



Upper Uwchlan Township Emergency Management Planning Commission

**Meeting Minutes
February 24, 2011
6:30 PM**

I Call to Order

Jamie Goncharoff called the meeting of the Emergency Management Planning Commission (EMPC) to order at 6:30PM. The following members were in attendance: Jamie Goncharoff, Keith Logan, Tom Baynard, Tom Kelly, Richard Ruth, Bernie Carroll and Julie Hearn.

Also in attendance were Kathi McGrath, Cathy Tomlinson.

II Approval of Previous Minutes

Keith Logan made a motion to approve the previous Minutes, seconded by Richard Ruth. Motion passed unanimously.

III Fire Services Committee Report

Dick Ruth explained all the training the Chester County Fire Chiefs Association (ECCFA). Mr. Ruth informed the committee of a task force of equipment in five (5) counties; Montgomery, Chester, Delaware, Philadelphia and Bucks. Cathy Tomlinson questioned if Township Manager Cary Vargo met with the local Fire Chiefs to discuss budgets. Ms. Tomlinson will follow up with Mr. Vargo on results of meetings.

IV Emergency Medical Services (EMS) Committee Report

Cathy Tomlinson indicated that the Executive Director position for Uwchlan Ambulance is being eliminated by the end of this year and will not be replacing the position.

V Training Officer Report

- A. Mr. Baynard will be organizing CERT training for the community residents the first week in May and coordinate with Kathi McGrath on publicizing to local home owners associations for enrollment in the training and also put on Township Website.
- B. Mr. Baynard attended various County trainings to include; Knowledge Center Training, Chester County Strategic Stockpile – Mass Distribution of Medicines and also attended Rapid Needs Assessment training in Harrisburg with Ms. McGrath. Jamie Goncharoff appointed Ms. McGrath to be the point person for the Knowledge Center site for logging emergency type incidents within the Township to include down trees, road closures or limited lane restrictions, etc.

VI Chairman/Coordinator Report

- A. Mr. Goncharoff completed the Advanced Certification.
- B. All Identification Cards, Shirts and jackets were distributed to those requesting them. Tom Baynard questioned Mr. Goncharoff if the Lions Alert Team would be issued Identification Cards from the Township. Mr. Goncharoff agreed they should be issued and requested Ms. McGrath to prepare and distribute to all Lions Alert Team members.
- C. Ms. McGrath is to include the members of the Lions Alert Team on the County Official List of Duly Enrolled Emergency volunteers.

VII Old Business

- A. Mr. Goncharoff has asked all committee members to review the update Township Website and submit any information they feel would be beneficial to the residents.
- B. Bernie Carroll and Julie Hearn completed the inventory listing of the EMPC closet from last year and have asked Ms. McGrath to re-type the inventory list and forward to all EMPC members prior to next meeting.
- C. Marsh Creek Dam. Ms. Tomlinson committed to hosting the September 22,2011 EMPC meeting at her house. She will coordinate with the Marsh Creek Dam/ State Park personnel to provide us with an overview of the dam operations and take a tour of the dam.

VIII New Business

- A. Pipeline Safety Update: Keith Logan was nominated to coordinate and facilitate with the local pipeline companies a public meeting to discuss the age of the underground pipelines & facilities, the maintenance schedule and safety concerns with members of the community, the Township Board of Supervisors, Township Staff and members of the EMPC. Ms. McGrath will post meeting date and time on Township website for residents to attend.

IX Round Table

Nothing to report.

Meeting was adjourned at 7:50 PM.

X Next Meeting

Next meeting will be held Thursday, March 24, 2011 at 6:30 pm

Respectfully Submitted,

Kathi McGrath
EMPC Secretary