Receivable-CU	6,900.10
01-145-000-030	Legal Fees Receivable	3,235.20
01-145-000-040	R/E Taxes Receivable	201,155.64
01-145-000-050	Hydrant Tax Receivable	-
01-145-000-080	Field Fees Receivables	19,602.50
01-145-000-085	Turf Field Receivables	10,915.00
01-145-000-086	EIT Receivable	21,703.64
01-145-000-090	RE Transfer Tax Receivable	25,000.00
01-145-000-095	Misc accounts receivable	<hr/> 66,000.00
	Total Accounts Receivable	437,234.64
Other Current Assets		
01-130-000-001	Due From Municipal Authority	99,884.53
01-130-000-003	Due From Liquid Fuels	-
01-130-000-004	Due from ACT 209 Fund	-
01-130-000-005	Due From Capital Fund	21,875.00
01-130-000-006	Due from Solid Waste Fund	-
01-130-000-007	Due from Water Resource Protection Fund	-
01-130-000-008	Due from the Sewer Fund	-
01-130-000-009	Due from Developer's Escrow Fund	-
01-131-000-000	Suspense Account	-
	Total Other Current Assets	<hr/> 121,759.53
Prepaid Expense		
01-155-000-000	Prepaid expenses	<hr/> -
	Total Prepaid Expense	-
	Total Assets	2,919,651.96

LIABILITIES AND FUND BALANCE

Accounts Payable		
01-200-000-000	Accounts Payable	-
01-252-000-001	Deferred Revenues	<hr/> 62,427.95
	Total Accounts Payable	62,427.95

Upper Uwchlan Township
General Fund
Balance Sheet
As of March 31, 2017

Other Current Liabilities

01-199-000-000	Suspense Account	-
01-210-000-000	Payroll Liabilities	(33.66)
01-210-000-001	Federal Tax Withheld	-
01-211-000-000	FICA Tax Withheld	-
01-212-000-000	Earned Income Tax W/H	6,987.96
01-214-000-000	Non-Uniform Pension	-
01-215-000-000	Police Pension Withheld	-
01-216-000-000	Domestic Relation W/H	-
01-217-000-000	State Tax Withheld	-
01-218-000-000	Police Association Dues	1,750.00
01-219-000-000	LST Tax Withheld	360.00
01-220-000-000	State UnemploymentW/H	439.34
01-221-000-000	Benefit Deduction-Aflac	542.33
01-222-000-000	457 Contribution Deduction	-
01-223-000-000	Direct Deposit	-
01-224-000-000	Payroll Deduction Adjustments	-
01-239-000-001	Due to Municipal Authority	100.00
01-239-000-003	Due To Liquid Fuels	-
01-239-000-004	Due to Act 209 Fund	1,628.48
01-239-000-005	Due to Capital Fund	-
01-239-000-006	Due to Solid Waste Fund	-
01-239-000-007	Due to Water Resource Protection Fund	-
01-239-000-008	Due to Developer's Escrow Fund	-
01-258-000-000	Accrued Expenses	60,418.50
	Total Other Current Liabilities	72,192.95

Total Liabilities	134,620.90
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EQUITY

01-272-000-000	Opening Balance Equity	812,921.60
01-272-000-001	Retained Earnings	2,684,391.53
	Current Period Net Income (Loss)	(712,282.07)
	Total Equity	2,785,031.06

Total Fund Balance	2,785,031.06
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Total Liabilities & Fund Balance	2,919,651.96
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Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
REVENUES					
01-301-000-010	Current Real Estate Taxes	201,455.30	970,000.00	(768,544.70)	20.8%
01-301-000-013	Real Estate Tax Refunds	-	(25,000.00)	25,000.00	0.0%
01-301-000-030	Delinquent Real Estate Taxes	6,022.57	30,000.00	(23,977.43)	20.1%
01-301-000-071	Hydrant Tax	315.55	65,000.00	(64,684.45)	0.5%
01-310-000-010	Real Estate Transfer Taxes	54,287.63	375,000.00	(320,712.37)	14.5%
01-310-000-020	Earned Income Taxes	845,037.65	3,677,100.00	(2,832,062.35)	23.0%
01-310-000-021	EIT commissions paid	(20,013.61)	(50,009.00)	29,995.39	40.0%
01-320-000-010	Building Permits	94,592.54	150,000.00	(55,407.46)	63.1%
01-320-000-020	Use & Occupancy Permit	3,070.00	8,000.00	(4,930.00)	38.4%
01-320-000-030	Sign Permits	-	100.00	(100.00)	0.0%
01-320-000-040	Contractors Permit	700.00	2,000.00	(1,300.00)	35.0%
01-320-000-050	Refinance Certification Fees	1,140.00	4,000.00	(2,860.00)	28.5%
01-321-000-080	Cable TV Franchise Fees	60,000.00	250,000.00	(190,000.00)	24.0%
01-331-000-010	Vehicle Codes Violation	10,096.61	60,000.00	(49,903.39)	16.8%
01-331-000-011	Reports/Fingerprints	615.00	2,000.00	(1,385.00)	30.8%
01-331-000-012	Solicitation Permits	-	500.00	(500.00)	0.0%
01-331-000-050	Reimbursable Police Wages	-	1,000.00	(1,000.00)	0.0%
01-341-000-001	Interest Earnings	3,890.67	15,000.00	(11,109.33)	25.9%
01-342-000-001	Rental Property Income	6,000.00	24,000.00	(18,000.00)	25.0%
01-354-000-010	County Grants	-	-	-	#DIV/0!
01-354-000-020	State Grants	-	1,808.00	(1,808.00)	0.0%
01-354-000-030	Police Grants	-	-	-	#DIV/0!
01-355-000-001	PURTA	-	6,000.00	(6,000.00)	0.0%
01-355-000-004	Alcoholic Beverage Tax	-	400.00	(400.00)	0.0%
01-355-000-005	State Aid, Police Pension	-	85,000.00	(85,000.00)	0.0%
01-355-000-006	State Aid, Non-Uniform Pension	-	55,000.00	(55,000.00)	0.0%
01-355-000-007	Foreign Fire Insurance Tax	-	112,000.00	(112,000.00)	0.0%
01-360-000-010	Vehicle Storage Fees	-	1,000.00	(1,000.00)	0.0%
01-361-000-030	Zoning/SubDivision Land Development	21,270.00	4,000.00	17,270.00	531.8%
01-361-000-032	Fees from Engineering	20,120.81	100,000.00	(79,879.19)	20.1%
01-361-000-033	Admin Fees from Engineering	312.63	8,000.00	(7,687.37)	3.9%
01-361-000-035	Admin Fees from Legal	188.60	1,500.00	(1,311.40)	12.6%
01-361-000-036	Legal Services Fees	2,259.50	3,000.00	(740.50)	75.3%
01-361-000-038	Sale of Maps & Books	-	250.00	(250.00)	0.0%
01-361-000-039	Fire Inspection Fees	-	-	-	#DIV/0!
01-361-000-040	Fees from Engineering - CU	14,500.10	-	14,500.10	#DIV/0!
01-361-000-042	Copies	-	100.00	(100.00)	0.0%
01-367-000-010	Recreation Donations	-	1,000.00	(1,000.00)	0.0%
01-367-000-020	Tennis Fees	-	-	-	#DIV/0!
01-367-000-021	Field Programs	-	30,000.00	(30,000.00)	0.0%
01-367-000-025	Turf Field Fees	-	45,000.00	(45,000.00)	0.0%
01-367-000-030	Community Events Donations	2,985.00	10,000.00	(7,015.00)	29.9%
01-367-000-040	History Book Revenue	-	200.00	(200.00)	0.0%
01-367-000-089	Donations for Park Equipment	-	-	-	#DIV/0!
01-380-000-001	Miscellaneous Revenue	5,606.40	5,000.00	606.40	112.1%
01-380-000-010	Insurance Reimbursement	-	3,000.00	(3,000.00)	0.0%
01-392-000-008	Municipal Authority Reimbursement	100,934.33	216,667.00	(115,732.67)	46.6%
01-392-000-020	Transfer from Capital Fund	-	-	-	#DIV/0!
01-392-000-030	Transfer from Solid Waste Fund	-	-	-	#DIV/0!
01-395-000-000	Refund of Prior Year Expenses	-	-	-	#DIV/0!
Total Revenue		1,435,387.28	6,247,616.00	(4,812,228.72)	23.0%

**Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017**

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
GENERAL GOVERNMENT					
01-400-000-113	Supervisors Wages	-	2,500.00	(2,500.00)	0.0%
01-400-000-150	Payroll Tax Expense	-	191.00	(191.00)	0.0%
01-400-000-320	Telephone	433.71	2,000.00	(1,566.29)	21.7%
01-400-000-340	Public Relations	200.00	6,500.00	(6,300.00)	3.1%
01-400-000-341	Advertising	864.48	7,500.00	(6,635.52)	11.5%
01-400-000-342	Printing	1,132.00	1,000.00	132.00	113.2%
01-400-000-344	Community Notice	-	2,000.00	(2,000.00)	0.0%
01-400-000-350	Insurance-Bonding	2,486.00	4,500.00	(2,014.00)	55.2%
01-400-000-352	Insurance-Liability	-	24,378.00	(24,378.00)	0.0%
01-400-000-420	Dues/Subscriptions/Memberships	175.00	5,000.00	(4,825.00)	3.5%
01-400-000-460	Meeting & Conferences	-	6,000.00	(6,000.00)	0.0%
01-400-000-461	Bank Fees	1,583.18	500.00	1,083.18	316.6%
01-400-000-463	Misc expenses	(98.64)	2,000.00	(2,098.64)	-4.9%
		6,775.73	64,069.00	(57,293.27)	10.6%
EXECUTIVE					
01-401-000-100	Administration Wages	100,439.91	463,336.00	(362,896.09)	21.7%
01-401-000-150	Payroll Tax Expense	7,767.37	35,445.00	(27,677.63)	21.9%
01-401-000-151	PSATS Unemployment Compensation	-	1,170.00	(1,170.00)	0.0%
01-401-000-156	Employee Benefit Expense	23,145.71	152,289.00	(129,143.29)	15.2%
01-401-000-157	ACA Fees	-	340.00	(340.00)	0.0%
01-401-000-160	Non-Uniform Pension	8,130.44	35,774.00	(27,643.56)	22.7%
01-401-000-174	Tuition Reimbursements	-	4,000.00	(4,000.00)	0.0%
01-401-000-181	Longevity Pay	-	5,100.00	(5,100.00)	0.0%
01-401-000-183	Overtime Wages	1,537.04	5,000.00	(3,462.96)	30.7%
01-401-000-200	Supplies	3,378.88	10,000.00	(6,621.12)	33.8%
01-401-000-205	Meals & Meal Allowances	-	-	-	#DIV/0!
01-401-000-215	Postage	1,784.67	3,500.00	(1,715.33)	51.0%
01-401-000-230	Gasoline & Oil	383.56	2,200.00	(1,816.44)	17.4%
01-401-000-235	Vehicle Maintenance	39.97	500.00	(460.03)	8.0%
01-401-000-252	Repair & Maintenance	-	2,000.00	(2,000.00)	0.0%
01-401-000-316	Training & Seminars	2,065.68	7,000.00	(4,934.32)	29.5%
01-401-000-317	Parking/Travel	161.16	1,200.00	(1,038.84)	13.4%
01-401-000-322	Ipad Expenses	142.10	600.00	(457.90)	23.7%
01-401-000-352	Insurance - Liability	-	-	-	#DIV/0!
01-400-000-353	Insurance-Vehicle	-	154.00	(154.00)	0.0%
01-401-000-354	Insurance-Workers Compensation	981.96	1,655.00	(673.04)	59.3%
01-401-000-420	Dues/Subscriptions/Memberships	3,802.38	2,500.00	1,302.38	152.1%
01-401-000-450	Contracted Services	8,531.65	6,685.00	1,846.65	127.6%
		162,292.48	740,448.00	(578,155.52)	21.9%
AUDIT					
01-402-000-450	Contracted Services	900.00	26,650.00	(25,750.00)	3.4%
		900.00	26,650.00	(25,750.00)	3.4%
TAX COLLECTION					
01-403-000-100	Tax Collector Wages	4,461.54	19,000.00	(14,538.46)	23.5%
01-403-000-150	Payroll Tax Expense	341.34	1,454.00	(1,112.66)	23.5%
01-403-000-200	Supplies	82.62	500.00	(417.38)	16.5%
01-403-000-215	Postage	102.46	2,000.00	(1,897.54)	5.1%
01-403-000-350	Insurance-Bonding	-	600.00	(600.00)	0.0%
01-403-000-450	Contracted Services	450.00	3,000.00	(2,550.00)	15.0%
		5,437.96	26,554.00	(21,116.04)	20.5%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
LEGAL					
01-404-000-305	Reimbursable Legal Fees - CU	-	-	-	#DIV/0!
01-404-000-310	Reimbursable Legal Fees	5,037.30	10,000.00	(4,962.70)	50.4%
01-404-000-311	Non Reimbursable Legal	5,913.50	30,000.00	(24,086.50)	19.7%
01-404-000-450	Contracted Services	-	5,000.00	(5,000.00)	0.0%
		10,950.80	45,000.00	(34,049.20)	24.3%
COMPUTER					
01-407-000-200	Supplies	-	2,000.00	(2,000.00)	0.0%
01-407-000-220	Software	885.45	4,000.00	(3,114.55)	22.1%
01-407-000-222	Hardware	-	7,000.00	(7,000.00)	0.0%
01-407-000-240	Web Page	-	5,000.00	(5,000.00)	0.0%
01-407-000-450	Contracted Services	29,772.97	52,000.00	(22,227.03)	57.3%
		30,658.42	70,000.00	(39,341.58)	43.8%
ENGINEERING					
01-408-000-305	Reimbursable Conditional Use	2,214.45	25,000.00	(22,785.55)	8.9%
01-408-000-310	Reimbursable Engineering	77,629.17	75,000.00	2,629.17	103.5%
01-408-000-311	Traffic Engineering	7,138.91	25,000.00	(17,861.09)	28.6%
01-408-000-313	Non Reimbursable Engineering	4,250.80	20,000.00	(15,749.20)	21.3%
01-408-000-366	Ordinance Update	-	4,500.00	(4,500.00)	0.0%
01-408-000-367	General Planning	3,145.22	4,000.00	(854.78)	78.6%
01-408-000-368	MS4 Expenses	-	-	-	#DIV/0!
		94,378.55	153,500.00	(59,121.45)	61.5%
TOWNSHIP PROPERTIES					
<i>Public Works Building</i>					
01-409-001-200	Supplies	-	1,000.00	(1,000.00)	0.0%
01-409-001-231	Propane & heating - PW bldg	7,858.92	13,000.00	(5,141.08)	60.5%
01-409-001-250	Maint & Repair	2,659.25	16,150.00	(13,490.75)	16.5%
01-409-001-320	Telephone	1,162.81	1,700.00	(537.19)	68.4%
01-409-001-351	Insurance - property	-	4,118.00	(4,118.00)	0.0%
01-409-001-360	Utilities	1,407.08	12,000.00	(10,592.92)	11.7%
01-409-001-450	Contracted Services	267.22	5,820.00	(5,552.78)	4.6%
<i>Township Building</i>					
01-409-003-101	Employee Cost Allocated	-	-	-	#DIV/0!
01-409-003-200	Supplies	431.37	2,000.00	(1,568.63)	21.6%
01-409-003-231	Propane & Heating Oil	-	5,000.00	(5,000.00)	0.0%
01-409-003-250	Maintenance & Repairs	11,576.41	8,000.00	3,576.41	144.7%
01-409-003-320	Telephone	3,401.86	7,000.00	(3,598.14)	48.6%
01-409-003-351	Insurance Property	-	4,118.00	(4,118.00)	0.0%
01-409-003-360	Utilities	7,235.43	15,000.00	(7,764.57)	48.2%
01-409-003-450	Contracted Services	3,895.27	25,000.00	(21,104.73)	15.6%
<i>Milford Road</i>					
01-409-004-200	Supplies	-	500.00	(500.00)	0.0%
01-409-004-231	Propane	382.76	1,500.00	(1,117.24)	25.5%
01-409-004-250	Maintenance & Repairs	-	3,000.00	(3,000.00)	0.0%
01-409-004-320	Telephone	864.12	1,600.00	(735.88)	54.0%
01-409-004-351	Insurance - property	-	824.00	(824.00)	0.0%
01-409-004-360	Utilities	305.78	2,000.00	(1,694.22)	15.3%
01-409-004-450	Contracted Services	-	1,100.00	(1,100.00)	0.0%
		41,448.28	130,430.00	(88,981.72)	31.8%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
POLICE EXPENSES					
01-410-000-100	Police Wages	254,216.10	1,101,367.00	(847,150.90)	23.1%
01-410-000-150	Payroll Tax Expense	20,236.05	84,255.00	(64,018.95)	24.0%
01-410-000-151	PSATS Unemployment Compensation	-	2,535.00	(2,535.00)	0.0%
01-410-000-156	Employee Benefit Expense	80,988.40	345,027.00	(264,038.60)	23.5%
01-410-000-158	Medical Expense Reimbursements	926.55	7,500.00	(6,573.45)	12.4%
01-410-000-160	Pension Expense	37,515.00	150,060.00	(112,545.00)	25.0%
01-410-000-174	Tuition Reimbursement	-	15,000.00	(15,000.00)	0.0%
01-410-000-181	Longevity Pay	2,000.00	18,200.00	(16,200.00)	11.0%
01-410-000-182	Education incentive	2,500.00	3,500.00	(1,000.00)	71.4%
01-410-000-183	Overtime Wages	5,155.23	42,000.00	(36,844.77)	12.3%
01-410-000-187	Courttime Wages	3,753.25	12,000.00	(8,246.75)	31.3%
01-410-000-191	Uniform/Boot Allowances	5,800.00	10,700.00	(4,900.00)	54.2%
01-410-000-200	Supplies	1,122.32	12,000.00	(10,877.68)	9.4%
01-410-000-215	Postage	-	750.00	(750.00)	0.0%
01-410-000-230	Gasoline & Oil	8,287.13	25,000.00	(16,712.87)	33.1%
01-410-000-235	Vehicle Maintenance	2,673.56	30,000.00	(27,326.44)	8.9%
01-410-000-238	Clothing/Uniforms	1,679.54	5,000.00	(3,320.46)	33.6%
01-410-000-250	Maintenance & Repairs	432.92	1,500.00	(1,067.08)	28.9%
01-410-000-260	Small Tools & Equipment	365.01	7,000.00	(6,634.99)	5.2%
01-410-000-311	Non-Reimbursable-Legal	-	3,000.00	(3,000.00)	0.0%
01-410-000-316	Training/Seminar	909.87	14,500.00	(13,590.13)	6.3%
01-410-000-317	Parking & travel	-	400.00	(400.00)	0.0%
01-410-000-320	Telephone	543.45	8,000.00	(7,456.55)	6.8%
01-410-000-322	Ipad Expense	112.08	600.00	(487.92)	18.7%
01-410-000-327	Radio Equipment M & R	-	1,000.00	(1,000.00)	0.0%
01-410-000-340	Public Relations	1,557.39	7,000.00	(5,442.61)	22.2%
01-410-000-342	Police Accreditation	-	13,500.00	(13,500.00)	0.0%
01-410-000-352	Insurance - Liability	-	12,930.00	(12,930.00)	0.0%
01-410-000-353	Insurance - Vehicles	-	4,832.00	(4,832.00)	0.0%
01-410-000-354	Insurance - Workers Compensation	21,275.80	35,864.00	(14,588.20)	59.3%
01-410-000-420	Dues/Subscriptions/Memberships	425.00	750.00	(325.00)	56.7%
01-410-000-450	Contracted Services	9,532.03	15,500.00	(5,967.97)	61.5%
01-410-000-740	Computer/Furniture	2,527.88	4,000.00	(1,472.12)	63.2%
		464,534.56	1,995,270.00	(1,530,735.44)	23.3%
FIRE/AMBULANCE					
01-411-000-354	Insurance - Workers Compensation	-	28,000.00	(28,000.00)	0.0%
01-411-000-420	Dues/Subscriptions/Memberships	-	-	-	#DIV/0!
01-411-000450	Contracted Services	-	-	-	#DIV/0!
01-411-000-451	Hydrant expenses-Aqua	15,642.00	60,000.00	(44,358.00)	26.1%
01-411-001-001	Ludwigs	-	74,160.00	(74,160.00)	0.0%
01-411-001-002	Lionville	-	74,282.00	(74,282.00)	0.0%
01-411-001-003	Lionville Capital	-	-	-	#DIV/0!
01-411-001-004	Glenmoore	-	8,549.00	(8,549.00)	0.0%
01-411-001-005	E. Brandywine	7,954.00	15,908.00	(7,954.00)	50.0%
01-411-001-006	Reimbursement - Uwchlan Township	-	2,300.00	(2,300.00)	0.0%
01-411-001-007	Reimbursement - East Brandywine Twp.	-	200.00	(200.00)	0.0%
01-411-002-545	Contributions-Fire Relief	-	112,000.00	(112,000.00)	0.0%
		23,596.00	375,399.00	(351,803.00)	6.3%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
AMBULANCE					
01-412-000-540	Uwchlan Ambulance	-	27,038.00	(27,038.00)	0.0%
01-412-000-544	Minquas Ambulance	-	-	-	#DIV/0!
		-	27,038.00	(27,038.00)	0.0%
CODES ADMINISTRATION					
01-413-000-100	Code Adminstrator Wages	53,481.97	229,144.00	(175,662.03)	23.3%
01-413-000-150	Payroll Tax Expenses	4,300.18	17,530.00	(13,229.82)	24.5%
01-413-000-151	PSATS Unemployment Compensation	-	585.00	(585.00)	0.0%
01-413-000-156	Employee Benefit Expense	18,354.88	75,783.00	(57,428.12)	24.2%
01-413-000-160	Pension	5,110.17	17,692.00	(12,581.83)	28.9%
01-413-000-181	Longevity Pay	3,000.00	6,600.00	(3,600.00)	45.5%
01-413-000-200	Supplies	802.79	1,000.00	(197.21)	80.3%
01-413-000-230	Gasoline & Oil	817.04	3,800.00	(2,982.96)	21.5%
01-413-000-235	Vehicle Maintenance	120.91	1,500.00	(1,379.09)	8.1%
01-413-000-316	Training/Seminar	745.00	3,000.00	(2,255.00)	24.8%
01-413-000-317	Parking/Travel	396.61	1,000.00	(603.39)	39.7%
01-413-000-320	Telephone	218.68	2,000.00	(1,781.32)	10.9%
01-413-000-322	Ipad Expense	112.08	600.00	(487.92)	18.7%
01-413-000-352	Insurance - Liability	-	-	-	#DIV/0!
01-413-000-353	Insurance - Vehicle	-	308.00	(308.00)	0.0%
01-413-000-354	Insurance - Workers Compensation	981.96	1,655.00	(673.04)	59.3%
01-413-000-420	Dues/Subscriptions/Memberships	245.00	7,500.00	(7,255.00)	3.3%
01-413-000-450	Contracted Services	-	53,760.00	(53,760.00)	0.0%
01-413-000-460	Meetings & Conferences	-	-	-	#DIV/0!
		88,687.27	423,457.00	(334,769.73)	20.9%
PLANNING & ZONING					
01-414-001-116	Compensation	-	-	-	#DIV/0!
01-414-001-200	Supplies	-	500.00	(500.00)	0.0%
01-414-001-301	Court Reporter	-	1,500.00	(1,500.00)	0.0%
01-414-001-315	Legal Fees	-	3,000.00	(3,000.00)	0.0%
01-414-001-365	Comp Plan Update	-	-	-	#DIV/0!
01-414-001-366	Ordinance Update	-	3,000.00	(3,000.00)	0.0%
01-414-001-367	General Planning	-	3,000.00	(3,000.00)	0.0%
01-414-001-368	Advertising	-	500.00	(500.00)	0.0%
01-414-001-451	ACT 209	-	-	-	#DIV/0!
		-	11,500.00	(11,500.00)	0.0%
VILLAGE CONCEPT					
01-414-002-367	General Planning	-	8,000.00	(8,000.00)	0.0%
		-	8,000.00	(8,000.00)	0.0%
ZONING					
01-414-003-100	Compensation	-	800.00	(800.00)	0.0%
01-414-003-301	Court Reporter	47.50	2,000.00	(1,952.50)	2.4%
01-414-003-315	Legal Fees	-	6,000.00	(6,000.00)	0.0%
01-414-003-366	Ordinance Update	-	-	-	#DIV/0!
01-414-003-450	Contracted Services	95.00	1,000.00	(905.00)	9.5%
		142.50	9,800.00	(9,657.50)	1.5%

Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017

GL Account #	Account Description	2017 YTD	2017	Over (Under)	Actual as
		Actual	Budget	Budget	% of Budget
EMERGENCY OPERATIONS					
01-415-000-200	Supplies	200.00	2,000.00	(1,800.00)	10.0%
01-415-000-260	Small Tools & Equipment	-	1,000.00	(1,000.00)	0.0%
01-415-000-316	Training/Seminar	-	1,200.00	(1,200.00)	0.0%
01-415-000-317	Parking/Travel	-	400.00	(400.00)	0.0%
01-415-000-320	Telephone	614.13	1,200.00	(585.87)	51.2%
01-415-000-330	Other Services/Charges	120.00	500.00	(380.00)	24.0%
01-415-000-420	Dues/subscriptions/memberships	-	50.00	(50.00)	0.0%
01-415-000-450	Contracted Services	-	500.00	(500.00)	0.0%
01-415-000-740	Computer/Office Equipment	-	1,000.00	(1,000.00)	0.0%
		934.13	7,850.00	(6,915.87)	11.9%
ANIMAL CONTROL/OTHER					
01-422-000-530	Contributions - SPCA	1,825.00	4,120.00	(2,295.00)	44.3%
01-422-000-601	Contributions - DARC	14,640.00	15,280.00	(640.00)	95.8%
		16,465.00	19,400.00	(2,935.00)	84.9%
SIGNS					
01-433-000-200	Supplies	1,444.70	5,000.00	(3,555.30)	28.9%
01-433-000-450	Contracted Services	-	1,000.00	(1,000.00)	0.0%
		1,444.70	6,000.00	(4,555.30)	24.1%
SIGNALS					
01-434-000-450	Contracted Services	5,639.16	12,700.00	(7,060.84)	44.4%
		5,639.16	12,700.00	(7,060.84)	44.4%
PUBLIC WORKS					
01-438-000-100	Public Works Wages	78,478.28	327,423.00	(248,944.72)	24.0%
01-438-000-101	Employee cost allocated	-	-	-	#DIV/0!
01-438-000-150	Payroll Tax Expense	7,938.94	25,048.00	(17,109.06)	31.7%
01-438-000-151	PSATS Unemployment Compensation	-	1,360.00	(1,360.00)	0.0%
01-438-000-156	Employee Benefit Expense	36,358.46	134,109.00	(97,750.54)	27.1%
01-438-000-160	Pension	6,118.55	19,439.00	(13,320.45)	31.5%
01-438-000-181	Longevity	-	5,700.00	(5,700.00)	0.0%
01-438-000-183	Overtime Wages	5,042.34	19,100.00	(14,057.66)	26.4%
01-438-000-200	Supplies	7,146.35	46,700.00	(39,553.65)	15.3%
01-438-000-205	Meals & Meal Allowances	-	500.00	(500.00)	0.0%
01-438-000-230	Gasoline & Oil	7,737.54	28,600.00	(20,862.46)	27.1%
01-438-000-235	Vehicle Maintenance	3,814.62	13,400.00	(9,585.38)	28.5%
01-438-000-238	Uniforms	1,662.06	3,050.00	(1,387.94)	54.5%
01-438-000-245	Highway Supplies	1,739.89	10,200.00	(8,460.11)	17.1%
01-438-000-260	Small Tools & Equipment	5,871.86	12,820.00	(6,948.14)	45.8%
01-438-000-316	Training/Seminar	160.00	4,600.00	(4,440.00)	3.5%
01-438-000-317	Travel/tolls	11.10	600.00	(588.90)	1.9%
01-438-000-320	Telephone	862.07	3,000.00	(2,137.93)	28.7%
01-438-000-322	Ipad Expense	142.12	1,200.00	(1,057.88)	11.8%
01-438-000-341	Advertising	-	-	-	#DIV/0!
01-438-000-342	Accreditation	-	5,000.00	(5,000.00)	0.0%
01-438-000-352	Insurance - Liability	-	-	-	#DIV/0!
01-438-000-353	Vehicle Insurance	-	5,663.00	(5,663.00)	0.0%
01-438-000-354	Insurance - Workers Compensation	5,237.12	8,601.00	(3,363.88)	60.9%
01-438-000-360	Heating Oil	-	3,000.00	(3,000.00)	0.0%
01-438-000-420	Dues and Subscriptions	165.00	400.00	(235.00)	41.3%
01-438-000-450	Contracted Services	1,797.23	74,840.00	(73,042.77)	2.4%
01-438-000-720	Road Resurfacing	-	206,067.00	(206,067.00)	0.0%
		170,283.53	960,420.00	(790,136.47)	17.7%

**Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017**

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
<u>Public Works - Facilities Division</u>					
01-438-001-100	Wages	28,360.19	176,654.00	(148,293.81)	16.1%
01-438-001-101	Employee Costs Allocated	-	(170,063.00)	170,063.00	0.0%
01-438-001-150	Payroll Tax Expense	743.05	13,514.00	(12,770.95)	5.5%
01-438-001-151	PSATS Unemployment Compensation	-	1,360.00	(1,360.00)	0.0%
01-438-001-156	Employee Benefit Expense	12,231.68	50,831.00	(38,599.32)	24.1%
01-438-001-160	Pension Expense	694.34	7,308.00	(6,613.66)	9.5%
01-438-001-181	Longevity	-	1,500.00	(1,500.00)	0.0%
01-438-001-183	Overtime Wages	1,907.47	8,000.00	(6,092.53)	23.8%
01-438-001-230	Gasoline & Oil	1,987.34	-	1,987.34	#DIV/0!
01-438-001-235	Vehicle Maintenance	-	-	-	#DIV/0!
01-438-001-238	Uniforms	-	900.00	(900.00)	0.0%
01-438-001-316	Training & Seminars	-	3,600.00	(3,600.00)	0.0%
01-438-001-352	Insurance - Liability	-	-	-	#DIV/0!
01-438-001-353	Insurance - Vehicles	-	1,836.00	(1,836.00)	0.0%
01-438-001-354	Insurance - Workers Compensation	2,618.56	4,641.00	(2,022.44)	56.4%
01-438-001-450	Contracted Services	-	-	-	#DIV/0!
		48,542.63	100,081.00	(51,538.37)	48.5%
 ROAD CONSTRUCTION					
01-439-000-752	East West Link	-	-	-	#DIV/0!
		-	-	-	#DIV/0!
 PARK & RECREATION					
<i>Parks - General</i>					
01-454-001-101	Park wages allocation	-	170,063.00	(170,063.00)	0.0%
01-454-001-200	Supplies	1,195.68	2,500.00	(1,304.32)	47.8%
01-454-001-201	Hallowen/Xmas Party	-	5,000.00	(5,000.00)	0.0%
01-454-001-202	Community Day	7,237.50	21,000.00	(13,762.50)	34.5%
01-454-001-230	Gasoline & Oil	-	-	-	#DIV/0!
01-454-001-235	Vehicle Maintenance	1,363.54	2,500.00	(1,136.46)	54.5%
01-454-001-250	Maintenance & Repairs	32.77	500.00	(467.23)	6.6%
01-454-001-260	Small Tools & Equipment	59.72	2,700.00	(2,640.28)	2.2%
01-454-001-316	Training/Seminars	-	5,000.00	(5,000.00)	0.0%
01-454-001-340	Public Relations	-	-	-	#DIV/0!
01-454-001-354	Insurance - Workers Compensation	1,636.60	2,759.00	(1,122.40)	59.3%
01-454-001-420	Dues/Subscriptions/Memberships	-	-	-	#DIV/0!
01-454-001-450	Contracted Services	-	500.00	(500.00)	0.0%
		11,525.81	212,522.00	(200,996.19)	5.4%
 HICKORY PARK					
01-454-002-200	Supplies-Hickory	445.04	1,500.00	(1,054.96)	29.7%
01-454-002-231	Propane	-	2,000.00	(2,000.00)	0.0%
01-454-002-250	Maintenance & Repairs	958.00	7,000.00	(6,042.00)	13.7%
01-454-002-351	Insurance-Property	-	1,647.00	(1,647.00)	0.0%
01-454-002-360	Utilities	647.06	5,000.00	(4,352.94)	12.9%
01-454-002-450	Contracted Services	1,256.20	20,000.00	(18,743.80)	6.3%
		3,306.30	37,147.00	(33,840.70)	8.9%

**Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017**

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
FELLOWSHIP FIELDS					
01-454-003-200	Supplies	369.41	1,000.00	(630.59)	36.9%
01-454-003-250	Maintenance & Repairs	51.48	10,000.00	(9,948.52)	0.5%
01-454-003-312	Engineering Fees	-	2,000.00	(2,000.00)	0.0%
01-454-003-320	Telephone	501.88	2,500.00	(1,998.12)	20.1%
01-454-003-351	Insurance Property	-	3,295.00	(3,295.00)	0.0%
01-454-003-360	Utilities	3,611.03	9,000.00	(5,388.97)	40.1%
01-454-003-450	Contracted Services	-	13,000.00	(13,000.00)	0.0%
		4,533.80	40,795.00	(36,261.20)	11.1%
LARKINS FIELD					
01-454-004-200	Supplies-Larkins	-	1,000.00	(1,000.00)	0.0%
01-454-004-250	Maintenance & Repair	-	5,000.00	(5,000.00)	0.0%
01-454-004-312	Engineering Fee-Larkins	-	-	-	#DIV/0!
01-454-004-450	Contracted Services	-	3,000.00	(3,000.00)	0.0%
		-	9,000.00	(9,000.00)	0.0%
UPLAND FARMS					
01-454-005-200	Supplies	1,506.71	5,000.00	(3,493.29)	30.1%
01-454-005-231	Propane & Heating Oil	-	4,500.00	(4,500.00)	0.0%
01-454-005-250	Repairs & Maintenance	42.66	10,000.00	(9,957.34)	0.4%
01-454-005-351	Insurance - Building	-	2,471.00	(2,471.00)	0.0%
01-454-005-360	Utilities	3,417.37	4,000.00	(582.63)	85.4%
01-454-005-450	Contracted Services	225.00	5,000.00	(4,775.00)	4.5%
01-454-005-513	Engineering Fees	-	-	-	#DIV/0!
		5,191.74	30,971.00	(25,779.26)	16.8%
Total Parks and Recreation		24,557.65	330,435.00	(305,877.35)	7.4%
LIBRARY					
01-456-000-530	Contributions	-	5,000.00	(5,000.00)	0.0%
		-	5,000.00	(5,000.00)	0.0%
HISTORICAL COMMISSIONS					
01-459-000-200	Supplies	-	1,000.00	(1,000.00)	0.0%
01-459-000-320	Telephone	-	1,000.00	(1,000.00)	0.0%
01-459-000-450	Contracted Services	-	500.00	(500.00)	0.0%
		-	2,500.00	(2,500.00)	0.0%
Total Expenditures Before Operating Transfers		1,197,669.35	5,551,501.00	(4,353,831.65)	21.6%
Excess of Revenues over Expenses Before Operating Transfers		237,717.93	696,115.00	(458,397.07)	34.1%

**Upper Uwchlan Township
General Fund
Statement of Revenues and Expenditures
For the Period Ended March 31, 2017**

GL Account #	Account Description	2017 YTD Actual	2017 Budget	Over (Under) Budget	Actual as % of Budget
OPERATING TRANSFERS					
01-492-000-030	Transfer to Capital Projects Fund	950,000.00	950,000.00	-	100.0%
01-492-000-031	Transfer to Solid Waste Fund	-	-	-	#DIV/0!
01-492-000-033	Transfer to Developer's Escrow Fund	-	-	-	#DIV/0!
01-492-000-034	Transfer to Act 209 Fund	-	-	-	#DIV/0!
01-492-000-035	Transfer to Municipal Authority	-	-	-	#DIV/0!
01-492-000-036	Transfer to Water Resource Protection Fund	-	250,000.00	(250,000.00)	0.0%
		950,000.00	1,200,000.00	(250,000.00)	79.2%
Total Expenditures after Operating Transfers		2,147,669.35	6,751,501.00	(4,603,831.65)	31.8%
<hr/>					
EXCESS OF REVENUES OVER EXPENSES		(712,282.07)	(503,885.00)	(208,397.07)	141.4%



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

ENGINEER'S REPORT – UPPER UWCHLAN TOWNSHIP

Date: April 13, 2017

To: Cary B. Vargo - Township Manager
Board of Supervisors

From: David Leh, P.E.

The following is an overview of engineering activities for the previous month:

Fetters Property (McKee Group) - The applicant has now submitted Preliminary Land Development Plans which have been reviewed by the Township Consultants and will be reviewed by the Planning Commission at their April 13th meeting.

Marsh Lea (Popjoy Tract) - The Applicant's Engineer has now submitted revised subdivision plans which have been reviewed by the Township's Consultants and will be reviewed by the Planning Commission at their April 13th Meeting.

General:

Meetings / Correspondence with staff regarding various matters.



DEVELOPMENT UPDATE – UPPER UWCHLAN TOWNSHIP

Date: April 13, 2017

To: Board of Supervisors

From: David Leh, P.E.

270-290 Park Road (Gunner Properties) - This project proposes a 44-unit multiple-family townhouse community along Park Road just north of Windsor Baptist Church. The Board approved the conditional use decision and order as well as Preliminary / Final Land Development Approval at their March 21st, 2016 meeting. A staff meeting was held with Toll Brothers in March to review the project and outstanding issues as they are considering purchasing.

American Tower (780 Dorlan Mills Road) – The Applicant submitted a conditional use application for a proposed cell tower on this property. A Conditional Use was granted by the Board of Supervisors at their July 20th, 2015 meeting. Zoning relief was also required and granted.

Byers Station (Lot 5C) - The Board granted Final Plan Approval at their February 22nd meeting.

Byers Station (Lot 6C) – A land agent appeared before the Planning Commission at their February 9th meeting to present a concept plan for a senior living facility. The plan was generally well received by the Planning Commission.

Diament Building Group - Mr. Diament was before the Planning Commissions at their July 14th meeting to discuss a potential conditional use Application for a day care facility at his commercial site on Byers Road. No further activity has occurred.

Eagleview Lot 1 (Office Building Site) – Site Construction continues.

Eagleview Lot 5 – The removal of West Township Line Road is complete. No other construction has commenced.

EPC, LLC – The Board of Supervisors granted Revised Final Land Development Approval for this project at their July 20th, 2015 meeting. Building construction continues.

Reference: Development Update

File No. 17-01084T
April 13, 2017

Fetters Property (McKee Group) - A conditional use was approved on January 17th for an active-adult 55-year old and over community consisting of 116 single-family detached dwellings, 154 twin units, 105 triplex units, and associated amenities. The applicant has now submitted Preliminary Land Development Plans which have been reviewed by the Township Consultants and will be reviewed by the Planning Commission at their April 13th meeting.

Jankowski Tract- A conditional Use Application has now been submitted for this property. The hearing is yet to be scheduled.

Marsh Lea – The Applicant has submitted a subdivision / land development application for a 27 lot, single-family home development on this property consistent with the recently approved rezoning application for the property. A Conditional Use for steep slope disturbance was approved at the Boards January 17th meeting. The Applicant's Engineer has now submitted revised plans which have been reviewed by the Township's Consultants and will be reviewed by the Planning Commission at their April 13th Meeting.

Reserve at Chester Springs (Frame Property) – Infrastructure construction continues. The road network for the entire development should be complete shortly.



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: The Board of Supervisors

FROM: Kathi McGrath *Kathi*
Administrative Assistant

RE: Codes Department Activity Report

DATE: April 11, 2017

Attached, please find the Codes Department Activity Report for the month of March, 2017.

Attachments:
Activity Report

/km

UPPER UWCHLAN TOWNSHIP

Permit Analysis

2014-2017

2014				2015				2016				2017				
	# of Permits	Fees	YTD Permits	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees	# of Permits	Fees	YTD Permits	YTD Fees	
Jan	33	\$ 7,844.00	33	\$ 7,844.00	58	\$ 10,390.32	58	\$ 10,390.32	33	\$ 19,195.00	33	\$ 19,195.00	36	\$ 27,889.54	36	\$ 27,889.54
Feb	28	\$ 2,913.00	61	\$ 10,757.00	34	\$ 4,098.54	92	\$ 14,488.86	38	\$ 31,184.74	71	\$ 50,379.74	30	\$ 6,209.00	66	\$ 34,098.54
Mar	31	\$ 4,271.00	92	\$ 15,028.00	59	\$ 9,560.34	151	\$ 24,049.20	38	\$ 9,003.50	109	\$ 59,383.24	62	\$ 61,429.00	128	\$ 95,527.54
Apr	42	\$ 4,833.00	134	\$ 19,861.00	135	\$ 15,230.00	286	\$ 39,279.20	64	\$ 88,297.00	173	\$ 147,680.24				
May	41	\$ 7,073.00	175	\$ 26,934.00	119	\$ 33,693.18	405	\$ 72,972.38	125	\$ 14,112.00	298	\$ 161,792.24				
Jun	71	\$ 7,430.70	246	\$ 34,364.70	154	\$ 21,139.54	559	\$ 94,111.92	109	\$ 9,919.12	407	\$ 171,711.36				
Jul	98	\$ 16,371.26	344	\$ 50,735.96	98	\$ 11,329.56	657	\$ 105,448.48	55	\$ 8,120.56	462	\$ 179,831.92				
Aug	152	\$ 13,972.00	496	\$ 64,707.96	66	\$ 9,531.00	723	\$ 114,979.48	83	\$ 50,103.08	545	\$ 229,935.00				
Sept	239	\$ 17,214.45	735	\$ 81,922.41	41	\$ 6,911.88	764	\$ 121,891.36	57	\$ 8,844.90	602	\$ 238,779.90				
Oct	216	\$ 17,112.76	951	\$ 99,035.17	72	\$ 12,443.02	836	\$ 134,334.38	64	\$ 8,144.42	666	\$ 246,923.42				
Nov	124	\$ 18,209.66	1075	\$ 117,244.83	38	\$ 102,941.80	874	\$ 237,276.78	71	\$ 13,717.44	737	\$ 260,640.86				
Dec	50	\$ 4,554.02	1125	\$ 121,798.85	51	\$ 6,235.24	925	\$ 243,512.02	42	\$ 9,929.00	779	\$ 270,569.86				



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: BOARD OF SUPERVISORS

FROM: Gwen Jonik, Township Secretary

RE: McHugh Minor Subdivision Sewage Facilities Planning Module

DATE: April 12, 2017

Gwen Jonik

The Board is requested to adopt the attached Resolution which authorizes the submission of the McHugh Minor Subdivision Sewage Facilities Planning Module to the PaDEP for their review and approval.

The Board approved the McHugh Minor Subdivision Plan October 17, 2016. As you may recall, the subdivision is on Moore Road and creates 3 lots – 1 lot containing the existing dwelling, 1 containing the existing barn, and 1 vacant parcel – each with an on-lot septic system, which requires review and approval by the PaDEP.

Attachment

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of UPPER UWCHLAN
(TOWNSHIP) (BOROUGH) (CITY), CHESTER COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Robert & Amy McHugh has proposed the development of a parcel of land identified as
land developer

Minor Subdivision of Robert & Amy McHugh, and described in the attached Sewage Facilities Planning Module, and
name of subdivision
proposes that such subdivision be served by: (check all that apply). sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). _____

WHEREAS, UPPER UWCHLAN TOWNSHIP finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township)
(Borough) (City) of UPPER UWCHLAN hereby adopt and submit to DEP for its approval as a revision to the
"Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is
attached hereto.

I, Gwen Spire, Secretary, Upper Uwchlan
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of
the Township (Borough) (City) Resolution # _____, adopted, _____, 20_____.

Municipal Address:

UPPER UWCHLAN TOWNSHP

Seal of

140 POTTSTOWN PIKE

Governing Body

CHESTER SPRINGS, PA 19425

Telephone (610)458-9400



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: **Board of Supervisors**

FROM: **Cary B. Vargo**
Township Manager

RE: **Toll Brothers Ewing West Vincent**
Sanitary Sewer Escrow Release Request #4 – Final

DATE: **April 12, 2017**

Attached for your review and consideration is sanitary sewer escrow release request #4 (Final), in the amount of \$57,698.34, from Toll Brothers for the Ewing West Vincent development. Jay Jackson, ARRO Engineering, has reviewed the request and is recommending the release of the full amount requested, \$57,698.34. This is the final request for this project, all construction has been completed and drawings have been submitted and reviewed. There will be no monies left in escrow after this release. Justin Hunt, Toll Brothers, advises that they are actively working on the necessary paperwork to dedicate all wastewater infrastructure located in West Vincent Township to UUT and a maintenance bind will be submitted in advance of said dedication.

I would respectfully request that the BOS approve the escrow release as detailed above in the amount of \$57,698.34.



March 22, 2017

Cary Vargo, Township Manager
Upper Uwchlan Township
140 Pottstown Pike
Chester Springs, PA 19425

Limerick Office
649 N. Lewis Road
Suite 100
Limerick, PA 19468
T 610.495.0303
F 610.495.5855

RE: Upper Uwchlan Township Municipal Authority
Ewing Tract – West Vincent Township
Phase 2A – Spray, Escrow Release No. 4 (FINAL) (Bond SU1127841)
ARRO #10270.23

Dear Mr. Vargo:

ARRO has reviewed the attached Toll Brothers Escrow Release Request No. 4 (FINAL), dated March 8, 2017, in the amount of \$57,698.34, which constitutes the remainder of the construction escrow for the sanitary sewer spray distribution main and spray fields construction work in the Phase 2A section of the Ewing Tract – West Vincent Township site.

ARRO has no comments to the requested escrow release quantities now that the construction is complete and the record drawings submitted by Toll Brothers have been approved. The following acceptable for escrow release Request No. 4 (FINAL) to Toll Brothers:

Net Escrow Release \$ 57,698.34

If you have any questions please contact me at (610) 495-2111 or Jay Jackson, at (610) 495-2103.

Sincerely,

G. Matthew Brown, P.E., DEE

GMB:car

Attachment

c: Michael Downs, P.E. – Toll Brothers
Justin Hunt – Toll Brothers
David Leh, P.E. – Gilmore & Associates
Jay Jackson, P.E. – ARRO Consulting, Inc.

H:\Upper Uwchlan\10270.23_Ewing Tract WVT Ph 2\Escrow Releases\Ewing Tract WVT Ph 2 CHS\TOLL_EWING WV_Ph2A Spray_Release
4 Ltr_032217.doc

Corporate Headquarters • 108 West Airport Road • Lititz, PA 17543

T 717.569.7021 • F 717.560.0577 • www.thearrogroup.com

OUT IN FRONT



*Paving the Way
for America's Luxury
Homebuilder*

March 8, 2017

Upper Uwchlan Township
Board of Supervisors
140 Pottstown Pike
Chester Springs, PA 19425

Via E-Mail

Re: Surety Reduction Request No. 4 Performance Surety Bond #SU1127841 – FINAL

Dear Board of Supervisors,

Toll Brothers, Inc. posted the aforementioned financial instrument to ensure the completion of the proposed sanitary sewer improvements at Ewing WV 2A. Toll Brothers, Inc. recently completed \$57,698.34 of work associated with the completion of the project. Please see the attached escrow spreadsheet for a reconciliation of our progress to date regarding sanitary sewer improvements.

Therefore, pursuant to the "Pennsylvania Municipalities Planning Code" Section 509 (j) and Act 154 of 2012, please kindly process Toll Brothers, Inc.'s Surety Reduction Request No. 4 in the amount of \$57,698.34.

Please release Performance Surety Bond SU1127841.

I thank you in advance of your consideration of this matter and await word of your confirmation of this request. Please direct follow up correspondence to my attention.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Hunt".

Justin K. Hunt
Land Development Manager

CC:

Cary Vargo, Upper Uwchlan Township (via E-Mail)
Jay Jackson, P.E., The Arro Group (via E-Mail)
Erica Batdorf, West Vincent Township (via E-Mail)
Bryan Kulakowsky, Cedarville Engineering Group, LLC (via E-Mail)
Michael Downs, P.E., TBI (via E-Mail)
Christopher Kopitsky, TBI (via E-Mail)
Sarah Smith, TBI (via E-Mail)
Larry Dugan, OHB (via E-Mail)

ESCROW ACCOUNT - EWING TRACT
WEST VINCENT TOWNSHIP
CHESTER COUNTY, PA

RELEASE: 4 FINAL
DATE: 3/8/2017
BOND: SU1127841

PREPARED: October 8, 2013

SANITARY SEWER PH 2A

#	Item	Unit	Unit Cost	Item Quantity	Escrow Total	Previous Release	Current Release	To Date Released	To Date Amount	%
---	------	------	-----------	---------------	--------------	------------------	-----------------	------------------	----------------	---

A. SURVEYING

1	CONSTRUCTION STAKING	LS	\$2,500.00	1	\$ 2,500.00	1.00	\$2,500.00		\$0.00	0%	\$ 2,500.00	100%
2	AS BUILTS	LS	\$3,000.00	1	\$ 3,000.00	1	\$3,000.00		\$0.00	0%	\$ 3,000.00	100%
				<i>Subtotal</i>	\$ 5,500.00		\$5,500.00		\$0.00		\$ 5,500.00	100%

B. PHASE 2A

3	6" DIP Spray Distribution Main	LF	\$28.00	1,800	\$ 50,400.00	1800	\$50,400.00		\$0.00	0%	\$ 50,400.00	100%
4	6"Gate Valves and Box	EA	\$800.00	1	\$ 800.00	1	\$800.00		\$0.00	0%	\$ 800.00	100%
5	6"Air Release Pits	EA	\$13,500.00	1	\$ 13,500.00	1	\$13,500.00		\$0.00	0%	\$ 13,500.00	100%
6	6" Reducers	EA	\$500.00	4	\$ 2,000.00	4	\$2,000.00		\$0.00	0%	\$ 2,000.00	100%
7	1-1/4" Force Main	LF	\$16.00	630	\$ 10,080.00	630	\$10,080.00		\$0.00	0%	\$ 10,080.00	100%
8	2" PVC Spray Distribution Main	LF	\$20.00	80	\$ 1,600.00	80	\$1,600.00		\$0.00	0%	\$ 1,600.00	100%
9	2" Air Release Valve Pit	EA	\$12,500.00	1	\$ 12,500.00	1	\$12,500.00		\$0.00	0%	\$ 12,500.00	100%
10	3" PVC Spray Distribution Main	LF	\$22.00	20	\$ 440.00	20	\$440.00		\$0.00	0%	\$ 440.00	100%
11	Spray Fields 5A/5B/6	AC	\$24,000.00	5	\$ 120,000.00	5	\$120,000.00		\$0.00	0%	\$ 120,000.00	100%
12	Spray Field Construction Fencing	LF	\$2.40	3,000	\$ 7,200.00	3000	\$7,200.00		\$0.00	0%	\$ 7,200.00	100%
13	Stone Access Roads	LF	\$10.00	1,100	\$ 11,000.00	1100	\$11,000.00		\$0.00	0%	\$ 11,000.00	100%
14	Bollards	LS	\$2,000.00	1	\$ 2,000.00	1	\$2,000.00		\$0.00	0%	\$ 2,000.00	100%
15	Construction Staking	LS	\$2,500.00	1	\$ 2,500.00	1	\$2,500.00		\$0.00	0%	\$ 2,500.00	100%
16	As-Builts	LS	\$2,500.00	1	\$ 2,500.00	1.00	\$2,500.00		\$0.00	0%	\$ 2,500.00	100%
17	Testing/Televising	LF	\$3.00	1,800	\$ 5,400.00	1800	\$5,400.00		\$0.00	0%	\$ 5,400.00	100%
				<i>Subtotal</i>	\$ 241,920.00		\$241,920.00		\$0.00		\$ 241,920.00	100%

C. PROFESSIONAL SERVICES

18	Professional Consulting Fees	%	6%	247,420	\$ 14,845.20	100%	\$14,845.20		\$0.00	0%	\$ 14,845.20	100%
				<i>Subtotal</i>	\$ 14,845.20		\$14,845.20		\$0.00		\$ 14,845.20	100%

ESCROW ACCOUNT - EWING TRACT
WEST VINCENT TOWNSHIP
CHESTER COUNTY, PA

RELEASE: 4 FINAL
DATE: 3/8/2017
BOND: SU1127841

PREPARED: October 8, 2013

SANITARY SEWER PH 2A

#	Item	Unit	Item	Escrow	Previous		Current		To Date		
		Unit	Quantity	Total	Release	Amount	Release	Amount	Released	Amount	%
	Sub Total Construction Costs <i>(Items A thru C)</i>			\$ 262,265.20		\$ 262,265.20		\$ -		\$ 262,265.20	100%
	Less 10% Retainage	1	---		\$ 26,226.52	\$ 26,226.52	\$ 26,226.52		\$ 26,226.52	\$ 26,226.52	100%
	Net Escrow Release		---		\$ 236,038.68				\$ 236,038.68		
	10% Contingency (per MPC)	1 \$	26,226.52		---	\$ 26,226.52	\$ 26,226.52	\$ 26,226.52	\$ 26,226.52	\$ 26,226.52	100%
	Inflation (2%)	1 \$	5,245.30		---	\$ 5,245.30	\$ 5,245.30	\$ 5,245.30	\$ 5,245.30	\$ 5,245.30	100%
					Current Release Request			\$57,698.34			
	Total Escrow			\$ 293,737.02				Remaining Construction Escrow Balance			\$ 0.00 0%

BY: _____ DATE _____
WEST VINCENT TOWNSHIP

BY: _____ TOWNSHIP ENGINEER _____ DATE _____

SUBMITTED: Dunkh DATE: 3/8/17
DEVELOPER



MEMORANDUM

To: Cary Vargo, Township Manager
From: Michael G. Heckman, Director of Public Works
Date: April 12, 2017
Re: Bid Awards - 2017 Furnishing Road Materials

On April 11, 2017 the bids were opened for 2017 Furnishing of Road Materials contracts for bituminous concrete and coarse aggregate. In the past, I have calculated a fuel and employee time adjustment for each location and added it to the plant pricing. This is because we pick-up most of our materials. This year the pricing was very close and the plants that were bidding were so close to each other, that I did not feel it necessary to do the calculations.

Bituminous Concrete

There were three suppliers who submitted bids for “Bituminous Concrete” materials. The low bidder for supplying the Hot and Warm Mix materials is Glasgow Inc.

Therefore, it is my recommendation that Glasgow Inc. should be awarded the contract for furnishing the bituminous concrete Hot Mix and Warm Mix materials, with a bid amount of \$35,300 at plant, and \$41,280 delivered, as listed on the bid sheet, if all material is bought.

Coarse Aggregate

There were two bidders for “Coarse Aggregate”. Of those who submitted bids, New Enterprise Stone and Lime Inc. is the low bidder.

Therefore, it is my recommendation that the contract for furnishing coarse aggregate should be awarded to New Enterprise, with a bid amount of \$2,810 at plant, and \$5,079.50 delivered, as listed on the bid sheet, if all stone is bought.

Should you have any questions regarding these recommendations or wish to discuss any part of this memo in more detail, please feel free to ask.



2017 Road Materials Bid Results
Opening Tuesday, April 11, 2017 at 1:00 p.m.

4 bids received
Attendees: Mike Heckman, Kristin Roth,
Allan Myers Representative

MATERIAL	UNIT	QTY	Vendor : Bond Yes: Highway Materials			
			Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
Bituminous Concrete						
SUPERPAVE BASE (HOT) 25 mm mix	Tons	100	\$37.80		\$3,780.00	
SUPERPAVE BINDER (HOT) 19 mm mix	Tons	300	\$39.90		\$11,970.00	
SUPERPAVE WEARING (HOT) 9.5 mm mix	Tons	300	\$44.70		\$13,410.00	
COLD PATCH STOCK PILE	Tons	5	\$120.00		\$600.00	
SUPERPAVE BASE (WARM) 25 mm mix	Tons	50	\$38.80		\$1,940.00	
SUPERPAVE BINDER (WARM) 19 mm mix	Tons	50	\$40.90		\$2,045.00	
SUPERPAVE WEARING (WARM) 9.5 mm mix	Tons	50	\$45.70		\$2,285.00	
GRAND TOTAL	x	x			\$36,030.00	

Vendor : Bond: Yes : Allan Myers			
Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
\$40.00	\$45.75	\$4,000.00	\$4,575.00
\$42.00	\$47.75	\$12,600.00	\$14,325.00
\$48.75	\$54.50	\$14,625.00	\$16,350.00
\$100.00	\$105.75	\$500.00	\$528.75
\$40.00	\$45.75	\$2,000.00	\$2,287.50
\$42.00	\$47.75	\$2,100.00	\$2,387.50
\$48.75	\$54.50	\$2,437.50	\$2,725.00
		\$38,262.50	\$43,178.75

Vendor : Bond: Yes: New Enterprise			
Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid

Vendor : Bond: Yes : Glasgow			
Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
\$37.00	\$44.00	\$3,700.00	\$4,400.00
\$40.00	\$47.00	\$12,000.00	\$14,100.00
\$43.00	\$50.00	\$12,900.00	\$15,000.00
\$110.00	\$116.00	\$550.00	\$580.00
\$38.00	\$45.00	\$1,900.00	\$2,250.00
\$41.00	\$48.00	\$2,050.00	\$2,400.00
\$44.00	\$51.00	\$2,200.00	\$2,550.00
		\$35,300.00	\$41,280.00

Crushed Aggregate			Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
PennDOT #2-B	Tons	100	No Bid	No Bid	No Bid	No Bid
PennDOT #2-A	Tons	150	No Bid	No Bid	No Bid	No Bid
Anti-Skid	Tons	100	No Bid	No Bid	No Bid	No Bid
GRAND TOTAL	x	x				

Unit Price Plant				Unit Price Delivered	Total Plant	Total Delivered
No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
\$8.10	\$14.62	\$810.00	\$1,462.00
\$6.50	\$12.97	\$975.00	\$1,945.50
\$10.25	\$16.72	\$1,025.00	\$1,672.00
		\$2,810.00	\$5,079.50

Unit Price Plant	Unit Price Delivered	Total Plant	Total Delivered
\$11.20	\$16.35	\$1,120.00	\$1,635.00
\$9.90	\$15.05	\$1,485.00	\$2,257.50
\$12.00	\$17.15	\$1,200.00	\$1,715.00
		\$3,805.00	\$5,607.50



UPPER UWCHLAN TOWNSHIP

MEMORANDUM

ADMINISTRATION

TO: **Board of Supervisors**

FROM: **Cary B. Vargo**
Township Manager

RE: **PennDOT TE-160 – Struble Trail/Dorlan Mill Road Pedestrian Crossing**

DATE: **April 12, 2017**

Attached for your review and consideration is a PennDOT TE-160 signal application for a proposed mid-block crossing (advanced pedestrian warning signal) at the Struble Trail/Dorlan Mill Road trailhead. The application was completed by Bursich Associates on behalf of Chester County with McMahon Associates reviewing the process/application on behalf of the Township. As with all other signals and warning devices, the Township will own and operate this advanced pedestrian warning signal. The County and the Township will be entering into a reimbursement and indemnification agreement, specific to the crossing, which will allow the Township to receive reimbursement for maintenance activities.

I would respectfully request that the BOS authorize and approve the submission of the PennDOT TE-160 for the Struble Trail/ Dorlan Mill Road advanced pedestrian warning signal.

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Cary B. Vargo Title : Township Manager
 Municipal Name : Upper Uwchlan Township
 Municipal Address : 140 Pottstown Pike, Chester Springs, PA 19425
 Municipal Phone Number : (610) 458-9400 Alternative Phone Number : (610) 646-7008
 E-mail Address : cvargo@upperuwchlan-pa.gov
 Municipal Hours of Operation : Monday - Friday, 8:00 am - 5:00 pm

B - Application Description

Location (*intersection*) : Dorlan Mill Road (S.R. 4019) & Struble Trail

Traffic Control Device is : NEW Traffic Signal EXISTING Traffic Signal (Permit Number) : W-6256-03

Type of Device (*select one*) Traffic Control Signal
(MUTCD Section 4D, 4E, 4G) Flashing Beacon
(MUTCD Section 4L) School Warning System
(MUTCD Section 7B)
 Other : _____

Is Traffic Signal part of a system? : YES NO System Number (*if applicable*) : _____
 If YES, provide locations of all signalized intersections in system.

Explain the proposed improvements :

Installation of Flashing Warning Device for proposed crossing of Struble Trail, a multi-use trail, across Dorlans Mill Road.

Associated with Highway Occupancy Permit (HOP)? : YES NO If YES, HOP Application # : _____

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

Municipal Personnel Municipal Contractor Municipal Personnel & Contractor
 Other : _____

Maintenance and Operations Contact Name : _____ Company/Organization : _____
 Phone # : _____ Alternative Phone # : _____ E-mail : _____

D - Attachments Listing

<input checked="" type="checkbox"/> Municipal Resolution (<i>required</i>)	<input type="checkbox"/> Location Map	<input type="checkbox"/> Traffic Volumes / Pedestrian Volumes
<input type="checkbox"/> Letter of Financial Commitment	<input type="checkbox"/> Photographs	<input type="checkbox"/> Turn Lane Analysis
<input type="checkbox"/> Traffic Signal Permit	<input type="checkbox"/> Straight Line Diagram	<input type="checkbox"/> Turn Restriction Studies
<input type="checkbox"/> Warrant Analysis	<input type="checkbox"/> Capacity Analysis	<input type="checkbox"/> Other : _____
<input type="checkbox"/> Crash Analysis	<input type="checkbox"/> Traffic Impact Study (TIS)	
<input type="checkbox"/> Traffic Signal Study	<input checked="" type="checkbox"/> Condition Diagram	

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name :	Date :
Signed By :	Witness or Attest :
Title of Signatory :	Title of Witness or Attester:

Exhibit "A":
Preventative and Response Maintenance
Requirements


County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule

<u>KNOCKDOWNS</u>	<u>TYPE OF REPAIR PERMITTED</u>
Support - Mast arm	Emergency or Final
Support - Strain pole	Emergency or Final
Span wire/tether wire	Final Only
Pedestal	Emergency or Final
Cabinet	Emergency or Final
Signal heads	Final Only
<u>EQUIPMENT FAILURE</u>	
Lamp burnout (veh. & ped.)	Final Only
Local controller	Emergency or Final
Master controller	Emergency or Final
Detector sensor	Emergency or Final
- Loop	Emergency or Final
- Magnetometer	Emergency or Final
- Sonic	Emergency or Final
- Magnetic	Emergency or Final
- Pushbutton	Emergency or Final
Detector amplifier	Emergency or Final
Conflict monitor	Final Only
Flasher	Final Only
Time clock	Emergency or Final
Load switch/relay	Final Only
Coordination unit	Emergency or Final
Communication interface, mode	Emergency or Final
Signal cable	Final Only
Traffic Signal Communications	Final Only
Traffic Signal Systems	Final Only

Exhibit "B":
Recordkeeping

County : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

Exhibit "C":
Signal Maintenance Organization


County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..

Application Instructions

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name: Provide the municipal contact name that is (or will be responsible) for the traffic signal. Typically this is either the Municipal Manager or Roadmaster.

Title: Provide the title of the municipal contact name.

Municipal Name: Provide the official municipal name.

Municipal Address: Provide the full address of the municipal building.

Municipal Phone Number: Provide the municipal phone number of the municipal contact.

Alternative Phone Number: Provide an alternative phone number of the municipal contact.

E-mail Address: Provide the e-mail address of the municipal contact.

Municipal Hours of Operation: Please provide the municipalities normal operating hours (i.e. Monday-Thursday 9 AM - 2 PM)

B - Application Description

Location (intersection): Please provide a detailed location of the device or devices being considered for approval.

Please include any State Route and/or local road names in your description.

Traffic Control Device is: (Please select one of the two following categories)

NEW Traffic Signal: This item should be selected when requesting approval of a traffic signal that is currently not in operation at the device location indicated above.

EXISTING Traffic Signal: This item should be selected when requesting approval to make a modification or update to an existing traffic signal.

(Permit Number): Please provide the traffic signal permit number.

Type of Device (select one): (Please select one of the four following categories)

Traffic Control Signal: As defined in federal Manual on Uniform Traffic Control Devices (MUTCD) Sections 4D, 4E, and 4G. When selecting this category this is the typical red/yellow/green and pedestrian signal indications

Flashing Beacon: As defined in federal Manual on Uniform Traffic Control Devices (MUTCD) Section 4L. When selecting this category, this is typically either the flashing yellow/red signal at an intersection and/or the flashing yellow warning sign.

School Warning System: As defined in federal Manual on Uniform Traffic Control Devices (MUTCD) Section 7B. When selecting this category, this is typically the flashing school warning sign with a 15 mph indication.

Other: When selecting this category, this pertains to all other permitted electrically powered traffic control devices approved by the Department.

Is Traffic Signal part of a system?: Check off the appropriate box, either YES or NO. If YES, please fill in the **System Number (if applicable):** line.

Explain the proposed improvements: Provide a description of the proposed improvements to the intersection. This may be as complex as installing and/or upgrading a traffic signal or as non-complex as placement of a new traffic sign to supplement an existing traffic signal.

Associated with Highway Occupancy Permit (HOP)?: Check off the appropriate box, either YES or NO. If YES, please fill in the **Application #:** line.

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by?: Please indicate if maintenance and operation will be performed by Municipal Personnel or through Contract Services.

Maintenance and Operations Contact Name: Provide the primary maintenance contact name for the individual that is (or will be responsible) for the maintenance and operation of the traffic signal.

Company/Organization: Provide the name of the company/organization with which the primary maintenance contact is affiliated.

Phone #: Provide the phone number for the primary maintenance contact.

Alternative Phone #: Provide an alternative phone number for the primary maintenance contact or affiliated company/organization.

E-mail: Provide the e-mail address for the primary maintenance contact.

D - Attachments Listing

Check off all documents which will be submitted along with this application. Note that a Municipal Resolution, authorizing the municipal contact to submit and sign the application, is a required document.

A sample Municipal Resolution has been provided on the next page.

E - Applicant (Municipal) Certification

Printed Municipal Contact Name: Please print the name of the municipal contact person signing the application.

Date: Please provide the date on which the application was signed.

Signed By: Please provide the signature of the named municipal contact.

Title of Signatory: Please provide the title of municipal contact.

Witness or Attest: Please provide the signature of the person witnessing or attesting the signature.

Witness or Attester: Please provide the title of the person witnessing or attesting the signature.

RESOLUTION

BE IT RESOLVED, by authority of the Board of Supervisors

(Name of governing body)

of the Township of Upper Uwchlan , Chester County, and it
(Name of MUNICIPALITY)

is hereby resolved by authority of the same, that the Township Manager

(designate official title)

of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic

Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of
the MUNICIPALITY.

ATTEST:

Township of Upper Uwchlan

(Name of MUNICIPALITY)

(Signature and designation of official title)

(Signature and designation of official title)

I, _____ , _____
(Name)

(Official Title)

of the _____, do hereby certify that the foregoing
(Name of governing body and MUNICIPALITY)

is a true and correct copy of the Resolution adopted at a regular meeting of the

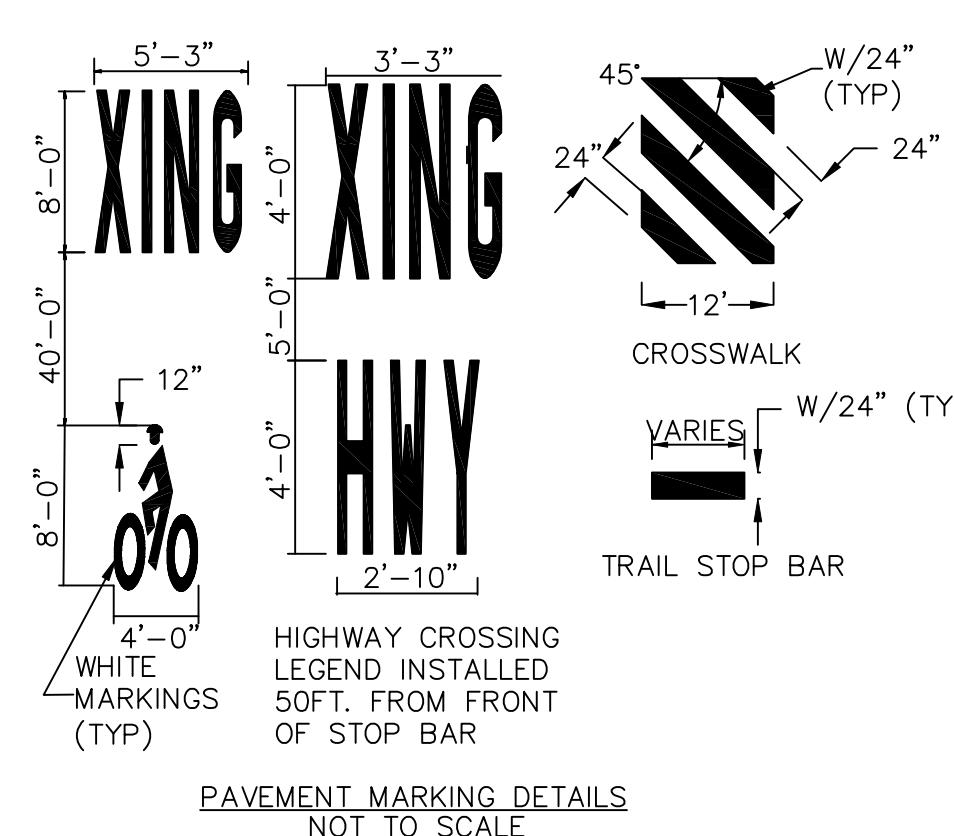
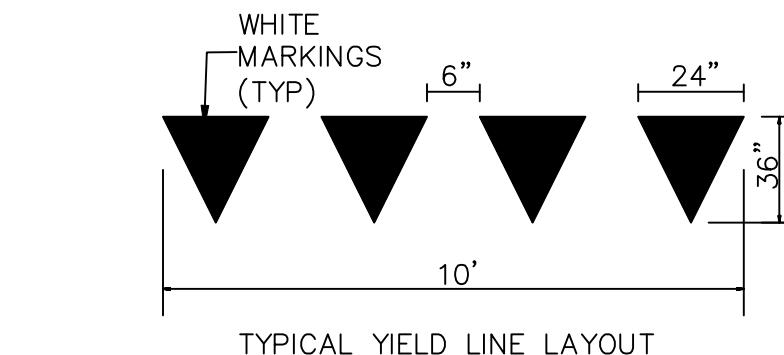
_____, held the _____ day of _____, 20 _____.
(Name of governing body)

DATE: _____

(Signature and designation of official title)

SIGNAGE AND PAVEMENT MARKING NOTES

1. MATERIALS AND WORKMANSHIP SHALL CONFORM TO THE DEPARTMENT'S SPECIFICATIONS, FORM 408.
2. THE TRAFFIC CONTROL DEVICES SHALL BE INSTALLED IN ACCORDANCE WITH THE REGULATIONS GOVERNING THE DESIGN, LOCATION, AND OPERATION OF ALL OFFICIAL TRAFFIC SIGNS, SIGNALS, AND MARKINGS ON AND ALONG HIGHWAYS WITHIN THE COMMONWEALTH OF PENNSYLVANIA.
3. ALL PAVEMENT MARKINGS SHALL BE REFLECTORIZED.
4. THE CONTRACTOR SHALL PREPARE THE PAVEMENT SURFACE FOR THE PROPER ADHESION. ANY SWEEPING OR REMOVAL OF DEBRIS, GRAVEL, DIRT, OR OTHER FOREIGN MATERIALS SHALL BE CONSIDERED INCIDENTAL TO THE INSTALLATION OF THE NEW PAVEMENT MARKINGS, AND NO SEPARATE PAYMENT SHALL BE MADE THEREFOR.
5. THE CONTRACTOR SHALL REMOVE ALL PREVIOUS PAVEMENT MARKINGS, WHICH IN THE OPINION OF THE ENGINEER CONFLICT WITH THE NEW PAVEMENT MARKINGS. UNLESS SPECIFICALLY STATED OTHERWISE THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE INSTALLATION OF THE NEW PAVEMENT MARKINGS, AND NO SEPARATE PAYMENT WILL BE MADE THEREFOR.
6. THE CONTRACTOR SHALL NOTE ALL SPECIAL PROVISIONS OF THE CONTRACT AND SPECIFICALLY WITH REGARDS TO: THE RATE OF APPLICATION, MAINTENANCE OF TRAFFIC, RESTRICTED WORKING HOURS, AND/OR RESTRICTED WEATHER CONDITIONS. NO DEVIATIONS WILL BE PERMITTED.
7. UNLESS SPECIFIED OTHERWISE, THE BASIS OF MEASUREMENT SHALL BE ALONG THE LONGITUDINAL CENTERLINE OF PAVEMENT MARKINGS. MEASUREMENT FOR LEGENDS SHALL BE PER MESSAGE, COMPLETE AND IN PLACE.
8. PRIOR TO APPLICATION, THE CONTRACTOR SHALL FIELD CHECK AND LOCATE ALL PAVEMENT MARKINGS TO THE SATISFACTION OF THE PENNDOT INSPECTOR AND OWNER.
9. ALL MARKINGS IMPROPERLY APPLIED OR LOCATED SHALL BE COMPLETELY REMOVED AND CORRECTLY RE-APPLIED, AT THE SOLE EXPENSE OF THE CONTRACTOR.
10. WHERE BITUMINOUS SEALANTS PREVENTS OR MAKES IMPRACTICAL THE EXTENDING OF LINES TO THE FACE OF THE CURB, THE CONTRACTOR SHALL EXTEND LINES TO EDGE OF SEALANT OR WITHIN ONE FOOT OF THE FACE OF CURB, WHICHEVER IS LESS.
11. ALL PROPOSED PAVEMENT MARKINGS MUST BE HOT THERMOPLASTIC ON BITUMINOUS PAVEMENT, INCLUDING LONG AND SHORT LINES AND PAVEMENT MARKING LEGENDS. ALL PROPOSED PAVEMENT MARKINGS MUST BE EPOXY ON CONCRETE PAVEMENT, INCLUDING LONG AND SHORT LINES AND PAVEMENT MARKING LEGENDS.
12. TRAFFIC CONTROL SIGNS MUST BE POSTED ON PENNDOT APPROVED BREAKAWAY POSTS IN ACCORDANCE WITH THE MOST RECENT VERSION OF THE TC-8700 SERIES IN PENNDOT PUBLICATION 111.
13. ALL TRAFFIC CONTROL SIGNS SHALL BE POSTED IN ACCORDANCE WITH THE 2009 MUTCD AND THE MOST RECENT VERSION OF PENNDOT PUBLICATION 236M, HANDBOOK OF APPROVED SIGNS.
14. ALL PAVEMENT MARKINGS SHALL BE 90 MM THERMOPLASTIC AND SHALL BE IN ACCORDANCE WITH THE MOST RECENT VERSION OF THE TC-8600 SERIES IN PENNDOT PUBLICATION 111.



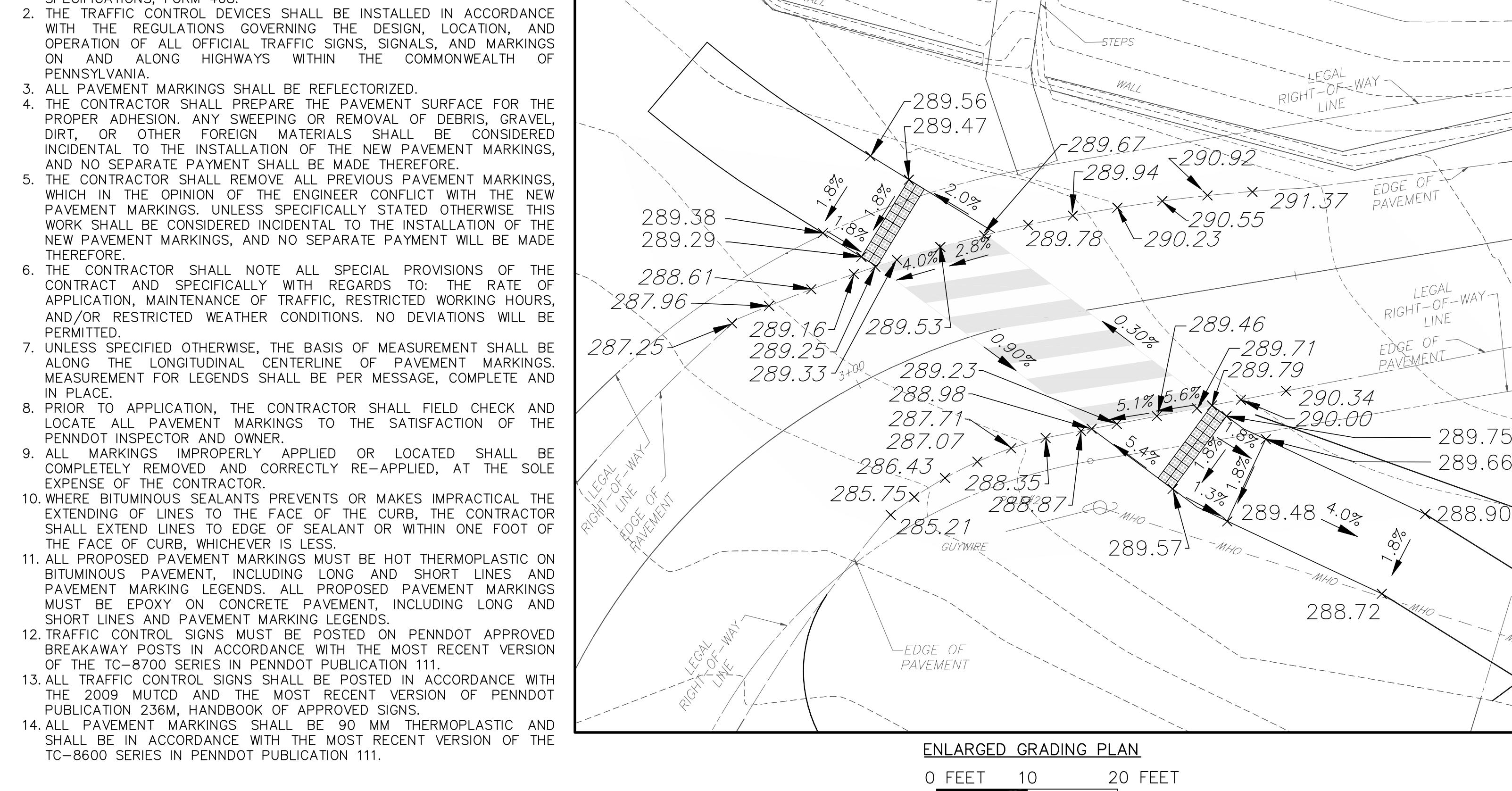
PAVEMENT MARKING DETAILS

NOT TO SCALE

HIGHWAY CROSSING LEGEND INSTALLED 50FT. FROM FRONT OF STOP BAR

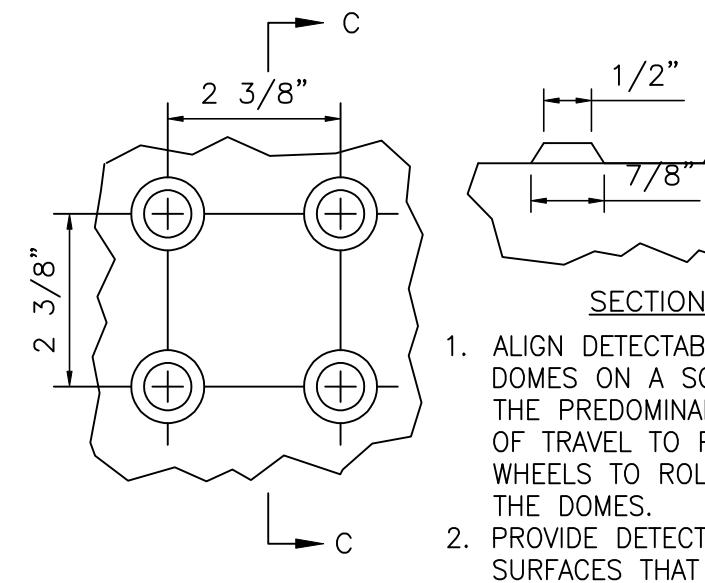
WHITE MARKINGS (TYP)

