



Upper Uwchlan Township  
**JOINT BOARDS/COMMISSIONS WORKSHOP**

October 12, 2010  
Minutes

Approved

In attendance:

Guy Donatelli, Chairman  
Cathy Tomlinson, Vice-Chair  
Kevin Kerr, Supervisor  
Cary Vargo, Township Manager  
Chief DeMarco, Police Chief  
Cheryl Neri, Assistant Treasurer

Bob Schoenberger, Chair – Planning Commission  
Hal Harper, Chair – Municipal Authority  
Peter Drinkwater, Chair – Tech. Advisory Board  
Tom Baynard, Vice-Chair – Emergency Mgmt  
Cliff Schultz, Chair – Zoning Hearing Board  
Stephen Beckman, Chair – Park & Rec Board  
Don Carlson, Member – Municipal Authority

Mr. Donatelli called the workshop to order at 4:00 p.m.

**Board of Supervisors**

Guy reported the Public Works Department will have a new facility, hopefully in November, at an existing property on Oscar Way. The building is large enough to house all our equipment and there is ample office space for the Department's operations. All appropriate property surveys are being conducted and settlement is targeted for late November.

Kevin asked any damages resulted from the recent heavy rains. Cary advised any flooding issues were minimal and short-lived.

**Park & Recreation Board**

Stephen Beckman reported that all organized sports teams are happy with the Fall field schedules, GEYA sent an email of appreciation, parking at Fellowship Fields is an issue, Park and Rec has formed several subcommittees: Bob Phillips is heading a committee for Trails, Dan Driscoll is heading a Park Development group with the purpose of prioritizing the needs at the various facilities and provide action plans to address those needs, and Diane Kucinski will guide Public Relations – communications via the website and other media. Park & Rec is working on a fee schedule for the light usage at Fellowship Fields whereby at the end of the season, the costs will be tallied and the Organizations who used the lights will cover those costs -- electricity and maintenance.

**Municipal Authority**

Hal Harper reported the Authority will request bids for an odor control system for the Route 100 WWTF as it is adjacent to Fellowship Fields.

Don Carlson asked if the delinquent account collection process had begun for the Authority accounts and Cary Vargo replied the list of delinquent accounts has been provided to the Solicitor.

**Planning Commission**

Bob Schoenberger reported that the Commission has been working on the Village Concept Plan with the Historic Commission and the Alternative Energy System Ordinance is on hold at this time while the issue of "glare" is being discussed.

**Historic Commission, Village Concept Committee, Upland Farm Advisory Committee**

The Historic Commission has been working on the Village Concept Plan along with the Planning Commission.

Bob Schoenberger reported the Village Concept Committee continues its work to draft an overall concept plan for Village development / re-development.

Don Carlson reported the Upland Farm Advisory Committee will take a field trip October 26 to visit the Heller House in Hellertown to get ideas for uses of the house at Upland Farm, and ideas for use of the barn will probably focus on special events. The grounds will be used for passive recreation.

### **Emergency Management Planning Commission**

Tom Baynard reported that the Eagle-Glenmoore Lions Club members have been trained and certified in various levels of emergency response (Lions Alert Team). Nine of the fifteen Lions Club members are Upper Uwchlan residents. The Team can be called upon by the Township to assist with any local or regional emergencies. This group of volunteers is a valuable resource for Upper Uwchlan and will be recognized at a future Supervisors' meeting.

### **Zoning Hearing Board**

Cliff Schultz reported that Zoning Hearing Board conducted two hearings in July, one regarding the description of "front yard".

### **Technology Advisory Board (TAB)**

Peter Drinkwater reported the new website development is coming along, targeting mid November to go "live", the group is investigating various document management system options, and service levels / connectivity issues with Comcast are being researched.

### **Open Session**

Cary Vargo reported the construction of the Park Road pedestrian bridge may be completed by Fall 2011.

**Next Workshop Date:** January 2011

### **Adjournment**

There being no further business to discuss, Guy adjourned the Workshop at 5:05 p.m.

Respectfully submitted,  
Gwen Jonik,  
Township Secretary