



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
February 18, 2015
Approved

Attending:

Board of Supervisors

Kevin C. Kerr, Chair
Guy A. Donatelli, Vice-Chair
Catherine A. Tomlinson, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Jill Bukata, Township Treasurer
Al Gaspari, Codes Administrator
Dave Leh, Township Engineer

Mr. Kerr called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Approval of Minutes

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve as presented the minutes of the January 6, 2015 Conditional Use Hearing and January 20, 2015 Board of Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to approve the payments to all vendors as listed, totaling \$350,670.79. Mr. Donatelli abstained from the payment to the SPCA as he is on the Board. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township's cash position remains strong; January revenues were 2.3% of annual budget; January expenses were 4.9% of annual budget; all old outstanding receivables for Toll Bros. and Byers Station Group were recently received. Mrs. Tomlinson questioned snow removal expenses compared to last year. Cary Vargo replied the expenses for materials is very similar, labor is lower than last year at this point.

Supervisor's Report –

Mr. Kerr announced Executive Sessions were held January 20, 2015 regarding a legal matter and February 10, 2015 regarding personnel and legal matters.

Mr. Kerr announced the Board had met with Richard Bassler who is interested in serving the Township on the Technology Advisory Board (TAB). Mr. Bassler works in the IT industry and will be a great asset to the TAB. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to appoint Mr. Bassler to the Technology Advisory Board. The Motion carried unanimously.

Administration Reports

Township Engineer's Report

Dave Leh reported that due to the wintry weather and freezing conditions there is no construction activity at Upland Farm; the County has submitted a Conditional Use and Land Development Plan for the emergency voice radio tower proposed to be located next to the Route 100 wastewater treatment plant.

Building and Codes Department Report

Al Gaspari reported that 47 building permits were issued in January, totaling \$8,865 in fees; an upcoming Eagle Scout project will be to properly retire American flags; the Sunoco pipeline pump station building permit was issued; the Township is planning to renovate the restrooms at Hickory Park; old underground heating oil tanks were removed from Upland Farm, with no contamination present.

Police Chief's Report

Chief DeMarco reported that the Department responded to 1,275 incidents during January, including issuing 90 traffic citations; 19 reported offenses, mostly ID theft; and 4 criminal arrests.

Public Works Department Report

No report was given.

ADMINISTRATION

Memo of Understanding. Cary Vargo explained that a Memo of Understanding between the Township Police Association and the Township documents the changes to the Police Officers' 3-year Contract, effective January 1, 2015 (retroactive) through December 31, 2017. The negotiations have provided for an increase in contributions by members to the pension plan, a reduction in disability benefits, a deferred retirement option, a salary increase. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve the Memo of Understanding for January 1, 2015 – December 31, 2017, as approved January 29, 2015 by the Police Association. The Motion carried unanimously.

Uniformed Police Pension Plan Contribution Rate Resolution. As agreed during the Police Contract negotiations, the employee's contribution rate to the police pension plan is increasing to 3.5% for 2015. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to adopt Resolution 02-18-15-01, establishing the Uniformed Employee pension plan contribution rate at 3.5%. The Motion carried unanimously.

Authorize Submission of Traffic Signal Application. McMahon Associates conducted a traffic study regarding the intersection of Route 401 and Fellowship Road, as reportable collisions continue to increase over the last several years; reportable meaning injuries occurred or vehicles required towing. Over the years, the Board of Supervisors has discussed a number of options to increase safety at the intersection and the Township Public Works and Police Departments have installed low-cost improvements such as increased signage, realigned approach via line striping, etc. These improvements have had a minimal impact - a traffic signal is warranted at this intersection, which has been discussed at recent Supervisors' workshops. Mrs. Tomlinson moved, seconded by Mr. Donatelli, to adopt Resolution 02-18-15-02 which authorizes the Township Manager to execute and submit to PennDOT District 6 a Traffic Signal Application for the Route 401/Fellowship Road intersection. The Motion carried unanimously.

Traffic Engineering Services – Act 209 Study. Mr. Kerr explained that the Township is required to periodically review and update the Act 209 Traffic Impact Fee. McMahon Associates has submitted a \$52,000 proposal to assist the Township with the review and updating of the Act 209 Study, which includes a roadway sufficiency analysis and updating the transportation capital improvement plan. Nineteen (19) intersections are evaluated as part of this process. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve McMahon's proposal. Mr. Donatelli inquired if the previous Traffic Impact Fee Advisory Committee (TIFAC) would be reconvened, which it will. The Motion to approve McMahon's proposal carried unanimously.

Appointments. Tom Baynard recently tendered his resignation as the Township's Deputy Emergency Management Coordinator. He will continue to serve the Community as a member of the Emergency Management Planning Commission (EMPC). Scott Nicely, also an EMPC

member, has agreed to fill that vacancy. Jamie Goncharoff, Emergency Management Coordinator, and the EMPC membership support that action. Mrs. Tomlinson moved, seconded by Mr. Donatelli, to appoint Scott Nicely as the Township's Deputy Emergency Management Coordinator. The Motion carried unanimously.

In order to assure a quorum on a consistent basis over the next few months until Anthony Tabasso's vacancy is filled, the Board has discussed appointing Bob Schoenberger, on a temporary basis, to the Municipal Authority. Mrs. Tomlinson moved, seconded by Mr. Donatelli, to appoint Bob Schoenberger to the Municipal Authority on a temporary basis. The Motion carried unanimously.

Accept Performance Bond – Sunoco Pipeline Eagle Pump Station. The Board of Supervisors is requested to accept Sunoco's performance bond in the amount of \$367,900.00 for the site development of the Eagle Pump Station at Milford Road and Little Conestoga Road. Gilmore & Associates has reviewed the site development plan and construction costs and recommends that amount. Mr. Donatelli moved, seconded by Mrs. Tomlinson, to accept Sunoco's Performance Bond in the amount of \$367,900. The Motion carried unanimously.

Mr. Kerr announced the high bids received for several pieces of equipment recently offered for sale via the on-line auction, Municibid: 3-point boom mower \$2,425.17; Exmark zero-turn mower \$3,350.00; line striping painter \$386.00; desk phones \$11.00. Mrs. Tomlinson moved, seconded by Mr. Donatelli, to accept the high bids. The Motion carried unanimously.

Open Session

A resident inquired of a Zoning Board Hearing advertised for "Byers Road Properties". Al Gaspari explained that the proposed light-industrial type use for a parcel on Byers Road isn't allowed in that zoning district (C-1 and R-3) without relief from the Zoning Board. The Hearing is scheduled for February 28, 2015.

Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Gwen A. Jonik,
Township Secretary