



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
REGULAR MEETING  
April 27, 2009

Attending:

Board of Supervisors

Kevin C. Kerr, Chairperson  
Guy A. Donatelli, Vice-Chairperson  
Catherine A. Tomlinson, Member

Township Administration

Gwen A. Jonik, Township Secretary  
Karen Wertz, Treasurer  
Cheryl Neri, Assistant Treasurer  
John DeMarco, Police Chief  
Al Gaspari, Codes Administrator  
Dave Leh, P.E., Gilmore & Associates

Mr. Kerr called the meeting to order at 7:00 p.m., led the salute to the flag, and offered a moment of silence.

Approval of Minutes

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to approve the minutes of the April 6, 2009 Supervisors' Meeting, with two minor corrections. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve the payments to all vendors as listed April 26 – May 2, 2009, with Mr. Donatelli abstaining from #38114 as it is a client of his Firm. Don Carlson questioned the payment to Trustees Insurance. Cheryl Neri answered that payment covers first half 2009 medical insurance for 12 employees. The Motion carried unanimously.

Treasurer's Report

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to accept the Balance Sheet dated April 26, 2009. Mr. Donatelli noted the Township's Line Of Credit will be reduced from \$10 million to \$5.5 million and extended into 2010 via a Motion later this evening, and he thanked Mr. Kerr and Karen Wertz for their work on this project. The Motion carried unanimously.

Supervisors' Report

Mr. Kerr reported that an Executive Session was held April 7, the April 28 Supervisors' Workshop (tomorrow) is cancelled, and the Supervisors meeting on May 4<sup>th</sup> will begin at 6:30 p.m.

Mr. Kerr introduced John McTear, a candidate for the Planning Commission. Mr. McTear and family have lived in the Township for 25 years. His background is in commercial construction and he looks forward to using his talents toward community efforts. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to appoint John McTear to the Planning Commission, with his term expiring December 31, 2012. The Motion carried unanimously.

Mr. Kerr read the Emergency Services report for March, as presented: Ludwigs Corner Fire Company – 5 fire calls; Lionville Fire Company – 7 fire calls; East Brandywine Fire Company – 2 EMS calls; Glenmoore Fire Company -- 3 fire calls; Uwchlan Ambulance Corps – 39 calls. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to accept the Emergency Services Report. The Motion carried unanimously.

Mr. Kerr reported that while the rain has minimally impacted the Southern Link construction, the overall schedule remains in good shape. PennDOT and Allan Myers are working well on this

project. There will be lane restrictions between Ticonderoga Blvd. and Byers Road on May 7 – expect delays. Don Carlson questioned early completion of the project. Mr. Kerr advised we'll have a much better idea mid-summer.

Mr. Kerr read the following calendar: May 4, 2009 **6:30 p.m.** Board of Supervisors' Meeting; May 12, 2009 4:00 p.m. Board of Supervisors' Workshop; May 16, 2009 (Saturday) Spring Leaf - Yard Waste Collection – must use biodegradable bags or open containers as this collection gets composted; May 18, 2009 7:00 p.m. Board of Supervisors' Meeting; May 19, 2009 Primary Election Day; May 25, 2009 Office Closed – Memorial Day; and May 26, 2009 4:00 p.m. Board of Supervisors' Workshop.

### Administrative Reports

#### Township Engineer's Report

Dave Leh reported that construction of the fields on "TU-1" is on schedule to be complete by end of May. Several Developers are working towards completion of dedication punchlist items. Don Carlson questioned if re-seeding of the open field at Greenridge would take place. Mr. Moser has advised he would accomplish that task. Bob Fetters, Jr. questioned the grade and retaining wall on TU-1. Mr. Leh advised the slope of that field required either raising the grade along the north end with a retaining wall along Graphite Mine Road, or lower the grade at the south end which would require a retaining wall along Byers Road.

#### Code Department Report

Al Gaspari reported that 20 building permits were issued in March, with fees totaling \$2,068.00. The Department continues maintenance work on the fields at Hickory Park, Windsor Ridge dedication tasks require assistance from the Department, and Township employees are accomplishing all mowing activities this season. Steve McNaughton questioned how the in-house mowing affects the budget. Mr. Gaspari advised it is split between Public Works, the Municipal Authority and Park & Rec. Don Carlson commented political signs should not be posted on Township property as it may be construed that the Township is supporting particular candidates. The Supervisors agreed with that sentiment and requested Mr. Gaspari contact all candidates to remove their signs from Township properties within 48 hours.

#### Police Chief's Report

Chief DeMarco reported 807 incidents were reported in March. The Department received a \$5,000 Training Grant from the Dept. of Justice. Tactical Officers Training will be offered to regional departments to address the increase of violent crimes in the County.

#### Administration

Gwen Jonik opened and read aloud the (1) bid received for the 1997 Ford F250 4x4 pick-up truck from the Public Works Department. Richard Wilson of West Chester bid \$550.00. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to accept the bid of \$550.00 for the aforementioned truck. The Motion carried unanimously.

Mr. Kerr reported the Open Space, Recreation and Environmental Resource Plan is being revised to incorporate comments received at the April 6 Supervisors' meeting. The target date for adoption is Monday, May 18, 2009.

Line of Credit Renewal. As briefly stated earlier this evening, the Township's Line of Credit expired December 21, 2008 and National Penn Bank has agreed to extend the Note through June 21, 2010. The amount will be reduced from the original \$10,000,000 to \$5,500,000 due to the fact that the State had approved increased funding toward the construction of the "Southern Link" of the Loop Road and other capital projects will not take place within the next 18 months. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to execute the credit facility with National Penn Bank to secure maximum principal amount of \$5.5 million (via Ordinance #09-03). Don

Carlson questioned what projects the previous Line of Credit had funded. Cheryl Neri advised previous funds had been expended toward southern link property acquisitions. Mr. Kerr advised the Township is not expecting to need/use \$5 million, and the Line of Credit will be revisited at the end of 2009. Mr. Donatelli advised the Township needs to have some "emergency" funds available if needed and in the event project costs have changed since initially estimated. We continue our search for the right spot for a Public Works Depot. Steve McNaughton asked what it cost to extend the Note. Mr. Kerr advised approximately \$2,000. Don Carlson asked if the extension continued the "no interest" until funds are borrowed, with Mr. Kerr advising this is the same Line of Credit so that is correct. The Motion carried unanimously.

#### Open Session

Bob Schoenberger asked if the Loop Road had an official name, with Mrs. Tomlinson advising it is Graphite Mine Road. Mr. Donatelli asked about last year's suggestion of "David Good Memorial Highway". Both Mrs. Tomlinson and Mr. Kerr advised the official name is Graphite Mine Road. Bob Schoenberger asked who oversees the job. Mr. Kerr advised it is PennDOT's project. Bob Fetters asked when Font Road by Penn Liberty Bank would be repaired. Dave Leh advised it was supposed to occur last week, but with the rain, it will be re-scheduled shortly. Al Gaspari commented the parcel referred to as TU-1 also needs to be named. Mr. Kerr advised the Park & Rec Board should do that. Bob Fetters asked if Departmental expenditures are brought back to the Board for review once the budget is approved. Mr. Kerr advised that if it is a large expenditure, yes, or if it was not discussed in depth during the budget process. All line items are discussed during the development of the budget, and the Township is being very careful this year. Mr. Donatelli advised that if a project is larger than \$10,000 it has to be bid and all expenditures proposed are on the bill listing and are questioned if of concern prior to approval.

#### Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary