



Upper Uwchlan Township  
**BOARD OF SUPERVISORS,  
JOINT BOARDS & COMMISSIONS WORKSHOP**

April 9, 2013

4:00 p.m.

Minutes

Approved

In attendance:

Guy Donatelli, Chair  
Cathy Tomlinson, Vice-Chair  
Kevin Kerr, Supervisor  
Cary Vargo, Township Manager  
John DeMarco, Police Chief  
Gwen Jonik, Township Secretary

Bob Schoenberger, Chair-Planning Commission  
Cliff Schultz, Chair-Zoning Hearing Board  
Dan Driscoll, Chair-Park & Recreation Board  
Jamie Goncharoff, Chair-Emergency Management  
Sally Winterton, Vice-Chair Planning Commission  
Don Carlson, Municipal Authority  
Paul Ruffini, ARRO, Municipal Authority

Guy Donatelli called the workshop to order at 4:02 p.m.

Township Manager's Report

Cary Vargo reported that the adaptive traffic signal system is now operating in the responsive/adaptive mode; the Windsor Ridge roadway and wastewater infrastructure dedication documents continue to be under review and haven't been fully executed; the Township Building was recently connected to public sewer service; Cary attended Columbia Gas's open house regarding the proposed pipeline expansion from the Eagle Compressor Station to the Downingtown Compressor Station. They propose boring (30-40 feet below the surface) in their existing easements through Upper Uwchlan; the trash and recycling collection contract expires July 31 and the Board will be provided details for potential approval of a 1-year extension. Tipping costs have been reduced 30% since the toter cart program was implemented at the beginning of the current contract.

Zoning Hearing Board

Cliff Schultz reported Bob McHugh was recently appointed as the Alternate Member of the Zoning Hearing Board, and they've been quite busy this year, holding 1 Hearing in January, 3 in March, and 1 continued to later this month.

Historic Commission

Cary Vargo reported that the Upland Farm property will be owned by the Township once the Windsor Ridge dedication documents are complete and fully executed; Bob Schoenberger reported the Village Concept Committee has resumed meeting, with the objective to integrate the Village Concept Plan into the Comprehensive Plan update, and evaluate Ordinances for effectiveness while implementing the Comprehensive Plan.

Emergency Management Planning Commission

Jamie Goncharoff reported the Commission hosted a "CERT" Appreciation Night in January, thanking the volunteers for their service to the Community and providing them with current Community resource information and materials to assist in this work; the Commission's March meeting was a tour of the Public Works facility, providing education of their expertise and emergency response resources; April's meeting will involve computer training. Jamie commended the Public Works Department and the Police Department for their responses to

emergency situations. Jamie hopes to attend the Township Emergency Management Association's 2013 Spring Forum, being held during the State Conference in Hershey later this month.

#### Park & Recreation Board

Dan Driscoll reported the Parks are ready for use, or close to it; providing WIFI service at the Parks has been suggested; and installing steps to the lower parking area at Fellowship Fields is being evaluated.

#### Municipal Authority

Don Carlson and Paul Ruffini reported that the County and the Township's Planning Commission have reviewed the Eaglepointe Plant's Act 537 Special Study, supporting the continued use of the Plant; the food-related businesses discharging to Eaglepointe met with Authority personnel earlier this year and have been reminded of the discharge regulations in order to avoid violations.

#### Planning Commission

Bob Schoenberger reported the Commission's work over the past few months has been continued focus on the update of the Comprehensive Plan, along with the review of land development plans for a business expansion in Eagleview Corporate Center, and a few members also serve on the Village Concept Committee.

#### Technology Advisory Board

Cary Vargo reported an upcoming TAB project will be evaluating and updating the computer equipment at each wastewater treatment plant. Guy Donatelli suggested TAB investigate WIFI at the Parks.

#### Open Session

There were no further comments offered.

#### Adjournment

Guy Donatelli announced the next Joint Boards and Commissions Workshop is July 9, 2013, adjourned the Workshop at 5:06 p.m., and the Board held an Executive Session regarding legal and real estate matters.

Respectfully submitted,

Gwen Jonik  
Township Secretary