



Upper Uwchlan Township
Board of Supervisors
Regular Meeting
July 19, 2010

Approved

In Attendance:

Board of Supervisors

Guy A. Donatelli, Chairperson
Catherine A. Tomlinson, Vice-Chairperson
Kevin C. Kerr, Member

Township Administration

Cary Vargo, Township Manager
Gwen Jonik, Township Secretary
Karen Wertz, Treasurer
Cheryl Neri, Assistant Treasurer
Al Gaspari, Codes Administrator
Mike Heckman, Public Works Director
Dave Leh, P.E. – Gilmore & Assocs.
Chris Williams, P.E. – McMahon Assocs.

Mr. Donatelli called the meeting to order at 7:00 p.m., Brownie Girl Scout Kira Young led the salute to the flag, and Mr. Donatelli offered a moment of silence.

Approval of Minutes

Mr. Kerr moved, seconded by Mrs. Tomlinson, to approve as presented the minutes of the June 21, 2010 Board of Supervisors' meeting. The Motion carried unanimously.

Approval of Payments

Mrs. Tomlinson moved, seconded by Mr. Kerr, to approve the payments to all vendors as listed July 11-17, 2010, with Mr. Donatelli abstaining from #39007 as it is a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Karen Wertz reported the Pension Plan administrator and the advisory Firm will be changed via Resolution later this evening, the finance Department has been coordinating trash account addresses with Berkheimer Associates for the distribution of the new trash and recycling containers, working with FEMA to receive reimbursement for costs associated with the February snow storms, and sent certified letters to delinquent accounts. Mr. Kerr moved, seconded by Mrs. Tomlinson, to accept the Treasurer's Report. The Motion carried unanimously.

Supervisors' Report

Mrs. Tomlinson moved, seconded by Mr. Kerr, to appoint Diane Kucinski and Lou Lanzalotto to the Park & Recreation Board. They are filling mid-term vacancies and both terms will expire December 31, 2011. The Motion carried unanimously.

Brownie and Junior Girl Scouts Kira Young, Sara Sterritt and Tia Rudolph, representing Troops 41 and 4104, along with their leaders, were in attendance to donate a model of the Township which they created during badge work earlier this year. Along with several existing features, such as the Police Department and Pickering Valley Elementary School, their concept also included a hospital, movie theater, and high-rise apartments. They shared Girl Scout cookies and fresh-baked brownies with this evening's attendees.

Mr. Donatelli read the following Emergency Services reports for June 2010: Ludwigs Corner Fire Company – 5 fire calls; Lionville Fire Company – 18 fire calls; East Brandywine Fire Company – 1 fire call; Uwchlan Ambulance Corps – 27 calls.

Mr. Kerr moved, seconded by Mrs. Tomlinson, to accept the report. So Moved.

Mr. Donatelli reiterated the new trash and recycling collection contract details, such as moving to once per week collection of solid waste, 17 specific yard waste collections throughout the year, single-stream recycling (no separation of items necessary), and delivery of containers with wheels and lids, etc. The containers will be delivered to each property beginning this week.

Mr. Donatelli read the following calendar: August 1, 2010 Solid Waste & Recycling Collection Contract begins; August 10, 2010 4:00 p.m. Board of Supervisors Workshop; August 16, 2010 7:00 p.m. Board of Supervisors Meeting; August 28, 2010 Movie Night. Al Gaspari reported the movie will be either "Goonies" or "Bedtime Stories".

Township Engineer's Report

Dave Leh reported that the Butler House parking area and landscaping work is underway; QBD Ventures may be submitting plans for approval to the Board of Supervisors in August; and the Thir project may also be before the Board in August for approval. Mr. Donatelli commented that the 10' solid wall for Grand Sport Auto's project on Route 100 caused concern to the Zoning Hearing Board as walls are not to be solid above 6'. Mr. Leh explained the Board's Conditional Use Approval supersedes ordinance requirements.

Building/Codes Report

Al Gaspari reported 19 building permits were issued in June, totaling \$9,800 in fees, the Park & Rec Board is coordinating Movie Night for August 28, and the Zoning Hearing Board has two applications to review July 28. The light fixtures are being installed at Fellowship Fields, Public Works and Al are constructing the storage building, and the Milford Road "silo" cell tower's new roof will be installed in September.

Police Chief's Report

Mr. Donatelli read the following Police Department report for June 2010: 704 calls, 6 criminal arrests, 47 traffic citations were issued and 77 warnings were issued. Chief DeMarco has also advised an increase in thefts from unlocked cars. Residents are encouraged to lock their vehicles.

Public Works Report

Mike Heckman reported June's activities included cleaning up from the June 24 wind storm, sinkhole repair on Saybrooke - which was a deteriorated pipe, roadway paving projects, line painting, set up and clean up activities for the June 19 Block Party.

Mr. Kerr moved, seconded by Mrs. Tomlinson, to accept the Administration's reports. The Motion carried unanimously.

ADMINISTRATION

Mike Heckman advised the 2010-2011 snow plow bids were opened and read July 8, and three contractors submitted bids. Not one contractor bid all of the equipment needed, and we are still a few trucks "short". Mike recommended that the Contract be awarded to the three contractors for the pieces of equipment they bid, and if we need additional pieces of equipment, we will check with our Solicitor to see if we can ask other contractors for additional equipment.

Mr. Donatelli moved, seconded by Mr. Kerr, to award the 2010-2011 Snow Removal Contract as follows: 10-Ton 6-Yard Dump Trucks – Eagle Topsoil 2 trucks, P. J. Reilly 2 trucks; ¾ Ton 4WD Pickup Trucks – Eagle Topsoil 1 truck, P.J. Reilly 1 truck, Greiner Inc. 3 trucks; 4WD Backhoe – P. J. Reilly; Skid Steer Loader – no bids; 2 ½ Yard Loader – no bids. The Motion carried unanimously.

Cary Vargo presented an amendment to the Salary & Benefit schedule in order to increase the compensation of Public Works employees who complete LTAP training during the year, and also for the employee who acts as Road Foreman during Mike Heckman's absences. These increases were included in the Budget.

Mrs. Tomlinson moved, seconded by Mr. Kerr, to approve the amendment to the Salary & Benefit Schedule as presented. The Motion carried unanimously.

Karen Wertz presented two Resolutions regarding amendments to the Pension Plans: one is to change the investment advisory Firm, in part to reduce the fees we're paying for the service, and the other is to appoint Cary Vargo as the Pension Plan Chief Administrative Officer. Both amendments have been approved by the Pension Plan Committees and the Police Officers Association.

Mr. Kerr moved, seconded by Mrs. Tomlinson, to adopt Resolution #07-19-10-12 (Investment Advisory Firm) and Resolution #07-19-10-13 (Chief Administrative Officer) as presented. The Motion carried unanimously.

Guy Donatelli presented a Resolution that responds to a recently passed State Law – Act 46 – whereby any Township permits and/or approvals that would have expired between December 2008 and July 2013 are extended until July 2013. Due to the economy, the State Legislature wanted approvals extended so Applicants won't have to re-apply. Also, the initial permit/approval expiration requires verification and the State assigned appropriate fees, which are included in this Resolution.

Mr. Donatelli moved, seconded by Mr. Kerr, to adopt Resolution #07-19-10-14 as presented. The Motion carried unanimously.

Gwen Jonik explained that the Township follows the State's records retention and destruction requirements, and requested adoption of a Resolution listing the records that may be disposed of this year. Mr. Kerr moved, seconded by Mrs. Tomlinson, to adopt Resolution #07-19-10-15, approving said records disposal. The Motion carried unanimously.

Chris Williams, P.E. – McMahan Associates – presented the Access Management Provisions Ordinance, a new subsection for the Township's Subdivision/Land Development Ordinance, whereby driveways/parcel access are kept to a minimum on higher order roads, such as Pottstown Pike, Graphite Mine Road, Little Conestoga, etc. in the C1, C2, C3 and LI Districts. The provisions in this Ordinance are based on PennDOT's regulations, and the Board of Supervisors may grant modifications to these provisions. The Ordinance was developed with the Township's Village Concept Committee – which includes members of the Historic and Planning Commissions.

Mrs. Tomlinson moved, seconded by Mr. Kerr, to adopt Ordinance #2010-05 as presented. The Motion carried unanimously.

Cary Vargo explained that the Township, in an effort to collect delinquent trash accounts, will work with the Firm of Buckley Brion McGuire Morris and Sommer LLP, and in order to apply the legal fees to the delinquent account, an Ordinance must be adopted to authorize the activity. The Municipal Authority will adopt a separate Resolution authorizing the same process and fee schedule for the collection of delinquent public sewer accounts.

Mr. Kerr moved, seconded by Mrs. Tomlinson, to adopt Ordinance #2010-06, authorizing the collection of delinquent trash accounts and establishing the fees for the legal work. The Motion carried unanimously.

Open Session

Ginny Swiatek inquired what was happening with the development of Parcel 5-C, which is just north of the Township building. Mr. Donatelli replied the last sketch presented for that parcel included 140+ carriage homes and commercial/retail space.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr moved, seconded by Mrs. Tomlinson, to adjourn the meeting at 7:46 p.m. So moved.

Respectfully submitted,

Gwen A. Jonik
Township Secretary