NOT TO SCALE

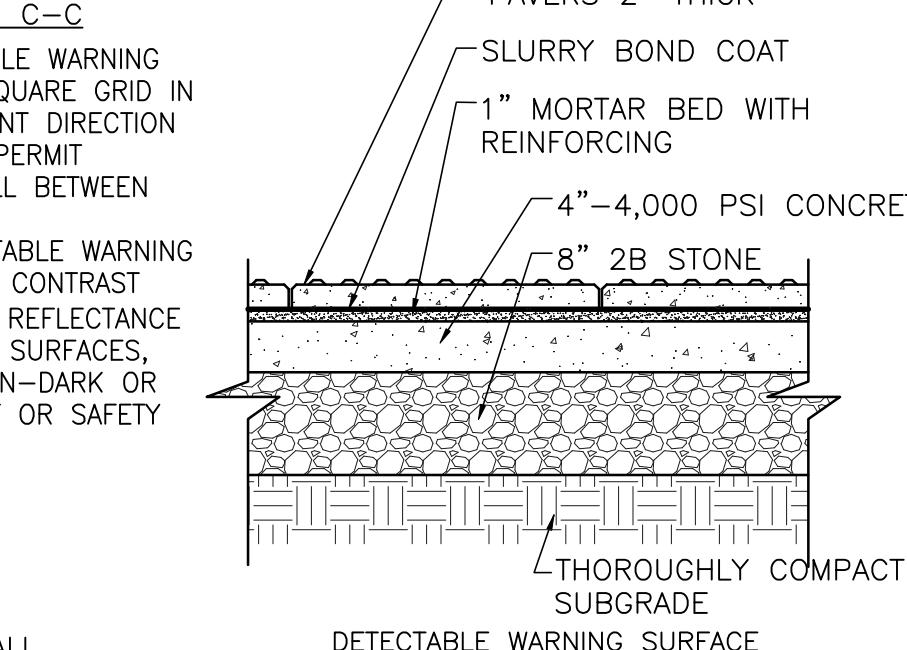


ENLARGED GRADING PLAN

0 FEET 10 20 FEET



SECTION C-C



PLAN

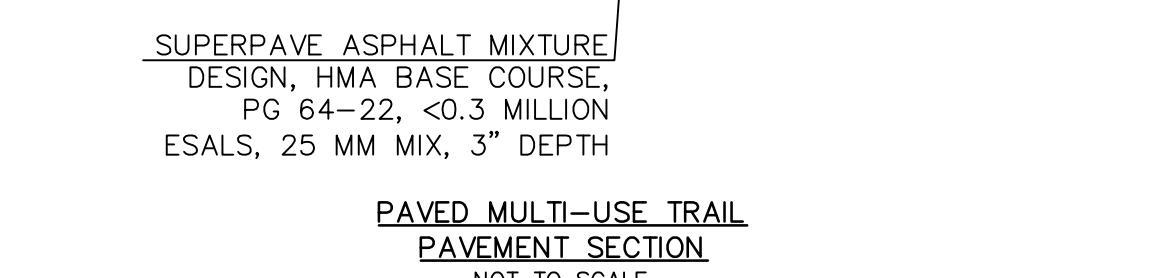
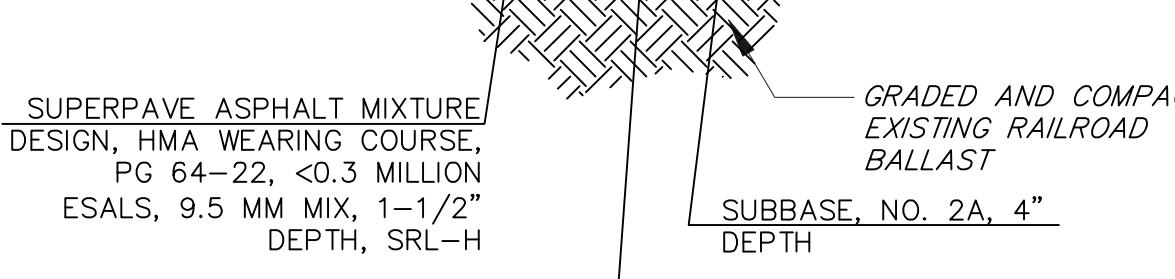
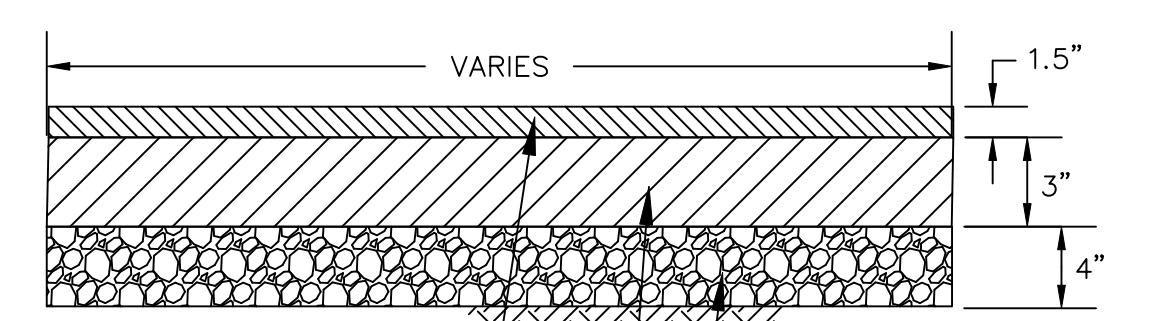
NOT SCALE

NOTE

1. ALL ADA HANDICAP RAMPS SHALL CONFORM TO PENNDOT STANDARDS.

DETECTABLE WARNING SURFACE

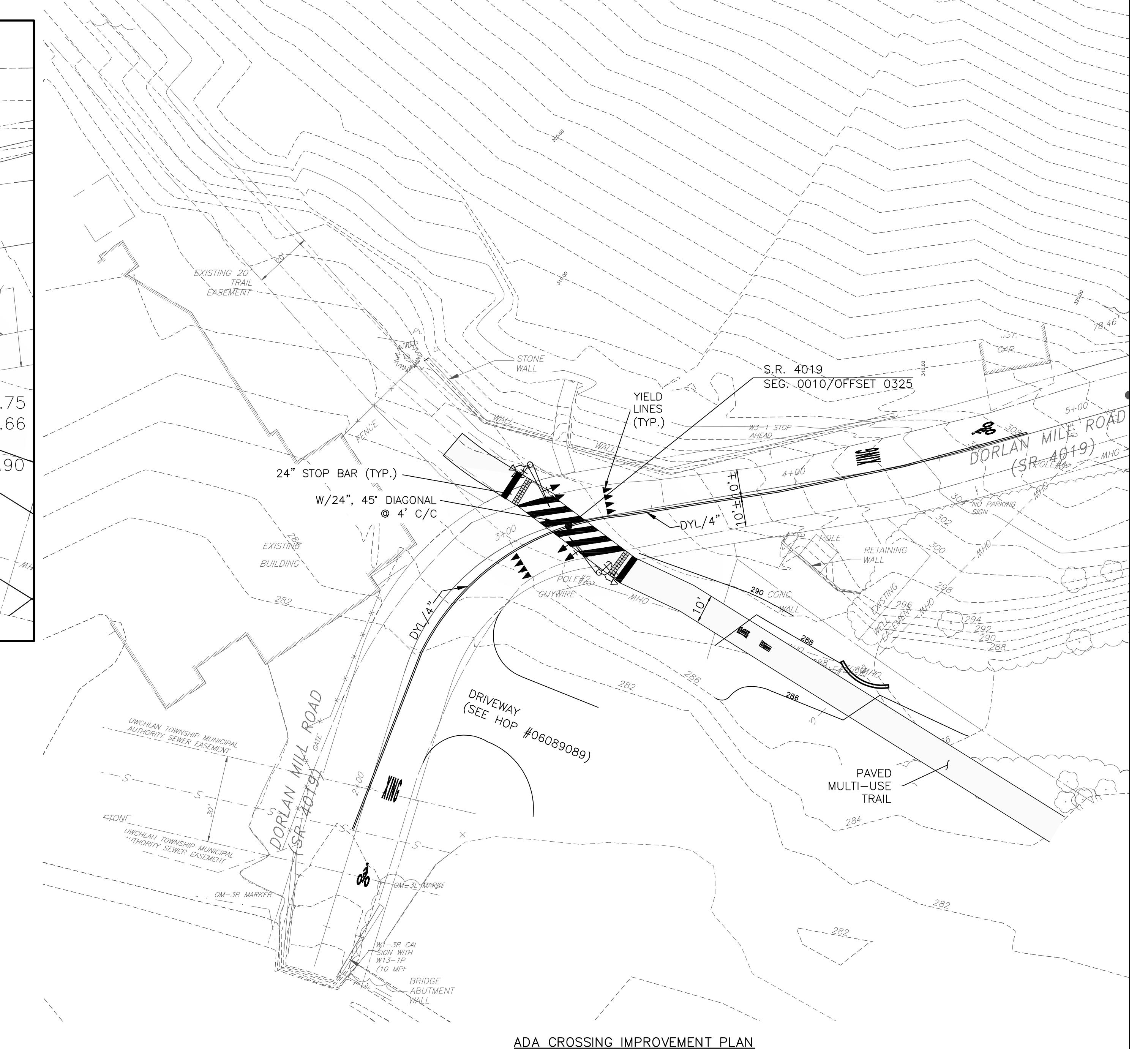
NO SCALE



PAVED MULTI-USE TRAIL
PAVEMENT SECTION
NOT TO SCALE

GENERAL NOTES:

1. ALL CONSTRUCTION IS TO BE COMPLETED IN ACCORDANCE WITH PENNDOT PUBLICATION 72M (RC-67M) OR LOCAL MUNICIPALITY SPECIFICATIONS, AS APPLICABLE.
2. THE ELEVATIONS AND SLOPES PROVIDED ARE FOR REFERENCE ONLY. THE INDICATED RAMP SLOPES ARE TO BE FIELD VERIFIED, AND ANY FIELD ADJUSTMENTS MUST BE IN ACCORDANCE WITH PENNDOT PUBLICATION 72M (RC-67M) OR LOCAL MUNICIPALITY SPECIFICATIONS, AS APPLICABLE.
3. MOST RAMP SLOPES ARE DESIGNED TO BE LESS THAN THE MAXIMUM PERMISSIBLE SLOPES IN ORDER TO ALLOW FOR ANY ADJUSTMENTS NECESSARY BASED ON EXISTING FIELD CONDITIONS.
4. CONSTRUCT ALL SIGNAL AND PEDESTRIAN POLE FOUNDATIONS TO BE FLUSH WITH THE TRAIL ELEVATION, UNLESS OTHERWISE INDICATED.
5. THE INDICATED SLOPE ARROWS REFLECT DIRECTION OF SLOPE AND POINT DOWNGRADE.
6. WHEN TRAIL IS ADJUSTED ADJACENT TO GRASS AREAS, THE GRASS AREAS SHOULD BE REGRADED TO TIE-BACK TO EXISTING CONDITIONS WITH A MAXIMUM 3:1 SLOPE, UNLESS OTHERWISE INDICATED.
7. ADJUST ALL AFFECTED UTILITY VALVES, UTILITY COVERS, JUNCTION BOXES, AND MANHOLES TO FINISHED GRADE AS NECESSARY.
8. PEDESTRIAN PUSHBUTTONS, PEDESTRIAN POLES, AND DETECTION CAMERAS ARE TO BE INSTALLED PER THE CORRESPONDING SIGNAL PERMIT PLAN(S).



ADA CROSSING IMPROVEMENT PLAN

0 FEET 25 50 FEET

NO.	DATE	REVISION
BURSICH Sharing your Vision		
Corporate Headquarters 2129 East High Street Pottstown, PA 19464 610-323-4040 215-364-2520 www.bursich.com		
STRUBLE TRAIL ADA CROSSING IMPROVEMENTS UPPER UWCHLAN TOWNSHIP CHESTER COUNTY, PENNSYLVANIA		
JOB NO.: 137340-01 DRWN: DAR SCALE: CHKD: NEF DATE: 3/10/2017 SHEET: 1 OF 1		

LEGEND

- Utility Pole
- Mast Arm / Identifying Length
- Thermal Imaging Detection Camera
- Rectangular Rapid Flashing Beacon
- Pedestrian Push Button
- Controller Assembly
- Detectable Warning Surface
- Paved Multi-Use Trail

ENGINEER	DATE
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