



Upper Uwchlan Township  
**BOARD OF SUPERVISORS WORKSHOP**

April 12, 2011  
4:00 p.m.  
Minutes

**Approved**

In attendance:

Cathy Tomlinson, Chair  
Kevin Kerr, Vice-Chair  
Guy Donatelli, Supervisor  
Cary Vargo, Township Manager  
Cheryl Neri, Assistant Treasurer  
Karen Wertz, Treasurer  
Chief DeMarco, Police Chief

Bob Schoenberger, Chair – Planning Commission  
Jamie Goncharoff, Chair – Emergency Management  
Cliff Schultz, Chair – Zoning Hearing Board  
Peter Drinkwater, Chair – Technology Advisory Board  
Cruz Sigala, Chair – Park & Rec Board  
Paul Ruffini, ARRO – Municipal Authority

Mrs. Tomlinson called the workshop to order at 4:00 p.m.

**Board of Supervisors**

Pam Baker and Craig Rogers of Barbacane Thornton and Company presented their 2010 Township and Municipal Authority Audit -- Final Reports. The findings were reduced in number from the previous year due to the Staff's response to suggested adjustments, and the majority of this year's findings have already been addressed by the Staff. The Audits will be posted on the website.

Kevin Kerr moved, seconded by Guy Donatelli, to adopt Resolution #04-12-11-06, which authorizes the submission of the Brandywine Springs Farm Sewage Planning Module to PaDEP for review. So moved.

Kevin Kerr moved, seconded by Guy Donatelli, to discuss Resolution #04-12-11-05, which recognizes Local Government Week 2011 as April 11-15, 2011. The State Association of Township Supervisors encourages all Municipalities to celebrate local government in various ways during the week and adopting an official Resolution declaring the week as such was a suggestion. While Kevin supports acknowledgment of local government, he did not feel it necessary to pass a Resolution of Declaration. The Resolution was adopted by a vote of 2 ayes and 1 opposed (Kerr).

Cary Vargo summarized recent activity on several projects, such as: a Villanova graduate student will assist with planning the park facilities at Upland Farm; Cary continues to check synthetic turf athletic field references for a potential installation at Fellowship Fields; earned income tax revenues are behind schedule, mainly due to the change to Keystone Collections Group; we await results of the Automated Red Light Enforcement (ARLE) grant funding submission, which if granted, would be used to add a turning lane on Route 100 between Graphite Mine Road and East Township Line Road and an Adaptive Traffic Signal System, which constantly monitors traffic conditions and can adjust traffic signals as necessary; East Township Line Road will be closed next week for installation of storm water piping; and the front steps of the township building are currently being replaced as they've deteriorated over the past few years.

National Public Works Week is May 15-21, 2011, and since the Township recently purchased property to house our Public Works Department – 132 Oscar Way -- it was determined an Open House would be held at the facility: May 16, 6:00 p.m., followed by the regular monthly Supervisors' Meeting at 7:00 p.m.

### **Planning Commission**

Bob Schoenberger reported that there aren't many land development projects at this time, which provides an opportunity for ordinance review.

### **Historic Commission**

The Historic Commission continues to work on a Village Concept Plan with the Planning Commission.

### **Emergency Management Planning Commission (EMPC)**

Jamie Goncharoff reported that Commission reduced the number of meetings to 8 – no meetings in July, August, November, December. There are several safety and training opportunities open to the public, offered by the Township's EMPC and the County's Department of Emergency Services over the next 3 months: Pipeline Safety presentation April 28 – 7:00 p.m.; Limerick Generating Station presentation May 26; CERT Training June 22 and 25 – must attend both sessions.

### **Zoning Hearing Board**

Cliff Schultz reported the Board will hear an Application this evening, their first since August 2010.

### **Technology Advisory Board (TAB)**

Peter Drinkwater reported the TAB would like to continue investigating document management systems, and develop a disaster recovery plan if needed to transfer from the Administration Building to the Public Works Building.

### **Park & Recreation Board**

Cruz Sigala reported that Block Party registrations are picking up and the annual spring maintenance of Fellowship Fields is coming along nicely.

### **Municipal Authority**

Paul Ruffini reported two construction projects are scheduled to begin next week:

1. the odor control unit is to be installed at the Route 100 WWTF
2. the equalization tank replacement at the Eaglepointe Plant

### **Open Session**

Joe Vaillancourt, an Eagle Hunt resident, expressed concern with added traffic and noise coming up the hill to his property from the second community center and pool in Byers Station/Ewing, and he asked if the Board can make the Developer plant trees along the common property lines of the developments. He also wondered if membership to the pool is open to residents of other developments. Kevin Kerr advised the pool most likely is not open to non-Byers Station residents, and to make his other concerns known to the Planning Commission.

Cathy Tomlinson announced the next Joint Boards/Commissions Workshop is scheduled for July 12.

### **Adjournment**

There being no further business to discuss, Cathy Tomlinson adjourned the Workshop at 5:14 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary