



UPPER UWCHLAN TOWNSHIP
BOARD OF SUPERVISORS

MEETING
April 27, 2015
7:00 p.m.

Approved

Attending:

Board of Supervisors

Kevin C. Kerr, Chair
Guy A. Donatelli, Vice-Chair
Catherine A. Tomlinson, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Jill Bukata, Township Treasurer
Al Gaspari, Codes Administrator
Josh Hagadorn, P.E., Township Engineer

Mr. Kerr called the meeting to order at 7:02 p.m., led the salute to the flag and offered a moment of silence.

Approval of Minutes

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to approve as presented the minutes of the March 10, 2015 Board of Supervisors Workshop, the March 16, 2015 Board of Supervisors Meeting, and the March 23, 2015 Conditional Use Hearing. The Motion carried unanimously.

Approval of Payments

Mr. Vargo advised that a listed payment to him is incorrect, will be voided, and reissued. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to pay all vendors as listed. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township's financial position remains strong; year-to-date revenue is at 25% of the annual budget; expenses are at 19.1% of budget; and we've received the liquid fuels payment of \$310,000.00.

Supervisor's Report

Mr. Kerr announced that after meeting with Susan Nickerson regarding her interest in serving on the Historic Commission, they'd like to appoint her to fill a mid-term vacancy that expires December 31, 2016. Mrs. Tomlinson moved, seconded by Mr. Donatelli, to appoint Mrs. Nickerson as a member of the Historic Commission. The Motion carried unanimously.

Mr. Kerr read the following calendar: April 29, 2015, 7:00 p.m. Zoning Hearing Board – Applicants Joseph & Geraldine O'Fria; May 6, 2015 Yard Waste Collection; May 12, 2015 4:00 p.m. Board of Supervisors Workshop; May 18, 2015 7:00 p.m. Board of Supervisors Meeting; May 20, 2015 Yard Waste Collection; May 25, 2015 Township Office Closed ~ Memorial Day; June 3, 2015 Yard Waste Collection; June 20, 2015 6:00 p.m. 7th Annual Block Party on Route 100.

Administration Reports

Township Engineer's Report

Josh Hagadorn, P.E., Gilmore & Associates, reported: revised land development plans have been submitted for the County's Struble Trail Trailhead Improvement Project; it is currently too wet to resume the Upland Farm trail paving project; and Gilmore is drafting site design plans for the Fellowship Fields Field House construction.

Building and Codes Department Report

Al Gaspari reported 59 building permits were issued in March, totaling \$9,560 in permit fees; since the Columbia pipeline expansion boring will cross several points in the trail at Upland Farm, trail paving will be postponed until the pipeline project is done. Pipeline boring between Upland Farm and Hickory Park might begin next week. A boring machine has been placed on the McNaughton property, which will head toward Shamona Creek Elementary School; trails at Hickory Park will be closed temporarily for safety during the pipeline boring activity; there is a Park & Recreation Board meeting tomorrow night; the Township will coordinate the water supply and wastewater lines for the Fellowship Fields Field House. Mr. Gaspari commended Detective Jones and Chief DeMarco for their efforts using the drone to video tape the pre-construction conditions of Township properties and the roadways in advance of the pipeline expansion work. The same properties and roads will be taped post-construction for comparison.

Police Chief's Report

Chief DeMarco reported the Department handled 1,299 complaints throughout March, which included 5 criminal arrests and 20 offenses, mostly ID theft.

Public Works Department Report

Mike Heckman reported the Department has been patching potholes, conducting road inspections for paving prioritization, assembling/delivering recycling totes, opening Township Park facilities, performing preventive maintenance and repairs, hosted 3 LTAP training classes - 21 attendees at each class, and picked up the new 10-wheel dump truck today. The road materials contracts will be awarded tonight, and 3 seasonal employees will start over the next few weeks.

ADMINISTRATION

2015-2018 Solid Waste and Recycling Collection Contract. Cary Vargo explained that the current solid waste and recycling collection contract expires July 31, 2015. The initial contract period was August 1, 2010 – July 31, 2013 and the Township used the option to extend the Contract for (2) 1-year periods. Bid specifications were prepared for a new 3-year contract term - August 1, 2015 through July 31, 2018 – with (2) 1-year contract extensions optional. Four companies attended the mandatory pre-bid meeting. Two companies – J.P. Mascaro and A.J. Blosenski - submitted bids for solid waste and recycling collection once per week using the Township provided totes, 36 yard waste collections, yard waste dumpsters at the Public Works facility, bulk collection once per month. The solid waste collection requires the use of side-loading automated trucks. The low bid for the 3-year contract term was \$1,691,562.00, submitted by A.J. Blosenski.

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to award the August 1, 2015 through July 31, 2018 Solid Waste and Recycling Collection Contract to A.J. Blosenski, Inc. for \$1,691,562.00. The Motion carried unanimously.

2015 Road Materials Contract. Mike Heckman advised the Board that the following analysis of the bids submitted for the 2015 road materials, he recommends the Board award the Contracts as follows: Highway Materials Inc. for bituminous concrete - hot mix – at \$24,680.00 at their Plant; Allan Myers Inc. for bituminous concrete – warm mix – at \$7,875.00 at their Plant; and New Enterprise for coarse aggregate materials at \$2,555.00 at their Plant.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to award the 2015 Road Materials Contracts as recommended by Mr. Heckman. The Motion carried unanimously.

Police Pension Ordinance Amendments – Act 44 Deferred Retirement Option Program (DROP) and Cost of Living Adjustments/Disability Definition and Benefits. Cary Vargo explained that the proposed DROP ordinance amendment, Ordinance #2015-02, allows an Officer who has reached their retirement date of 25 years of service and age 55 to enter the Act 44 DROP and continue

working for up to 4 more years. The monies from their pension plan are secured in a separate account and available upon their retirement. Proposed ordinance amendment #2015-03 clarifies the cost of living increases for retired officers and separates the current general disability definition and benefits into catastrophic disability and non-catastrophic disability definitions and benefits.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt Ordinance #2015-02 to add the Act 44 DROP to the Police Pension Plan and Ordinance #2015-03 to clarify the cost of living adjustments and separate the disability definitions and benefits for the Police Pension Plan. The Motion carried unanimously.

Route 100 Sewer District Mandatory Connection Ordinance. Cary Vargo advised that construction of Phase II of the Route 100 wastewater treatment plant is on schedule. Phase II will double the treatment capacity of the Plant from 300,000 gallons per day (GPD) to 600,000 GPD, providing the opportunity to expand public sanitary sewer service to 140 homes in the Eagle Manor, Windsor Place and Heather Hill subdivisions. Ordinance #2015-04 is proposed to establish the Route 100 Sanitary Sewer District and requiring connection to the new system infrastructure by any residential property located in the Sewer District which adjoins or is adjacent to the Route 100 public sewer or whose principal building is a dwelling within 150 feet of the Route 100 public sewer. In answer to Mr. Donatelli's inquiry, Mr. Vargo confirmed that all stakeholders have been notified of the project and the connection requirement through various media over quite some time.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt Ordinance #2015-04, establishing the Route 100 Sanitary Sewer District and requiring connection to the System. The Motion carried unanimously.

Regional UCC Board of Appeals Participation Ordinance. Al Gaspari explained that the Pennsylvania Uniform Construction Code (UCC) requires a Board of Appeals be available to hear appeals regarding a Building Department/Code Administrator's determinations. Upper Uwchlan Township previously adopted the UCC and would like to participate in the Western Regional UCC Board of Appeals with 13 neighboring Municipalities. The Intergovernmental Cooperation Act requires an Ordinance be adopted to enter into intermunicipal cooperation agreements such as this. Mr. Gaspari proposes Ordinance #2015-05 to accomplish this task. Mr. Kerr inquired of the costs and responsibilities to participate with the Board of Appeals. Mr. Gaspari advised the initial Fee is \$750, annual membership is \$50, and each Municipality appoints a representative and alternate representative to serve a 2-year term on the Board.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt Ordinance #2015-05, authorizing Upper Uwchlan Township to enter into an intermunicipal cooperation agreement and join the Western Regional UCC Board of Appeals. The Motion carried unanimously.

3M Act 537 Minor Revision Submission to PaDEP. Mr. Vargo advised that the planning for the minor revision to the Township's Act 537 Plan dates back to the early 2000s, when planning the Route 100 Wastewater Treatment Facility and includes sewage disposal needs identification, proposed wastewater facilities, analysis of alternatives, project implementation, planning agency review and public notice. ARRO reviewed the Plan, compiled the Minor Revision, and the next step is to submit the Minor Revision to PaDEP for their review and approval. Resolution #04-27-15-04 authorizes submission to PaDEP of the 3M Act 537 Minor Revision Plan.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt Resolution #04-27-15-04, authorizing submission of the 3M Act 537 Minor Revision Plan for PaDEP review and approval. The Motion carried unanimously.

Open Session

Mrs. Tomlinson commented that Glen Moore Fire Company is celebrating their 100th Anniversary and she offered to represent Upper Uwchlan Township at their celebration in June. So moved.

A resident posed a question regarding setbacks. Mr. Gaspari advised the setback for accessory structures is 15' from the property line, 5' for trees, and 3' for shrubs (root balls).

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary