



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
REGULAR MEETING
December 21, 2009
7:00 p.m.

Attending:

Board of Supervisors

Kevin C. Kerr, Chairperson
Guy A. Donatelli, Vice-Chairperson
Catherine A. Tomlinson, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
Al Gaspari, Codes Administrator
Cheryl Neri, Assistant Treasurer
John DeMarco, Police Chief
Dave Leh, P.E., Township Engineer

Mr. Kerr called the meeting to order at 7:02 p.m., led the salute to the flag and offered a moment of silence.

Approval of Minutes

Mrs. Tomlinson moved, seconded by Mr. Kerr, to approve the minutes as presented of the December 7, 2009 Board of Supervisors' Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to pay all vendors as listed December 20-26, 2009, with Mr. Donatelli abstaining from Check #18422 as it is a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve the Treasurer's Report dated November 30, 2009. The Motion carried unanimously.

Supervisor's Report

Mr. Kerr announced that Executive Sessions regarding personnel were held December 15 and December 21, 2009.

Mr. Kerr read the Emergency Management Services report for November 2009 as follows: Ludwigs Corner Fire Company – 3 fire calls; Lionville Fire Company – 6 fire calls; East Brandywine Fire Company – 0 calls, Glenmoore Fire Company – 0 calls; Uwchlan Ambulance – 30 calls.

Mr. Kerr read the following calendar: December 25, 2009 Office Closed – Christmas Day; January 1, 2010 Office Closed – New Year's Day; January 4, 2010 7:00 p.m. Board of Supervisors' Meeting (Reorganization); January 9, 2010 Special Christmas Tree Collection (composted); January 12, 2010 4:00 p.m. Joint Board & Commissions Workshop; January 19, 2010 (Tuesday) 7:00 p.m. Board of Supervisors' Meeting; January 26, 2010 4:00 p.m. Board of Supervisors' Workshop (as needed) and January 30, 2010 Special Christmas Tree Collection (composted).

Mr. Kerr reiterated that Supervisors' meetings in 2010 will be held the third Monday each month at 7:00 p.m. Meetings on the first Monday evening will be held only as needed, as is the case with the Tuesday afternoon Supervisors' workshops. Residents are encouraged to check the website calendar for meeting cancellation notices.

Township Engineer's Report

Dave Leh reported that preparation for dedication continues at Byers Station. Traffic control devices have been installed and roadway dedication is targeted for February. Roadway dedication for Greenridge – Phase I is targeted for late January. Pulte is addressing several outstanding items within Windsor Ridge, targeting roadway dedication late winter.

At Mr. Kerr's request, Al Gaspari provided an update of the lighting in Byers Station in response to Homeowners Association President Kumar Bhorgava. The Township's lighting consultant, Stan Stubbe, has checked all lighting installations and all but one are properly located. Several require baffle adjustments.

Building and Codes Department

Al Gaspari reported the following activities took place in November: 23 building permits were issued, the department kept pace with the Developers' dedication activities, the Fee Schedule was updated for 2010, storm water issues were addressed, and P & H Cranes business office is moving into Eaglepointe Corporate Center.

Police Chief's Report

Chief DeMarco reported 669 calls were logged in November. Mr. Kerr and Chief commended the Public Works Department for the effective and efficient plowing provided during this past Saturday's snow storm.

Administration

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to adopt the 2010 Operating Budget Resolution at \$6,811,000. Mr. Kerr commented that many hours were spent fine-tuning this budget so it could be balanced without requiring a tax increase. Mike Heckman and Chief DeMarco worked diligently to pare their budgets while maintaining or enhancing existing levels of service. Mr. Kerr also commented that it appears 2009 may end on a \$75,000 positive note instead of the previously predicted deficit. Mr. Donatelli commended Township staff, especially the finance department, for this favorable financial condition, and he recounted 2009 accomplishments, realized during a year of personnel challenges: Southern Link-Loop Road construction commencement and completion - ahead of schedule; finalization and adoption of the revised Open Space, Recreation and Environmental Resource Plan; negotiation of a 5-year Police contract; construction and completion of 5 athletic fields; installation of a new telephone system; modified Developers Agreement for the central wastewater treatment facility; new Township Manager; Community Day celebration; upgraded financial team; along with the great work and dedicated service by the volunteers of all Boards & Commissions. The Motion to adopt Resolution #12-21-09-10 establishing the 2010 Operating Budget at \$6,811,000 carried unanimously.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt the 2010 Tax Millage Rate of 1.034 mills, which remains unchanged from 2009 and includes .784 mils for General Purposes and .25 mils for Emergency Services. The 2010 Hydrant Tax also remains unchanged at .087 mils. The Motion to adopt Resolution #12-21-09-11 establishing the 2010 Tax Millage Rates carried unanimously.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt the 2010 Fee Schedule. Al Gaspari summarized the revisions as follows: residential and commercial new construction building permit fees will be calculated using The International Code Council's guide; increased costs for pool permits as the inspections required have also increased; Resale Use & Occupancy and Refinance fees increased minimally; non-residential playground structures permit fees increased; Solicitor's Licenses increased. The Motion to adopt Resolution #12-21-09-12 establishing the 2010 Fee Schedule carried unanimously.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt Resolutions establishing the employee contribution rate for 2010 at 3% of Salary. The Motion to adopt Resolution #12-21-09-13 (Non-Uniformed Employee Pension Plan) and #12-21-09-14 (Uniformed Employee Pension Plan) carried unanimously.

Tax Collector Transition

Mr. Kerr commented that the Board wanted to confirm the smooth transition of Tax Collection from Judy Jones to Ben LaGarde. Cary Vargo advised that he and Karen Wertz have met with Mr. LaGarde to review tax collection procedures and Mrs. Jones will provide all of the necessary information and reports to Mr. LaGarde.

Open Session

Mr. Kerr commented that 2009 was a wonderful, successful year.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Gwen A. Jonik,
Township Secretary