



Upper Uwchlan Township
**BOARD OF SUPERVISORS,
JOINT BOARDS & COMMISSIONS WORKSHOP**

October 8, 2013

4:00 p.m.

Minutes

Approved

In attendance:

Guy Donatelli, Chair

Cathy Tomlinson, Vice-Chair

Kevin Kerr, Supervisor

Cary Vargo, Township Manager

John DeMarco, Police Chief

Gwen Jonik, Township Secretary

Al Gaspari, Codes Administrator

Jill Bukata, Treasurer

Bob Schoenberger, Chair-Planning Commission

Mary Lou Farrow, Chair-Historic Commission

Stephen Beckman, Park & Recreation Board

Tom Baynard, Vice-Chair-Emergency Management

Don Carlson, Municipal Authority

Matt Brown, Administrator-Municipal Authority

Dave Leh, Gilmore & Associates

MaryLou Lowrie, Gilmore & Associates

Sheila Fleming, Brandywine Conservancy

Guy Donatelli called the Workshop to order at 4:05 p.m.

Act 167 – Countywide Storm Water Ordinance

Dave Leh introduced the stand-alone storm water management ordinance which will address MS4 requirements, repeal the 2005 storm water ordinance and repeal/modify some storm water related items in the Township's Subdivision/Land Development and Zoning Ordinances. MaryLou Lowrie, Dave Leh, and Township Staff are checking for duplicate references throughout the Township Codes. The main differences between the current and proposed Storm Water Ordinances are that the proposed Ordinance will consolidate all storm water related references in the Codes; and the point where a subdivision/land development project will be required to provide storm water management planning has been reduced to 1,000 SF, from 1,500 SF of impervious coverage; going forward, all impervious coverage will be cumulative, not by project. Chester County's Storm Water Plan was approved by the PaDEP in July and all Municipalities in the County must amend or adopt Storm Water Management Ordinances by January 2, 2014. The proposed Ordinance will be reviewed by the Township Planning Commission prior to the Board's consideration for adoption.

Township Manager's Report

Cary Vargo highlighted the following items: the Act 167 Storm Water Ordinance will be reviewed by the Planning Commission this week, reviewed by the Board later this month, advertised in November and adopted in December; the preliminary 2014 Operating Budget has been distributed for initial review and will be revised for more detailed review at the November Workshop. Items of significant impact include an increase in employee healthcare costs (+12%), and Worker's Compensation premiums (+15%), which includes the Cancer Assumption Bill. The Deeds of Dedication for Windsor Ridge are ready for recordation. Toll is scheduled to begin Upland Farm trail construction Spring 2014. The punchlist for Ewing – Upper Uwchlan Township is being developed and Toll is actively working on several items already. Completion of Waynebrook's punchlist items is not active – the Board of Supervisors agreed that Cary Vargo has full authority to pull Waynebrook's Public Improvement Bond if nothing is happening by October 31. The Township's wireless communications Ordinance needs to be update. The Township will enter into an Agreement with Kristin Camp of Buckley Brion McGuire Morris and Sommer to affect that update, at \$185/hour and not to exceed \$2500. The Ordinance amendment exempting West Vincent Township from our Zoning for the parcel they own in Upper Uwchlan at the boundary with their Township Park has been revised, per the Township Planning Commission's request. Bob Schoenberger explained that several Commission Members believed the use West Vincent

Township had in mind for that parcel was permitted, and several favored revising the text of the exemption to be more specific.

Emergency Management Planning Commission

Tom Baynard reported the Limerick Emergency Drill is November 19. Upper Uwchlan is hosting Exelon's training session for the radiological officers, October 23, and the EMPC will hold its monthly meeting October 24, when the County will provide training regarding terrorism/hostage situation response.

Historic Commission

Mary Lou Farrow reported the Historic Commission and the Upland Farm Advisory Committee (UPFAC) are looking forward to moving along with the Upland Farm barn renovation project, as well as the construction of trails and other "Park" amenities.

The Historic Commission discussed various concepts for renovating the old salt shed parcel below the Township Building into a trailhead or mini-park and requested the Board include this project in the 2014 Budget. Ideas include: relocating the War Memorial there, perhaps as a centerpiece; providing a small stage area for special events and Block Party performances; landscaping; chess and checkers tables.

Planning Commission

Bob Schoenberger reported that trails seem to be the topic of widespread discussion lately. Several residents have expressed interest in off-road or widening the roads for safe areas to walk/bike in the northwest quadrant of Upper Uwchlan – Greenridge, Stonehedge, Cannon Woods. It's suggested that the Master Trail Plan be revised to reflect what trails are completed, and what proposed trails are feasible/not feasible. Also of interest is providing a way to a trail to Marsh Creek State Park from the west side of the Township.

The Village Concept Committee has been developing a Village Transportation Plan for the Pottstown Pike corridor, from the northern intersection with Graphite Mine Road through Eagle Village and to Pennsylvania Drive in the south. A public meeting held yesterday was attended by 15 business/property owners, who were receptive to the concepts of the draft Plan which includes trail and sidewalk additions, roadway and sidewalk configuration options, crosswalks, driveway and parking access, etc.

Zoning Hearing Board

Cliff Schultz was called away from attending but reported there are no active submissions for the Zoning Hearing Board at this time.

Park & Recreation Board

Stephen Beckman distributed a draft Strategic Plan, to reorganize and redefine the Park & Rec Board, and requested the Supervisors' feedback. Highlights of the Strategic Plan include setting core objectives, such as care/maintenance/expansion of Parks, athletic fields, public facilities; community enrichment through various events and activities, such as the Block Party; improve communications via the website, regarding opportunities to serve the Board through subcommittee and special activities; etc.

Stephen briefly advised they are developing a preliminary plan for a Field House at Fellowship Fields – one large building (possible two if layout is restrictive) with observation area, restrooms, concessions, etc. Marsh Creek Eagles will contribute toward funding.

Municipal Authority

Matt Brown reported the Marsh Harbour treatment facility driveway has been graded and paved to improve truck access without damaging the community's road; the Route 100 treatment facility permit and docket renewal is complete if will be valid for construction of Phase II if that occurs

within the next 5 years; the Columbia Gas pipeline expansion project will involve a wider right-of-way (from 40' to 100') across the Lakeridge WWTF disposal field, which will affect the size and access of the secondary disposal field, and we're going to ask for an irrevocable easement to cross their right-of-way.

Don Carlson reported the Authority continues to work with the Township Treasurer researching Authority funds investments so that no one account exceeds the protected \$250,000; researching the best interest rates to grow the funds for borrowing power when we extend sewer lines. Don also encouraged the Township to seek land on the Shea property – owned by the Pennsylvania Turnpike – for additional disposal area, as well as on Green Valley Road through the Frame/Toll Brothers land development.

Technology Advisory Board

Peter Drinkwater was unable to attend. Cary Vargo reported the TAB assisted with the purchase and installation of wireless access points in the Township building.

Open Session

Ken Metzy, a Mews resident, asked the Board's assistance for relocating handicapped parking and adding lighting within the Mews parking. The Board, Chief of Police and Township Manager suggested he contact the Homeowners Association regarding both topics, as the HOA owns the road and if the HOA determined additional lighting was desired, they could submit a plan to the Township for compliance with current ordinances.

Sheila Fleming inquired of the status of the Park Road Trail from Hickory Park to Marsh Creek State Park. Cary Vargo explained that when the plans went through PennDOT's review process, the project was changed to include road improvements, to address safety concerns, which required a partial re-design of the trail and relocation of 8 or more utility poles. We hope to attain slope easements and begin construction in 2014. The Township will receive \$1.175M in grant funding toward this project. PennDOT may provide additional funding for the relocation of the utility poles.

Adjournment

Guy Donatelli adjourned the Workshop at 5:20 p.m. The Board held an Executive Session regarding personnel, real estate, and legal matters.

Respectfully submitted,

Gwen A. Jonik
Township Secretary