



TOWNSHIP OF UPPER UWCHLAN  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 19, 2016  
7:00 p.m.  
Approved

In Attendance:

Board of Supervisors

Guy A. Donatelli, Chair  
Jamie W. Goncharoff, Member

Township Administration

Cary B. Vargo, Township Manager  
Gwen A. Jonik, Township Secretary  
Jill Bukata, Township Treasurer  
John DeMarco, Police Chief  
Mike Heckman, Director of Public Works  
Al Gaspari, Codes Administrator  
Dave Leh, P.E., Township Engineer

Mr. Donatelli called the meeting to order at 7:00 p.m., led the Pledge of Allegiance, offered a moment of silence and noted Mr. Kerr was absent this evening. Mr. Kerr had reviewed the materials and offered no comments.

Approval of Minutes

Mr. Goncharoff moved, seconded by Mr. Donatelli, to approve as presented the minutes of the August 15, 2016 Board of Supervisors meeting. The Motion carried unanimously.

Approval of the August 9, 2016 Board of Supervisors Workshop was tabled until Mr. Kerr would be present.

Approval of Payments

Mr. Donatelli announced that there were 3 additional payments to include in the approval: LaPorta Construction \$13,600 (Hickory Park press boxes) and Glasgow for milling/paving \$167,230.66 (Liquid Fuels Fund) and \$206,067.00 (General Fund). Mr. Goncharoff moved, seconded by Mr. Donatelli, to approve the payments to all vendors as listed September 14, 2016 and the 3 payments just mentioned. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported that the Balance Sheets remains strong, we're on target with earned income tax revenue, year-to-date expenses are at 58.4% of budget and revenues are at 72.1% of budget.

Supervisor's Report

Mr. Donatelli announced the following calendar: October 3, 2016, 6:30 p.m. Conditional Use Hearing - Acme Markets, Inc.; October 11, 2016, 4:00 p.m. Board of Supervisors Workshop - Draft 2017 Budget; October 17, 2016, 7:00 p.m. Board of Supervisors Meeting; Yard Waste Collection dates September 21, 28, October 5, 12.

Administration Reports

Township Engineer's Report

Dave Leh reported that revised land development plans were received for Byers Station Parcel 5C "Village at Byers Station", which the Planning Commission will review at their October meeting; construction is underway at the "Reserve at Chester Springs" (the Frame Property);

the McHugh 3-Lot Minor Subdivision was reviewed and recommended for approval. The Plan will be revised for the Board's approval in October; and Moser's 27-Lot "Marsh Lea" land development plan is under review for discussion at the October 13 Planning Commission meeting.

Don Carlson inquired of the Parcel 5C Plan. Dave Leh advised it's residential and commercial/retail – proposing 121 townhomes at this time. The Developer is in the process of securing commercial/retail tenants.

#### Building and Codes Department Report

Al Gaspari reported that 83 building permits were issued in August, totaling \$50,103 in permit fees; a flag retirement ceremony is scheduled for 1:00 p.m. Saturday, October 15, 2016 at Upland Farms Park; limited WiFi will be available at Fellowship Fields; LaPorta Construction is installing press boxes for Hickory Park Fields 1 and 2; he's been working with the Planning Commission on an ordinance regarding the keeping of chickens.

#### Police Chief's Report

Chief DeMarco reported that 1,225 incidents were handled by the Department, including 8 arrests and 113 traffic citations; the Department has received a \$500 Grant from Spectra Energy which will be used toward the Junior Police Academy.

Mr. Goncharoff asked the status of the Policy regarding the use of body and vehicle cameras. Chief DeMarco advised the equipment has been ordered and the vehicle cameras and body cameras will be installed in the near future. Follow the Department's Facebook page for details.

#### Public Works Department Report

Mike Heckman reported the Staff has performed regular grass mowing and routine maintenance, as well as completed the following Work Orders: 39 of 63 Municipal Authority, 134 PA-1 Calls, 37 of 41 Public Works, 7 Parks, and 14 Solid Waste. The Department also completed vehicle maintenance/repairs, State inspections, road base repair, roadway milling and paving with Glasgow, added 2 bays to the Public Works pole barn, repaired/replaced 3 storm water inlets.

Don Carlson commented that there is fencing in need of replacement at the Greenridge wastewater facility.

#### ADMINISTRATION

Ordinance Amendments.

Cary Vargo introduced the Historic Preservation Adaptive ReUse of Historic Structures which allows for greater flexibility for adaptive reuse of historic structures in all zoning districts in the Township. The Ordinance was drafted by the Historic Commission and Planning Commission, reviewed by the County Planning Commission and duly advertised for adoption.

Mr. Goncharoff moved, seconded by Mr. Donatelli, to adopt Ordinance #2016-07 which adds Adaptive ReUse For Historic Preservation as a permitted use in all Zoning Districts in Upper Uwchlan Township. The Motion carried unanimously.

Cary Vargo introduced an Ordinance which will amend the Criteria for Common and/or Restricted Open Space by amending the types of impervious coverage that are not permissible in the restricted open space of developments. It restricts treated wastewater storage and disposal facilities while providing the Board of Supervisors with latitude to override the restrictions if warranted.

Mr. Goncharoff moved, seconded by Mr. Donatelli, to adopt Ordinance #2016-08, amending the Criteria For Common and/or Restricted Open Space in the Township Code. The Motion carried unanimously.

2017 Pension Plan Minimum Municipal Obligations. Jill Bukata advised the Board that the following figures have been recommended by the Actuaries for the 2017 Pension Plan obligations: Uniformed Employees \$150,060; Non-Uniformed Employees \$74,650; Non-Uniformed Employees Defined Contribution Plan \$5,564.00.

Mr. Goncharoff moved, seconded by Mr. Donatelli, to approve the 2017 Pension Plan Minimum Municipal Obligations as noted above. The Motion carried unanimously.

Open Session

There were no comments offered.

Adjournment

There being no further business to be brought before the Board, Mr. Donatelli adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Gwen A. Jonik  
Township Secretary