



MEETING MINUTES

December 20, 2016

7:30 PM

Approved

In Attendance: B. Watts, Chairman, L. Schack, Vice-Chairman, D. Carlson, Member, W. Quinn, Member, H. Harper, Member, G. Matthew Brown, P.E., Authority Administrator, Michael Knouse, P.E., Katie Cirone EIT and Alex Flurry, ARRO Consulting, Inc.

Call to Order

B. Watts called the meeting to order at 7:32 PM.

Approval of Minutes

D. Carlson moved to approve the draft minutes of the November 22, 2016 meeting as presented. W. Quinn seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by L. Schack to approve the payments for December 2016. H. Harper seconded. It was so moved. Following several questions and a brief discussion, D. Carlson made a motion to accept in good faith the Balance Sheet and Revenue and Expenses Reports as prepared by the Township Treasurer through November 2016. H. Harper seconded the motion. It was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the four reports (including the public works report) and asked if there were any questions regarding the reports. Several questions and a brief discussion followed.

M. Brown noted the investigation of parcels of undeveloped land in Upper Uwchlan and West Vincent Townships to be used as disposal sites was complete. M. Brown also enumerated the shortfall between treatment capacity and disposal capacity. He noted that this information was important for the proposed joint meeting to be held in 2017 with the Board of Supervisors and the Planning Commission. M. Brown shared the details of the shortfall and where the extra disposal capacity might be obtained would be submitted for their review in spreadsheet form prior to that joint meeting. He introduced K. Cirone and A. Flurry who with M. Brown made a presentation on the available parcels that appeared viable from a soils perspective and were in close proximity to existing effluent infrastructure. Several questions and a discussion amongst the Authority Board resulted. The shortfall of the McKee/Fetters project was briefly discussed as well as the approved purchase at the January 2017 meeting of additional disposal capacity from Toll Brothers.

M. Brown then noted that in January a discussion on the situation on 55 Yarmouth Lane would be needed. M. Brown noted he had been contacted by one of the vendors for the lateral

contract of MG. The vendor noted they had not been paid since June. Several attempts were made by ARRO to nudge MG into paying the bills. M. Brown recommended ARRO contact the Payment Bonding agent about the problem. D. Carlson moved and H. Harper seconded to have the engineer notify the bonding agent so as to expedite payment. It was so moved.

M. Brown noted there were five remaining properties that are a part of the Phase II Sewerage Expansion Project that had not paid their tapping fees. He stated that the Authority had previously approved liens to be filed for non-payment but asked if the Authority would allow Solicitor handling the liens, Kristin Camp, to go so far as moving forward with a Sheriff's sale on the properties if they continued to refuse to pay. L. Schack moved and D. Carlson seconded to authorize this action if necessary. A letter would be sent first to each property owner from the Solicitor enumerating the options the Township/Authority had and making it clear they would move forward if no payment was received.

D. Carlson moved to approve the reports of the Authority Administrator. W. Quinn seconded. It was so moved.

Draft 2017 Operating and Capital Budgets – Consider Approval

Following a discussion of both the Draft Operating and Capital Budgets, L. Schack moved, seconded by H. Harper to approve the 2017 budgets with no rate increase over the \$175/quarter/EDU. It was so moved. D. Carlson asked M. Knouse if he could enumerate those maintenance items that had been completed by the Public Works staff that were in his report in early 2016.

Open Session

No one was present to comment.

Next Meeting Date - January 24, 2017 - 7:30 PM

B. Watts noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, L. Schack moved, seconded by H. Harper to adjourn the meeting at 9:08 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator