



MEETING MINUTES

February 28, 2017

7:30 PM

Approved

In Attendance: B. Watts, Chairman, D. Carlson, Member (via telephone), W. Quinn, Member, H. Harper, Member, Shanna Lodge, Assistant Township Manager, G. Matthew Brown, P.E., Authority Administrator, Michael Knouse, P.E., Katie Cirone EIT, ARRO Consulting, Inc.

Call to Order

B. Watts called the meeting to order at 7:33 PM.

Reorganization

B. Watts called the Board's attention to the Reorganization memo prepared by M. Brown. He asked the Board for nominations for Chairman for 2017. It was noted that L. Schack, the member recommended in the memo for Chairman, was not present. Therefore, H. Harper made a motion naming L. Schack Chairman for 2017 and W. Quinn Vice-Chairman. The motion was seconded by D. Carlson. It was so moved. B. Watts then turned the meeting lead to W. Quinn, Vice-Chairman, to conduct. W. Quinn then called for a motion to appoint the professional staff for 2017. H. Harper made a motion to appoint the following:

Authority Administrator: G. Matthew Brown, P.E.

Authority Solicitor: Christopher Frantz, Esq.

Authority Engineer: ARRO Consulting, Inc.

Authority Operator: Clean Water, Inc.

B. Watts seconded the motion. It was so moved.

Approval of Minutes

H. Harper moved to approve the draft minutes of the December 20, 2016 meeting as presented.

B. Watts seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by B. Watts to approve the payments for January 2017. H. Harper seconded. It was so moved. Following several questions and a brief discussion, a motion was made by B. Watts to approve the payments for February 2017. H. Harper seconded. It was so moved. Following several questions and a brief discussion, B. Watts made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer through February 2017. H. Harper seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports (including the public works report) and asked if there were any questions regarding the reports. Several questions and a brief discussion followed.

M. Brown updated the Board on the progress with the homeowners at 55 Yarmouth Lane. He noted that the homeowners, Mr. and Mrs. Brotze did not want to install a grinder pumping system at present but would accept payment for a system that they could escrow should there be a time they wanted to install it. M. Brown noted that he advised the Brotzes that the Authority would still require a hold harmless agreement, taking the money as full settlement and they had agreed. M. Brown asked for formal Board authorization. B. Watts moved, seconded by H. Harper, to authorize the Solicitor to draft a Hold Harmless Agreement and M. Brown to settle this with the homeowners. It was so moved.

M. Brown advised the Board of a request by Mr. John Shelton to connect to the Greenridge WWTF. As there is no capacity available, he offered to assist Mr. Shelton with proposing to DEP a COLDS system. M. Brown noted it was likely DEP would want the Authority to take over operation and maintenance of such a system.

M. Brown noted the Gunner Townhome project on Park Road was sold by Fred Gunther to Toll Brothers.

D. Carlson gave a brief review of the discussion during the joint meeting of the Board of Supervisors, Planning Commission and Municipal Authority for those members not in attendance. It was noted that a lot of work was on the horizon for the Municipal Authority relative to ensuring sufficient treatment and disposal capacity was available for the Township in the future.

H. Harper moved to approve the reports of the Authority Administrator. B. Watts seconded. It was so moved.

Open session

No one was present to comment.

Next Meeting Date - March 28, 2017 - 7:30 PM

B. Watts noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, B. Watts moved, seconded by H. Harper to adjourn the meeting at 8:25 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator