



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
October 17, 2011

Approved

Attending:

Board of Supervisors

Catherine A. Tomlinson, Chairperson
Kevin C. Kerr, Vice-Chairperson
Guy A. Donatelli, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Al Gaspari, Codes Administrator
Mike Heckman, Public Works Director
Dave Leh, P.E., Gilmore & Associates

Mrs. Tomlinson called the meeting to order at 7:00p.m., led the salute to the flag and offered a moment of silence.

Approval of Minutes

Mr. Kerr moved, seconded by Mr. Donatelli, to approve as presented the minutes of the September 13, 2011 Supervisors Workshop and the September 19, 2011 Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Kerr moved, seconded by Mr. Donatelli, to approve the payments to all vendors as listed September 20 through October 20, 2011. Mr. Donatelli abstained from payment #41840 as it is a client of his Firm. The Motion carried unanimously.

Supervisors' Report

Mrs. Tomlinson announced the Board held Executive Sessions October 11 and October 17, 2011 regarding personnel matters; read the following Emergency Service Providers' report for September 2011: Ludwigs Corner Fire Company – 4 fire calls, 4 QRS calls; Lionville Fire Company – 11 fire calls; East Brandywine Fire Company – 0 fire calls, - EMS calls; Glenmoore Fire Company – 0 fire calls; Uwchlan Ambulance Corps – 23 calls; TeenAid – 4 calls; and read the following calendar: October 19, 2011 (Wednesday) Yard Waste Collection – use biodegradable bags or open containers (no lids) as this collection gets composted; November 6, 2011 (Sunday) Daylight Saving Time Ends – Turn clocks back 1 hour; November 8, 2011 Election Day – Polls open 7:00 a.m. – 8:00 p.m.; November 9, 2011 (Wednesday) Yard Waste Collection; November 10, 2011 Chester County Association of Township Officials - Fall Convention; November 11, 2011 Veterans' Day – Township Office is OPEN; November 14, 2011 Toys For Tots Collection begins (ends December 12); November 15, 2011 4:00 p.m. Board of Supervisors Workshop; November 21, 2011 7:00 p.m. Board of Supervisors Meeting; November 24 - 25, 2011 Thanksgiving – Office Closed; November 30, 2011 (Wednesday) Yard Waste Collection.

Administrative Reports

Township Engineer's Report

Dave Leh reported that work has begun expanding the Fellowship Fields parking areas; Orleans is completing punch list items, including final wearing course on the roads in The Mews.

Building/Codes Department

Al Gaspari reported that 19 building permits were issued in September totaling \$5,415.00 in fees. Construction costs for those projects totaled \$479,176.00. Al is finishing Township

building maintenance projects included in the 2011 budget, such as repairing the front steps, replacing windows, etc. Local Girl Scout Troops (+100 volunteers) will plant 850 plants in rain gardens at Fellowship Fields this coming Saturday afternoon, and the flagpole will be erected soon as an Eagle Scout's project. Several shade trees will be planted at Hickory Park.

Police Chief's Report

Chief DeMarco reported the Department received 696 complaints last month and made 12 arrests. The Department has received Grant monies to be used as follows: replace 3 computers in the Department and replace several ballistic vests – ballistic vests “expire” every 5 years.

Public Works Report

Mike Heckman reported the Department's tasks over the past month included tree trimming, hauling dirt to Fellowship Fields, saw cutting and road repairs, equipment maintenance, roadside mowing, sign replacements (paint balls damages), water line repair at Hickory Park, and attended training.

Administration

Mr. Kerr moved, seconded by Mr. Donatelli, to approve an escrow release in the amount of \$38,418.00 to Moser Builders for landscaping, monument placement, and as-builts completed at Greenridge Phase II. The Motion carried unanimously. Don Carlson questioned if the remaining funds would be adequate to pave the cul-de-sac. Mr. Leh responded there will be adequate funds.

Cary Vargo summarized an ordinance amendment regarding Building Height regulations in the Limited Industrial (LI) and Planned Industrial/Office (PI) zoning districts. The amendment would allow for 3-story or 35-feet high buildings, whichever is less, and up to 45-feet high with approval through the Conditional Use process (Board of Supervisors). Buildings over 45-feet high would require a Zoning Hearing. Mr. Donatelli moved, seconded by Mr. Kerr to adopt Ordinance #2011-06. The Motion carried unanimously.

At Mr. Donatelli's request, Chief DeMarco explained that through insurance premium taxes, the State distributes funds for local fire companies' Firemen's Relief Funds. The Board is asked to approve the distribution of \$175,292 to the 4 fire companies serving Upper Uwchlan. This distribution spans an 18-month timeframe and will return to the typical 12-month cycle next year. Mr. Donatelli moved, seconded by Mr. Kerr, to distribute the funds as proposed (Lionville 53%, Ludwigs Corner 41%, East Brandywine 3%, Glenmoore 3%). The Motion carried unanimously. Richard Ruth explained these monies are for specific safety equipment and training, not general funds.

Cary Vargo reported an Act 209 Impact Fee Committee would be assembled, as required, in order to update our Land Use Assumptions, Roadway Sufficiency Analysis, and Capital Improvement Plan. These Plans and Studies are to be updated every decade and are used to determine where to spend the impact fees collected from land development. The Board appoints those who have volunteered to serve on the Impact Fee Committee, which is required to include Township residents, Township Planning Commission members, local Developers or Realtors, and a traffic consultant. Mr. Kerr moved, seconded by Mr. Donatelli, to appoint Bob Schoenberger, Linda Layer, John McTear, Bob McHugh, Dave Beideman, Neal Fisher, Cary Vargo, and Chris Williams (Consultant) to the Committee via Resolution #10-17-11-13. Steve McNaughton voiced concern with Neal Fisher (local Developer), and others were concerned with Chris Williams, serving on the Committee serving on the Committee as there may be conflicts of interest. Brief discussion included Don Carlson's comments that as was the case with the previous Impact Fee Committee, the purpose/goal is setting priorities of capital improvement projects, and planning for traffic impacts, not specifically in setting impact fees.

Mr. Donatelli moved to defer the Committee appointments November. Mr. Vargo, Mr. Kerr and Mrs. Tomlinson believed the makeup of the Committee would not present a problem. Mr. Kerr moved, seconded by Mrs. Tomlinson, to appoint the Committee members as previously stated. The Motion carried with two (2) ayes, and one (1) opposed (Donatelli).

The Township's Emergency Operations Plan was recently updated to include current contact information, personnel information, and local resources in the event of an emergency. Mr. Donatelli moved, seconded by Mr. Kerr, to adopt Resolution #10-17-11-14 to formally adopt the Township's updated Emergency Operations Plan, and Resolution #10-17-11-15 which confirms the Township's use of the "National Incident Management System" as its basis for incident management procedures. Mr. Vargo thanked intern Kristin Minemier and Kathi McGrath for their work on this project. The Motion to adopt the Resolutions carried unanimously.

Chief DeMarco introduced an ordinance amendment regarding motorized vehicle operation in Township parks/facilities. He explained the necessity to clearly state in the Code that motorized vehicles must obey any traffic control devices at all Township facilities. The Board authorized advertisement of the proposed ordinance amendment.

Open Session

Bob Fetters, Jr., asked who controls and pays for the lights at Fellowship Fields. Mr. Vargo responded the controls can be programmed or pre-set by several Township Staff, and the electricity used is paid for by the teams using the fields.

Richard Ruth asked if the Township's Alarm Ordinance was current as an alarm in a Township business has activated frequently in recent weeks. Chief DeMarco responded the Township follows State Law that after 3 false alarms, the property owner is charged a fee for emergency responders.

Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary